

Minutes of the Workshop Meeting of the Roxbury Township Board of Education held on Monday, October 1, 2007 at the Eisenhower Middle School, 47 Eyland Avenue, Succasunna, NJ 07876

The meeting was called to order in the Eisenhower Middle School Media Center at 7:00 p.m., President Badini presiding.

MEMBERS PRESENT: Mr. Robert Badini, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mr. Edward Hill, Mrs Patricia Miller, Mr. John Moschella, Mr. Joseph Perfetti, Ms. Carol Scheneck

MEMBERS ABSENT: Mrs. Hildi Libby,

ADMINISTRATION PRESENT: Mr. Dennis Mack, Mr. Edward Hade, Ms. Ruthann Quinn, Ms. Pam Hinman

OTHERS PRESENT: Nathanya G. Simon, Schwartz Simon Edelstein Celso & Kessler LLC

EXECUTIVE SESSION

Whereas Chapter 231, P.L., 1975 also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mr. Perfetti and seconded by Mrs. D'Abbraccio that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session at this time, 7:00 p.m. to discuss personnel, student matters, teacher negotiations, prior arbitration, and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

It was motioned by Mr. Moschella and seconded by Mrs. Castriotta that this meeting return to Public Session at this time, 7:43 p.m., in the Interdisciplinary Room.

PUBLIC SESSION

The Public Session was called to order in the Eisenhower Middle School Interdisciplinary Room at 7:48 p.m., President Badini presiding.

Mrs. D'Agostino announced that this Workshop Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

- Roxbury Register - Newspaper
- Daily Record - Newspaper
- Municipal Clerk
- Roxbury Public Library
- Roxbury Website - http://www.roxbury.org/boe/meetings_minutes.htm

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

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PLEDGE OF ALLEGIANCE

Members of the Board, Administration, and Public participated in the salute to the flag.

ROLL CALL

The roll was taken and a quorum deemed present.

CORRESPONDENCE

None

MINUTES

Mrs. D'Agostino moved, and Mr. Moschella seconded a motion that the minutes of the Regular Meeting and Executive Session of September 24, 2007 be accepted as presented:

The motion was approved by roll call vote.

Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mr. Hill: Yes; Mrs. Miller: Yes; Mr. Moschella: Yes; Mr. Perfetti: Abstain; Ms. Scheneck: Yes; Mr. Badini: Yes.

PRESENTATIONS

None

STUDENT COUNCIL REPRESENTATIVE'S COMMENTS

None

BOARD PRESIDENT'S COMMENTS

None

SUPERINTENDENT'S REPORT

None

BUSINESS ADMINISTRATOR'S REPORT

Ms. Quinn is seeking board approval for travel requests, the Morris county Vocational School District contract, and the No Child Left Behind (NCLB) application.

COMMITTEE REPORTS

1. Facilities

Mr. Perfetti stated the committee is waiting to hear back from the township council in regards to the buildings and grounds shared services.

2. Community Relations

Ms. Scheneck stated the last meeting discussed the Alumni Hall of Fame.

3. Education

Mrs. Miller discussed a K-4 Code of Conduct. The committee is working with the elementary principals, staff, and parents. Mrs. Miller also mentioned the rights and responsibilities of students. The GEPA test will now be called NJASK8.

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4. Finance

Mr. Badini mentioned the presentations by LDP Associates and Bank of America for health insurance brokers. The minutes from the last meeting will be distributed to the board.

5. Shared Services

Mr. Perfetti and Mr. Mack commented on the Berkshire Valley School project. The attorneys are meeting between the town and the district.

6. Personnel

Mr. Hill had nothing to share with the board.

7. Morris County School Boards

Mrs. D'Agostino asked for clarification of the travel policy in regards to an open ended dollar amount. Mrs. D'Agostino asked that the resolutions include "as per board policy". Ms. Quinn agreed.

PUBLIC COMMENTS – Agenda Items

Mr. Chris Rogers questioned Resolution 203-08 in regards to the salary of the Transportation Director. Mr. Mack responded.

ACTION ITEMS

Mrs. Castriotta questioned Resolution 200-08 in regards to how many students are attending the vocational school. Ms. Quinn and Mr. Hade responded.

Finance

Mrs. Miller moved, and Mr. Perfetti seconded a motion that the Finance Resolutions 199-08 through 201-08 be approved as presented and listed below.

The motion was approved by roll call vote.

