

**MINUTES OF THE REGULAR MEETING OF THE ROXBURY TOWNSHIP BOARD OF EDUCATION
HELD ON THURSDAY, APRIL 2, 2009
Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876**

The meeting was called to order in the Media Center at Lincoln/Roosevelt School, President D'Agostino presiding.

MEMBERS PRESENT: Mr. Robert Badini, Mrs. Maureen Castriotta, Mrs. Terry D'Agostino
Mrs. Jennifer Marchesi, Mrs. Patricia Miller,
Mr. John Moschella, Ms. Carol Scheneck, Mr. Gregory Somjen

MEMBERS ABSENT: Mrs. Liz D'Abbraccio, Mrs. Hildi Libby,

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Gregory McGann,
Ms. Ruthann Quinn, Ms. Pam Hinman

OTHERS PRESENT: Mr. John G. Geppert, Jr., Schwartz Simon Edelstein, Celso
& Kessler LLC

EXECUTIVE SESSION

Whereas Chapter 231, P.L. 1975, also known as the Sunshine law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mr. Badini and seconded by Mrs. Castriotta that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session at this time, 6:30 p.m. to discuss personnel, student matters, negotiations, and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

It was motioned by Mrs. Marchesi and seconded by Mr. Moschella that this meeting return to Public Session at this time, 7:23 pm, in the Auditorium at Lincoln/Roosevelt School.

PUBLIC SESSION

The Public Session was called to order in the Auditorium at Lincoln/Roosevelt School at 7:38 p.m., President D'Agostino presiding.

Mr. Moschella announced that this Regular Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Roxbury Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	http://www.roxbury.org/boe/meetings-minutes.htm

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

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PLEDGE OF ALLEGIANCE

Members of the Board, the Administration, and the Public participated in the salute to the flag.

ROLL CALL

The roll was taken, and a quorum deemed present

CORRESPONDENCE

None

MINUTES

Mr. Badini motioned and **Mrs. Castriotta** seconded the motion that the following minutes be approved:

1. **Minutes of the Regular Meeting and Executive Session of February 23, 2009**
2. **Minutes of Special Meeting of March 5, 2009**
3. **Minutes of Workshop Meeting and Executive Session of March 9, 2009**
4. **Minutes of Special Meeting of March 17, 2009**

The motion was approved by roll call vote.

Mr. Badini: *Yes to all;* **Mrs. Castriotta:** *Yes to the Minutes of February 23, 2009, March 5, 2009 and March 9, 2009, and Abstain to March 17, 2009;* **Mrs. Marchesi:** *Yes to the Minutes of February 23, 2009, March 5, 2009 and March 17, 2009, and Abstain to March 9, 2009;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Somjen:** *Yes to the Minutes of February 23, 2009, March 9, 2009, and March 17, 2009 and Abstain to March 5, 2009,* **Mrs. D'Agostino:** *Yes to all.*

PRESENTATIONS

1. Roxbury High School Band

The Roxbury High School Wind Symphony was introduced by Mr. Jeff Swanson. He informed the public of their invitation to the Midwest International Band Festival. Roxbury is the first New Jersey Symphony to be invited. The symphony performed for the public. Mr. Swanson presented plaques to the group for their hard work and dedication to the program.

Mrs. D'Agostino asked for a moment of silence for the Jefferson Elementary School fourth grade student, Victoria Snokes, who passed away. Our prayers and thoughts are with the family.

2. Dr. Rossi and Ms. Quinn presented the 2009/2010 budget. Dr. Rossi strongly encouraged support for the 2009/2010 budget as it is educationally sound and critically important to the long-term future of the school district. The board members commented and questioned some of the issues that were brought up.
 - Mr. Somjen commented that he was sad to hear that the district ranks so poorly in the student/administrator ratio as well as the administrative salaries and benefits cost per student is the lowest in the county. Mr. Somjen stated he would be voting 'yes' for the budget.
 - Ms. Scheneck commented about the extremely low cost benefit to the tax payor for a failed budget. She also commented on the topic of pay to play. She stated that this option would bring in very little revenue for the district.

