

Minutes of the Regular Meeting of the Roxbury Township Board of Education held on Monday, February 25 2008 at the Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876

The meeting was called to order in the Media Center at Lincoln/Roosevelt School, President Badini presiding.

MEMBERS PRESENT: Mrs. Maureen Castriotta, Mrs. Terry D'Agostino (arrived 8:49 p.m.),
Mr. Edward Hill, Mrs. Hildi Libby, Mrs. Patricia Miller,
Mr. John Moschella, Mr. Joseph Perfetti, Ms. Carol Scheneck,
Mr. Robert Badini

MEMBERS ABSENT: Mrs. Liz D'Abbraccio

ADMINISTRATION PRESENT: Mr. Dennis Mack, Mr. Edward Hade, Ms. Ruthann Quinn,
Ms. Pam Hinman

OTHERS PRESENT: Mr. Marc Zitomer, Schwartz Simon Edelstein Celso & Kessler LLC

EXECUTIVE SESSION

Whereas Chapter 231, P.L., 1975 also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mr. Moschella and seconded by Mrs. Miller that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session at this time, 7:02 p.m. to discuss personnel, student matters, and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

It was motioned by Mr. Moschella and seconded by Mrs. Miller that this meeting return to Public Session at this time, 7:23 p.m., in the Auditorium at the Lincoln/Roosevelt School.

PUBLIC SESSION

The Public Session was called to order in the auditorium at the Lincoln/Roosevelt School at 7:30 p.m., President Badini presiding:

Mr. Badini announced that this Regular Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	http://www.roxbury.org/boe/meetings_minutes.htm

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

February 25, 2008

PLEDGE OF ALLEGIANCE

Members of the Board, Administration, and Public participated in the salute to the flag.

ROLL CALL

The roll was taken and a quorum deemed present.

CORRESPONDENCE

None

MINUTES

Mr. Moschella moved, and Mrs. Castriotta seconded a motion that the minutes of the Workshop Meeting and Executive Session of February 4, 2008 be accepted with the following correction:

1. Presentations (page 2 of 10): VFW Voice of Democracy presenters were Mr. Howard Dalrymple and Mr. Howard Mabee. The Ladies Auxiliary was represented by Ms. Christine Medieros.
2. Mrs. Castriotta stated at the February 4, 2008 meeting it was her understanding the high school Key Club advisor received a stipend from the Kiwanis Club and then asked Mrs. D'Agostino if this was still the case. She replied the Key Club advisor did receive a stipend from Kiwanis Club in the past but could not ascertain a clear answer as to whether or not the advisor was presently receiving a stipend from Kiwanis.

The motion was approved by roll call vote.

Mrs. Castriotta: *Yes with corrections*; **Mr. Hill:** *Yes*; **Mrs. Libby:** *Yes*; **Mrs. Miller:** *Abstain*; **Mr. Moschella:** *Yes*; **Mr. Perfetti:** *Yes*; **Ms. Scheneck:** *Yes*; **Mr. Badini:** *Yes to all*.

PRESENTATIONS

1. Superintendent Profile – R. Schumacher, Hazard, Young, Attea, & Associates, Ltd.

Mr. Ronald Haugh from Hazard, Young, Attea, & Associates, Ltd., presented the Superintendent Search information to the board and the public. He discussed the written surveys and interviews that the firm held. He discussed what the community and district seemed to be looking for in the new superintendent. Some key points were: "build trusting and positive relations, communicate effectively with all publics, engage constituents in addressing the challenges facing the district, lead the district and establish a vision and future direction of the district".

The floor was opened to questions. Mrs. Castriotta questioned the survey size and if it was too narrow. Mr. Haugh commented this is about the average for the size of the district. She thanked those who participated in the process.

Mr. Greg Somjen questioned the timeline for the hiring process. His question pertained to the fact two or three new members would be appointing the new superintendent without being involved in the process. The board stated it would take that into consideration.

Mrs. Miller was concerned that the Strategic Plan would be put aside after so much work and time.

February 25, 2008

Mr. Haugh diagramed the role the board members are supposed to take in regards to district operations. He explained that Boards of Education are policy makers not administrators. Mrs. Castriotta stated it was ruled by the Administrative Code.

Ms. Scheneck asked how the firm was narrowing the field through competencies. Mrs. Castriotta stated not to raise expectations of how long the superintendent may stay, since the average for the state is about 18 months.

Ms. Janice Eberding asked if all groups would be informed of any changes in the competency categories and processes.

