

**MINUTES OF THE REORGANIZATION/REGULAR MEETING  
OF THE ROXBURY TOWNSHIP BOARD OF EDUCATION  
HELD ON MONDAY, APRIL 27, 2009  
Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876**

**MEETING CALLED TO ORDER**

The Public Session was called to order in the Auditorium at Lincoln/Roosevelt School at 7:30 p.m., Ms. Ruthann Quinn, Board Secretary presiding.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio  
Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller,  
Mr. John Moschella, Mr. Chris Rogers,  
Ms. Carol Scheneck, Mr. Gregory Somjen

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Gregory McGann,  
Ms. Ruthann Quinn, Ms. Pam Hinman

OTHERS PRESENT: Ms. Nathanya Simon, Schwartz Simon Edelstein, Celso & Kessler LLC

Ms. Quinn announced that this Reorganization/Regular Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Roxbury Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	<a href="http://www.roxbury.org/boe/meetings-minutes.htm">http://www.roxbury.org/boe/meetings-minutes.htm</a>

The notice of tonight's meeting and a copy of tonight's agenda has been posted in the Board's Business Office.

**PLEDGE OF ALLEGIANCE**

Members of the Board, the Administration, and the Public participated in the salute to the flag.

**SCHOOL ELECTION RESULTS**

The annual election by the voters of the Roxbury Township School District was held at the Port Morris Fire House, the Nixon School, the Roxbury Municipal Building, the Berkshire Valley Fire House, the Roxbury Public Library, the Roxbury Senior Center, the Jefferson School, the Roxbury High School, the Eisenhower Middle School, and the Kennedy School on Tuesday, April 21, 2009.

The results\* were as follows for members of the Board of Education, to fill three, three year terms, and the General Fund:

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	School District 1 1-1	School District 2 2,3&4	School District 3 1-5	School District 4 2-1	School District 5 2-2&3	School District 6 2-4&5	School District 7 3-1, 3&5	School District 8 3-2, 4&6	School District 9 4-1, 2&6	School District 10 4-3, 4&5	Totals
<b><u>Candidates</u></b>											
Rogers	55	229	38	74	171	94	292	201	317	314	1785
Libby	23	157	18	59	101	102	294	159	208	242	1363
Castriotta	49	248	42	83	173	108	332	219	333	323	1910
Badini	29	191	26	75	136	103	327	141	241	268	1537
Colucci	43	193	24	54	145	118	291	192	322	301	1683
Brooks	38	195	26	80	152	119	403	175	303	362	1853
Total Votes Cast	104	490	70	173	353	257	777	428	688	739	4079

**Question No. 1**

YES	34	215	23	70	142	116	411	201	323	364	1899
NO	69	270	47	98	202	132	358	227	356	365	2124

*\*Unofficial Results reported by the Clerk's Office*

**OATH OF OFFICE**

The Board Secretary administered the Oath of Office to the newly elected board members, Mrs. Annette Brooks, Mrs. Maureen Castriotta, and Mr. Chris Rogers.

**ROLL CALL**

The roll was taken, and a quorum deemed present

**ELECTION OF A PRESIDENT**

Ms. Quinn opened the floor for nominations of President of the Roxbury Board of Education.

Mrs. D'Agostino nominated Mr. Moschella. Mrs. Miller seconded the nomination.  
Mr. Rogers nominated Mrs. Castriotta. Mrs. Castriotta seconded the nomination.

Ms. Quinn asked for a motion and second to close the nominations for President of the Board of Education.

Mrs. D'Agostino motioned, and Mrs. Castriotta seconded to close the nominations.

Ms. Simon stated the fair way to vote was to have each board member state their choice by roll call.

**A roll call vote was taken for the nomination of President**

**Mrs. Brooks:** *John Moschella;* **Mrs. Castriotta:** *Maureen Castriotta;* **Mrs. D'Abbraccio:** *Abstain;*  
**Mrs. D'Agostino:** *John Moschella;* **Mrs. Marchesi:** *John Moschella;* **Mrs. Miller:** *John Moschella;*  
**Mr. Moschella:** *John Moschella;* **Mr. Rogers:** *Maureen Castriotta;* **Ms. Schneck:** *John Moschella;*  
**Mr. Somjen:** *John Moschella.*

Motion was carried and Mr. John Moschella is elected President of the Roxbury Board of Education.

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### **ELECTION OF A VICE PRESIDENT**

Mr. Moschella opened the floor for nominations of Vice President of the Roxbury Board of Education.