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- Mrs. Castriotta commented on the rationale in the supporting documentation of the budget including the contract settlement with the REA. She stated it was not a responsible budget and that she was voting “no” for the budget. She stated she did not equate a good teacher with a higher salary and that the board needs to set a good example to the children.
- Mrs. Miller stated as a community and as parents, we must put importance into the children’s education to prepare them for the future.
- Mrs. D’Agostino stated she was supporting the budget. She mentioned that we must give the children the one tool to educate them with excellence in teaching and academics.
- Mr. Badini state he would be voting “yes” for the budget.

BYLAW 0164

**Mrs. D’Agostino asked for a motion to extend the meeting fifteen minutes at 10:00 p.m.
Mrs. Miller motioned and Mrs. Castriotta seconded the motion.**

The motion was approved by roll call vote.

**Mr. Badini: Yes; Mrs. Castriotta: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Moschella: Yes;
Ms. Scheneck: Yes; Mr. Somjen: Yes; Mrs. D’Agostino: Yes.**

STUDENT COUNCIL REPRESENTATIVE’S COMMENTS

None

BOARD PRESIDENT’S COMMENTS

None

SUPERINTENDENT’S REPORT

None

BUSINESS ADMINISTRATOR’S REPORT

Ms. Quinn stated that the business office is seeking board approval for monthly financials, travel requests, school budget, application for extraordinary aid, contract approvals, a donation and a transportation agreement.

REQUEST FOR INFORMATION

None

PUBLIC COMMENTS – Action Items

Mr. Rogers questioned the budget increase on the tax levy. Ms. Quinn affirmed that the current expense increase is 1.96%.

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ACTION ITEMS

Finance

Mr. Badini motioned, and **Mrs. Miller** seconded the motion that Finance Resolutions 486-09 through 498-09 be accepted as presented.

The motion was approved by roll call vote.

Mr. Badini: *Yes to all,* **Mrs. Castriotta:** *Yes to 486-09, 488-09 through 491-09, and 493-09 through 498-09, and No to 487-09 and 492-09;* **Mrs. Marchesi:** *Yes to all, however, Abstain to purchase orders 09-9767, 09-3902, 09-3691, 09-3696, and 09-3011 only in Resolution 487-09;* **Mrs. Miller:** *Yes to all, however, Abstain to purchase order 09-3981 only in Resolution 487-09.;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all, however, Recuse to Dr. McGann and Dr. Heinegg only in Resolution 491-09;* **Mr. Somjen:** *Yes to all, however Abstain to the following vendors numbered 13210, 1904, 3009, 5685, 9612, 13891, 12109, and 3004 only in Resolution 487-09;* **Mrs. D'Agostino:** *Yes to all, however, Abstain to Purchase Order 09-3981 only in Resolution 487-09.*

RESOLUTION NO. 486-09

Approval of Transfers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the attached list of transfers between accounts.

RESOLUTION NO. 487-09

Approval of the Bills Lists

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the March 2009 Bills Lists totaling \$1,555,036.96 as presented.

RESOLUTION NO. 488-09

Approval of the Board Secretary's Report

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Board Secretary's Report for February 2009 as presented.

RESOLUTION NO 489-09

Approval of the Treasurer's Report

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Treasurer's Report for February 2009 as presented.

RESOLUTION NO. 490-09

Monthly Financial Certification of the Board Secretary and Board of Education

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)3, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and

IT IS FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c)4, after review of the Board Secretary's and Treasurer's monthly financial reports, that no major accounts and fund balances in the 2008/2009 budget have been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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RESOLUTION NO. 491-09
Approval of Travel Requests

