

Minutes of the Regular Meeting of the Roxbury Township Board of Education held on Monday, March 24, 2008 at the Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876

The meeting was called to order in the Media Center at Lincoln/Roosevelt School, President Badini presiding.

MEMBERS PRESENT: Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mrs. Hildi Libby, Mrs. Patricia Miller, Mr. John Moschella, Ms. Carol Scheneck, Mr. Robert Badini

MEMBERS ABSENT: Mr. Edward Hill, Mr. Joseph Perfetti

ADMINISTRATION PRESENT: Mr. Dennis Mack, Mr. Edward Hade, Ms. Ruthann Quinn, Ms. Pam Hinman

OTHERS PRESENT: Ms. Nathanya Simon, Schwartz Simon Edelstein Celso & Kessler LLC

**EXECUTIVE SESSION**

Whereas Chapter 231, P.L., 1975 also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mrs. D'Abbraccio and seconded by Mr. Moschella that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session at this time, 6:33 p.m. to discuss personnel, student matters, negotiations, and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

It was motioned by Mrs. Castriotta and seconded by Mr. Moschella that this meeting return to Public Session at this time, 7:30 p.m., in the Auditorium at the Lincoln/Roosevelt School.

**PUBLIC SESSION**

The Public Session was called to order in the auditorium at the Lincoln/Roosevelt School at 7:35 p.m., President Badini presiding:

Mrs. D'Agostino announced that this Regular Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

- Roxbury Register - Newspaper
- Daily Record - Newspaper
- Municipal Clerk
- Roxbury Public Library
- Roxbury Website - [http://www.roxbury.org/boe/meetings\\_minutes.htm](http://www.roxbury.org/boe/meetings_minutes.htm)

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

March 24, 2008

### **PLEDGE OF ALLEGIANCE**

Members of the Board, Administration, and Public participated in the salute to the flag.

### **ROLL CALL**

The roll was taken and a quorum deemed present.

### **CORRESPONDENCE**

Mrs. D'Agostino mentioned that she has received correspondence from the public in regards to the teacher negotiations.

### **MINUTES**

**Mrs. Miller moved, and Ms. Scheneck seconded a motion that the minutes of the Workshop Meeting and Executive Session of March 3, 2008 be accepted as presented:**

**The motion was approved by roll call vote.**

**Mrs. Castriotta: *Abstain*; Mrs. D'Abbraccio: *Yes*; Mrs. D'Agostino: *Yes*; Mrs. Libby: *Abstain*; Mrs. Miller: *Yes*; Mr. Moschella: *Abstain*; Ms. Scheneck: *Yes*; Mr. Badini: *Yes*.**

### **STUDENT COUNCIL REPRESENTATIVE'S COMMENTS**

The President of the Student Council mentioned the events taking place through the end of the school year including Powder Puff, Mr. Roxbury, Senior Week, and the Senior Class Trip to Dorney Park.

### **PRESENTATIONS**

1. 2008/2009 School Budget – Mr. Mack and Ms. Quinn

Mr. Mack and Ms. Quinn presented the 2008/2009 School Budget. Mr. Mack gave an overview of the budget process. He discussed student accomplishments at the individual schools stating the success of our education process. Mr. Mack discussed the projected school enrollment. He discussed how the budget is developed through enrollment, federal and state funding, insurance costs, the Strategic Plan, past defeated budgets (which have lowered the tax base for the district with 3 out of 4 defeats), attrition (very few retirements, which allow for breakage), and mandated programs. Mr. Mack explained to the public and the board how the administration pulls the budget together. The shared services that the district already utilizes at the town and county levels were also mentioned.