Mrs. Marchesi nominated Mrs. Miller. Ms. Scheneck seconded the nomination.  
Mr. Rogers nominated Mrs. Castriotta. Mrs. Castriotta seconded the nomination.

Mr. Moschella asked for a motion and second to close the nominations for Vice President of the Board of Education.

Mrs. D'Agostino motioned, and Mrs. Castriotta seconded to close the nominations.

#### **A roll call vote was taken for nomination of Vice President.**

**Mrs. Brooks:** *Pat Miller*; **Mrs. Castriotta:** *Maureen Castriotta*; **Mrs. D'Abbraccio:** *Abstain*;  
**Mrs. D'Agostino:** *Pat Miller*; **Mrs. Marchesi:** *Pat Miller*; **Mrs. Miller:** *Pat Miller*; **Mr. Moschella:** *Pat Miller*;  
**Mr. Rogers:** *Maureen Castriotta*; **Ms. Scheneck:** *Pat Miller*; **Mr. Somjen:** *Pat Miller*.

Motion Carried and Mrs. Pat Miller is elected Vice President of the Roxbury Township Board of Education.

### **RESOLUTIONS FOR REORGANIZATION**

**Mrs. D'Agostino motioned, and Mrs. D'Abbraccio seconded a motion that the Resolutions for Reorganization, 532-09 through 550-09 be approved as presented and Resolutions 551-09 and 552-09 be tabled.**

Mrs. Castriotta questioned why the Board was not approving the professionals for the July 1, 2009 – June 30, 2009 school year and stated she was surprised because there was no prior discussion about it by the Board. Ms. Quinn responded, based on new accountability regulations, the district is required to go through a deliberative process to determine the professionals that will be used in the next year.

**Mrs. Castriotta motioned to include the professional service resolutions. Mr. Rogers seconded the motion.**

**Mrs. Brooks:** *No*; **Mrs. Castriotta:** *Yes*; **Mrs. D'Abbraccio:** *No*; **Mrs. D'Agostino:** *No*; **Mrs. Marchesi:** *No*; **Mrs. Miller:** *No*; **Mr. Moschella:** *No*; **Mr. Rogers:** *Yes*; **Ms. Scheneck:** *No*; **Mr. Somjen:** *No*.

Mr. Moschella responded that the Board is not prepared to put that addendum together. Mr. Rogers asked for clarification. Mrs. Miller clarified that the resolution would be included in a May meeting. Ms. Quinn affirmed.

**The motion to include a resolution for professional services was not approved by roll call vote.**

**The motion to approve the Resolutions for Reorganization was approved by roll call vote.**

**Mrs. Brooks:** *Yes to all*; **Mrs. Castriotta:** *Yes to 432-09 through 541-09, 543-09, 544-09 and 546-09 through 550-09, Abstain to 542-09 and 545-09*; **Mrs. D'Abbraccio:** *Yes to 432-09 through 535-09, 539-09 High School portion only, 544-09 through 548-09 High School portion only, Not Permitted to Vote on 536-09, 537-09, 538-09, 540-09, 541-09, 542-09, 543-09, 549-09, 550-09*; **Mrs. D'Agostino:** *Yes to all*;  
**Mrs. Marchesi:** *Yes to all*; **Mrs. Miller:** *Yes to all*; **Mr. Moschella:** *Yes to all*; **Mr. Rogers:** *Yes to 532-09, 533-09, 535-09 and 536-09, and Abstain to 534-09 and 537-09 through 550-09* **Ms. Scheneck:** *Yes to all*; **Mr. Somjen:** *Yes to all*.

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**RESOLUTION NO. 532-09**  
**Adoption of Bylaws and Policies**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the existing bylaws and policies of the Roxbury Township Board of Education, established for its own operation and the operation of the school district, be adopted for the life of the 2009/2010 Board of Education or until revised by vote of the Board of Education.

