

Minutes of the Regular Meeting of the Roxbury Township Board of Education held on Monday, September 24, 2007 at the Eisenhower Middle School, 47 Eyland Avenue, Succasunna, New Jersey

The meeting was called to order in the Eisenhower Middle School Media Center at 7:00 p.m., President Badini presiding:

MEMBERS PRESENT: Mr. Robert Badini, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mr. Edward Hill, Mrs. Patricia Miller, Mr. John Moschella, Ms. Carol Scheneck

MEMBERS ABSENT: Mrs. Hildi Libby, Mr. Joseph Perfetti,

ADMINISTRATION PRESENT: Mr. Dennis Mack, Mr. Edward Hade, Ms. Ruthann Quinn, Ms. Pam Hinman

OTHERS PRESENT: Mr. Alan J. Schnirman, Schwartz Simon Edelstein Celso & Kessler LLP

EXECUTIVE SESSION

Whereas Chapter 231, P.L., 1975 also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mr. Moschella and seconded by Mrs. Miller that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session at this time, 7:00 p.m. to discuss personnel, student matters, and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

It was motioned by Mrs. D'Agostino and seconded by Mrs. Miller that this meeting return to Public Session at this time, 7:25 p.m., in the Interdisciplinary Room.

PUBLIC SESSION

The Public Session was called to order in the Eisenhower Middle School Interdisciplinary Room at 7:30 p.m., President Badini presiding.

Mrs. D'Agostino announced that this Regular Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

- Roxbury Register - Newspaper
- Daily Record - Newspaper
- Municipal Clerk
- Roxbury Public Library
- Roxbury Website - http://www.roxbury.org/boe/meetings_minutes.htm

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

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PLEDGE OF ALLEGIANCE

Members of the Board, Administration, and Public participated in the salute to the flag.

ROLL CALL

The roll was taken and a quorum deemed present.

CORRESPONDENCE

None

MINUTES

Mrs. Castriotta mentioned that the Information Items should include her comments that the Board should amend the By-Laws on Board Workshop meetings. She also mentioned that Mr. Badini was not at the last meeting where it was discussed and that he should be aware of it.

Ms. Scheneck thanked Ms. Quinn for her writing of the minutes of September 10, 2007 in regards to Personnel.

Mrs. D'Agostino moved, and Mr. Moschella seconded a motion that the minutes of the Workshop Meeting and Executive Session of September 10, 2007 be accepted with the following changes:

1. The vote for Ms. Scheneck for the Personnel resolutions shall state:

Ms. Scheneck: Yes to all, however Recuse to Mr. Trotter only in 153-08.

2. Information Item 1c) shall state: "38 out of 40 indicators", not "138 out of 140 indicators"
3. Information Item 1d) shall also state:

The topics from the last Finance Committee meeting were discussed with the board.

The motion was approved by roll call vote.

**Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mr. Hill: Abstain;
Mrs. Miller: Yes; Mr. Moschella: Yes; Ms. Scheneck: Yes; Mr. Badini: Abstain.**

PRESENTATIONS

1. School Security

Officers R. Brands and G. Gordon presented to the board the upgrades and changes made in school safety. Mr. Mack and Mr. Badini thanked the officers for their presentation. Mr. Mack also thanked Mr. Fred Hall from the Town Council for their contributions.

Officer Brands announced a Youth Drinking Forum will be held on October 10, 2007 at Eisenhower Middle School.

STUDENT COUNCIL REPRESENTATIVE'S COMMENTS

The student representatives, the President and Vice President of the Student Council, provided to the board information about the start of the school year and what they are working on thus far.

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BOARD PRESIDENT'S COMMENTS

Mr. Badini mentioned the Youth Drinking Forum. He announced that attendance is under 25 students in each class except for one. He discussed the Feasibility Study Grant the town is working on with the district to share buildings and grounds maintenance.

Mr. Badini announced Mr. Mack's retirement as of June 30, 2007. He thanked the superintendent for his years of service to the district.

SUPERINTENDENT'S REPORT

Mr. Mack mentioned the renovation of the basketball courts by the Girl Scouts.

He mentioned the 50th Reunion for the Class of 1957 that will be held this year.

Mr. Mack announced the great improvements made at the Nixon School under the direction of Elizabeth Azar and her staff. The school has taken on the nickname of "Huskies". Mr. Mack also mentioned the Back-to-School night success at both the Roxbury High School and Eisenhower Middle School.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Quinn reported on the monthly financials, travel requests, the IDEA application, the disposal of obsolete technology equipment, shared service with Roxbury Township, and the MCI/A leasing program.

PUBLIC COMMENTS – Agenda Items

Mrs. Fran Day asked questions on Resolution 170-08 about the movement on guide, Resolution 174-08 about the Feasibility Study, and Resolution 176-08 about Mr. Mack's resignation. Mr. Mack, Mr. Badini and Ms. Quinn responded.

ACTION ITEMS

Finance

Mrs. Miller moved, and Mr. Moschella seconded a motion that the Finance Resolutions 166-08 through 175-08 be approved as presented and listed below:

The motion was carried by roll call vote.