Mrs. Castriotta: *Yes to all;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all;* **Mr. Hill:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Mr. Perfetti:** *Yes to all;* **Ms. Schneck:** *Yes to all, however, Abstain to Mr. Trotter only in Resolution 199-08;* **Mr. Badini:** *Yes to all.*

RESOLUTION NO. 199-08

Approval of Travel Requests

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with State travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

(See next page for chart)

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First Name	Last Name	Conference Seminar Title	Place	Date of Trip	Total Estimated Expense
Christina	Capra	Art Educators of NJ Conference	Somerset, NJ	October 2-3, 2007	\$115.00 Registration
Danielle	Colasurdo	Family Math Night	Rutgers	October 2-3, 2007	\$575.00 Registration
Steve	Hagemann	Family Math Night	Rutgers	October 2-3, 2007	\$575.00 Registration
Jennifer	Kenny	2007 Morris County ASAP Conference	Parsippany, NJ	October 3, 2007	See Note
Roxanne	Benbow	Building Resiliency in Our Adolescents, Schools and Community	Parsippany, NJ	October 3, 2007	See Note
Jannan M.	Joseph	Ethical Issues in Mental Health	Matheny School	October 11, 2007	\$75.00 Registration
Geri	Esposito	New Jersey Peer to Peer Fall 2007 Advanced Training Workshop	Allamuchy, NJ	October 11, 2007	See Note
Robin	Hellyer	Field Trip to Ort Farm	Long Valley, NJ	October 12, 2007	See Note
Christopher S.	Deery	ADHD, ASD, FAS: What's New and What To Do!	Mountainside, NJ	October 12, 2007	\$90.00 Registration
Joan	Beshar	Identifying Potentially Violent Students	Essex Valley	October 15, 2007	See Note
Jennifer	Baxter	Identifying Potentially Violent Students	Essex Valley	October 15, 2007	See Note
Fran	London	Asperger Syndrome: Strategies for Classroom	County College of Morris	October 18, 2007	See Note
Jennifer	Kenny	Securing Youth As Our Future - Substance Abuse Awareness	Randolph, NJ	October 19, 2007	\$25.00 Registration
Greg	Trotter	Securing Youth As Our Future - Substance Abuse Awareness	Randolph, NJ	October 19, 2007	\$25.00 Registration
Kevin	Poggi	Securing Youth As Our Future - Substance Abuse Awareness	Randolph, NJ	October 19, 2007	\$25.00 Registration
Geri	Esposito	Securing Youth As Our Future 8th Annual Drug Awareness	Randolph, NJ	October 19, 2007	\$25.00 Registration
Jill	Rubenstein	Strategies for Teaching Students with Visual Impairments	Hanover, NJ	October 19, 2007	See Note
Barbra	Saunders	AP Workshops - AB Calculus	Mt. Olive, NJ	October 20, 2007	\$150.00 Registration
Colleen	Bamford	APCS GridWorld Case Study Web Workshop	On-Line	October 20, 2007 – January 2008	\$150.00 Registration
Alexis	Mayer	Best Practices in Psycho-Educational Assessment and Intervention	Wayne, NJ	October 26, 2007	See Note
Erin	Sheridan	Best Practices in Psycho-Educational Assessment and Intervention	Wayne, NJ	October 26, 2007	See Note
Gail	Drucker	Association of Learning Consultants Fall Symposium	Bridgewater, NJ	October 26, 2007	\$75.00 Registration
Fred	Luciani	Staying Informed: Assessment and Strategies, ALC Fall Symposium	Bridgewater, NJ	October 27, 2007	75.00 Registration
Note: *Does not include mileage, as it is contractual, and sustenance					

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RESOLUTION NO. 200-08

Approval of Tuition Contracts – Morris County Vocational School District

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the tuition contracts with the Morris County Vocational School District as listed below for the 2007/2008 school year.

	<u>Regular Education</u>	<u>Special Education</u>
Full-time Students	\$8,180	\$8,823
Part-time Students	\$4,091	\$4,412

RESOLUTION NO. 201-08

Approval of Application for No Child Left Behind (NCLB)

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the application for No Child Left Behind (NCLB) for the project period 09/01/07 – 06/30/08.

Personnel

Mrs. Castriotta motioned that Resolution be 203-08 be split by reappointment and salary. The board attorney stated that it could be split as long as agreed by the Board. The motion was seconded by Mr. Hill and a roll call vote taken.

Mrs. Miller, Mrs. Castriotta, Ms. Scheneck all commented on Resolution 203-08, stating that they felt the salary increase was too high.

Mrs. Castriotta moved, and Mr. Hill seconded a motion that Resolution 203-08 be split into two parts; the first part for the reappointment and the second part for the salary.

The motion was approved by roll call vote.