**RESOLUTION NO. 533-09**  
**Code of Ethics**

WHEREAS, the members of the Roxbury Township Board of Education recognize that they hold authority not as individuals but as members of the Board. In order to make a clear public statement of its philosophy of service to the pupils of the district,

NOW THEREFORE BE IT IS RESOLVED, in accordance with N.J.S.A. 18A:12-24.1 and Roxbury Township Board of Education Policy 0142 – Board Member Qualifications and Code of Ethics, every board member will abide by the following Code of Ethics. The board member will:

- a) Uphold and enforce all laws, State Board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b) Make decisions in terms of the educational welfare of children and seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c) Confine his/her board action to policy making, planning and appraisal, and help to frame policies and plans only after the board has consulted those who will be affected by them.
- d) Carry out his/her responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e) Recognize that authority rests with the Board of Education, and will make no personal promises nor take any private action which may compromise the Board.
- f) Refuse to surrender his/her independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g) Hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals or the schools. In all other matters, he/she will provide accurate information and, in concert with fellow board members, interpret to the staff the aspirations of the community for its schools.
- h) Vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i) Support and protect school personnel in proper performance of their duties.
- j) Refer all complaints to the chief administrative officer and act on the complaints at public meetings only after failure of an administrative solution.

**RESOLUTION NO. 534-09**  
**Approval of Programs and Textbooks**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, approval is granted for the school programs and textbooks currently in use in the district, for the 2009/2010 school year.

**RESOLUTION NO. 535-09**  
**Approval of Meeting Dates**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the meeting dates for the Roxbury Township Board of Education be established as listed below. July and August meetings will be held in the Roxbury High School Auditorium, 1 Bryant Drive, Succasunna, New Jersey; all other meetings will be held in the Lincoln/Roosevelt School Auditorium, 34 North Hillside Avenue, Succasunna, New Jersey, unless otherwise notified. All meetings shall commence at 7:30 p.m.

**MEETING DATES – 2009/2010**

<b>Reorganization / Regular Meeting</b>	<b>April 27, 2009</b>
Workshop Meeting	May 4, 2009
Regular Meeting	May 18, 2009
Workshop Meeting	June 1, 2009
Regular Meeting	June 15, 2009
Regular Meeting	July 20, 2009
Workshop Meeting	August 3, 2009
Regular Meeting	August 17, 2009
Workshop Meeting	September 14, 2009
Regular Meeting	September 21, 2009
Workshop Meeting	October 5, 2009
Regular Meeting	October 19, 2009
Workshop Meeting	November 2, 2009
Regular Meeting	November 16, 2009
Workshop Meeting	December 7, 2009
Regular Meeting	December 21, 2009
Workshop Meeting	January 11, 2010
Regular Meeting	January 25, 2010
Workshop Meeting	February 1, 2010
Regular Meeting	February 22, 2010
Workshop Meeting	March 8, 2010
Regular Meeting	March 29, 2010
Workshop Meeting	April 19, 2010
Reorganization / Regular Meeting	April 26, 2010

IT IS FURTHER RESOLVED that the public places for posting of meeting notices for the Roxbury Township Board of Education for the ensuing year shall be: Roxbury Township Board of Education Office, Roxbury Township Municipal Office, Roxbury Township Public Library, and each school in the district.

**RESOLUTION NO. 536-09**  
**Official Newspapers**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the official newspapers for the Roxbury Township Board of Education be the *Roxbury Register*, *Daily Record* and the *Star Ledger* as the alternate newspaper.

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**RESOLUTION NO. 537-09**  
**Depository of School Funds**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves TD Bank, 11000 Atrium Way, Mount Laurel, NJ 08054 as the official depository of school funds for the accounts listed below:

Name of Account	Signature(s) of Record
Capital Projects	Business Administrator and/or Treasurer
Capital Reserve	Business Administrator and/or Treasurer
Franklin Activity	School Principal and Business Administrator
General Account	Board President or Board Vice President and Business Administrator and Treasurer
High School Activity	School Principal and Business Administrator or Superintendent
Jefferson Activity	School Principal and Business Administrator
Athletic Account	High School Principal and Business Administrator or Superintendent
Eisenhower Activity	School Principal and Business Administrator or Superintendent
Kennedy Activity	School Principal and Business Administrator
Lincoln/Roosevelt Activity	School Principal or Assistant Principal and Business Administrator
Miss Ann Fund	Business Administrator and High School Principal
Nixon Activity	School Principal and Business Administrator
Payroll Account	Board President or Board Vice President and Business Administrator and Treasurer
Project Hope	Business Administrator and/or Treasurer
Tax and Agency	Business Administrator and Treasurer
Unemployment	Board President or Board Vice President and Business Administrator and Treasurer

**RESOLUTION NO. 538-09**  
**Approval of Petty Cash Fund and Custodian**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Petty Cash Fund in the amount of \$1,900.00, and

IT IS FURTHER RESOLVED that *Ms. Ruthann Quinn* School Business Administrator/Board Secretary be appointed as Custodian of the Petty Cash Fund.