Mrs. Castriotta: *Yes to all;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all, however, No to Purchase Order 08-1646 only in 167-08* **Mr. Hill:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all, however, Abstain to Purchase Orders 08-1181 and 08-1179 only in 167-08;* **Mr. Badini:** *Yes to all.*

RESOLUTION NO. 166-08

Approval of Transfers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the attached list of transfers between accounts.

RESOLUTION NO. 167-08

Approval of the Bills Lists

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the August Bills Lists totaling \$1,704,029.14 as presented.

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RESOLUTION NO. 168-08
Approval of the Board Secretary's Report

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Board Secretary's Report for July 2007 as presented.

RESOLUTION NO. 169-08
Approval of the Treasurer's Report

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Treasurer's Report for July 2007 as presented.

RESOLUTION NO 170-08
Monthly Financial Certification of the Board Secretary and Board of Education

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)3, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and

IT IS FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23-211(c)4, after review of the Board Secretary's and Treasurer's monthly financial reports, that no major accounts and fund balances in the 2007/2008 budget have been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. 171-08
Approval of Travel Requests

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with State travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

First Name	Last Name	Conference/Seminar Title	Place	Date of Trip	Total Estimated Expenses
Richard	Cooper	Electronic Grade Book Training	Bridgewater, NJ	September 26, 2007	See Note
Roxanne	Dome	Integrated Student Grade Book	Bridgewater, NJ	September 26, 2007	See Note
Bruce	Heike	Integrated Student Grade Book	Bridgewater, NJ	September 26, 2007	See Note
Laura	Hyde	Integrated Student Grade Book	Bridgewater, NJ	September 26, 2007	See Note
Justin	Kulick	Electronic Grade Book Training	Bridgewater, NJ	September 26, 2007	See Note
Kerry	Lisa	Electronic Grade Book Training	Branchburg, NJ	September 26, 2007	See Note
Lisa	McLoughlin	Electronic Grade Book Training	Bridgewater, NJ	September 26, 2007	See Note
Diane	Nagle	Electronic Grade Book Training	Bridgewater, NJ	September 26, 2007	See Note
Melissa	Sabo	Electronic Grade Book Training	Bridgewater, NJ	September 26, 2007	See Note
Jill	Scalera	Electronic Grade Book Training	Bridgewater, NJ	September 26, 2007	See Note
Jeff	Swanson	Integrated Student Grade Book	Bridgewater, NJ	September 26, 2007	See Note
Kurt	Weber	Integrated Student Grade Book	Bridgewater, NJ	September 26, 2007	See Note
Lily	Chang	Dell Lunch & Learn	Iselin, NJ	September 27, 2007	See Note
Eric	Renfors	FEA Youth Leadership Institute Orientation	Monroe Twp., NJ	September 27, 2007	See Note
Nancy	Goldberg	AENJ 2007 Conference	Doubletree Hotel & Exhibit Center	October 2, 2007	\$155.00 Registration

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First Name	Last Name	Conference/Seminar Title	Place	Date of Trip	Total Estimated Expenses
MaryLou	Kessel	AENJ 2007 Conference	Doubletree Hotel & Exhibit Center	October 2, 2007	\$155.00 Registration
Marie	Pessolano	Art Educators of New Jersey Annual Convention	Somerset, NJ	October 2, 2007	\$130.00 Registration
Kristina	Beyel	American Red Cross CPR/First Aid Certifications	Summit, NJ	October 3, 10, 17, 24, 2007	\$200.00 Registration
Kirsten	Brannen	Art Educators of New Jersey Conference	Somerset, NJ	October 3, 2007	\$155.00
Geri	Esposito	Building Resiliency in Our Adolescents, Schools and Community	Parsippany, NJ	October 3, 2007	See Note
Jennifer	Kenny	ASAP Monthly Meetings	Morristown, NJ	October 3, 2007	See Note
Gina	LaCapra	Building Resiliency in Our Adolescents Schools and Community	Parsippany, NJ	October 3, 2007	See Note
Monica	Lyden	Art Educators of New Jersey Conference	Somerset, NJ	October 3, 2007	\$155.00 Registration
Renee	Zengel	Art Educators of New Jersey Conference	Somerset, NJ	October 3, 2007	\$155.00 Registration
Donna	Norman	National Storytelling Festival	Jonesborough, TN	October 4-8, 2007	\$130.00 Registration
Kerry	Lisa	AATSP Fall Meeting	Rutgers University	October 6, 2007	\$10.00 Registration
Kirsten	Brannen	Photo Expo - International Conference for Photography	Jacob Javits Center, NYC	October 18, 2007	See Note
Renee	Zengel	Photo Expo International Conference for Photography	Jacob Javitz Center, NYC	October 18, 2007	See Note
Geri	Esposito	ASAP Monthly Meeting	Morristown, NJ	November 14, 2007	See Note
Jennifer	Kenny	ASAP Monthly Meetings	Morristown, NJ	November 14, 2007	See Note
Roxanne	Dome	Strategies for Preventing Bias and Harassment	Kean University	December 7, 2007	\$55.00 Registration
Geri	Esposito	ASAP Monthly Meeting	Morristown, NJ	December 13, 2007	See Note
Jennifer	Kenny	ASAP Monthly Meetings	Morristown, NJ	December 13, 2007	See Note
Geri	Esposito	ASAP Monthly Meeting	Morristown, NJ	January 10, 2008	See Note
Geri	Esposito	ASAP Monthly Meeting	Morristown, NJ	February 7, 2008	See Note
Geri	Esposito	ASAP Monthly Meeting	Morristown, NJ	March 13, 2008	See Note
Geri	Esposito	ASAP Monthly Meeting	Morristown, NJ	April 17, 2008	See Note
Geri	Esposito	ASAP Monthly Meeting	Morristown, NJ	May 8, 2008	See Note
Geri	Esposito	ASAP Monthly Meeting	Morristown, NJ	June 5, 2008	See Note