STUDENT COUNCIL REPRESENTATIVE'S COMMENTS

None

BOARD PRESIDENT'S COMMENTS

Mr. Badini mentioned a few articles in the newspaper for a student who received a scholarship, the Roxbury High School Hockey Championship, and the Roxbury High School Wrestling team.

SUPERINTENDENT'S REPORT

Mr. Mack mentioned the awards received by the Roxbury High School newspaper, along with the awards mentioned by Mr. Badini.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Quinn is asking the board to approve the monthly financials, travel requests, licensure of the School Strep Program, a contract and a donation.

OTHER

Mrs. Castriotta questioned the student representative's lack of attendance. Mr. Mack stated he would look into it.

PUBLIC COMMENTS – Agenda Items

Mr. Chris Rogers commented his approval of the more detailed information given in the minutes of the board meetings.

ACTION ITEMS

Finance

Mrs. Miller moved, and Mr. Perfetti seconded a motion that the Finance Resolutions 416-08 through 424-08 be approved as presented and listed below.

The motion was approved by roll call vote.

Mrs. Castriotta: *Yes to all, however, No to purchase order 08-1879 and Abstain to purchase orders 08-3425, 08-8127, and 08-3253 in Resolution 417-08 only;* **Mrs. D'Agostino:** *Yes to all;* **Mr. Hill:** *Yes to all;* **Mrs. Libby:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Mr. Perfetti:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Badini:** *Yes to all.*

RESOLUTION NO. 416-08

Approval of Transfers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the attached list of transfers between accounts.

February 25, 2008

RESOLUTION NO. 417-08

Approval of the Bills Lists

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the February Bills Lists totaling \$1,336,723.72 as presented.

RESOLUTION NO. 418-08

Approval of the Board Secretary's Report

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Board Secretary's Report for January 2008 as presented.

RESOLUTION NO. 419-08

Approval of the Treasurer's Report

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Treasurer's Report for January 2008 as presented.

RESOLUTION NO. 420-08

Monthly Financial Certification of the Board Secretary and Board of Education

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)3, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and

IT IS FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c)4, after review of the Board Secretary's and Treasurer's monthly financial reports, that no major accounts and fund balances in the 2007/2008 budget have been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. 421-08

Approval of Travel Requests

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

First Name	Last Name	Conference/Seminar Title	Place	Date of Trip	Total Estimated Expenses*
James	Conlan	Managing a MS Windows Server 2003 Environment	Iselin, NJ	February 26-29, 2008	\$2,250.00 Registration
Lily	Chang	Emerging Threats from the Web 2.0 World	Iselin, NJ	February 27, 2008	See Note
Louis	Chuddley	10 Hr Code Update and Continuing Education - National Electrical Code Updates 2008	Flanders, NJ	February 28, 2008 and March 4, 2008	\$100.00 Registration
Frank	Misurelli	Glazer Football Clinic	Atlantic City, NJ	February 29, 2008 and March 1, 2008	See Note
Kevin	Poggi	Glazer Football Clinic	Atlantic City, NJ	February 29, 2008 and March 1, 2008	See Note