**RESOLUTION NO. 539-09**  
**Approval of Athletic Fund and Custodian**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Athletic Fund in the amount of \$10,000.00, and

IT IS FURTHER RESOLVED that *Ms. Ruthann Quinn*, School Business Administrator/Board Secretary be appointed as Custodian of the Athletic Fund.

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**RESOLUTION NO. 540-09**  
**Approval of Tax Shelter Annuity Companies**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the following list of companies as providers of tax shelter annuities available to the employees of the Roxbury Board of Education through payroll deduction:

AIG Retirement  
AXA Equitable  
Galic

The Legend Group  
Lincoln Financial Group  
MetLife

**RESOLUTION NO. 541-09**  
**Approval of the Use of State Contracts**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the use of state contracts as appropriate for the 2009/2010 school year.

**RESOLUTION NO. 542-09**  
**Appointment – Business Administrator/Board Secretary**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Ruthann Quinn* be appointed School Business Administrator/Board Secretary for the Roxbury Township Board of Education for the period of July 1, 2009 through June 30, 2010, the terms and conditions of her employment to be determined and approved at a future meeting of the Roxbury Board of Education.

**RESOLUTION NO. 543-09**  
**Appointment – Treasurer of School Monies**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Lisa Palmieri* be appointed Treasurer of School Monies for Roxbury Township Board of Education for the period July 1, 2009 through June 30, 2010 at a cost of \$9,752.00.

**RESOLUTION NO. 544-09**  
**Appointment – Attendance Officer**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education appoints *Dr. Linda Bowles* as Attendance Officer for the 2009/2010 school year.

**RESOLUTION NO. 545-09**  
**504 Compliance Officer**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education appoints *Dr. Greg McGann* as 504 Compliance Officer for the Roxbury School District for the 2009/2010 school year.

**RESOLUTION NO. 546-09**  
**Appointment – Affirmative Action Officers**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education appoints *Ms. Deborah Burleigh* and *Dr. Greg McGann* as Affirmative Action Officers for the 2009/2010 school year, and for the purpose of the Multi-Year Equity Plan.

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**RESOLUTION NO. 547-09**  
**Appointment – Safety and Health Designees**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education appoints *Ms. Dale Cropley* and *Ms. Ruthann Quinn* as Safety and Health Designees for the Roxbury School District for the 2009/2010 school year.

**RESOLUTION NO. 548-09**  
**Appointment – Drug Free Schools Officers**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education appoints *Ms. Jennifer Kenny* and *Ms. Geri Esposito* as Drug Free Schools Officers for the 2009/2010 school year.

**RESOLUTION NO. 549-09**  
**Appointments of the Business Administrator**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education appoints *Ms. Ruthann Quinn*, Business Administrator/Board Secretary, as the following for the 2009/2010 school year:

Investments Officer	Purchasing Agent
Public Contracts Officer	Custodian of Records
Public Agency Compliance Officer (P.A.C.O.)	

**RESOLUTION NO. 550-09**  
**Appointments of the Director of Buildings and Grounds**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education appoints *Mr. John Scheiner*, Interim Director of Buildings and Grounds, as the following for the 2009/2010 school year:

Asbestos Management Officer	Right to Know Officer
Indoor Air Quality Designee	Chemical Hygiene Officer
Integrated Pest Management Coordinator	AHERA Coordinator

*Resolutions 551-09 and 552-09 are tabled.*

**RESOLUTION NO. 551-09**  
**Delegate Appointments**

*WHEREAS, the Roxbury Board of Education requires representation at the following professional organizations, and reorganization of the Roxbury Board of Education requires delegate assignments to said professional organizations be made,*

*THEREFORE BE IT RESOLVED, that the Roxbury Township Board of Education here and now assigns the following delegate appointments:*

<i>New Jersey School Boards Association</i>	_____
<i>NJSBA Alternate</i>	_____
<i>NJSBA Legislative Committee</i>	_____
<i>Morris County School Boards Association</i>	_____
<i>MCSBA Alternate</i>	_____
<i>Educational Services Commission of Morris County</i>	_____

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**RESOLUTION NO. 552-09**  
**Chairperson Appointments**

*WHEREAS, the Roxbury Township Board of Education utilizes Committee groups to investigate and make recommendations regarding district activities, and reorganization of the Roxbury Township Board of Education requires Committees and Committee Chairperson assignments be made,*