Ms. Quinn went on to discuss the proposed budget. She thanked the audience for attending, confirming that an informed voter is a better voter. She gave an overview on the state funding formula. The formula is based on property and wealth, including efficiency and accountability. She stated that the budget is a "living document". The budget may change as the needs of the district may change. She mentioned the huge payback to the State for the pension benefits that were not paid in a prior governorship, some of the district's state aid is going back toward Property Tax Relief, a cap of 4% on tax levy, and more scrutiny by the County Superintendent. The Roxbury Public Schools budget had no errors and was released by the county to advertise. The district is receiving a 2.03% increase in state aid for 2008/2009. \$980,305.00 is going back for tax relief. Property Tax increase is 1.75%. the other revenues come from fund balance (which may not be there in the 2009/2010 school budget), investment income, tuition income, transportation fees, building rentals, and gate receipts.

Ms. Quinn went on to discuss the fixed costs of the district. Salaries (of which four bargaining units will be without a contract as of July 1, 2008), insurance, benefits, and special education.

March 24, 2008

Fixed costs make up about 90% of the budget. Ms. Quinn went on to discuss how the money is spent along with a comparison from the 2007/2008 school year.

The Business Administrator mentioned the tax impact on an average assessed home of \$202,000.00. The amount of \$2.25/\$100 assessed value. She displayed to the audience the taxing history information and how it fared at the polls.

Ms. Quinn thanked all for coming and reminded them of the extended polling hours 7:00 a.m. to 9:00 p.m. on April 15, 2008.

Mr. Badini opened the meeting for questions from board members and then the public.

Mr. Steven Adell from Landing, asked about the Community School budget lines for the Ski Program. Ms. Quinn explained that the students pay for those trips to the board and the board pays the resorts as a lump sum. Mr. Adell also questioned the in-state tuition costs. Ms. Quinn, Mr. Hade, and Mr. Mack expressed that the private school programs for special education are mandated by the state.

Mr. Tom Shuman from Landing mentioned to the board his displeasure with the termination of the Gifted/Talented Program. Mr. Hade stated that the program will continue, but will have a new process in the future.

Ms. Sharon Jordan, a fifth grade teacher at Lincoln/Roosevelt School, questioned the termination of teachers at the fifth grade level. Mr. Mack and Mr. Hade responded.

#### **BOARD PRESIDENT'S COMMENTS**

Mr. Badini mentioned the years of service to the Board of Education and the Community that Mr. Joseph Perfetti and Mr. Edward Hill have provided. They will not be running for re-election for the 2008/2009 term.

#### **SUPERINTENDENT'S REPORT**

None

#### **BUSINESS ADMINISTRATOR'S REPORT**

Ms. Quinn is asking the board to approve the monthly financials, travel requests, the No Child Left Behind grant award, approval of several contracts, the MCCPC winter contract awards, the application for extraordinary aid, a donation, to change the date of a board meeting, and authorization to submit the 2008/2009 school budget to the county.

#### **PUBLIC COMMENTS – Agenda Items**

Mr. Chris Rogers discussed the township budget. He mentioned that the town goes through its budget line by line. Mr. Mack and Ms. Quinn stated that the school budget is three times the size of the town budget, thus for time constraints, the entire budget is on the school district website for review. He asked how much was in the budget for the teachers' contract for the 2008/2009 school year. Ms. Quinn responded. He asked about the budget cuts that Mr. Mack mentioned. He asked if these were things that needed to be done or things the administration wants done. Mr. Mack clarified that these projects/items are necessary but the money is not there.

Ms. Fran Day asked about Resolutions 468-08, 475-08, 476-08, 477-08, and 486-08. She asked for clarification on all of the resolutions. Mr. Mack, Mr. Hade and Ms. Quinn responded.

Mrs. Castriotta told the public and the board that she is voting, No, on Resolution 478-08 for the 2008/2009 budget, as she did for the 2007/2008 budget. She is voting, No, because she believes that the budget is not a statement of priorities of the district. She has concerns with the contract negotiations,

March 24, 2008

as she is on that committee as well as the Finance Committee. She stated her request for a per pupil cost on individual programs and that her request was denied.

Ms. Scheneck went on to state that she found no waste in the budget in her position as a member of the Finance Committee. She stated the committee was given ample time and information to review and bring this document to the public. She stated she is voting, Yes, for the budget.