February 25, 2008

First Name	Last Name	Conference/Seminar Title	Place	Date of Trip	Total Estimated Expenses*
Michael	Parker	NJSCA/NJSCO Strength and Conditioning Coaches Clinic	Robbinsville, NJ	February 29, 2008	\$70.00 Registration
Denise	Masterson	Commodity Food Show	Trenton, NJ	March 6, 2008	See Note
Marilyn	McSpiritt	Commodity Food Show	Trenton, NJ	March 6, 2008	See Note
Marilyn	McSpiritt	US Food Show	Atlantic City, NJ	March 11, 12, 2008	See Note
Denise	Masterson	US Food Show	Atlantic City, NJ	March 11, 12, 2008	See Note
Jennifer	Thompson	Responsive Classroom	Mahwah, NJ	March 14, 2008	\$179.00 Registration
Kristen	Bahnatka	Responsive Classroom: Introductory Overveiw	Mahwah, NJ	March 16, 2008	\$179.00 Registration
Elizabeth	Gripp	Spring 2008 Guidance Counselor Workshop	County College of Morris	March 27, 2008	See Note
Linda	Rosenblatt	Guidance Counselor Workshop	County College of Morris	March 27, 2008	See Note
Michael	Parker	Day of Distance Coaching Clinic	Villanova University	March 28, 2008	\$95.00 Registration
Anne	Marsac	42nd Annual TESOL Convention & Exhibit Advance Program	New York City, NY	April 3, 2008	\$265.00 Registration \$85.00 Membership
Kelly	Quinty	Classroom Management Seminar	Parsippany, NJ	April 4, 2008	\$75.00 Registration
Kirsten	Goodnick	Classroom Management Seminar	Parsippany, NJ	April 4, 2008	\$75.00 Registration
Lori	Baker	Job Development Training	Montvale, NJ	April 8, 2008	\$20.00 Registration
Phyllis	Prestamo	From Math Standards To Math Assessment: What's New in New Jersey	Jamesburg, NJ	April 14, 2008	\$130.00 Registration
Jane	Feret	From Math Standards to Math Assessment: What's New in New Jersey	Jamesburg, NJ	April 14, 2008	\$100.00 Registration
Eva	Gale	Train the Trainers - CLICK, Comprehensive Learning & Intervention for Correcting Kids	NJPSA/FEA Headquarters, Monroe Twp, NJ	April 17, 2008	\$188.00 Registration
Danielle	Lynch	Train the Trainers - CLICK, Comprehensive Learning & Intervention for Correcting Kids	NJPSA/FEA Headquarters, Monroe Twp, NJ	April 17, 2008	\$188.00 Registration
Jane	Feret	Train the Trainers - CLICK, Comprehensive Learning & Intervention for Correcting Kids	NJPSA/FEA Headquarters, Monroe Twp, NJ	April 17, 2008	\$188.00 Registration
Phyllis	Prestamo	Train the Trainers - CLICK, Comprehensive Learning & Intervention for Correcting Kids	NJPSA/FEA Headquarters, Monroe Twp, NJ	April 17, 2008	\$188.00 Registration
Theresa	McNemar	Making Math Manageable	Rutgers	April 29, 2008	\$135.00 Registration
Heather	Lettieri	Making Math Manageable	Rutgers	April 29, 2008	\$135.00 Registration
Phyllis	Prestamo	Making Math Manageable	Somerset, NJ	April 29, 2008	\$135.00 Registration
Madeleine	Tarleton	Making Math Manageable	Rutgers	April 29, 2008	\$135.00 Registration
Anne	Marsac	NJTESOL/NJBE 2008 Spring Conference	Garden State Exhibit Center	May 21, 2008	\$99.00 Registration

February 25, 2008

First Name	Last Name	Conference/Seminar Title	Place	Date of Trip	Total Estimated Expenses*
Jennifer	Early	Swimming NJSIAA State Championships	Sewell, NJ	March 1-2, 2008	See Note
Lisa	Caruso	Swimming NJSIAA State Championships	Sewell, NJ	March 1-2, 2008	See Note
Don	Banta	Swimming NJSIAA State Championships	Sewell, NJ	March 1-2, 2008	See Note

*Note: Does not include mileage and sustenance as it is contractual. No hotel cost are paid in the state of New Jersey

RESOLUTION NO. 422-08

Approval of Application for Licensure of School Strep Program

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Application for Licensure of School Strep Program under the provisions of N.J.S.A. 45:9-42.26 et seq. for the 2007/2008 school year.

RESOLUTION NO. 423-08

Approval of Contract – Matheny Medical and Educational Center

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with Matheny Medical and Educational Center, 65 Highland Avenue, Peapack, New Jersey 07977 to provide occupational therapy services at the rate of \$85.00/hour.

RESOLUTION NO. 424-08

Approval of Donation

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education accepts a donation from the Athletic Booster Clubs of a Landice L8 LTD Sport Trainer (treadmill). This donation is valued at \$3,470.

Facilities

Mr. Perfetti moved, and Mrs. Miller seconded a motion that the Facilities Resolution 425-08 be approved as presented and listed below.

The motion was approved by roll call vote.

Mrs. Castriotta: Yes; Mrs. D'Agostino: Yes; Mr. Hill: Yes; Mrs. Libby: Yes; Mrs. Miller: Yes; Mr. Moschella: Yes; Mr. Perfetti: Yes; Ms. Scheneck: Yes, Mr. Badini: Yes.

RESOLUTION NO. 425-08

Approval of Use of Vehicles for Project Graduation

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the use of seven (7) possibly eight (8) buses from 10:30 p.m. on June 20, 2008 until 5:00 a.m. on June 21, 2008 at no charge to Project Graduation. The buses will be used to transport approximately 300 Roxbury High School graduates in the class of 2008 to Project Graduation at a chaperoned party being held at The Funplex, 182 Route 10 West in East Hanover, NJ.