Note: *does not include mileage, as it is contractual

RESOLUTION NO. 172-08

Approval of Application for Individuals with Disabilities Education Act, Part B, (IDEA-B) Basic and Preschool

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the application for Individuals with Disabilities Education Act, Part B (IDEA-B) Basic and Preschool for the project period 09/01/07 – 08/31/08.

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RESOLUTION NO. 173-08

Approval of Disposal of Obsolete Technology Equipment

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the disposal of obsolete technology equipment observing the EPA's proper disposal procedures. (Exhibit 1)

RESOLUTION NO. 174-08

Approval for Shared Service with Township of Roxbury

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a shared service with the Township of Roxbury for the Board of Education to provide assistance and information for a feasibility study with the Government Strategy Group to study the possibility of performing grounds maintenance for both the Board of Education and the Township through a shared services agreement with the Township and that the State of NJ will provide for a grant through the NJ Department of Community Affairs SHARE program. The feasibility study is specifically conditioned upon the Township receiving sufficient grant funding from the State of NJ to cover the costs associated with the study, there will be no cost to the Roxbury Board of Education

RESOLUTION NO. 175-08

Resolution Of The Board Of Education Of The Township of Roxbury In The County Of Morris, New Jersey, Authorizing The Execution Or Acknowledgment And Delivery Of Certain Agreements In Connection With The Morris County Improvement Authority's 2007 County Guaranteed Leasing Program

WHEREAS, The Morris County Improvement Authority (including any successors and assigns, the "Authority") has been duly created by resolution no. 42 entitled "Resolution of the Board of Chosen Freeholders of Morris County, New Jersey creating the Morris County Improvement Authority" duly adopted by the Board of Chosen Freeholders (the "Board of Freeholders") of the County of Morris (the "County") in the State of New Jersey (the "State") on April 10, 2002 as a public body corporate and politic of the State pursuant to and in accordance with the county improvement authorities law, constituting Chapter 183 of the Pamphlet Laws of 1960 of the State, and the acts amendatory thereof and supplemental thereto (the "Act") and other applicable law;

WHEREAS, the Authority is authorized by the Act, including, without limitation, Section 11 thereof (N.J.S.A. 40:37A-54(a)), to purchase, lease or otherwise acquire public facilities, including capital equipment for the benefit of certain local governmental units located within the County, including (i) the County, (ii) municipalities within the County (collectively, the "Municipal Local Units"), (iii) school districts that provide service to one or more Municipal Local Units (the "School District Local Units") and (iv) other local governmental units that provide service to one or more Municipal Local Units, including County, municipal or regional authorities (the "Other Local Units" and together with the County, the Municipal Local Units and the School District Local Units, the "Local Units");

WHEREAS, the Authority has created a county guaranteed leasing program (the "County Guaranteed Leasing Program", the "Program" or "CGLP") whereby a local unit can submit a request (the "Application") to the Authority to borrow funds from the Authority under the Authority's CGLP to finance the lease purchase of certain capital equipment and, if applicable, other personal property (the "Equipment"; the financing of the Equipment under the CGLP may be referred to herein as the "Project") and the Authority can provide a low cost, efficient means for financing the Project;

WHEREAS, pursuant to the Act, specifically Section 34 thereof (N.J.S.A. 40:37A-77), a private lessor, including, without limitation, Commerce Commercial Leasing, LLC a leasing finance company procured through a competitive process (the "Finance Company"), may sell, lease, lend, grant or convey to the Authority or permit the Authority or its lessees to use, maintain or operate any real or personal property, including, without limitation, the Equipment;

WHEREAS, pursuant to the Act, including, without limitation, Section 35 thereof (N.J.S.A. 40:37A-78), the Authority is authorized to enter into and perform any lease, sublease or other agreement with, among

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others, a Local Unit for the lease to or use by the Local Unit of all or any part of any public facility or facilities as determined in Section 11 of the Act (N.J.S.A. 40:37A-54(l)), including, without limitation, the Equipment;

WHEREAS, the Authority has created the CGLP intending to provide low cost, timely and turnkey lease financing to Local Units desiring to lease finance their Equipment needs;