Mrs. Miller also gave her support for the budget as a member of the Finance Committee.

Mrs. Libby stated she fully supports the budget as well.

## **ACTION ITEMS**

### **Finance**

Mrs. D'Agostino pulled purchase order 08-3157 for further information.

**Mrs. Miller moved, and Ms. Scheneck seconded a motion that the Finance Resolutions 463-08 through 477-08 be approved as presented and listed below.**

**The motion was approved by roll call vote.**

**Mrs. Castriotta:** *Yes to all*, **Mrs. D'Abbraccio:** *Yes to all, however Abstain to P.O. 08-1567 in Resolution 464-08 only*; **Mrs. D'Agostino:** *Yes to all, however Abstain to P.O. 08-3855 in Resolution 464-08 only*; **Mrs. Libby:** *Yes to all*; **Mrs. Miller:** *Yes to all*; **Mr. Moschella:** *Yes to all*; **Ms. Scheneck:** *Yes to all*; **Mr. Badini:** *Yes to all*.

### **RESOLUTION NO. 463-08**

#### **Approval of Transfers**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the attached list of transfers between accounts.

### **RESOLUTION NO. 464-08**

#### **Approval of the Bills Lists**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the March Bills Lists totaling \$1,668,462.25 as presented.

### **RESOLUTION NO. 465-08**

#### **Approval of the Board Secretary's Report**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Board Secretary's Report for February 2008 as presented.

### **RESOLUTION NO. 466-08**

#### **Approval of the Treasurer's Report**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Treasurer's Report for February 2008 as presented.

March 24, 2008

**RESOLUTION NO. 467-08**

**Monthly Financial Certification of the Board Secretary and Board of Education**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)3, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and

IT IS FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c)4, after review of the Board Secretary's and Treasurer's monthly financial reports, that no major accounts and fund balances in the 2007/2008 budget have been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**RESOLUTION NO. 468-08**

**Approval of Travel Requests**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

<b>First Name</b>	<b>Last Name</b>	<b>Conference/Seminar Title</b>	<b>Place</b>	<b>Date of Trip</b>	<b>Total Estimated Expenses*</b>
Maria	Tryon	Diversity Workshop	Roxbury High School	March 26, 27, 28, 2008	See Note
Rebecca	Ruballos	National Coalition Institute Train the Trainer - Prejudice Reduction Workshop and Conflict Resolution	Roxbury High School	March 26, 27, 28, 2008	See Note
Anna	DeWitt	National Coalition Institute Train the Trainer - Prejudice Reduction Workshop and Conflict Resolution	Roxbury High School	March 26, 27, 28, 2008	See Note
Cheryl	Provence	Prejudice Reduction Workshop	Roxbury High School	March 26, 27, 28, 2008	See Note
Martha	Feehan	National Science Teacher's Association Conference	Boston, MA	March 27-30, 2008	\$284.00 Registration \$358.00 Hotel
Lily	Chang	Adobe Illustrator CS2	Denville, NJ	March 27, 2008, April 3, 10, and 17, 2008	See Note
Steven	Kuti	Handwriting Without Tears - PreK Workshop	Princeton, NJ	March 28 & 29, 2008	\$345.00 Registration
Pam	Hinman	IRS Regulation Changes that Govern 403(b) Plans	Florham Park, NJ	April 2, 2008	See Note
Ruthann	Quinn	IRS Regulation Changes that Govern 403(b) Plans	Florham Park, NJ	April 2, 2008	See Note
Linda	Rosenblatt	Marine Corps Educator Workshop Program	Paris Island, SC	April 8-11, 2008	No Cost to Board
Lily	Chang	Adobe Acrobat 8.0 - Level 1	Iselin, NJ	April 9, 2008	See Note
Bonny Lee	Ames	Morris County Cooperative Pricing Council Meeting	Randolph, NJ	April 10, 2008	See Note
Marcie	Lima	Cognitive Tutor	County College of Morris	April 11, 2008	See Note
Shauna	Eber	Cognitive Tutor	County College of Morris	April 17, 2008	See Note

