

Minutes of the Workshop Meeting of the Roxbury Township Board of Education held on Monday, January 28, 2008 at the Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876

The meeting was called to order in the Media Center at Lincoln/Roosevelt School, President Badini presiding.

MEMBERS PRESENT: Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mr. Edward Hill, Mrs. Hildi Libby, Mrs Patricia Miller, Mr. John Moschella, Ms. Carol Scheneck, Mr. Robert Badini

MEMBERS ABSENT: Mr. Joseph Perfetti

ADMINISTRATION PRESENT: Mr. Dennis Mack, Mr. Edward Hade, Ms. Ruthann Quinn, Ms. Pam Hinman

OTHERS PRESENT: Mr. Alan J. Schnirman, Schwartz Simon Edelstein Celso & Kessler LLC
Ms. Jeanne Perrantoni, SSP Architectural Group
Mr. Kevin Meyers, SSP Archtiectural Group

EXECUTIVE SESSION

Whereas Chapter 231, P.L., 1975 also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mrs. D'Abbraccio and seconded by Mrs. Castriotta that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session at this time, 7:00 p.m. to discuss teamsters' negotiations, personnel, student matters, and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

It was motioned by Mrs. D'Agostino and seconded by Mrs. Miller that this meeting return to Public Session at this time, 7:17 p.m., in the auditorium at the Lincoln/Roosevelt School.

PUBLIC SESSION

The Public Session was called to order in the auditorium at the Lincoln/Roosevelt School at 7:30 p.m., President Badini presiding:

Mrs. D'Agostino announced that this Workshop Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

- Roxbury Register - Newspaper
- Daily Record - Newspaper
- Municipal Clerk
- Roxbury Public Library
- Roxbury Website - http://www.roxbury.org/boe/meetings_minutes.htm

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

January 28, 2008

PLEDGE OF ALLEGIANCE

Members of the Board, Administration, and Public participated in the salute to the flag.

ROLL CALL

The roll was taken and a quorum deemed present.

CORRESPONDENCE

None

MINUTES

Mrs. Castriotta moved, and Mrs. Libby seconded a motion that the minutes of the Workshop Meeting and Executive Session of January 7, 2008 and the Minutes of the Special Meeting and Executive Session of January 16, 2008 be accepted with the following changes:

1. Workshop Meeting Minutes of January 7, 2008:
 - a) Minutes (page 2 of 13) should state that Mrs. D'Abbraccio stated the minutes of the Executive Session should state the session was adjourned at 7:30 p.m., not Ms. Scheneck.
 - b) Public Comments – Non-Agenda Items (page 12 of 13) should state Sally Rackowski, not Sally Kirkland

The motion was approved by roll call vote.

Mrs. Castriotta: *Yes to Workshop Meeting Minutes of January 7, 2008 Public Session Only and Special Meeting Minutes of January 16, 2008, and No to Workshop Meeting Minutes of January 7, 2008 Executive Session;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all;* **Mr. Hill:** *Yes to Workshop Meeting Minutes of January 7, 2008 and Abstain to Special Meeting Minutes of January 16, 2008;* **Mrs. Libby:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all as amended;* **Mr. Badini:** *Abstain to all.*

PRESENTATIONS

Early Childhood Learning Center (Berkshire Valley) – Jeanne Perrantoni, SSP Architects

Ms. Perrantoni and Mr. Meyers of SSP Architects presented the Berkshire Valley Project to the public.

Mrs. Libby had questions regarding the requirements for elevators in school buildings. Ms. Perrantoni responded.

Mr. Mack mentioned his meeting with the Commissioner of Education and the new proposal for funding and the future requirements coming down the pike. He stated the State will require schools to provide full-day kindergarten and pre-K services for the free and reduced children. Mr. Mack stated that the district may want to look at a possible referendum to add on to the elementary schools to provide these services, otherwise lose the State Aid for these students. Ms. Perrantoni stated that the reason the State is looking into this is the success in the Abbott Districts with full-day kindergarten and pre-K services.

Mr. Moschella asked for clarification on the pre-K services. Mr. Mack responded.