Mrs. Castriotta: Yes; **Mrs. D'Abbraccio:** Yes; **Mrs. D'Agostino:** Yes; **Mr. Hill:** Yes; **Mrs. Miller:** Yes; **Mr. Moschella:** Yes; **Mr. Perfetti:** No; **Ms. Scheneck:** Yes; **Mr. Badini:** No.

Mr. Hill moved, and Mr. Moschella seconded a motion that the Personnel Resolutions 202-08 through 208-08 be approved as presented and listed below.

The motion was approved by roll call vote;

Mrs. Castriotta: Yes to all, however No to Mr. Capra and Ms. Colasardo only in Resolution 206-08; **Mrs. D'Abbraccio:** Yes to all; **Mrs. D'Agostino:** Yes to all; **Mr. Hill:** Yes to all; **Mrs. Miller:** Yes to all; **Mr. Moschella:** Yes to all; **Mr. Perfetti:** Yes to all; **Ms. Scheneck:** Yes to all; **Mr. Badini:** Yes to all.

Resolution 203-08 was approved by roll call vote:

Reappointment:

Mrs. Castriotta: Yes; **Mrs. D'Abbraccio:** Yes; **Mrs. D'Agostino:** Yes; **Mr. Hill:** Yes; **Mrs. Miller:** Yes; **Mrs. Moschella:** Yes; **Mr. Perfetti:** Yes; **Ms. Scheneck:** Yes; **Mr. Badini:** Yes.

Salary:

Mrs. Castriotta: No; **Mrs. D'Abbraccio:** Yes; **Mrs. D'Agostino:** No; **Mr. Hill:** Yes; **Mrs. Miller:** No; **Mr. Moschella:** Yes; **Mr. Perfetti:** Yes; **Ms. Scheneck:** No; **Mr. Badini:** Yes.

RESOLUTION NO. 202-08

Resignation – Transportation Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of Ms. Christine Morse, Bus Driver, be accepted retroactive to September 25, 2007.

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RESOLUTION NO. 203-08
Reappointment – Central Office Manager

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the following Central Office Manager be reappointed for the 2007/2008 school year at the salary indicated.

2007/2008 – Central Office Manager		
Name	Position	Salary
Fenske, George	Director of Transportation	\$77,100

RESOLUTION NO. 204-08
Transfer – Paraprofessional Staff

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the following Paraprofessional be transferred as follows retroactive to October 1, 2007 for the 2007/2008 school year, not to exceed 35 hours per week.

Name	From	To	06/07 Salary*
Alma Rios	Personal Aide/Transportation Aide 35 Hours/Week Regional Day School	Personal Aide 30 Hours/Week Regional Day School Acct # 11-000-217-100-000-100	Step 8 \$13.92/Hour
*Salary pending completion of negotiations			

RESOLUTION NO. 205-08
Transfer – Paraprofessional Staff - RHS

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the following Paraprofessional be transferred as follows effective October 9, 2007 for the 2007/2008 school year, not to exceed 35 hours per week.

Name	From	To	06/07 Salary*
Lisa Matera	Cafeteria Worker – St. Therese School 17.5 Hours/Week	Personal Aide – RHS 30 Hours/Week Acct # 11-000-217-100-000-100	Step 1 \$9.47/Hour
*Salary pending completion of negotiations			

RESOLUTION NO. 206-08
Appointment – Community School Staff

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the staff listed below be appointed for the 2007/2008 Community School programs. Salary is paid out of collected tuitions and employment is dependent upon sufficient enrollment.

Robert Capra	Adult Dodgeball	\$25.00 per hour
Danielle Colasurdo	Six Flag’s Fright Fest Trip, Teacher’s Convention Travel Days	\$25.00 per hour
Jackie Freimauer	SAT Class - Fall and Spring Sessions	\$675.00
Jackie Freimauer	PSAT Class - Fall Session	\$500.00
Lisa Gibney	Women’s Volleyball	\$480.00 per season
Bruce Harlan	Adult Tennis Lessons	\$48.75 per student
William Martin	Digital Photography Class	\$65.00 per student
Kurt Schweitzer	Adult Soccer	\$30.00 per hour

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SKI ADVISORS - \$21.00/Hour

Roxbury High School
Jill Scalera
Laura Milway Hyde

Eisenhower Middle School
Lynne Kranik
William O'Brien

Lincoln/Roosevelt School
Barbara Fornari
Christine Capra

AFTERSCHOOL HOMEWORK PROGRAMS

Teacher - \$27.00/Hour
Substitute - \$27.00/Hour
Aide - \$12.00/Hour

Middle Matters
Teacher - Kurt Schweitzer
Substitute - Kimberly Farina
Aide - Kathleen Dixon

Homework Helper
Teacher – Daniel Pojedinec
Aide – Lauren Miller

RESOLUTION NO. 207-08

Appointment - Substitute Teachers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as substitute teachers for the 2007/2008 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

- Gabrielsen, Craig Mr. Gabrielsen earned his BA in Art Education from Montclair State University. He recently completed his student teaching in the South Orange School District. He will be working under a Teacher of Art certificate (CEAS).
- McDonald, Sherrie Ms. McDonald earned her BS in Psychology from Liberty University in Virginia. She currently is a substitute for the Mt. Olive School District and will be working under a substitute certificate.