March 24, 2008

First Name	Last Name	Conference/Seminar Title	Place	Date of Trip	Total Estimated Expenses*
Lise	McLoughlin	Cognitive Tutor: Math Teachers 9-12 - Algebra	County College of Morris	April 17, 2008	See Note
Danielle	Lynch	Classroom Assessment Training Institute	Mountain Lakes, NJ	April 23, 2008	\$175.00 Registration
Eva	Gale	Classroom Assessment Training Institute	Mountain Lakes, NJ	April 23, 2008	\$175.00 Registration
Fredericka	Bergamo	Ethical Issues in Schools	Phillipsburg, NJ	April 30, 2008	\$110.00 Registration
Kathleen	Drew	Job Coach Training Workshop	Montvale, NJ	May 1, 2008	\$20.00 Registration
Carol	Pellet	Rotary District 7470 Conference	Sturbridge, MA	May 1 & 2, 2008	See Note
Ruthann	Quinn	46th Annual Conference - NJASBO	Atlantic City, NJ	May 6, 7, 8, 9, 2008	Per Contract
Pam	Hinman	46th Annual Conference -NJASBO	Atlantic City, NJ	May 6, 7, 8, 9, 2008	Per Contract
Louis	Chuddley	8 Hour Code Update Continuing Education	Flanders, NJ	May 15, 2008	\$100.00 Registration
Meg	Fagan	Teach at the Beach 2008	Richard Stockton College	May 16, 2008	\$75.00 Registration
Lynne	Kranik	Teach at the Beach	Richard Stockton College of NJ	May 16, 2008	\$75.00 Registration
Jill	Scalera	Many Roads to Success: DI for Special Needs Students	County College of Morris	May 20, 2008	\$60.00 Registration
Sharon	Jordan	Many Roads to Success - Differentiating Instruction for Special Needs Students	County College of Morris	May 20, 2008	\$60.00 Registration
Liz	Bonis	Many Roads to Success - D.I. for Special Needs Students	County College of Morris	May 20, 2008	\$60.00 Registration
Elizabeth	Litzinger	Real Solutions for Issues of Living with Spina Bifida	Edison, NJ	May 31, 2008	\$60.00 Registration
Colleen	Bamford	College Board AP Reader for Computer Science	Louisville, KY	June 4-12, 2008	See Note
Fredericka	Bergamo	Family Treatment Approaches in Working with Trauma	Parsippany, NJ	June 10, 2008	\$110.00 Registration

\*Note: Does not include mileage and sustenance as it is contractual.

**RESOLUTION NO. 469-08**

**Approval of Travel Requests from March 17, 2008 Board Meeting**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the following unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

The chart listed below consists of those travel requests received for approval at the March 17, 2008 Board of Education Meeting.

First Name	Last Name	Conference/Seminar Title	Place	Date of Trip	Total Estimated Expenses
Lily	Chang	NJECC 2008 Annual Conference	Montclair State University	March 18, 2008	\$90.00 Registration

March 24, 2008

First Name	Last Name	Conference/Seminar Title	Place	Date of Trip	Total Estimated Expenses
Dana	Taggart	NJECC Conference	Montclair State University	March 18, 2008	\$90.00 Registration
Davida	Nitka	NJECC Annual Conference	Montclair, NJ	March 18, 2008	\$90.00 Registration
Anne	Marsac	Professional Day at Liberty Science Center	Liberty Science Center	March 19, 2008	No Cost to District

\*Note: Does not include mileage and sustenance as it is contractual.

**RESOLUTION NO. 470-08**

**Acceptance of Fiscal-Year 2008 Notification of Grant Award – No Child Left Behind (NCLB)**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education accepts approval from the State of New Jersey Department of Education for grant application “No Child Left Behind – (NCLB)”. Approval of aforementioned grant results in the award of grant monies as indicated below for fiscal year 2008, pending the availability of funds.