WHEREAS, under the CGLP and applicable law, including without limitation Section 34 of the Act (N.J.S.A. 40:37A-77), the Authority, as lessee, entered into a master lease purchase agreement (the "*Original Master Lease*") with the Finance Company for the lease of Equipment to be determined in accordance with each Sublease (as hereinafter defined) entered into with Local Units under the Program, in an original maximum Program amount (until increased or renewed by the Authority, the County and the Local Finance Board, the "*Original Maximum Program Amount*") in an amount not to exceed \$10,000,000;

WHEREAS, the Authority issued to the Finance Company a performance bond (the "*Original Bond*") in a principal amount up to the Original Maximum Program Amount, which Original Bond was issued directly to the Finance Company as sole Bondholder, and which Bond will be payable to the Finance Company only upon a deficiency in Sublease payments due and owing by the respective Local Units, in which case the County will have fully, unconditionally and irrevocably guaranteed the payment of the principal of the Original Bond up to the Original Maximum Program Amount, plus interest thereon, through (i) the final adoption of a guaranty ordinance by the Board of Freeholders, (ii) the execution by an authorized officer of the County of a guaranty certificate on the face of each bond and (iii) as may be required by any rating agency, Finance Company or other entity giving approval to the CGLP, an agreement setting forth the County's obligation to make any such guaranty payments in accordance with and within the parameters set forth in the guaranty ordinance, all in accordance with all applicable law, including Section 37 of the Act (N.J.S.A. 40:37A-80), (collectively, the "*Original County Guaranty*");

WHEREAS, under the CGLP and applicable law, including without limitation Section 34 of the Act (N.J.S.A. 40:37A-77), the Authority, as lessee, intends to enter into an amendment No. 1 to Master Lease (the "*Amendment No. 1 to Master Lease*" and together with the Original Master Lease, the "*Master Lease*") with the Finance Company for the lease of Equipment to be determined in accordance with each Sublease entered into with Local Units under the Program, in an amount not to exceed \$20,000,000 (the "*Overall Maximum Program Amount*");

WHEREAS, the Authority intends to issue to the Finance Company a performance bond (the "*Amended Bond*") in a principal amount up to the Overall Maximum Program Amount, which Amended Bond will be issued directly to the Finance Company as sole Bondholder, and which Amended Bond will be payable to the Finance Company only upon a deficiency in Sublease payments due and owing by the respective Local Units, in which case the County will have fully, unconditionally and irrevocably guaranteed the payment of the principal of the Revised Bond up to the Overall Maximum Program Amount, plus interest thereon, through (i) the final adoption of an amendment to the original guaranty ordinance by the Board of Freeholders, (ii) the execution by an authorized officer of the County of a guaranty certificate on the face of the Amended Bond and (iii) as may be required by any rating agency, Finance Company or other entity giving approval to the CGLP, an agreement setting forth the County's obligation to make any such guaranty payments in accordance with and within the parameters set forth in the guaranty ordinance, all in accordance with all applicable law, including Section 37 of the Act (N.J.S.A. 40:37A-80), (collectively, the "*Amended County Guaranty*");

WHEREAS, under the CGLP, from time to time, as Local Units express the desire to enter into the CGLP and adopt this resolution (the "*Local Unit Official Action*") therefore, the Lessor intends to provide funds, at tax-exempt rates to the Local Units against purchase orders or other evidence of such Local Units' Equipment needs within the remaining Maximum Program Amount, whereupon the Equipment will be owned by the Finance Company, leased to the Authority under the Lease, and subleased by the Authority, as lessor, to the Local Unit, as lessee, which Local Unit will have the right to quiet use of and be obligated to maintain, the Equipment, all under a sublease purchase agreement (the "*Sublease*") to be entered into by the Authority and each such Local Unit in accordance with all applicable law, including, without limitation, Section 35 of the Act (N.J.S.A. 40:37A-78);

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WHEREAS, upon expiration of the Sublease, the Equipment will be sold by the Finance Company through the Authority to the Local Unit for nominal consideration, which will thereafter possess clear title to the Equipment;

WHEREAS, under the Lease and the Sublease, the School District Local Units and the Other Local Units will make contractually obligated, subject to appropriation, Sublease payments directly to the Finance Company, as assignee under the Lease of such payments otherwise due the Authority under the Sublease;

WHEREAS, the Amended Bond will be authorized by the Act, all other applicable law, and a supplemental bond resolution amended and supplementing the terms of the Original Bond Resolution (the "*Supplemental Bond Resolution*" and together with the Original Bond Resolution, the "*Bond Resolution*") of the Authority adopted pursuant to N.J.S.A. 40:37A-60 and -62 of the Act;

WHEREAS, in accordance with Section 13 ("*Section 13*") of the Act (N.J.S.A. 40:37A-56), the Authority has made a detailed report of the CGLP, the Lease, the Sublease, the Bond, the Bond Resolution and the County Guaranty (collectively, the "*Financing Documents*") to the Board of Freeholders of the County and the County has adopted a resolution (the "*County Authorizing Resolution*") in accordance with Section 13 conforming to the requirements of said Section 13, and, among other things, delegating specific transaction approvals under the CGLP, including the Financing Documents, to an authorized officer of the County (the "*County Authorized Officer*"), which approval shall be in substantially the form attached to the County Authorizing Resolution (the "*County Authorized Officer Approval*");