February 25, 2008

Personnel

Resolution 428-08: Mrs. Castriotta questioned whether it was a new teacher or just a new position for that teacher. Mr. Hade stated it was new to the teacher, not a new position.

Mr. Hill moved, and Mrs. Libby seconded a motion that the Personnel Resolutions 426-08 through 439-08 be approved as presented and listed below:

The motion was approved by roll call vote;

Mrs. Castriotta: *Yes to all;* **Mrs. D'Agostino:** *Yes to all;* **Mr. Hill:** *Yes to all;* **Mrs. Libby:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Mr. Perfetti:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Badini:** *Yes to all.*

RESOLUTION NO. 426-08

Transfer – Buildings and Grounds Staff - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Peter Kniazew* be transferred as follows retroactive to February 18, 2008 for the 2007/2008 school year:

FROM: Lead Custodian – Lincoln/Roosevelt School - 1st Shift
TO: Custodian – Roxbury High School – 2nd Shift

Salary: Step 10, 2nd Shift - \$53,875 (including \$350.00 Boiler's License)

RESOLUTION NO. 427-08

Appointment – Buildings and Grounds Staff - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Lucas Mendez* be appointed as a part-time Weekend Custodian at Roxbury High School effective February 26, 2008 for the 2007/2008 year. Mr. Mendez is replacing Mr. Edward Koch who was transferred to another position.

Salary: \$12.00/Hour, 8 Hours/Day (not to exceed 20 Hours/Week)

A background search as required by State law has been successfully completed.

RESOLUTION NO. 428-08

Appointment – Coach – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as a Coach at Roxbury High School for the 2007/2008 school year. Salary to be determined pending completion of negotiations.

Name	Position	07/08 Step	06/07 Salary*
Lacrosse – Girls'			
London, Jacqueline	Assistant Coach	1	\$3,000
*Salary to be determined pending completion of negotiations			

February 25, 2008

RESOLUTION NO. 429-08

Appointment - Substitute Teachers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as substitute teachers for the 2007/2008 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

- | | |
|-------------------|---|
| Califano, Joanne | Ms. Califano earned her BA in Elementary and Early Secondary Math Education from State University College in Oneonta, NY and a MS in Education from Nazareth College in Rochester, NY. She previously worked for the Randolph Board of Education. She will be working under a Teacher of Mathematics certificate. |
| Criscuolo, Emilia | Ms. Criscuolo earned a BA in Humanities from Thomas Edison State College in NJ. She recently worked in private industry and will be working under a substitute certificate. |
| Gundy, Deborah | Ms. Gundy earned a BA in Elementary Education from Rider University in NJ. She recently worked in private industry and will be working under an Elementary School Teacher certificate. |
| Healing, Matthew | Mr. Healing earned a BA in Communications from Monmouth University in NJ. He is currently a substitute teacher for the Mt. Olive School District and will be working under a substitute certificate. |
| Herron, Lauren | Ms. Herron earned a BA in Business Finance from Montclair State University in NJ. She will be working under an Elementary School Teacher in Grades L-5 (CE), Elementary School Teacher with Mathematics Specialization in Grades 5-8, and Teacher of Students with Disabilities certificate. |
| Latchman, Alexia | Ms. Latchman earned a BA in Nursery Education from the University of Guyana and a MA in Early Childhood Education from the College of St. Elizabeth. She recently worked for a private childcare center and will be working under a Teacher of Preschool through Grade 3 certificate. |
| Leong, Stephen | Mr. Leong is currently a student at NJIT working towards a degree in Biomedical Engineering. He recently worked in private industry and will be working under a substitute certificate. |
| Lerman, Jamie | Ms. Lerman earned a BS in Elementary and Special Education at Rutgers University in New Jersey. She recently worked in private industry and will be working under an Elementary School Teacher and a Teacher of the Handicapped certificate. |
| Ludwig, Adrienne | Ms. Ludwig earned an BA in Music Education from William Paterson University and a MA in Business Administration from Fairleigh Dickinson University. She is currently a substitute teacher for the Randolph School District and will be working under a Teacher of Music certificate. |
| Martorana, Joanne | Ms. Martorana is currently a student at Sacred Heart University in CT working towards a degree in Sociology and Elementary Education. She is currently working as an aide and substitute teacher for the Bridgeport, CT school system. She will be working under a substitute certificate. |