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

First Name	Last Name	Conference/Seminar Title	Place	Date of Trip	Total Estimated Expenses*
Carol	Pellet	PETS / Rotary Leadership Training	Parsippany, NJ	April 3, 2009	See Note
Debbie	Bauer	Counsel Luncheon at Centenary College	Hackettstown, NJ	April 3, 2009	See Note
Julie	Lodato	Youth Mental Health Conference	Fairleigh Dickinson University	April 7, 2009	\$0.00 Registration
Alexis	Mayer	Social Skill Communication Deficits in Children with Nonverbal Learning Disorder, Aspergers Syndrome	Fairleigh Dickinson University	April 7, 2009	\$45.00 Registration
Lois	Bachmura	Financial Literacy Training for NJ Teachers	Hamilton Park, NJ	April 8, 2009	See Note
JoAnne	DeRose	Financial Literacy Training for NJ Teachers	Hamilton Park, NJ	April 8, 2009	See Note
James	Heinegg	Grant Seeking Basics	New York, NY	April 9,2009	See Note
Emilie	Bacchetta	Counselor Tour - Penn State	Penn State University	April 20-21, 2009	\$0.00 Registration
Elizabeth	Gripp	PA Counselor Tour	Penn State University Park & Altoona, PA	April 20-21, 2009	\$0.00 Registration
Stefanie	SanEmeterio	NY & NJ HS Counselor Trip - Penn State	Penn State University	April 20-21, 2009	\$0.00 Registration
Greg	McGann	Regional Training for the Matrix Report	Parsippany, NJ	April 22, 2009	See Note
Stepanie	Thiel	Regional Training for the Matrix Report	Parsippany, NJ	April 22, 2009	See Note
James	Schmitt	Indoor Air Quality	Chatham, NJ	April 22, 2009 and June 8, 2009	See Note
John	Kearns	Indoor Air Quality tools for Schools	Chatham, NJ	April 22, 2009 and June 8, 2009	See Note
Phyllis	Prestamo	New Jersey Staff Development Council	Oradell, NJ	April 23, 2009	\$25.00 Registration
Greg	McGann	New Jersey Staff Development Council	Oradell, NJ	April 23, 2009	\$25.00 Registration

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First Name	Last Name	Conference/Seminar Title	Place	Date of Trip	Total Estimated Expenses*
Debbie	Bauer	Mini-College Day Planning Meeting	Pequannock High School, Pompton Plains, NJ	April 27, 2009	See Note
Greg	McGann	2009 Visual Personnel Training	Eatontown, NJ	April 27, 2009	See Note
Ted	O'Grady	County College of Morris Annual High School Guidance Counselor Workshops, Tour and Program Updates	County College of Morris	April 30, 2009	See Note
Patricia	Sikorski	AP Reading	Louisville, KY	June 4-12, 2009	See Note

*Note: Does not include mileage and sustenance as they are contractual.

RESOLUTION NO. 492-09
Approval to Adopt the 2009/2010 School Budget

IT IS RESOLVED, that the Roxbury Township Board of Education does hereby adopt the 2009/2010 School Budget to be placed before the legal voters of the Township of Roxbury during the Annual School Election to be held Tuesday, April 21, 2009 between the hours of 7:00 a.m. and 9:00 p.m.

IT IS RESOLVED, that the Roxbury Township Board of Education approve and authorize the submission of the budget for the 2009/2010 school year to the Executive County Superintendent for State approval.

GENERAL FUND TOTAL	\$66,912,548
SPECIAL REVENUE FUND	\$1,046,564
DEBT SERVICE FUND	\$2,269,506
TOTAL	\$70,228,618

IT IS FURTHER RESOLVED, to acknowledge that the tentative 2009/2010 budget as described above results in a general fund tax levy of \$47,053,373 and debt service in the amount of \$2,235,130 for a total tax levy of \$49,288,503.

IT IS FURTHER RESOLVED that the Roxbury Board of Education hereby establishes the school district travel maximum for the 2009/2010 school year not to exceed \$135,000 and that the School Business Administrator Board Secretary shall track and record these costs to insure that the maximum amount is not exceeded.

RESOLUTION NO. 493-09
Approval of Application for Extraordinary Aid

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Application for Extraordinary Aid for Handicapped Students, for a grant offered for Special Education costs above \$40,000 per student in public placements and \$55,000 per student in private placements who receive intensive services, not including transportation costs. The application for reimbursement totals \$633,431.00.

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RESOLUTION NO. 494-09

Approval of Contract – Essex Regional Educational Services Commission – Instructional Services Agreement for Chapters 192/193 – School Years 2009/2010, 2010/2011

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with Essex Regional Educational Services Commission for Instructional Services for Chapters 192/193 – School Years 2009/2010, 2010/2011.

RESOLUTION NO. 495-09

Approval of Contract – Essex Regional Educational Services Commission – Nonpublic School Technology Initiative Program – School Years 2009/2010, 2010/2011

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with Essex Regional Educational Services Commission for Nonpublic School Technology Initiative Program – School Years 2009/2010, 2010/2011.

RESOLUTION NO. 496-09

Approval of Contract – Essex Regional Educational Services Commission – Public School Child Study Team Services – School Year 2009/2010

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with Essex Regional Educational Services Commission for Public School Child Study Team Services – School Year 2009/2010.