Mrs. D'Agostino stated her concerns with the costs of the Berkshire Valley Project that may not provide all that the district will need and that a referendum may be the most cost effective solution. She also mentioned the additional costs that may arise with the age of the Berkshire Valley building.

January 28, 2008

Mr. Mack stated that these costs as presented by SSP do not include the staffing costs that will come with the additional building at Berkshire Valley.

Mrs. Castriotta asked if the district was going out for referendum. Mr. Mack stated it is an alternative/option for the district.

SSP stated that there are four to five dates throughout the year in which school districts may go out for a referendum. She stated that planning should start now through May in order to go out for a December referendum.

Mr. Hill stated plainly that it is too much money for what the district would be getting back. Mr. Badini stated it was a feasible project until the district became aware of the Commissioner of Education's report.

Ms. Scheneck stated the project was too expensive for the return. Mrs. D'Abbraccio questioned how many kindergarten classrooms the district had now. Mr. Hade responded two at each elementary school for a total of eight.

Mr. Badini thanked SSP for their time and presentation.

STUDENT COUNCIL REPRESENTATIVE'S COMMENTS

None

BOARD PRESIDENT'S COMMENTS

Mr. Badini thanked Mrs. D'Agostino for stepping up during his absence.

Mrs. D'Agostino asked Mr. Mack about the issue with the Transportation Department building. Mr. Mack stated that the renovation has been redesigned and will meet construction codes.

Mr. Badini stated that Speaker Request forms are required for anyone who wants to speak during the Public Session.

SUPERINTENDENT'S REPORT

Mr. Mack discussed the 2008/2009 Budget process and his meeting with the Commissioner of Education. He mentioned the State "ideal" school size is 3000-6000 students for a K-12 district. School districts smaller than that or K-8 districts had the potential for consolidation.

Mr. Mack mentioned the possibility of a required full-day kindergarten for all districts in the future, as well as the required education of 3-4 year olds in the free and reduced lunch program.

Mr. Mack mentioned the PERS payback that is coming to all districts, the road infrastructure effecting the State budget and special education costs all have a tremendous impact on the district budget.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Quinn is requesting approval on transfers, the January bills lists, monthly financials, travel requests and procedures for the annual school election.

Ms. Quinn stated the election will be held from 7:00 a.m. – 9:00 p.m. on April 15, 2008 in order to allow more time for more residents to vote.

Ms. Quinn reinforced that the Roxbury School District did not receive 10% state aid increase; in fact, the aid will be about a 3% increase, as it was in the previous year.

January 28, 2008

PUBLIC COMMENTS – Agenda Items

Mr. Chris Rogers asked about the full-day kindergarten requirements Mr. Mack discussed. He asked where he could find this information. Mr. Mack stated it was on the Department of Education website.

Mr. Rogers asked about Resolutions 386-08 and 379-08. Mr. Mack and Mr. Hade responded.

Mrs. Libby left the meeting at this time: 8:30 p.m.

ACTION ITEMS

Finance

Mrs. Castriotta stated her approval of the expansion of the poll hours.

Ms. Scheneck noted a correction to the agenda, Resolution 386-08, was incorrectly listed as 386-07.

Mrs. Miller moved, and Mr. Moschella seconded a motion that the Finance Resolutions 363-08 through 369-08 be approved as presented and listed below.

The motion was approved by roll call vote.

Mrs. Castriotta: *Yes to all, however, Abstain to the following purchase orders: 08-8127, 08-2979, 08-2556, 08-2997 and 08-2794 only of Resolution 364-08;* **Mrs. D’Abbraccio:** *Yes to all;* **Mrs. D’Agostino:** *Yes to all;* **Mr. Hill:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all, however Abstain to Mr. Ed Hade in Resolution 368-08 only;* **Mr. Badini:** *Yes to all.*

RESOLUTION NO. 363-08

Approval of Transfers

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the attached list of transfers between accounts.

RESOLUTION NO. 364-08

Approval of the Bills Lists

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the January Bills Lists totaling \$2,020,845.21 as presented.