*THEREFORE BE IT RESOLVED, that the Roxbury Township Board of Education here and now assigns the following Committees and Committee Chairperson appointments:*

- Facilities* \_\_\_\_\_
- Community Relations* \_\_\_\_\_
- Education* \_\_\_\_\_
- Finance* \_\_\_\_\_
- Shared Services* \_\_\_\_\_
- Personnel* \_\_\_\_\_
- Negotiations* \_\_\_\_\_
- Project Graduation Liaison* \_\_\_\_\_
- Town Council Liaison* \_\_\_\_\_
- RFEE Liaison* \_\_\_\_\_

**EXECUTIVE SESSION**

Whereas Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now therefore, it was motioned by Mrs. D'Abbraccio and seconded by Mrs. Miller that the Roxbury Township Board of Education hereby determines that it is necessary to meet in Executive Session at this time, 7:57 p.m. to discuss personnel, student matters, negotiations, and matters covered by attorney client privilege. Action may be taken when the Board returns to Public Session.

It was motioned by Mrs. Castriotta and seconded by Mrs. Miller that the meeting returns to Public Session at this time, 9:00 p.m., in the Auditorium at the Lincoln/Roosevelt School.

**PUBLIC SESSION**

- Recess
- Reconvene

Public Session was reconvened in the Auditorium at the Lincoln/Roosevelt School, at 9:04 p.m., President Moschella presiding.

**CORRESPONDENCE**

None

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## **MINUTES**

**Mrs. Miller motioned and Mrs. D'Abbraccio seconded the motion that the following minutes be approved:**

1. Minutes of the Regular Meeting and Executive Session of April 2, 2009
2. Minutes of the Workshop Meeting and Executive Session of April 6, 2009

Mr. Rogers asked if anyone may do audio recording of the board meeting. Ms. Simon responded affirmatively.

Mr. Somjen asked for clarification on the April 2, 2009 minutes as well as the February 23, 2009 minutes. Ms. Hinman and Ms. Simon responded.

**The motion was approved by roll call vote.**

**Mrs. Brooks:** *Abstain to all;* **Mrs. Castriotta:** *Yes to the Regular Meeting Minutes of April 2, 2009 and the Minutes of April 6, 2009, No to the Executive Session Minutes of April 2, 2009;* **Mrs. D'Abbraccio:** *Abstain to the Minutes of April 2, 2009, and Yes to the Minutes of April 6, 2009;* **Mrs. D'Agostino:** *Yes to all with changes;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Mr. Rogers:** *Abstain to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Somjen:** *Yes to the Minutes of April 2, 2009 with changes, and Abstain to the Minutes of April 6, 2009.*

## **STUDENT COUNCIL REPRESENTATIVE'S COMMENTS**

None

## **BOARD PRESIDENT'S COMMENTS**

Mr. Moschella asked the board members to forward to him their requests for committees. He welcomed the new board members and thanked Mrs. D'Agostino for her work and dedication to the Board as the previous president. Ms. Scheneck asked for clarification on the OPMA in regards to emailing amongst the board members. The board attorney responded.

## **SUPERINTENDENT'S REPORT**

Dr. Rossi thanked Mrs. D'Agostino for his time working with her as president. He thanked the public for their participation in the Kid's Vote. Mr. Somjen asked about the results of the Kid's Vote.

## **BUSINESS ADMINISTRATOR'S REPORT**

Ms. Quinn stated that the business office is seeking board approval for monthly financials, travel requests, a contract and the PERS Pension Obligation Deferral.

Mrs. D'Agostino commented that she was pleased that the Finance Committee approved paying the PERS payment in full.

## **REQUEST FOR INFORMATION**

None

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## **PUBLIC COMMENTS – Action Items**

Mrs. Fran Day questioned the following resolutions:

- 534-09 – She asked for clarification on the purchase of textbooks.
- 535-09 – She questioned the board meeting dates for the following year.
- 550-09 – She asked when Mr. Soetebeer would be returning. It was affirmed that he is still under medical care.

Mrs. Castriotta questioned the policy on the meeting dates.

## **ACTION ITEMS**

### **Finance**

**Ms. Scheneck motioned, and Mrs. Miller seconded the motion that Finance Resolutions 553-09 through 560-09 be accepted as presented.**

Mrs. Castriotta motioned that the dollar amount be included in resolution 560-09. Ms. Quinn clarified that the PERS payment will cause a reduction in revenue by \$275,130 of state aid. The amount to be paid is \$618,659.00.