February 25, 2008

- Nadjmabadi, Shahmir Mr. Nadjmabadi earned a BA in History from California State University and a MA in Education from National University in California. He recently taught Social Studies in Compton, California. He will be working under a substitute certificate.
- O’Gara, Brian Mr. O’Gara is currently a student at Montclair State University working towards a degree in Family and Child Studies. He recently worked in private industry and will be working under a substitute certificate.
- Robinson, Matthew Mr. Robinson earned a BA in History from Ramapo College of New Jersey and a MA in Education at William Paterson University. He is currently a substitute teacher for the Mt. Olive School District and will be working under a substitute certificate.
- Taylor, Keeshana Ms. Taylor earned a BA in Psychology from Bloomfield College in New Jersey and a MA in Social Work at University of Central Florida. She recently worked as a school social worker in the Lake County Public Schools in Florida and will be working under a School Social Worker certificate.

These appointments, where necessary, are dependent upon successful completion of a background search as required by State law.

RESOLUTION NO. 430-08
Appointment - Substitute Secretaries

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as substitute secretaries for the 2007/2008 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

- Criscuolo, Emilia Ms. Criscuolo earned a BA in Humanities from Thomas Edison State College in New Jersey. She recently worked in private industry.
- Smith, Randi Ms. Smith earned a BS in Administrative Justice from Salve Regina University in Rhode Island. She previously worked in private industry.

Background searches as required by State law have been successfully completed.

RESOLUTION NO. 431-08
Decrease in Time/Salary Adjustment – Professional Staff – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, Mr. Robert Jacobus's appointment to teach one (1) additional period of Industrial Arts at Roxbury High School be terminated effective February 4, 2008.

RESOLUTION NO. 432-08
Increase in Time/Salary Adjustment – Professional Staff – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following staff be appointed to teach one (1) additional period of Industrial Arts at Roxbury High School retroactive to February 4, 2008 for the 2007/2008 school year at the following per diem rate.

Name	1/7 (14%) Per Diem Salary
Shuttlesworth, Steve	Step 17, BA+30 Guide = \$56.94*
*Salary to be determined pending completion of negotiations	

February 25, 2008

RESOLUTION NO. 433-08
Emergent Hiring - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approve submission to the County Superintendent, application(s) of the below listed employee(s) for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.

The personnel listed below were approved for employment at the Board meeting of February 25, 2008.

<u>Name</u>	<u>Resolution #</u>
Keeshana Taylor	429-08

RESOLUTION NO. 434-08
Resignation – Paraprofessional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Jane Eisdorfer*, Personal Aide at the Lincoln/Roosevelt School, be accepted effective February 29, 2008.

RESOLUTION NO. 435-08
Transfer – Paraprofessional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following Paraprofessional be transferred as follows retroactive to February 19, 2008 for the 2007/2008 school year:

Name	From	To	06/07 Salary*
Barbara Cooper	Personal Aide Franklin/Jefferson Schools	Personal Aide Jefferson School	Step 3, \$10.67/Hour* 30 Hours/Week **
*Salary pending completion of negotiations **Not to exceed 35 Hours/Week			

RESOLUTION NO. 436-08
Transfer – Paraprofessional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following Paraprofessional be transferred as follows effective March 3, 2008 for the 2007/2008 school year. Ms. LaManna is replacing Ms. Jane Eisdorfer who resigned.

Name	From	To	06/07 Salary*
Susan LaManna	Cafeteria Aide Lincoln/Roosevelt School 12.5 Hours/Week	Personal Aide Lincoln/Roosevelt School 30 Hours/Week**	Step 6 \$12.82/Hour*
*Salary pending completion of negotiations **Not to exceed 35 Hours/Week			

February 25, 2008

RESOLUTION NO. 437-08

Appointment – Paraprofessional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Mary Jane Viparina* be appointed as a PSD Aide at Jefferson School effective March 3, 2008 for the 2007/2008 school year. Ms. Viparina is replacing Ms. Lisa Henriksen who was transferred to another position.

Salary: Step 3 of the 2006/07 Paraprofessional Guide, \$10.67/Hour, 30 Hours/Week, not to exceed 35 Hours/Week (salary pending completion of negotiations)

This appointment is dependent upon successful completion of a background search as required by State law.