Program Name	Grant Number	FY 2008 Award Amount
NCLB CONSOLIDATED	NCLB456007	
Title I, Part A		\$80,648
Title I, Part D		0
Title I School Improvement		0
Title II, Part A		90,473
Title II, Part D		537
Title III		11,431
Title III Immigrant		0
Title IV		10,636
Title V		5,448
Title VI		0

**RESOLUTION NO. 471-08**

**Approval of Contract – Essex Regional Educational Services Commission – Public School Child Study Team Services – School Year 2008-2009**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves a contract with the Essex Regional Educational Services Commission for Public Child Study Team Services for the school year 2008-2009.

**RESOLUTION NO. 472-08**

**Approval of Contract – Essex Regional Educational Services Commission – IDEA-B Services – School Year 2008-2009**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves a contract with the Essex Regional Educational Services Commission for IDEA-B Services for the school year 2008-2009.

**RESOLUTION NO. 473-08**

**Approval of Contract – Sussex County Regional Cooperative Joint Transportation Agreement**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves a contract with the Sussex County Regional Cooperative for Joint Transportation Services.

March 24, 2008

**RESOLUTION NO. 474-08**

**Approval of Morris County Cooperative Pricing Winter Contract Awards**

WHEREAS, the Roxbury Township Board of Education has previously entered into a "Renewal" Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council, hereinafter referred to as the "Lead Agency" for the conduct of certain functions relating to the purchase of work materials and supplies for their respective jurisdictions, and

WHEREAS, the Lead Agency entering into contracts on behalf of the Roxbury Township Board of Education shall be responsible for complying with the provisions of the Local Public contracts Law N.J.S.A. 40A:11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey;

NOW THEREFORE IT IS RESOLVED that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approve use of the Winter Contract Awards made by the Morris County Cooperative Pricing Council.

**RESOLUTION NO. 475-08**

**Approval of Donation**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education accepts a donation from the Jefferson Elementary School PTA for the purchase of two (2) laptop computers and four (4) Mimio interactive projection devices. This donation is valued at approximately \$5356.35.

**RESOLUTION NO. 476-08**

**Approval of Application for Extraordinary Aid**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Application for the Extraordinary Aid for Handicapped Students for a grant offered for Special Education costs above \$40,000.00 per student, not including transportation costs.

**RESOLUTION NO. 477-08**

**Approval of Change of Meeting Date**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the change of date for the board meeting scheduled for May 1, 2008 to be held on April 28, 2008.

**Mrs. Miller moved, and Mrs. Libby seconded a motion that the Finance Resolution 478-08 be approved as presented as listed below:**

**The motion was approved by roll call vote:**

**Mrs. Castriotta:** No; **Mrs. D'Abbraccio:** Yes; **Mrs. D'Agostino:** Yes; **Mrs. Libby:** Yes; **Mrs. Miller:** Yes; **Mr. Moschella:** Yes; **Ms. Scheneck:** Yes; **Mr. Badini:** Yes.

March 24, 2008

**RESOLUTION NO. 478-08**

**Authorization to Submit the 2008/2009 School Budget to the Morris County Superintendent of Schools**

IT IS RESOLVED, that the Roxbury Township Board of Education does hereby adopt the 2008/2009 School Budget to be placed before the legal voters of the Township of Roxbury during the annual school election to be held on Tuesday, April 15, 2008 between the hours of 7:00 a.m. and 9:00 p.m.

IT IS RESOLVED, that the Roxbury Township Board of Education approve and authorize the submission of the budget for the 2008/2009 school year to the County Superintendent for State approval.

GENERAL FUND TOTAL	\$65,131,530.00
SPECIAL REVENUE FUND	\$1,054,023.00
DEBT SERVICE FUND	\$2,262,376.00
TOTAL	\$68,447,929.00

IT IS FURTHER RESOLVED to acknowledge that the tentative 2008/2009 budget as described above results in a general fund tax levy of \$44,263,323.00 and debt service tax levy in the amount of \$2,171,656.00.