WHEREAS, the Authority intends to (i) seek the findings for the Overall Maximum Principal Amount and the renewal of the Program until July 31, 2007 (the "*Findings*") from the Local Finance Board in the Division of Local Government Services of the State Department Community of Affairs (the "*Local Finance Board*") based on an application of the Authority (the "*Local Finance Board Application*") prepared by the Authority's counsel, DeCotiis, FitzPatrick, Cole & Wisler, LLP, and the Authority's financial advisor, Acacia Financial Group, Inc. (collectively, the "*Authority Consultants*") and based on a hearing thereon to be held by the Local Finance Board, (ii) obtain the Supplemental County Authorizing Resolution and the Amended County Guaranty, and (iii) obtain any and all other consents and approvals as may be required in order to effect the Overall Maximum Program Amount and the extension of the Program (collectively, the "*Amendment to the Program*");

WHEREAS, the Board of Education of the Township of Roxbury in the County of Morris, New Jersey (the "Participant"), has submitted or is interested in submitting a request to finance the Equipment set forth on Exhibit A attached hereto; and

WHEREAS, in order to participate in the Program, the Participant shall enter into a Sublease in substantially the form attached hereto as Exhibit B.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS, NEW JERSEY, as follows:

Section 1. The Participant's Project and the financing of the Participant's Project through the Financing Documents are hereby approved.

Section 2. The Board President, the Board Secretary, the Business Administrator and the Chief Financial Officer of the Participant (collectively, the "*Authorized Officer*") are hereby each severally authorized and directed, upon the satisfaction of all the legal conditions precedent to the execution or acknowledgment and delivery by the Participant of the Sublease and the other Financing Documents to be so executed or acknowledged by the Participant, to execute or acknowledge and deliver such documents in substantially the form attached hereto as Exhibit B, with such changes thereto as the Authorized Officer, and solely within the discretion of the Authorized Officer, after consultation with counsel and any other professional advisors to the Participant and the Authority, if any, (the "*Consultants*" it being expressly understood by the Participant that the use of Consultants by the Participant is at the option of the Participant, and is not required by the Authority), deems in his or her sole discretion to be necessary, desirable or convenient for the execution thereof and to consummate the transactions

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contemplated hereby, which execution thereof shall conclusively evidence the Authorized Officer's approval of any changes to the forms thereof, including, without limitation, the insertion of the final financing terms in the Sublease that will result from the negotiation with the Authority as approved by the Consultants, so long as such final financing terms are within the parameters of those listed in the Application and the Findings.

Section 3. Each of the Board Secretary and the Business Administrator of the Participant is hereby authorized and directed, upon the execution or acknowledgment of the documents set forth in Section 2 hereof in accordance with the terms of Section 2 hereof, to attest to the Authorized Officer's execution or acknowledgment of such documents, and each is hereby further authorized and directed, when required by the Authority, to thereupon affix the seal of the Participant to such documents.

Section 4. Upon the execution or acknowledgment and attestation of and, if required, the placing of the seal on the documents set forth in Section 2 hereof as contemplated by Sections 2 and 3 hereof, the Authorized Officer is hereby authorized and directed to (i) deliver such fully executed or acknowledged, attested and sealed Financing Documents to the other parties thereto and (ii) perform such other actions as the Authorized Officer deems necessary, desirable or convenient in relation to the execution and delivery thereof or in order to effect the transaction contemplated thereby.

Section 5. The governing body of the Participant hereby (i) ratifies all actions taken by an Authorized Officer or other officer of the Participant, (ii) authorizes the performance of any act and the execution or acknowledgment and delivery of any other document, instrument or closing certificates that the Authorized Officer, after consultation with the Consultants, deems necessary, desirable or convenient in connection with this contemplated transaction, and (iii) hereby directs the Authorized Officer to execute or acknowledge, attest and affix the seal to any such documents, instruments or closing certificates, the authorization of which actions shall be conclusively evidenced by the execution or acknowledgment, attestation, affixation and delivery, as the case may be, thereof by such persons.

Section 6. This resolution shall constitute (i) an appropriation for the purposes of N.J.S.A. 18A:22-1 *et seq.* and all other applicable law and (ii) authorization for the submission and approval of an application to the County Superintendent of Schools as required by N.J.A.C. 6A:26-10.1(d)(2).

Section 7. This resolution shall take effect at the time and in the manner prescribed by law.

Section 8. Upon the adoption hereof, the Board Secretary of the Participant shall forward certified copies of this resolution to the Authorized Officer, John Bonanni, Chairman of the Authority, and Stephen B. Pearlman, Esq., DeCotiis, FitzPatrick, Cole & Wisler, LLP, bond counsel to the Authority.

Personnel

Mr. Hill moved, and Mrs. Miller seconded a motion that the Personnel Resolutions 176-08 through 192-08 be approved as presented and listed below:

The motion was approved by roll call vote.

