

ROXBURY TOWNSHIP PUBLIC SCHOOLS

Action Plan: Goal 4
Roxbury Re-imagined
2016-2017

Responsibility:	Central Office Administration, Administrators, Buildings & Grounds Director, Technology Director, Security Director - Full Cabinet						
Objective:	To repurpose 2, 500+ square feet of space in the district to enhance opportunities for students to connect education with preparation for the workforce.						
Needs Assessment Activity:	Data Collection						
Objective Selection Participants:	Central Office Administration, Administrators, Buildings & Grounds Director, Technology Director, Security Director - Full Cabinet, Students, Community						
Activities	Staff	Timelines	Resources		Constraints	Evaluation/Criteria	Progress
			Financial	Other			
Communication to Cabinet	L. Radulic	August 9: Administrative Retreat	N/A	N/A	N/A	Administrative Retreat	
Communication to Community: "Getting the Dialogue Going" - BOE Superintendent Report, PTA meetings, Back to School Nights, Letter to Parents (Genesis), Part of Superintendent Quarterly Letter on Website	L. Radulic	September / October	N/A	N/A	N/A	Presentations, Written Communication	
Focus the Budget	L. Radulic	September - November	Budget	N/A	Budget	Budget	
Survey Seniors & Juniors	J.Swanson, E.Bacchetta, T.Rehman, VPs,	September/October	N/A	N/A	N/A	Survey Results	

	Supervisors						
Survey Teachers & Staff	J.Swanson, E.Bacchetta, T.Rehman, VPs, Supervisors	September/October	N/A	N/A	N/A	Survey Results	
Survey Parents & Public	J.Swanson, E.Bacchetta, T.Rehman, VPs, Supervisors	September/October	N/A	N/A	N/A	Survey Results	
Gather Survey Data	T. Rehman	October/November	N/A	N/A	N/A	Survey Results	
Current Job Needs – Department of Labor	E.Bacchetta	September/October	N/A	N/A	N/A	Survey Results	
Reflect upon and design curricula plan – various meetings	CO Admin, Education Committee, Facilities Committee, Finance Committee, RHS Admin, Supervisors	October/November	N/A	N/A	N/A	Reports	
Build into Budget		October/November	N/A	N/A	N/A	Budget	
Develop Facilities Plan		November/December	Budget	N/A	Budget	Facilities Plan	
Develop Curricula Plan		November/December	Budget	N/A	Budget	Curricula Plan	