RESOLUTION NO. 365-08

Approval of the Board Secretary’s Report

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the Board Secretary’s Report for December 2007 as presented.

RESOLUTION NO. 366-08

Approval of the Treasurer’s Report

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the Treasurer’s Report for December 2007 as presented.

January 28, 2008

RESOLUTION NO. 367-08
Monthly Financial Certification of the Board Secretary and Board of Education

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)3, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and

IT IS FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c)4, after review of the Board Secretary's and Treasurer's monthly financial reports, that no major accounts and fund balances in the 2007/2008 budget have been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. 368-08

Subject: Approval of Travel Requests

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

First Name	Last Name	Conference/Seminar Title	Place	Date of Trip	Total Estimated Expenses*
Georgia	Grant	Internet Safety Train-the-Trainer Program	Morris Plains, NJ	January 31, 2008	See Note
Elizabeth	Azar	Governor's Internet Safety Training Program	Morris County Police Academy	January 31, 2008	See Note
Dana	Taggart	Governor's Internet Safety Training Program	Morris County Police Academy	January 31, 2008	See Note
Beth	Grasso	NJ Peer to Peer	Allamuchy, NJ	February 5, 2008	See Note
Erin	Allen	NJ Peer to Peer	Allamuchy, NJ	February 5, 2008	See Note
Jennifer	Kenny	2008 "We Are An Essential Piece - Let's Build On It"	Atlantic City, NJ	February 6-8, 2008	Board responsible for mileage and sustenance Only
Geri	Esposito	2008 "We Are An Essential Piece, Let's Build On It"	Atlantic City, NJ	February 6-8, 2008	Board responsible for mileage and sustenance Only
Kevin	Poggi	Nike Coach of the Year Clinic - Football Coaching Clinic	Atlantic City, NJ	February 7-9, 2008	No Cost to the Board
Frank	Dekmar	Nike Coach of the Year Clinic - Football Coaching Clinic	Atlantic City, NJ	February 7-9, 2008	No Cost to the Board
Frank	Misurelli	Nike Coach of the Year Clinic - Football Coaching Clinic	Atlantic City, NJ	February 7-9, 2008	No Cost to the Board
Barbara	Kafka	Reading in a Foreign Language: Practical Strategies for Strengthening Your Student's Reading Skills	Fairfield, NJ	February 7, 2008	\$195.00 Registration
Cosmo	Lorusso	Nike Coach of the Year Clinic - Football Clinic	Atlantic City, NJ	February 8, 2008	\$85.00 Registration
Ed	Hade	NJ Ask Test Coordinator Training	Whippany, NJ	February 8, 2008	See Note