Mrs. Castriotta: *Yes to all;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all;* **Mr. Hill:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Badini:** *Yes to all.*

RESOLUTION NO. 176-08 **Resignation – Administrative Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for retirement purposes of *Mr. Dennis Mack*, Superintendent of Schools, be accepted effective July 1, 2008.

RESOLUTION NO. 177-08
Reappointment – Transportation Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Bus Drivers listed below be reappointed for the 2007/2008 school year, not to exceed 40 hours per week, at the salary indicated.

2007/2008 REAPPOINTMENTS - TRANSPORTATION					
Name	Hours/Day	06/07 Hourly Rate *	Name	Hours/Day	06/07 Hourly Rate*
Amuker, Peggy	6	\$27.38	Letizia, Andrew	6	\$27.38
Baker, Bertha	6	27.38	Mason, William	5	19.83
Bedel, Diane	5	19.15	Milde, Marybeth	5	27.38
Binns, Cyril	5	27.38	Miller, Joan ¹	6	27.38
Blair, Vicki	6	27.38	Monroe, Sandra ¹	6.5	27.38
Blake, Gladys	5	27.38	Morse, Christine	5	19.15
Comer, Christy	5	27.38	Norris, Sr., James	6	27.38
Coogen, Allen	6	27.38	Ondish, Dawn	6	27.38
Decot, Diane	6	27.38	Parks, Donna	5	27.38
DelPreore, Brenda	6	27.38	Quinn, Pauline	5	27.38
Dexter, Cynthia	6	27.38	Rackowski, Sally	5	27.38
Dunstan, Leslie	6	27.38	Reinhart, Angela	5	27.38
Elliott, Dennis	5	27.38	Rivera, Maribel	5	19.00
Ewton, Dianna	5	27.38	Rivera, Mary A.	5	19.00
Fairchild, Allan	5	27.38	Rivera, Mary P.	5	27.38
Faraj, Daniel	5	27.38	Rizzo, Joyce	5	19.83
Fortner, Jill	6	27.38	SanFilippo, Helen	5	27.38
Frischmann, Maureen	5	27.38	Santucci, Mary	5	27.38
Gelsomino, Lois	6.25	27.38	Scott, Katherine	6	27.38
Griffin, Joanne	5	27.38	Sherrer, Patricia	6	27.38
Hay, Kenneth	5	19.15	Snyder, Betsy	6	27.38
Healy, Thomas	6	27.38	Thiele, Barbara	5	27.38
Henderson, Barbara	6	27.38	Tola, Betty Ann	5	27.38
Henderson, Jayne	6	27.38	Trosky, Norma	6	27.38
Jacobsen, Kimberly	6	27.38	VanHoorebeke, Eleanor	6	27.38
James, Hope	5	19.15	Walton, Joann	5	19.15
Kirk, Patricia	6	27.38	Zabita, Cynthia	5	27.38
¹ Longevity					
*Salary pending completion of negotiations					

RESOLUTION NO. 178-08
Leave of Absence – Secretarial Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Sandra Smith*, Secretary at Roxbury High School, be granted an unpaid disability leave of absence for medical reasons effective November 1, 2007 until released by her physician.

September 24, 2007

RESOLUTION NO. 179-08
Transfer –Secretarial Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following Secretary be transferred as follows effective October 1, 2007 for the 2007/2008 school year:

Name	From	To	06/07 Salary*
Karyn McSkimming	F/T Secretary Special Services	F/T Secretary Special Services/Jefferson School	Step 6, Grade III \$37,628

*Salary pending completion of negotiations

RESOLUTION NO. 180-08
Transfer – Paraprofessional Staff - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following Paraprofessionals be transferred as follows retroactive to September 1, 2007 for the 2007/2008 school year, not to exceed 35 hours per week.

Name	From	To	06/07 Salary*
Sharon Grau	Personal Aide – EMS 30 Hours/Week	Personal Aide – RHS 30 Hours/Week Acct # 11-000-217-100-000-100	Step 9 \$19.39/H our
Vick Hogan	Personal Aide – RHS 30 Hours/Week	LLD Aide – RHS 30 Hours/Week Acct# 11-204-100-106-000-100	Step 9 \$19.39/H our
Anna Landfield	Personal Aide – L/R School 30 Hours/Week	Personal Aide – RHS 30 Hours/Week Acct # 11-000-217-100-000-100	Step 5 \$12.09/H our
Janis Petrocelli	Personal Aide – Jefferson 30 Hours/Week	Personal Aide – Bragg School 30 Hours/Week Acct # 11-000-217-100-000-100	Step 9 \$19.39/H our
Maritza Roman	Personal Aide – Willow Glen 30 Hours/Week	Personal Aide/Transportation Aide – Willow Glen 35 Hours/Week 30 hours - Acct #11-000-217-100-000-100 5 hours - Acct #11-000-270-160-003-100	Step 3 \$10.67/H our

*Salary pending completion of negotiations

RESOLUTION NO. 181-08
Appointment – Transportation Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Douglas Doland* be appointed as Dispatcher in Transportation effective September 25, 2007 for the 2007/2008 school year. Mr. Doland is replacing Ms. Nancy Rosikiewicz who resigned.