IT IS FURTHER RESOLVED that the school district policy and N.J.A.C. 6A:23B-1.2(b), provide that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2008/2009 school year.

IT IS FURTHER RESOLVED that the Roxbury Board of Education hereby establishes the school district travel maximum for the 2008/2009 school year not to exceed \$135,000.00 and that the School Business Administrator/Board Secretary shall track and record these costs to insure that the maximum amount is not exceeded.

**Personnel**

Mrs. Castriotta asked how many substitutes in the district are highly qualified. Mr. Hade responded that substitutes may be highly qualified in their certification but the substitutes are not necessarily placed in that department.

**Mrs. D'Agostino moved, and Mrs. Libby seconded a motion that the Personnel Resolutions 479-08 through 482-08 be approved as presented and listed below:**

**The motion was approved by roll call vote;**

**Mrs. Castriotta:** *Yes to all;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all;* **Mrs. Libby:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Schneck:** *Yes to all;* **Mr. Badini:** *Yes to all.*

**RESOLUTION NO. 479-08**

**Appointment – Transportation Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Gwendolyn Oakes* be appointed as a Bus Driver effective April 8, 2008 for the 2007/2008 school year. Ms. Oakes is replacing Mr. Edward Koch who was transferred to another position.

Salary: \$19.00/Hour, 25 Hours/Week, not to exceed 35 Hours/Week (salary pending completion of negotiations)

A background search as required by State law has been successfully completed.

March 24, 2008

**RESOLUTION NO. 480-08**

**Appointment – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be appointed as Substitute Transportation Aides effective March 25, 2008 for the 2007/2008 school year.

Lori Allerdings

Ward Sherrer

Salary: Step 1 of the 2006/07 Paraprofessional Guide, \$9.47/Hour on an as-needed basis (Salary pending completion of negotiations)

Background searches as required by State law have been successfully completed.

**RESOLUTION NO. 481-08**

**Appointment - Substitute Teacher**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as a substitute teacher for the 2007/2008 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

Forsythe, Amanda Ms. Forsythe is currently a student at Centenary College working towards a degree in Education. She is currently working for the ABC Growing Tree and will be working under a substitute certificate.

This appointment, where necessary, is dependent upon successful completion of a background search as required by State law.

**RESOLUTION NO. 482-08**

**Appointment - Substitute Secretaries**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as substitute secretaries for the 2007/2008 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

Remshifski, Sandra Ms. Remshifski earned her Associates Degree in Applied Science with specialization in Information Processing from Berkeley College in New Jersey. She is currently a Cafeteria Aide at Lincoln/Roosevelt School.

Vance, Darlene Ms. Vance recently worked in private industry.

Background searches as required by State law have been successfully completed.

**Mrs. D'Agostino moved, and Mrs. Libby seconded a motion that the Personnel Resolutions 483-08 and 484-08 be approved as presented and listed below:**

**The motion was approved by roll call vote;**

**Mrs. Castriotta: Yes to all; Mrs. D'Abbraccio: Abstain; Mrs. D'Agostino: Yes to all; Mrs. Libby: Yes to all; Mrs. Miller: Yes to all; Mr. Moschella: Yes to all; Ms. Scheneck: Yes to all; Mr. Badini: Yes to all.**

March 24, 2008

**RESOLUTION NO. 483-08**  
**Transfer – Buildings and Grounds Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Donato Eisbacher* be transferred as follows retroactive to March 24, 2008 for the 2007/2008 school year. Mr. Eisbacher is replacing Mr. Peter Kniazew who was transferred to another position.

FROM: Custodian – Roxbury High School – 2<sup>nd</sup> Shift  
TO: Temporary Lead Custodian – L/R – 1<sup>st</sup> Shift

Salary: Step 6, 1<sup>st</sup> Shift - \$46,542 (includes \$600 Lead Stipend and \$350 CDL License)

**RESOLUTION NO. 484-08**  
**Increase in Time/Salary Adjustment – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following staff be appointed to teach one (1) additional period of Special Education as a Resource Room Teacher during EHA five times per week as required in a revised IEP at the Eisenhower Middle School retroactive to February 27, 2008 for the 2007/2008 school year at the following per diem rate.