January 28, 2008

First Name	Last Name	Conference/Seminar Title	Place	Date of Trip	Total Estimated Expenses*
JoEllen	LaVerda	DARFUR: The 1st Genocide of the 21st Century	Kean University	February 15, 2008	\$40.00 Registration
Frank	Misurelli	Glazier Clinic - Football Clinic	Baltimore, MD	February 15-17, 2008	See Note
Kevin	Poggi	Glazier Clinic - Football Clinic	Baltimore, MD	February 15-17, 2008	See Note
Kurt	Weber	DARFUR: The 1st Genocide of the 21st Century	Kean University	February 15, 2008	\$30.00 Registration
Ellen	Ng	NJMEA State Conference - Elementary State Conference for Music Educators	East Brunswick, NJ	February 21, 2008	\$125.00 Registration
Sharon	Baker	One-Day Conflict Resolution Training	New Brunswick, NJ	February 22, 2008	See Note
Cosmo	Lorusso	Frank Glazier Mega Clinic for Football Coaches	Morristown, NJ	February 22, 2008	\$100.00 Registration
John	Benbow	One-Day Conflict Resolution Training	New Brunswick, NJ	February 22, 2008	See Note
Allyson	Nelson	One-Day Conflict Resolution Training	New Brunswick, NJ	February 22, 2008	See Note
Joanne	Haines	State DECA Conference	Cherry Hill, NJ	February 24-26, 2008	\$180.00 Registration \$250.00 Travel \$1616.00 Hotel \$175.00 Meals
Amanda	Nagy	DECA State Competition	Cherry Hill, NJ	February 24-26, 2008	\$150.00 Meals
Danielle	Lynch	Guided Writing, Interactive Writing, and Modeled Writing	Fairfield, NJ	February 28, 2008	\$185.00 Registration
Lauren	Mason	Guided Writing, Interactive Writing, and Modeled Writing	Fairfield, NJ	February 28, 2008	\$185.00 Registration
Joyce	Jose	Guided Writing, Interactive Writing, and Modeled Writing	Fairfield, NJ	February 28, 2008	\$185.00 Registration
Larissa	Krumbiegel	ELL's and Special Education: How to Determine Language Difference from Learning Disability	Somerset, NJ	March 4, 2008	\$160.00 Registration
Joanne	Haines	State Conference - FBLA	Edison, NJ	March 13-14, 2008	\$140.00 Registration \$382.00 Hotel \$88.00 Meals
Julie	Bohrer	National Science Teachers Association Convention	Boston, MA	March 27-28, 2008	\$259.00 Registration \$372.00 Hotel \$128.00 Meals
Roxanne	Benbow	When a Parent Has Concern: Strengthening the School's Response	Bedminister, NJ	April 3, 2008	\$25.00 Registration
Kelly	Freund	Classroom Management Seminar	Parsippany, NJ	April 4, 2008	\$75.00 Registration
Roberta	Gannon	Meeting the Needs of All Language Learning	Rutgers	April 18, 2008	\$50.00 Registration
Olga	Edgerton	2008 College Board AP Calculus Reading	Kansas City, MO	June 8-16, 2008	See Note

Note: *Does not include mileage and sustenance as it is contractual.

January 28, 2008

RESOLUTION NO. 369-08
Approval of Procedures – Annual School Election 2008

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approve authorization of the Administration to comply with the requirements of the statutes governing the 2008 Annual Election and Budget as follows:

1. The election will be held on Tuesday, April 15, 2008.
2. Polls will be open for voting from 7:00 a.m. to 9:00 p.m.
3. The Administration shall be authorized to announce the Public Hearing and publish the Budget Statement in the Roxbury Register and/or Daily Record.
4. The deadline for filing a nominating petition is 4:00 p.m. on Monday, February 25, 2008 at the Roxbury Township Board of Education Office, 42 North Hillside Avenue, Succasunna, NJ 07876.
5. The drawing for the position that the names of the candidates shall have upon the school election ballot for voting machines shall take place at 2:00 p.m. on Wednesday, March 5, 2008 and shall be conducted by the Secretary of the Roxbury Township Board of Education at the Roxbury Township Board of Education Office, 42 North Hillside Avenue, Succasunna, NJ 07876.

Personnel

Mrs. Castriotta asked for clarification of Resolutions 378-08 and 381-08 with job sharing. Mr. Hade responded.

Mr. Mack mentioned the appointment of Mr. Lee Nittel for the Eisenhower Middle School principal. Mr. Nittel was unable to attend due to the death of his father. Mr. Mack thanked the hiring committee for their participation. The committee consisted of board members, teachers, parents, and administrators.

An interim principal will be filling in until Mr. Nittel is released from the Randolph School District. Mr. Cecil Beavers will be the interim principal and Eisenhower Middle School.

Mr. Hill moved, and Mrs. Miller seconded a motion that the Personnel Resolutions 370-08 through 381-08 be approved as presented and listed below:

The motion was approved by roll call vote;

Mrs. Castriotta: *Yes to all;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all;* **Mr. Hill:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Badini:** *Yes to all.*

RESOLUTION NO. 370-08
Resignation – Administrative Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for retirement purposes of *Ms. Diane Mari*, Director for Special Services, be accepted effective June 30, 2008.

January 28, 2008

RESOLUTION NO. 371-08

Extension of Child Rearing Leave of Absence – Professional Staff - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Heather Roddy*, Educational Media Specialist at Roxbury High School and currently on a child rearing leave of absence, be granted an extension of her leave effective January 28, 2008 through April 11, 2008. Ms. Roddy plans to return to work on April 14, 2008.