Salary: \$50,000 pro-rated

AND, IT IS FURTHER RESOLVED, that *Mr. Douglas Doland* be appointed as a substitute Bus Driver effective September 25, 2007 for the 2007/2008 school year.

This appointment is dependent upon successful completion of a background search as required by State law.

September 24, 2007

RESOLUTION NO. 182-08

Appointment – Paraprofessional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Caitlin Gluck* be appointed as an after-school Personal Aide at Roxbury High School effective September 25, 2007 through November 5, 2007.

Salary: Step 1 of the 2006/07 Paraprofessional Guide, \$9.47/Hour, 2 Hours/Week, not to exceed 5 Hours/Week (salary pending completion of negotiations)
Acct #11-000-217-100-000-100

A background search as required by State law has been successfully completed.

RESOLUTION NO. 183-08

Appointment – Buildings and Grounds Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Luz Lopez-Adrada* be appointed as a part-time Custodian at Roxbury High School effective September 25, 2007 for the 2007/2008 year.

Salary: \$12.00/Hour, 20 Hours/Week

A background search as required by State law has been successfully completed.

RESOLUTION NO. 184-08

Appointment – Buildings and Grounds Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Allen Mak* be appointed as a substitute Custodian at Roxbury High School effective September 25, 2007 for the 2007/2008 year.

Salary: \$12.00/Hour on an as-needed basis

A background search as required by State law has been successfully completed.

RESOLUTION NO. 185-08

Appointment – Transportation Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Monika Morin* be appointed as a substitute Bus Driver effective September 25, 2007 for the 2007/2008 year.

Salary: \$15.00/Hour on an as-needed basis

A background search as required by State law has been successfully completed.

RESOLUTION NO. 186-08

Appointment – Community School Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be appointed for the 2007/2008 Community School programs. Salary paid out of collected tuitions and employment is dependent upon sufficient enrollment.

MUSIC INSTRUCTORS (VOCAL AND INSTRUMENTAL)

\$20.00/Half Hour

Jessica Harrison Patrick Hachey R. Dan Salyerds Cindy Feeney Louise Rogers

RESOLUTION NO. 187-08

Appointment - Substitute Teachers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as substitute teachers for the 2007/2008 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

Kalleberg, Paul Mr. Kalleberg earned his BS in Business Administration from Colorado State University and is currently a student at Fairleigh Dickinson University working towards his MA in management. He recently worked for the Morris County Prosecutor's Office and will be working under a substitute certificate.

Ruocco, Wendy Ms. Ruocco earned her BS in Education from Oneonta State University in NY and MS in Education from the College of Staten Island in NY. She is currently a substitute teacher with the Mt. Olive school district and will be working under an Elementary School Teacher and Teacher of English certificate.

This appointment, where necessary is dependent upon successful completion of a background search as required by State law.

RESOLUTION NO. 188-08

Appointment – Extracurricular Advisors – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as Extracurricular Advisors at Roxbury High School for the 2007/2008 school year. Salary to be determined pending completion of negotiations.

Name	Position	07/08 Step	06/07 Salary*
McLoughlin, Lise	National Honor Society (NHS)	½ of Step 1	\$737.50
Goldberg, Nancy	National Art Honor Society	3	2,026.00
*Salary to be determined pending completion of negotiations			

RESOLUTION NO. 189-08

Approval of Overnight Trip - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, staff and students at Roxbury High School be approved for participation in the following education event as per Board policy.

Event	Location	Dates
FEA/NJPSA Student Leadership Conference	Camp Bernie Port Murray, New Jersey	October 12-14, 2007

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RESOLUTION NO. 190-08

Approval of Salaries for Scoreboard Athletic Event Workers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the salaries for the Scoreboard Athletic Event Workers as listed below be approved for the 2007/2008 school year:

Scoreboard Event	Salary per Event
Volleyball Varsity	\$30
Volleyball Sub Varsity	20
Basketball Varsity – Boys'/Girls'	35
Basketball Sub Varsity – Boys'/Girls'	30
Wrestling Varsity	35
Wrestling Sub Varsity	30
Soccer Varsity – Boys/Girls	35
Soccer Sub Varsity – Boys/Girls'	30
Field Hockey Varsity – Boys'/Girls'	35
Field Hockey Sub Varsity – Boys'/Girls'	30
Lacrosse Varsity – Boys'/Girls'	35
Lacrosse Sub Varsity – Boys/Girls'	30

RESOLUTION NO. 191-08

Salary Adjustment – Extracurricular Advisor – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel have her salary adjusted as follows as an Extracurricular Advisor at Roxbury High School for the 2007/2008 school year. Salary to be determined pending completion of negotiations.

Name	From	To
Sikorski, Pat	National Honor Society Advisor Step 3 - \$2,026*	National Honor Society Advisor ½ of Step 3 - \$1,013*
*06/07 Salary/Salary to be determined pending completion of negotiations		

RESOLUTION NO. 192-08

Emergent Hiring - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approve submission to the County Superintendent, application(s) of the below listed employee(s) for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.

The personnel listed below were approved for employment at the Board meeting of September 24, 2007.

