



Roxbury High School

One Bryant Drive

Succasunna, New Jersey 07876-1697

Telephone: 973-584-1200 Fax: 973-584-7584

<http://www.roxbury.org>

Melissa J. Hall
Assistant Principal

Dominick J. Miller
Principal

Stuart Mason
Director Athletics/Student Activities

William Crispino
Assistant Principal

Monica Mann
Director of Guidance

August 2023

Dear Parent/Guardian:

Each year at this time of the summer our thoughts begin to turn from vacations toward the beginning of another school year. I hope that the past weeks have been relaxing and restful and that you are as enthusiastic about the upcoming year as I am. To assist you and your student in preparing for the first days of school, please find below some important information for you to review together. Please take some time to review and navigate this resource.

* We have posted the student handbook on the Roxbury.org website. You may access this information by opening the roxbury.org website, click on "high school," then scroll over the student life tab on the navy banner and click on the student handbook.

* Dress Code - Our updated dress code is intended to support the teaching and learning process. I ask your assistance in this matter by ensuring that your student dress according to the school policy. I have included a copy of the dress code with this correspondence.

* I would like to call your attention to our; attendance regulations regarding the number of permissible unexcused absences allowed in a specific course: Eight absences in a full-year course, six absences in a three-quarter course, four absences in a half-year course, and two absences in a quarter course. In addition, medical notes will only be accepted within ten days of the student's absence.

* Once again, we will maintain our agreement with the Roxbury Police Department, and we will be receiving assistance with school security. Officer Brian Feeney will serve as the liaison between the Police Department and the school district.

* Back-to-School Night will occur during the first month of school. Please mark your calendar and join us on Thursday, September 7, 2023, at 7:00 p.m.

On behalf of the administrative team, teachers, counselors, coaches, and advisors, I extend to you an invitation to work with us in educating your student. We hope to instill in each of them the desire to be lifelong learners and to help each one to grow into a valuable community member and productive citizen. Please contact your student's counselor or teacher regarding any concerns. As partners in the educational process, good communication will be necessary for our efforts to be effective. Together we will make it a great year to be a Gael!

Respectfully,

Dominick Miller
Principal



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Dear Grade 12 Parents and Students:

This year, we are continuing our process for digital submission of forms and documents that must be read and approved by parents and students. All of the required documents will be posted on the Genesis portal. Therefore, parents (and in some cases students) will read and submit the responses electronically.

Required documents found in Genesis include: Emergency Contact Form, Code of Conduct Form, Fan Code of Conduct Form, Media Consent Form, and the Technology Acknowledgement Form. For grade 12 students, the Public Law 107-110 form should also be completed, and the Family Life Curriculum exclusion letter. These forms will be available on August 11. The Free and Reduced Lunch Form can be found in the parent portal as well.

Information regarding school (student) accident insurance information is posted on the RHS website under the Parent/General Resources tab. I would encourage parents to consider this low-cost option because the District does not carry student accident insurance. Underclassmen pictures will be taken on August 31st and September 1st. For underclass package ordering, please go to the link on our website and use the school login code 24-24R.

Once all forms have been submitted, reviewed, and approved, parents will be given access via Genesis to student schedules. Student schedules will be available on the parent portal after 3 pm on August 15 for those who have completed all required digital "paperwork."

Also, be on the lookout for more information about our monthly Parent Academies focusing on a variety of topics to support our students and families.

Senior class portraits are scheduled for August 21, 22, 24, and 25 and retakes will be taken on November 3, 2023. Students or parents are responsible for scheduling any retake appointments. Also, for your information, we will hold a Financial Aid Parent Program at 7:00 p.m. on Tuesday, October 24th, in the RHS auditorium.

The first day of school for all students is Wednesday, August 30th. Back to School Night will be held on Thursday, September 7, at 7:00 pm. Please mark your calendars. We hope that you find all the information on our website regarding the opening of school convenient for you and that you appreciate our efforts to reduce the cost of paper and postage. Always remember, every day is a great day to be a Gael

Respectfully,

Dominick Miller
Principal



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Dear Senior:

Your senior year has finally arrived! This is a time in your life that is filled with great expectations, joys, responsibilities, and decisions. Within the next ten months, you will be faced with the apprehension that accompanies the decision-making process related to selecting a college or a career - a significant change in your life. Rest assured, the entire staff of Roxbury High School is prepared to help you meet this challenge so that your last year is a productive and positive one. The past three years have passed very quickly and it is now time to face the next big step in your life.

To assist you and your parents in preparing for the first several days of school, please find below some information that is important for you to know. This year we will be implementing a homeroom in the morning. You will report to the same homeroom every day. Please review this information carefully with your parents. As a Roxbury student, you are responsible for knowing and conforming to all the expectations outlined in these materials, and to the regulations in the student handbook posted on the high school website under the category of "Student Life". Please pay particular attention to the school regulations related to academic integrity, attendance, the dress code, physical education rules, the tobacco/vaping policy, and the discipline code. As a senior, you are expected to set a positive example for our under-class students.

Wednesday, August 30 -All students report to school.

* **School begins at 7:25 a.m.** You should report to the homeroom on your schedule which will be available on Genesis after 3 pm on August 15.

* Your bus top and pick-up times are listed in the Genesis portal

* In your homeroom you will receive pertinent information regarding the school year which will be shared with you.

* Classroom instruction begins after homeroom in all courses. A full day of school will conclude at 2:07 p.m. and buses depart at 2:14 p.m.

As you know, senior parking applications have been processed. Be sure to park in the parking space assigned to you. Parking rules and regulations are in effect as of August 30, 2023. Please remember that the speed limit on campus is 15 mph. Be a safe driver!

Open lunch will start on Tuesday, September 26. Seniors can check in the Main Office to determine if their application was approved.

Enjoy the remaining few days of summer, and I look forward to seeing you on August 30th. If you have any questions regarding the opening of school, please contact the high school office at 973-584-1200. Best wishes for a successful school year! Remember, every day is a great day to be a Gael!

Respectfully,

Dominick Miller
Principal