RESOLUTION NO. 438-08

Approval of Salary Adjustment – Buildings and Grounds Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the salary of Ms. Huihong Standridge, Custodian at Kennedy School, be adjusted in the amount of \$350.00 retroactive to February 1, 2008 for the 2007/2008 school year. Ms. Standridge recently acquired her Boiler's License.

RESOLUTION NO. 439-08

Emergent Hiring

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approve submission to the County Superintendent, application(s) of the below listed employee(s) for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.

The personnel listed below were approved for employment at the Board meeting of February 25, 2008.

<u>Name</u>	<u>Resolution #</u>
Mary Jane Viparina	437-08

Education

Mrs. Miller moved, and Mr. Moschella seconded a motion that the Education Resolutions 440-08 and 452-08 be approved as presented and listed below.

The motion was approved by roll call vote.

Mrs. Castriotta: *Yes to all;* **Mrs. D'Agostino:** *Yes to all;* **Mr. Hill:** *Yes to all;* **Mrs. Libby:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Mr. Perfetti:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Badini:** *Yes to all.*

RESOLUTION NO. 440-08

Approval of Out-of-District Placements/Services

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the 2007/2008 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
ESCMC 025	ESCMC Park Lake School	\$26,870.00	02/04/08 to 06/30/08
HLC 015	Hunterdon Learning Center	\$23,922.00	12/05/07 to 06/30/08

February 25, 2008

RESOLUTION NO. 441-08
Approval to Operate Summer School – 2008

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the application, as well as revised rules and regulations to operate a district summer school program be approved for submission to the County Superintendent's office. The Summer School Program is scheduled as follows:

- | | | |
|-------------------------------|---|----------------------------------|
| June 30, 2008 – July 28, 2008 | - | High School Make-Up |
| | - | Middle School Make-Up |
| July 7, 2008 – August 1, 2008 | - | Summer School Enrichment Program |

RESOLUTION NO. 442-08
Approval of Second Reading – Policy 5305 – Health Services Personnel

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 5305 Health Services Personnel for second reading. (Exhibit 1)

RESOLUTION NO. 443-08
Approval of Second Reading – Policy 5306 – Health Services to Nonpublic Schools

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 5306 Health Services to Nonpublic Schools for second reading. (Exhibit 2)

RESOLUTION NO. 444-08
Approval of Second Reading – Regulation R 5306 – Health Services to Nonpublic Schools

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Regulation R 5306 Health Services to Nonpublic Schools for second reading. (Exhibit 3)

RESOLUTION NO. 445-08
Approval of Second Reading – Policy 5307 – Nursing Services Plan

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 5307 Nursing Services Plan for second reading. (Exhibit 4)

RESOLUTION NO. 446-08
Approval of Second Reading – Policy 5308 – Pupil Health Records

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 5308 Pupil Health Records for second reading. (Exhibit 5)

RESOLUTION NO. 447-08
Approval of Second Reading – Regulation R 5308 – Pupil Health Records

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Regulation R 5308 Pupil Health Records for second reading. (Exhibit 6)

RESOLUTION NO. 448-08
Approval of Second Reading – Policy 5310 – Health Services

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 5310 Health Services for second reading. (Exhibit 7)

February 25, 2008

RESOLUTION NO. 449-08

Approval of Second Reading – Regulation R 5310 – Health Services

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Regulation R 5310 Health Services for second reading. (Exhibit 8)

RESOLUTION NO. 450-08

Approval of Second Reading – Policy 5332 – Do Not Resuscitate Orders

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 5332 Do Not Resuscitate Orders for second reading. (Exhibit 9)

RESOLUTION NO. 451-08

Approval of Second Reading – Policy 5335 – Treatment of Asthma

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 5335 Treatment of Asthma for second reading. (Exhibit 10)

RESOLUTION NO. 452-08

Approval of Overnight Trip – Athletic Event – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, staff and students be approved for participation in the following athletic event as per Board policy. Attendance at this event is based upon team and/or individual qualifications.

Event	Location	Dates
Swimming	NJSIAA State Championships Gloucester County Institute of Technology Sewell, NJ	March 1-2, 2008

PUBLIC COMMENTS – Non-Agenda Items

Mr. Russell Baker from Kenvil commented on the condition of the varsity baseball field. He asked if it could be raked.

ADJOURNMENT

It was motioned by Mr. Moschella and seconded by Mrs. Libby to adjourn the meeting at this time, 8:56 p.m.

Respectfully submitted,

Pam Hinman
Assistant Board Secretary