RESOLUTION NO. 372-08

Leave of Absence – Professional Staff – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Barbra Allyson McQuaid-Nelson*, English Teacher at Roxbury High School, be granted a disability/child rearing leave of absence effective March 10, 2008 using available sick days until released by her physician and, thereafter, an unpaid leave of absence until June 30, 2008. Ms. McQuaid-Nelson plans to return to work on September 1, 2008.

RESOLUTION NO. 373-08

Appointment – Food Service Staff - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Karen Bolger* be appointed as a Cafeteria Worker at Roxbury High School effective January 29, 2008 for the 2007/2008 year. Ms. Bolger is replacing Ms. Mary Hayde who was transferred to another position.

Salary: \$10.64/Hour, 5.25 Hours/Day (not to exceed 8 hours per day)

A background search as required by State law has been successfully completed.

RESOLUTION NO. 374-08

Appointment – Food Service Staff - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Maria Zoino* be appointed as a Cafeteria Worker at Roxbury High School effective January 29, 2008 for the 2007/2008 year. Ms. Zoino is replacing Ms. Giovannina Nardella who passed away.

Salary: \$10.64/Hour, 6.25 Hours/Day (not to exceed 8 hours per day)

A background search as required by State law has been successfully completed.

RESOLUTION NO. 375-08

Appointment - Substitute Teachers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as substitute teachers for the 2007/2008 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

- | | |
|---------------------|---|
| Cantor, Anne | Ms. Cantor earned a BS in Management Science from Kean University in New Jersey. She recently worked in private industry and will be working under a substitute certificate. |
| Caccavella, Shannon | Ms. Caccavella earned a BA in Psychology and Education from St. Elizabeth College in NJ. She previously worked in the Morris School District as a Special Education Teacher. She will be working under an Elementary School Teacher and Teacher of the Handicapped certificate. |

January 28, 2008

- Hollander, Jerome Mr. Hollander earned a BA in Chemistry from Fairleigh Dickinson University and an MS in Applied Science from New Jersey Institute of Technology in NJ. He recently retired from the Hanover Park Regional School District. He is currently a substitute teacher for the Hanover Park School District and will be working under a Teacher of Science and Secondary School Teacher of Mathematics certificate.
- Clebak, Michelle Ms. Clebak is currently a student at Purdue University in Indiana working towards a degree in Elementary Education. She recently completed her student teaching in Tippicanoe County, Indiana and will be working under a substitute certificate.
- Kliesh, Ronald Mr. Kliesh earned a BS in Criminal Justice from Fairmont State University in West Virginia. He recently completed his student teaching at Parsippany High School in New Jersey and is currently a substitute for the Mt. Olive School District and Washington Township School District. He will be working under a substitute certificate.
- LaRose, Jennifer Ms. LaRose earned a BA in Speech Communications from Monmouth University in New Jersey. She is currently a substitute teacher for the Jefferson School District and will be working under a substitute certificate.
- Luisi, Jennifer Ms. Luisi earned her BS in Nursing from Fairfield University in CT and her MS in Nursing from Seton Hall University in NJ. She recently worked for St. Michael's Religious Education in Netcong, NJ and will be working under a substitute certificate.
- Mastrogiacomo, Nadine Ms. Mastrogiacomo earned her BA in Special Education from Rowan University in NJ. She recently worked at Williamstown High School in Williamstown, NJ. She is currently a substitute teacher with the Denville School District and will be working under Teacher of the Handicapped, Teacher of Reading, and Elementary School Teacher in Grades K-5 certificates.
- Philpott, Stacey Ms. Philpott earned her BS in Elementary Education from Kutztown University in Pennsylvania. She recently completed her student teaching in Allentown and Tipton Pennsylvania and is currently a substitute teacher with the Mt. Olive School District. She will be working under an Elementary School Teacher (CEAS) certificate.
- Roy, Marie Ms. Roy earned her BS in Business Administration from Fairleigh Dickinson University. She recently completed her student teaching and is currently a substitute teacher with the Sparta School District. She will be working under a substitute certificate.
- Vitale, Regina Ms. Vitale earned a BA in Art History from Rutgers University. She recently worked for The Goddard School in Sparta, NJ and is currently a substitute teacher for the Vernon School District. She will be working under a substitute certificate.

