

Minutes of the Workshop Meeting of the Roxbury Township Board of Education held on Monday, September 8, 2008 at Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876

The meeting was called to order in the Lincoln/Roosevelt School Media Center at 6:00 p.m., President D'Agostino presiding.

MEMBERS PRESENT: Mr. Robert Badini, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Hildi Libby, Mrs. Jennifer Marchesi, Mrs. Patricia Miller, Mr. John Moschella, Ms. Carol Scheneck, Mr. Gregory Somjen, Mrs. Terry D'Agostino

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Dr. Michael Rossi, Mr. Edward Hade, Ms. Ruthann Quinn, Ms. Pam Hinman

OTHERS PRESENT: Ms. Nathanya G. Simon, Schwartz Simon Edelstein Celso & Kessler LLC

**EXECUTIVE SESSION**

Whereas Chapter 231, P.L., 1975 also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mrs. D'Abbraccio and seconded by Mrs. Miller that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session at this time, 6:00 p.m. to discuss negotiations, personnel, student matters, and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

It was motioned by Mrs. Castriotta and seconded by Mrs. Miller that the meeting return to Public Session at this time, 7:30 p.m., in the Lincoln/Roosevelt School Auditorium.

**PUBLIC SESSION**

The Public Session was called to order in the Lincoln/Roosevelt School Auditorium at 7:35 p.m., President D'Agostino presiding.

Mr. Moschella announced that this Workshop Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	<a href="http://www.roxbury.org/boe/meetings_minutes.htm">http://www.roxbury.org/boe/meetings_minutes.htm</a>

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

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### **PLEDGE OF ALLEGIANCE**

Members of the Board, Administration, and Public participated in the salute to the flag.

### **ROLL CALL**

The roll was taken and a quorum deemed present.

### **CORRESPONDENCE**

None

### **MINUTES**

**Mrs. Miller moved, and Mrs. D'Abbraccio seconded a motion that the Revised Minutes of the Executive Session of August 4, 2008 and the minutes of the Regular Meeting and Executive Session of August 18, 2008 be accepted as presented:**

**The motion was approved by roll call vote.**

**Mr. Badini: Yes; Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. Libby: Yes to the Revised Minutes of the Executive Session of August 4, 2008 and Abstain to the minutes of the Regular Meeting and Executive Session of August 18, 2008; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Moschella: Yes; Ms. Scheneck: Yes; Mr. Somjen: Yes; Mrs. D'Agostino: Yes.**

### **STUDENT COUNCIL REPRESENTATIVE'S COMMENTS**

The 2008/2009 representative, Haley Dix, introduced herself to the board.

### **PRESENTATIONS**

None

### **BOARD PRESIDENT'S COMMENTS**

Mrs. D'Agostino discussed the accomplishments of the Board Retreat held in August. Board strengths and weaknesses, minutes, OPRA policy, board communication, and the Strategic Plan were discussed.

Mrs. D'Agostino discussed the Code of Conduct.

Mrs. D'Agostino reminded the board members of the mandatory training for board members.

### **SUPERINTENDENT'S REPORT**

Dr. Rossi discussed the Board Retreat, the first Administrators Meeting, and Dr. Howard Gardner.

### **BUSINESS ADMINISTRATOR'S REPORT**

Ms. Quinn indicated that board approval is requested for travel requests, the travel annual maximum per employee, to go out to bid, four contracts and two shared services agreements.

Ms. Quinn asked board members to call the office for travel requests for required training.

Ms. Quinn discussed revenue issues with the Food Service Department.

## **COMMITTEE REPORTS**

### 1. Facilities

Mrs. Castriotta discussed the topics of the August 28, 2008 meeting and the status of the action plan for the Buildings and Grounds Department. The next meeting is September 11, 2008.

### 2. Community Relations

Ms. Scheneck discussed Succasunny Day and thanked Dawn Doland for her contributions.

### 3. Education

Mrs. Miller discussed the previous meeting. Topics discussed included transportation handbooks, vehicle use, NJ Ask for 5-8, and the curriculum matrix.

### 4. Finance

Mr. Badini stated the meeting schedule is being determined in anticipation of the 2009-2010 budget and to cover issues that arose at the board retreat.