**The motion was approved by roll call vote.**

**Mrs. Brooks:** *Yes to all;* **Mrs. Castriotta:** *Yes to all, however No to purchase orders 09-3099, 09-3611, 09-2703, 09-3678, 09-4002, 09-4239, 09-4276, 09-3856 only in Resolution 554-09;* **Mrs. D’Abbraccio:** *Yes to all;* **Mrs. D’Agostino:** *Yes to all;* **Mrs. Marchesi:** *Yes to all, however Abstain to purchase orders 09-3011 and 090-3696 only in Resolution 554-09;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Mr. Rogers:** *Abstain to all;* **Ms. Scheneck:** *Yes to all, however Abstain to purchase order 09-4072 only in Resolution 554-09;* **Mr. Somjen:** *Yes to all, however Abstain to the following vendors numbered 12109, 3004, 1904, 3009, 5685, and 9612 only in Resolution 554-09.*

### **RESOLUTION NO. 553-09**

#### **Approval of Transfers**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the attached list of transfers between accounts.

### **RESOLUTION NO. 554-09**

#### **Approval of the Bills Lists**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the April 2009 Bills Lists totaling \$1,834,385.92 as presented.

### **RESOLUTION NO. 555-09**

#### **Approval of the Board Secretary’s Report**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the Board Secretary’s Report for March 2009 as presented.

### **RESOLUTION NO 556-09**

#### **Approval of the Treasurer’s Report**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the Treasurer’s Report for March 2009 as presented.

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**RESOLUTION NO. 557-09**

**Monthly Financial Certification of the Board Secretary and Board of Education**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)3, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and

IT IS FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c)4, after review of the Board Secretary's and Treasurer's monthly financial reports, that no major accounts and fund balances in the 2008/2009 budget have been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**RESOLUTION NO. 558-09**

**Approval of Travel Requests**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

<b>First Name</b>	<b>Last Name</b>	<b>Conference/Seminar Title</b>	<b>Place</b>	<b>Date of Trip</b>	<b>Total Estimated Expenses*</b>
Jennifer	Kenny	Guidance Counselor Workshop/Luncheon - Annual Conference	County College of Morris, Randolph, NJ	April 30, 2009	See Note
Jim	Dolan	NJ State Interscholastic Athletic Association 15th Annual Wrestling Coaches Clinic	College of New Jersey, Ewing, NJ	May 1, 2009	See Note
Linda	Bowles	One Step Beyond Conference	Princeton, NJ	May 8, 2009	See Note

\*Note: Does not include mileage and sustenance as they are contractual.

**RESOLUTION NO. 559-09**

**Approval of Contract – Essex Regional Educational Services Commission – Nursing Services for Nonpublic Schools (Chapter 226, Laws of 1991) School Year 2009/2010, 2010/2011**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with Essex Regional Educational Services Commission for Nursing Services for Nonpublic Schools (Chapter 226, Laws of 1991) School year 2009/2010, 2010/2011.

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**RESOLUTION NO. 560-09**  
**Approval of PERS Pension Obligation Deferral**

WHEREAS, the Legislature passed and the Governor signed S-15 as Chapter 22, P.L. 2009 that reduces the State Aid for the Roxbury Township school district for the 2008-2009 school by an amount approximating 95% of deferral amount;

AND WHEREAS, the Legislature passed and the Governor signed S-21 as Chapter 19, P.L. 2009 that provides school districts with two options concerning their obligation to pay the Public Employees Retirement System, namely payment in full by April 30, 2009, or payment of one-half of the pension obligation by April 30, 2009;

AND WHEREAS, payment of one-half of the pension obligation requires the district to apply for a deferral schedule which will start in April 2012 and continue for 15 years to repay the deferred portion to the retirement system;

AND WHEREAS, deferred payments are subject to normal actuarial growth on accrued liabilities of the pension system, which most recently was a rate of 8.25%;

AND WHEREAS, the School Business Administrator has reviewed the cash flow needs of the Roxbury Township school district, the surplus balance position of the district, and the impact of the deferral on future budgets if the district should elect to take the deferral or reject the deferral;

NOW BE IT RESOLVED by the Roxbury Township Board of Education that it hereby rejects the offer of a deferral by the New Jersey Public Employees Retirement System and authorizes the School Business Administrator to pay the 2009 PERS pension obligation in full before April 30, 2009.