RESOLUTION NO. 497-09

Approval of Contract – Essex Regional Educational Services Commission – IDEA-B Services – School Year 2009/2010

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with Essex Regional Educational Services Commission for IDEA-B Services – School Year 2009/2010.

RESOLUTION NO. 498-09

Acceptance of Donation – Miss Ann Fund

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education accepts a donation of \$1,000 from the Miss Ann Fund to the Food Service Department for use in helping provide lunches for children that are in need.

Facilities

Mrs. Castriotta motioned, and Mr. Badini seconded the motion that Facilities Resolution 499-09 be accepted as presented.

The motion was approved by roll call vote.

Mr. Badini: Yes; Mrs. Castriotta: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Moschella: Yes; Ms. Scheneck: Yes; Mr. Somjen: Yes; Mrs. D'Agostino: Yes.

RESOLUTION NO. 499-09

Approval of Transportation Agreement

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a Parental Contract for Student Transportation, providing transportation for student (KTW 002) to the Kentwood Academy.

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Education

Mrs. Miller motioned, and Mr. Somjen seconded the motion that Education Resolutions 500-09 through 507-09 be accepted as presented:

The motion was approved by roll call vote.

Mr. Badini: Yes to all; Mrs. Castriotta: Yes to all; Mrs. Marchesi: Yes to all; Mrs. Miller: Yes to all; Mr. Moschella: Yes to all; Ms. Scheneck: Yes to all; Mr. Somjen: Yes to 501-09 through 507-09 and Abstain to 500-09; Mrs. D'Agostino: Yes to all.

RESOLUTION NO. 500-09
Approval of Out-of-District Placements/Services – 2008/2009

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the 2008/2009 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
CTC 039	Celebrate the Children (SCALS)	\$23,667.20	02/09/09 to 06/30/09
ESCMC 027	Educational Services Commission of Morris County – Park Lake School	\$19,250.00	03/16/09 to 06/30/09

RESOLUTION NO. 501-09
Approval of First Reading – Policy 2460 – Special Education

IT IS RESOLVED, that the Roxbury Township Board of Education approves the attached Policy 2460 Special Education for first reading. (Exhibit 1)

RESOLUTION NO. 502-09
Approval of First Reading – Regulation R 2460 - Special Education

IT IS RESOLVED, that the Roxbury Township Board of Education approves the attached Regulation R 2460 Special Education for first reading. (Exhibit 2)

RESOLUTION NO. 503-09
Approval of First Reading – Regulation R 2460.1 – Special Education – Location, Identification, and Referral

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Regulation R 2460.1 Special Education – Location, Identification, and Referral for first reading. (Exhibit 3)

RESOLUTION NO. 504-09
Approval of First Reading – Regulation R 2460.8 – Special Education – Free and Appropriate Public Education

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Regulation R 2460.8 Special Education – Free and Appropriate Public Education for first reading. (Exhibit 4)

RESOLUTION NO. 505-09
Approval of First Reading – Regulation R 2460.9 – Special Education – Transition from Early Intervention Programs to Preschool Programs

IT IS RESOLVED, that the Roxbury Township Board of Education approves the attached Regulation R 2460.9 – Special Education – Transition From Early Intervention Programs to Preschool Programs for first reading. (Exhibit 5)

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RESOLUTION NO. 506-09

Approval of First Reading - Regulation R 2460.16 - Special Education – Instructional Material to Blind or Print-Disabled Students

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Regulation R 2460.16 Special Education – Instructional Material to Blind or Print-Disabled for first reading. (Exhibit 6)

RESOLUTION NO. 507-09

Approval of First Reading – Policy 2467 – Surrogate Parents and Foster Parents

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 2467 Surrogate Parents and Foster Parents for first reading. (Exhibit 7)

PUBLIC COMMENTS – Non-Agenda Items (There is a three minute time limit, per Board Policy)

Mr. Rogers questioned Dr. McGann's role in Lopatcong and previous work experience with Dr. Rossi.

ADJOURNMENT

It was motioned by Mr. Badini and seconded by Mrs. Marchesi to adjourn the meeting at this time, 10:08 p.m.

Respectfully submitted,

Pam Hinman
Assistant Board Secretary