<u>Name</u>	<u>Resolution #</u>
Douglas Doland	181-08

Mr. Hill moved, and Mrs. Miller seconded a motion that the Personnel Resolutions 193-08 through 197-08 be approved as presented and listed below:

The motion was approved by roll call vote.

Mrs. Castriotta: *Yes to all;* **Mrs. D'Abbraccio:** *Abstain to all;* **Mrs. D'Agostino:** *Yes to all;* **Mr. Hill:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Badini:** *Yes to all.*

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RESOLUTION NO. 193-08
Resignation - Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Megan Pacini*, Guidance Counselor at the Eisenhower Middle School, be accepted effective November 16, 2007.

RESOLUTION NO. 194-08
Resignation – Food Service Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Lorrie Goble*, Cafeteria Worker at Jefferson School, be accepted effective September 28, 2007.

RESOLUTION NO. 195-08
Leave of Absence – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Kelly Lamont*, Second Grade Teacher at the Jefferson School, be granted a disability/child rearing leave of absence effective December 4, 2007 using available sick days until released by her physician and, thereafter, an unpaid leave of absence until June 30, 2008. Ms. Lamont plans to return to work September 1, 2008.

RESOLUTION NO. 196-08
Transfer – Paraprofessional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following Paraprofessionals be transferred as follows retroactive to September 1, 2007 for the 2007/2008 school year, not to exceed 35 hours per week.

Name	From	To	06/07 Salary*
Nancy Bottona	Personal Aide Kennedy School 15 Hours/Week	Personal Aide Kennedy School 30 Hours/Week Acct # 11-000-217-100-000-100	Step 2 \$10.06/Hour
Barbara Cooper	PSD Aide Jefferson School 30 Hours/Week	Personal Aide Jefferson/Franklin Schools 30 Hours/Week Acct # 11-000-217-100-000-100	Step 3 \$10.67/Hour
Joan Dolan	Personal Aide EMS 30 Hours/Week	RC Aide L/R School 30 Hours/Week Acct # 11-213-100-106-000-100	Step 8 \$13.92/Hour
Jane Eisdorfer	Personal Aide Nixon School 30 Hours/week	Personal Aide L/R School 30 Hours/Week Acct # 11-000-217-100-000-100	Step 3 \$10.67/Hour
Josephine Marabondo	MD Aide Franklin School 30 Hours/Week	LLD Aide Franklin School 30 Hours/Week Acct # 11-204-100-106-000-100	Step 9 \$19.39/Hour
Cynthia Robbins	LLD Aide Franklin School 30 Hours/Week	Personal Aide Franklin School 30 Hours/Week Acct # 11-000-217-100-000-100	Step 1 \$9.47/Hour
Cathy Simon	Personal Aide Franklin School 15 Hours/Week	Personal Aide Jefferson School 15 Hours/Week Acct # 11-000-217-100-000-100	Step 7 \$13.37/Hour

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Name	From	To	06/07 Salary*
Susan Totino	MD Aide Franklin School 30 Hours/Week	LLD Aide Franklin School 30 Hours/Week Acct # 11-204-100-106-000-100	Step 7 \$13.37/Hour
Laura Vasile	Personal Aide EMS 30 Hours/Week	Personal Aide Jefferson School 30 Hours/Week Acct # 11-000-217-100-000-100	Step 9 \$19.39/Hour
Jennifer Wasek	Personal Aide Jefferson School 30 Hours/Week	RC Aide Jefferson School 30 Hours/Week Acct # 11-213-100-106-000-100	Step 6 \$12.82/Hour
*Salary pending completion of negotiations			

RESOLUTION NO. 197-08

Approval of Salary for Athletic Event Worker – EMS

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the salary for the Athletic Event Worker as listed below at the Eisenhower Middle School be approved for the 2007/2008 school year not to exceed one contest per day.

Event	Salary per Event
Site Manager/Clock Operator	\$50/contest

Education

Mrs. Miller moved, and Mr. Moschella seconded a motion that the Education Resolution 198-08 be approved as presented and listed below:

The motion was approved by roll call vote.

Mrs. Castriotta: Yes; Mrs. D’Abbraccio: Yes; Mrs. D’Agostino: Yes; Mr. Hill: Yes; Mrs. Miller: Yes; Mr. Moschella: Yes; Ms. Schenenck: Yes; Mr. Badini: Yes.

RESOLUTION NO. 198-08

Approval of Out-of-District Placements/Services

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the 2007/2008 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
CAL 015	The Calais School	\$3,938.00	07/02/07 to 08/01/07
CEC 009	Connections at Morris County Educare & Enrichment Center	\$5,590.00	09/01/07 to 06/30/08
HLC 011	Hunterdon Learning Center	\$35,883.00	09/04/07 to 06/30/08
LVLC 019	Lakeview Learning Center	\$40,641.00	09/12/07 to 06/30/08

PUBLIC COMMENTS – Non-Agenda items

None

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ADJOURNMENT

It was motioned by Mrs. Castriotta and seconded by Mr. Moschella to adjourn the meeting at this time, 8:31 p.m.

Respectfully submitted,

Pam Hinman
Assistant Board Secretary