**Personnel**

**Mrs. D'Agostino motioned, and Mrs. Miller seconded the motion that Personnel Resolutions 561-09 through 567-09 be accepted as presented.**

Mrs. Castriotta questioned Resolution 566-09 and stated she thought we closed the books on substitutes. Dr. McGann responded.

**The motion was approved by roll call vote.**

**Mrs. Brooks: Yes to all; Mrs. Castriotta: Yes to all; Mrs. D'Abbraccio: Yes to all; Mrs. D'Agostino: Yes to all; Mrs. Marchesi: Yes to all; Mrs. Miller: Yes to all; Mr. Moschella: Yes to all; Mr. Rogers: Abstain to all; Ms. Scheneck: Yes to all; Mr. Somjen: Yes to all.**

**RESOLUTION NO. 561-09**  
**Leave of Absence – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Jannan Joseph*, School Social Worker, District-Wide, be granted a medical leave of absence retroactive to April 20, 2009 using available sick days and, thereafter, an unpaid leave of absence until released by her physician.

April 27, 2009

**RESOLUTION NO. 562-09**  
**Appointment – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Deborah Burne* be appointed to the position of leave replacement School Social Worker, District-Wide, retroactive to April 21, 2009 through June 30, 2009. Ms. Burne is replacing Ms. Jannan Joseph who is currently on a medical leave of absence.

Degree: MA, Kean University  
BA, College of St. Elizabeth

Certification: School Social Worker  
Student Personnel Services  
Substance Awareness Coordinator  
Teacher of the Handicapped  
Elementary School Teacher  
Nursery School Teacher

Experience: 1994-2008: Guidance Counselor, Randolph Middle School, Randolph, NJ  
1993-1994: Guidance Counselor. Randolph Elementary School, Randolph, NJ  
1990-1993: Substance Awareness Coordinator, Randolph School District, Randolph, NJ  
1982-1990, Teacher of Self-Contained Perceptually Impaired Students, Center Gove and Shongum Schools, Randolph, NJ  
1975-1982: Elementary School Teacher, Center Grove School, Randolph, NJ

Salary: Step 1 of the 2008/2009 MA+30 Guide, \$51,292 (prorated)

A background check as required by State law has been successfully completed.

Charged to Account: 11-000-219-104-000-100 SAL CST

**RESOLUTION NO. 563-09**  
**Appointment – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Daniel Roman* be appointed as an after-school Personal Aide at Roxbury High School retroactive to April 9, 2009 through May 30, 2009.

Salary: Step 1 of the 2008/2009 Paraprofessional Guide, \$10.49/Hour, not to exceed 4 Hours/Week

A background search as required by State law has been successfully completed.

Charged to Account: 11-000-217-100-000-100 SAL OSS DW

**RESOLUTION NO. 564-09**  
**Appointment – Transportation Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Linda Dooling* be appointed as a substitute Bus Driver effective April 28, 2009 for the 2008/2009 school year.

Salary: \$15.00/Hour on an as-needed basis

A background search as required by State law has been successfully completed.

Charged to Account: 11-000-270-160-002-100 SAL TRANSP SUB

April 27, 2009

**RESOLUTION NO. 565-09**  
**Appointment – Food Service Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Sheree Kopacka* be appointed as a substitute Cafeteria Worker effective April 28, 2009 for the 2008/2009 school year.

Salary: \$9.47/Hour on an as-needed basis

A background search as required by State law has been successfully completed.

Charged to Account: 60-910-310-110-001-059 SAL FOOD SVC SUBS/OT

**RESOLUTION NO. 566-09**  
**Appointment - Substitute Teachers**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as substitute teachers for the 2008/2009 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

- |                    |  |
|--------------------|--|
| Chernoff, Melanie  | Ms. Chernoff is currently working towards her BA in Physics and Education from Rutgers University in NJ. She will be working under a substitute certificate.   |
| Culmone, Elizabeth | Ms. Culmone earned her BS in Corporate Communications from Southern Connecticut State University in CT and her teaching certificate from Centenary College in NJ. She recently completed her student teaching at Kittatinny Regional High School and is currently working as a substitute with the Lafayette Board of Education. She will be working under a Teacher of English certificate. |
| Lowery, Andrea     | Ms. Lowery is currently working towards her BA in Computer Art at the School of Visual Arts in NY. She currently works with the Roxbury Community School and will be working under a substitute certificate.   |
| Nicholson, Laureen | Ms. Nicholson earned her AAS in Nursing from County College of Morris in NJ and previously worked in a subsidiary of St. Clare's Health System. She currently holds a New Jersey registered nurses license and will be working under a substitute certificate.   |
| Tucker, Sharon     | Ms. Tucker earned her BS in Business Management from the College of St. Elizabeth in NJ. She currently works as a substitute teacher for St. Dunstan's Nursery School in NJ and in private industry. She will be working under a substitute certificate.   |

These appointments, where necessary are dependent upon successful completion of a background search as required by State law.