These appointments, where necessary are dependent upon successful completion of a background search as required by State law.

January 28, 2008

RESOLUTION NO. 376-08

Appointment - Substitute Nurse

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as a substitute nurse for the 2007/2008 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

Luisi, Jennifer Ms. Luisi earned her BS in Nursing from Fairfield University in CT and her MS in Nursing from Seton Hall University in NJ. She is currently a registered nurse and will be working under a substitute certificate.

This appointment, where necessary is dependent upon successful completion of a background search as required by State law.

RESOLUTION NO. 377-08

Appointment – Community School Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be appointed for the 2007/2008 Community School programs. Salary paid out of collected tuitions and employment is dependent upon sufficient enrollment.

MUSIC INSTRUCTORS (INSTRUMENTAL)

Brad Ward – Trombone/Baritone: \$42.00/Half-Hour; \$52.00/45 Minutes; \$62.00/Hour
Kathi Jo Bryant – Oboe: \$30.00/Half-Hour; \$45.00/45 Minutes; \$60.00/Hour
Anna Urey – Flute: \$25.00/Half-Hour; \$37.00/45 Minutes; \$45.00/Hour

SKI ADVISOR - \$21.00/Hour

Joseph Sabas - Lincoln/Roosevelt School

RESOLUTION NO. 378-08

Appointment – Coaches – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as Coaches at Roxbury High School for the 2007/2008 school year. Salary to be determined pending completion of negotiations.

Name	Position	07/08 Step	06/07 Salary*
<i>Outdoor Track – Boys'</i>			
Misurelli, Frank	Assistant Coach	2	\$2,980
<i>Softball</i>			
Popowycz, Becky	Assistant Coach	½ of Step 1	1,500
*Salary to be determined pending completion of negotiations			

RESOLUTION NO. 379-08

Appointment – Athletic Event Worker

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be approved for employment as an Athletic Event Worker for the 2007/2008 school year.

Susan Ireland

January 28, 2008

RESOLUTION NO. 380-08

Approval - Curriculum Writing - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be approved for 2007-2008 curriculum writing:

New Course (35 Hours @ \$40.00*)

Aristea Theodoropoulos	RHS	Anthropology
Richard Cooper	RHS	Television Production I
Jane Hopper	RHS	Yearbook Production I

*2006/2007 salary to be determined pending completion of negotiations

RESOLUTION NO. 381-08

Salary Adjustment – Coach - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following employee have their salary adjusted as follows for the 2007/2008 school year.

Name	From	To
Jennifer Hallet	Assistant Softball Coach Step 1 - \$3,000*	Assistant Softball Coach ½ of Step 1 - \$1,500*
*Salary to be determined pending completion of negotiations		

Mr. Hill moved, and Mrs. Miller seconded a motion that the Personnel Resolutions 382-08 through 390-08 be approved as presented and listed below:

The motion was approved by roll call vote;

Mrs. Castriotta: *Yes to all;* **Mrs. D'Abbraccio:** *Abstain to all;* **Mrs. D'Agostino:** *Yes to all;* **Mr. Hill:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Schneck:** *Yes to all;* **Mr. Badini:** *Yes to all..*

RESOLUTION NO. 382-08

Leave of Absence – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Kirsten Megaro*, English Teacher at the Eisenhower Middle School, be granted a disability/child rearing leave of absence effective April 10, 2008 using available sick days until released by her physician and, thereafter, an unpaid leave of absence until June 30, 2008. Ms. Megaro plans to return to work on September 1, 2008.

RESOLUTION NO. 383-08

Leave of Absence – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Geri Esposito*, Substance Abuse Counselor at the Eisenhower Middle School, be granted a disability/child rearing leave of absence effective April 3, 2008 using available sick days until released by her physician and, thereafter, an unpaid leave of absence through December 5, 2008. Ms. Esposito plans to return to work on December 8, 2008.