These appointments, where necessary are dependent upon successful completion of a background search as required by State law.

RESOLUTION NO. 208-08

Appointment – Coach – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as a Coach at Roxbury High School for the 2007/2008 school year.

Name	Position	07/08 Step	06/07 Salary*
<i>Basketball – Boys'</i>			
McNamara, Stephen	Assistant Coach	1	\$3,485
*Salary to be determined pending completion of negotiations			

Mr. Hill moved, and Mrs. Miller seconded a motion that the Personnel Resolutions 209-08 and 210-08 be approved as presented and listed below.

The motion was approved by roll call vote.

Mrs. Castriotta: *Yes to all;* **Mrs. D'Abbraccio:** *Abstain to all;* **Mrs. D'Agostino:** *Yes to all;* **Mr. Hill:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Mr. Perfetti:** *Yes to all;* **Ms. Schneck:** *Yes to all;* **Mr. Badini:** *Yes to all.*

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RESOLUTION NO. 209-08

Approval of Erratum – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, Resolution #035-08, Resignation – Professional Staff, be changed to read that the resignation for retirement purposes of Ms. Sylvia Torres, Spanish Teacher at the Eisenhower Middle School, be accepted effective October 31, 2007.

RESOLUTION NO. 210-08

Transfer – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following employees listed below be transferred as follows retroactive to October 1, 2007 for the 2007/2008 school year.

Name	From	To	06/07 Salary*
Kevin Franco	Occupational Therapist Kennedy School	Occupational Therapist Jefferson School	Step 4, MA Guide \$43,355
Eileen Lockburner	Grade 5 Teacher Lincoln/Roosevelt School	BSIP Teacher Lincoln/Roosevelt School	Step 13, BA+30 Guide \$59,394**
*Salary to be determined pending completion of negotiations			
**Salary charged to NCLB Title I (Acct # 20-231-100-100-006-009)			

Education

Mrs. Miller moved, and Mr. Moschella seconded a motion that the Education Resolution 211-08 be approved as presented and listed below.

The motion was approved by roll call vote.

Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mr. Hill: Yes; Mrs. Miller: Yes; Mr. Moschella: Yes; Mr. Perfetti: Yes; Ms. Scheneck: Yes; Mr. Badini: Yes.

RESOLUTION NO. 211-08

Approval of Out-of-District Placements/Services

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the 2007/2008 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
SSA 013	Somerset County Educational Services Commission	\$22,542.00	09/05/07 to 06/30/08
SSA 024	Somerset County Educational Services Commission	\$22,542.00	09/05/07 to 06/30/08
SSA 025	Somerset County Educational Services Commission	\$39,895.00	09/05/07 to 06/30/08
SSA 026	Somerset County Educational Services Commission	\$39,895.00	09/05/07 to 06/30/08

Mrs. Miller moved, and Mr. Moschella seconded a motion that the Education Resolution 212-08 be approved as presented and listed below.

The motion was approved by roll call vote.

Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Abstain; Mrs. D'Agostino: Yes; Mr. Hill: Yes; Mrs. Miller: Yes; Mr. Moschella: Yes; Mr. Perfetti: Yes; Ms. Scheneck: Yes; Mr. Badini: Yes.

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RESOLUTION NO. 212-08
Approval of Tuition Student

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following student, T. B., Grade 8 at the Eisenhower Middle School, be permitted to enroll in the district on a tuition basis for the 2007/2008 school year.

PUBLIC COMMENTS – Non-Agenda Items

Mr. Rogers questioned Mrs. D'Agostino on the minutes and specifics of the board retreat. Mrs. D'Agostino provided the board goals to Mr. Rogers. The board goals are:

1. Become a certified board.
2. Change format of workshop meetings to discuss more committee issues.
3. Improve communication between committees and the entire board.
4. Review policies related to each committee to determine relevance.

ADJOURNMENT

It was motioned by Mrs. D'Agostino and seconded by Mr. Perfetti to adjourn the meeting at this time, 8:12 p.m.

Respectfully submitted,

Pam Hinman
Assistant Board Secretary