<b>Name</b>	<b>1/7 (14%) Per Diem Salary</b>
Loeb, Jessica	Step 3, MA+15 Guide = \$30.97*
*Salary to be determined pending completion of negotiations	

**Education**

Mrs. Castriotta asked who participated in the Calendar Committee. Mr. Mack responded. He stated that the board was invited, but no one attended.

**Mrs. Miller moved, and Mr. Moschella seconded a motion that the Education Resolutions 485-08 though 489-08 be approved as presented and listed below.**

**The motion was approved by roll call vote.**

**Mrs. Castriotta:** *Yes to all;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all;*  
**Mrs. Libby:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all;*  
**Mr. Badini:** *Yes to all.*

**RESOLUTION NO. 485-08**  
**Approval of Out-of-District Placements/Services**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the 2007/2008 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
*CRG 001	The Craig School	\$22,720.00	11/01/07 to 06/30/08
SSA 029	Somerset County Educational Services Commission	\$16,845.00	02/26/08 to 06/30/08
*as per legal settlement			

March 24, 2008

**RESOLUTION NO. 486-08**  
**Approval of the 2008/2009 School Calendar**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the school calendar be adopted for the 2008/2009 school year as attached. (Exhibit 1)

**RESOLUTION NO. 487-08**  
**Approval of Opportunity Extension Program**

*This resolution was presented and voted on as Resolution No. 562-08 at the March 3, 2008 Board of Education Meeting, however it is being presented for approval again as per state law.*

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education employ *Ms. Margaret Ferrentino* to work with students from 7:30 AM to 8:25 AM in a before-school program at the Lincoln/Roosevelt School to assist in the reading/language arts skills at the 2006/2007 rate of \$32 per hour retroactive to March 18, 2008 for the 2007/2008 school year. (Salary to be determined pending completion of negotiations.)

**RESOLUTION NO. 488-08**  
**Approval of Second Reading – Policy 5512.01 – Harassment, Intimidation, and Bullying**

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 5512.01 Harassment, Intimidation, and Bullying for second reading. (Exhibit 2)

**RESOLUTION NO. 489-08**  
**Approval of Second Reading – Policy 5512.02 – Cyber-Bullying**

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 5512.02 Cyber-Bullying for second reading. (Exhibit 3)

Mrs. D'Agostino gave a brief update on the Roxbury Education Association contract negotiations. She mentioned the status with the mediator from the State of New Jersey. She stated the two key points are salary and health benefits. She said she would give updates as available.

**BYLAW 0164**

**Mrs. Miller moved and Mrs. D'Agostino seconded a motion to extend the meeting.**

**The motion was approved by roll call vote.**

**Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mrs. Libby: Yes; Mrs. Miller: Yes; Mr. Moschella: Yes; Ms. Scheneck: Yes; Mr. Badini: Yes.**

**PUBLIC COMMENTS – Non-Agenda Items**

Ms. Janice Eberding, President of the REA, gave her rebuttal on the Enrichment Program for the Gifted and Talented children.

Ms. Eberding stated that 132 staff members have not received an increase on the guide. Ms. Quinn clarified to Ms. Eberding that those are members of the staff that are at the top of the guide and they would not receive an increase until the contract is settled as per the Memorandum of Agreement.

Ms. Eberding went on to give comparisons of the Roxbury salaries to the other schools within Morris County. She continued comparing the salaries on multiple pay scales.

March 24, 2008

Mr. Rogers questioned who comes up with the salary guides. Mrs. D'Agostino stated that it is mutually agreed upon by both parties.

**ADJOURNMENT**

It was motioned by Mrs. D'Agostino and seconded by Mrs. D'Abbraccio to adjourn the meeting at this time, 10:02 p.m.

Respectfully submitted,

Pam Hinman  
Assistant Board Secretary