January 28, 2008

RESOLUTION NO. 384-08

Transfer – Paraprofessional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Tammy Bischoff* be transferred as follows retroactive to January 14, 2008 for the 2007/2008 school year.

FROM: Personal Aide – Roxbury High School – 6 Hours/Day
TO: Personal Aide – Eisenhower Middle School – 6 Hours/Day

Salary: Step 8 of the 2006/2007 Paraprofessional Guide, \$13.92/Hour (not to exceed 7 Hours/Day) (Salary pending completion of negotiations)

RESOLUTION NO. 385-08

Appointment – Administrative Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Cecil Beavers, Jr.* be appointed to the position of Interim Principal at the Eisenhower Middle School effective February 1, 2008 on an as-needed basis.

Degree: MA, Montclair State College, 1971
BA, Glassboro State College, 1967
Certification: Chief School Administrator
Principal
Experience: 2007: Interim Principal, Green Hills School, Green Township, NJ
1993-2004: Principal, Randolph High School, Randolph, NJ
1992-1993: Acting Principal, Kinnelon High School, Kinnelon, NJ
1990-1992: Assistant Principal, Kinnelon High School, Kinnelon, NJ
Salary: \$500/Day (Salary based only on actual days worked)

A background check as required by State law has been completed.

RESOLUTION NO. 386-08

Appointment – Administrative Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Lee Nittel* be appointed to the position of Principal at the Eisenhower Middle School effective, April 1, 2008 or sooner, pending release from his current district, through June 30, 2009. Mr. Nittel is replacing Mr. Daniel Johnson who resigned.

Degree: MA, Rider University, 2002
BA, Rowan University, 1993
Certification: Principal/Supervisor
Teacher of Music
Experience: 2005-2008: Vice Principal, Randolph Middle School, Randolph, NJ
2003-2005: Vice Principal, Great Meadows Middle School, Great Meadows, NJ
Salary: \$113,000 (prorated)

A background check as required by State law has been completed.

January 28, 2008

RESOLUTION NO. 387-08

Appointment – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Donna Kernor* be appointed to the position of part time Special Education Resource Room Teacher at the Eisenhower Middle School effective February 4, 2008 for the 2007/2008 school year. This is a new position.

Degree: BA, Centenary College, 2006
Certification: Teacher of the Handicapped
Experience: 2005-2006: Special Education Teacher, Dover Public Schools, Dover, NJ
2003-2005: Special Education Teacher, Montville Public Schools, Pine Brook, NJ
2002-2003: Special Education Teacher, Wharton Borough Public Schools, Wharton, NJ
Salary: Step 5 of the 2006/2007 BA+15 Guide (57%), \$42,355 (prorated – pending completion of negotiations) Acct. #11-213-100-101-000-100

A background check as required by State law has been completed.

RESOLUTION NO. 388-08

Appointment – Paraprofessional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Jeanette Shannon* be appointed as a Pre-School Disabilities Aide at Jefferson School effective January 29, 2008 for the 2007/2008 school year. This is a new position.

Salary: Step 4 of the 2006/2007 Paraprofessional Guide - \$11.39/Hour, 30 Hours/Week, not to exceed 35 hours/week (Salary pending completion of negotiations)

This appointment is dependent upon successful completion of a background search as required by State law.

RESOLUTION NO. 389-08

Appointment – Extracurricular Advisor

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as an Extracurricular Advisor at the Eisenhower Middle School effective March 31, 2008 through June 30, 2008. Salary to be determined pending completion of negotiations.

Name	Position	07/08 Step	06/07 Salary*
Pessolano, Marie	Student Council	Step 1	\$1,322 (prorated)
*Salary to be determined pending completion of negotiations			

January 28, 2008

RESOLUTION NO. 390-08
Approval - Curriculum Writing

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be approved for 2007-2008 curriculum writing:

Course Rewrite (20 Hours @ \$40.00*)

Danielle Colasurdo	EMS	Algebra I (Grade 8)
Steve Hagemann	EMS	Mathematics (Grade 7)
Danielle Colasurdo	EMS	Mathematics (Grade 8)
Steve Hagemann	EMS	Pre-Algebra (Grade 7)
Carole DeGregorio	L/R	Science (Grade 6)
Marcia Hastings / Lynne Kranik	EMS	Science (Grade 7)

*2006/2007 salary to be determined pending completion of negotiations.