**RESOLUTION NO. 567-09**

**Appointment - Substitute Nurse**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as a substitute nurse for the 2008/2009 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

Nicholson, Laureen      Ms. Nicholson earned her AAS in Nursing from County College of Morris in NJ and previously worked in a subsidiary of St. Clare's Health System. She currently holds a New Jersey registered nurses license and will be working under a substitute certificate.

This appointment, where necessary is dependent upon successful completion of a background search as required by State law.

Charge to Account: 11-000-213-104-001-100 SAL SUB NURSE

**Mrs. D'Agostino motioned, and Mrs. Miller seconded the motion that Personnel Resolutions 568-09 through 571-09 be accepted as presented.**

**The motion was approved by roll call vote.**

**Mrs. Brooks:** *Yes to all;*    **Mrs. Castriotta:** *Yes to all;*    **Mrs. D'Abbraccio:** *Abstain to all;*  
**Mrs. D'Agostino:** *Yes to all;*    **Mrs. Marchesi:** *Yes to all;*    **Mrs. Miller:** *Yes to all;*    **Mr. Moschella:** *Yes to all;*  
**Mr. Rogers:** *Abstain to all;*    **Ms. Scheneck:** *Yes to all;*    **Mr. Somjen:** *Yes to all.*

**RESOLUTION NO. 568-09**

**Resignation – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for retirement purposes of *Ms. Margaret Russell*, Special Education Teacher at the Eisenhower Middle School, be accepted effective June 30, 2009.

**RESOLUTION NO. 569-09**

**Resignation – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Lisa Henricksen*, First Grade Teacher at the Jefferson School, be accepted effective June 30, 2009.

**RESOLUTION NO. 570-09**

**Leave of Absence – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Dawn Montesano*, PSD Aide at Jefferson School, be granted an unpaid leave of absence for medical reasons effective May 7, 2009 until released by her physician.

April 27, 2009

**RESOLUTION NO. 571-09**  
**Transfer – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Paraprofessional listed below be transferred as follows effective April 28, 2009 for the 2008/2009 school year, not to exceed 35 hours per week.

<b>Name</b>	<b>From</b>	<b>To</b>	<b>08/09 Salary</b>
Robert Zimmerman	Personal Aide – Kennedy School 30 Hours/Week	PSD Aide – Nixon School 30 Hours/Week	Step 4 \$11.96/Hour

Charged to Account: 11-000-217-100-000-100 SAL OSS DW

**PUBLIC COMMENTS – Non-Agenda Items** (There is a three minute time limit, per Board Policy)

Mrs. Janet Dino expressed her thoughts on the budget failure and Dr. Rossi's efforts to get the budget passed. She stated that the children of the district would suffer the failure of the budget. She was disheartened by the campaigning for the board election.

Mr. Tom McClemens stated his opinion that there is \$5,000,000 in excess funds in the 2009-10 budget in unnecessary personnel of approximately 192 staff members.

Mrs. Fran Day asked if the May 12<sup>th</sup> Strings Concert could be placed on the district website.

Mrs. Castriotta and Mr. Rogers asked if an Ad Hoc Committee, including members of the public, be brought together to go line by line through the budget to determine cuts that should be made. Ms. Quinn explained how the budget failure process works.

**BYLAW 0164**

**Mrs. Miller motioned, and Mrs. D'Agostino seconded a motion to extend the meeting fifteen minutes at 10:00 p.m.**

**The motion was approved by roll call vote.**

**Mrs. Brooks: Yes; Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Moschella: Yes; Mr. Rogers: Yes; Ms. Schneck: Yes; Mr. Somjen: Yes.**

**ADJOURNMENT**

It was motioned by Mrs. D'Abbraccio and seconded by Mrs. D'Agostino to adjourn the meeting at this time, 10:05 p.m.

Respectfully submitted,

Pam Hinman  
Assistant Board Secretary