Education

Mrs. Castriotta asked Mr. Hade how Curriculum Writing is assigned. Mr. Hade discussed the process.

Mrs. Miller moved, and Mr. Moschella seconded a motion that the Education Resolutions 391-08 and 392-08 be approved as presented and listed below.

The motion was approved by roll call vote.

Mrs. Castriotta: *Yes to all;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all;* **Mr. Hill:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Badini:** *Yes to all.*

RESOLUTION NO. 391-08
Approval of Overnight Trip – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, staff and students at Roxbury High School be approved for participation in the following educational event as per Board policy.

Event	Location	Dates
State DECA Leadership Conference	Cherry Hill, NJ	February 24-26, 2008

RESOLUTION NO. 392-08
Approval of Out-of-District Placements/Services

IT IS RESOLVED, that in accordance with the superintendent's recommendation, the Roxbury Township Board of Education approves the 2007/2008 Out-of-District Placements/Services listed below.

File Number	School or Provider	Total Cost	Dates
NB 006	New Beginnings	\$30,856.10	01/02/08 to 06/30/08
CAL 026	Calais School	\$19,099.30	01/24/08 to 06/30/08
CCM 001	County College of Morris	\$1,802.50	01/01/08 to 06/30/08

January 28, 2008

PUBLIC COMMENTS – Non-Agenda Items

Ms. Nancy Sekella questioned the Board's decision to spend \$22,500 on the Superintendent Search. She questioned Ms. Quinn on the previous amount expended on superintendent searches in the past then years. Ms. Quinn stated an OPRA request would be necessary.

Ms. Sekella also questioned the money spent on the custodial privatization. Ms. Quinn, Mrs. D'Agostino, and Mr. Mack stated that it was not custodial privatization but a review and evaluation of the Buildings and Grounds Department in order to help the department run more efficiently.

Ms. Janice Eberding, President of the REA, stated that the teachers had been working without a contract since September 2007. She stated her concerns that Roxbury is the lowest paid district in Morris County. She stated the REA currently contributes to the dental package as well as to buy up to the Traditional plan from the POS plan.

The next meeting is February 11, 2008 and the REA is looking for a fair and reasonable settlement.

Ms. Phyllis Sacchitano and Ms. Lisa Millos stated they had a petition signed by over 100 residents to bring aides back to the district at the elementary level.

Mr. Chris Rogers discussed the statements made in the REA flyer that was distributed at the January 7, 2008 meeting.

He asked about the statement of the percentage of employees who have left the district. Mr. Hade clarified it was not a district-wide number. Mr. Mack reiterated that there are some personnel who leave the district due to salary. Mrs. D'Agostino stated that the Board of Education does have concerns about the low salaries, but the salary guide is agreed upon by both parties.

Mr. Rogers asked about the legal expenses for negotiations. The amount in the REA flyer represents all legal fees not just that for negotiations. Also the amount for negotiations is not just for contracts but also for grievances and other legal matters.

Mr. Rogers also asked about the custodial staff. Mrs. D'Agostino mentioned that there has been no discussion of eliminating any department.

Mr. Rogers also asked if and when the Eisenhower Middle School dance would take place. Mr. Hade stated at the end of February.

Mr. Rogers asked about whether or not video-taping was allowed during the Eisenhower Middle School play. Mr. Mack said he would look into it.

Mr. Rogers asked Ms. Quinn if a special service fee would be attached to Ms. Sekella's request. Ms. Quinn said that would be determined after Ms. Sekella put in writing exactly what she was requesting.

ADJOURNMENT

It was motioned by Mrs. D'Agostino and seconded by Mr. Moschella to adjourn the meeting at this time, 9:07 p.m.

Respectfully submitted,

Pam Hinman
Assistant Board Secretary