### 5. Shared Services

Mrs. Castriotta discussed the meeting with the board attorney, the feasibility study, and possible grant-funded projects. The next two meetings are October 2, 2008 and October 23, 2008.

### 6. Personnel

The committee is reviewing the candidates for the new Assistant Superintendents of Human Resources and Curriculum.

### 7. Negotiations

Mrs. D'Agostino discussed the status of the Teamsters' and Administrators' contracts. Mrs. Miller discussed the meetings with the REA and the Mediator. The Custodians' negotiations are in progress. The next meeting is September 29, 2008.

## **PUBLIC COMMENTS – Action Items**

Ms. Fran Day asked to speak on the following resolutions: 137-09, 140-09, 141-09, 149-09 and 175-09. Dr. Rossi, Mr. Hade, and Ms. Quinn responded.

Pat Johnson presented a narrative about the bus stop at Gordon Road in the Berkshire Valley section.

## **ACTION ITEMS**

### **Finance**

Ms. Scheneck stated her reasons for voting against Resolution 142-09. Mrs. Castriotta asked about the monitoring of the bus routes. Dr. Rossi responded. Mr. Somjen made recommendations.

**Mr. Badini moved, and Mrs. Miller seconded a motion that the Finance Resolutions 133-09 through 141-09 be approved as presented and listed below.**

**The motion was approved by roll call vote.**

**Mr. Badini:** *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D’Abbraccio:** *Yes to all;* **Mrs. Libby:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all; however, Abstain to herself only in Resolution 133-09;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Somjen:** *Yes to all;* **Mrs. D’Agostino:** *Yes to all.*

**RESOLUTION NO. 133-09**  
**Approval of Travel Requests**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

<b>First Name</b>	<b>Last Name</b>	<b>Conference/Seminar Title</b>	<b>Place</b>	<b>Date of Trip</b>	<b>Total Estimated Expenses*</b>
Pat	Miller	Advanced Training: Legal Update	Roxbury High School	October 2, 2008	\$37.00 Registration
Marie	Pessolano	Art Educators of NJ Annual Conference	Somerset, NJ	October 7, 2008	\$140.00 Registration
Andrea	Saladino	District Test Coordinator Training	Maple Shade, NJ	September 11, 2008	See Note
Robin	Evensen	NJ Science Convention	Somerset, NJ	October 14, 2008	\$80.00 Registration
Thomas	Cunningham	School Transportation Supervisors of New Jersey	Morris County Vo-Tech School	October 17, 2008	\$10.00 Registration
Linda	Bowles	Assessment Institute	Providence, RI	October 20-23, 2008	\$570.00 Registration \$200.00 Train \$477.00 Hotel
Thomas	Cunningham	School Transportation Supervisors of New Jersey	Morris County Vo-Tech School	January 16, 2009 (snow date 01/23/09)	\$10.00 Registration
Thomas	Cunningham	School Transportation Supervisors of New Jersey	Morris County Vo-Tech School	April 24, 2009	\$10.00 Registration

\*Note: Does not include mileage and sustenance as they are contractual.

**RESOLUTION NO. 134-09**  
**Approval of Travel Annual Maximum Amount per Employee**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves travel for regular business travel mileage in an annual maximum amount per employee not to exceed \$1,500 for the 2008/2009 school year according to Travel Policy 3440 and the NJOBM for travel mileage reimbursement.

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**RESOLUTION NO. 135-09**

**Approval to Bid**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education authorizes the Business Administrator/Board Secretary to seek bids for the following vehicle:

Type "B" 2009 School Bus, 24 Passenger, Gasoline

**RESOLUTION NO. 136-09**

**Approval of Contract Extension – Blue Diamond Disposal Inc.**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract extension for Blue Diamond Disposal, Inc., P.O. Box 267, Succasunna, NJ for garbage removal at the same cost as original Bid #07-07 of \$56,616.00 as per N.J.S.A. 18A:18A-42.

**RESOLUTION NO. 137-09**

**Approval of Contract – Matheny Medical and Educational Center**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with the Matheny Medical and Educational Center with an address at 65 Highland Avenue, Peapack, New Jersey to provide occupational therapy for the 2008/2009 extended and regular school year.

**RESOLUTION NO. 138-09**

**Approval of Contract – West Morris Area YMCA**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with the West Morris Area YMCA, 14 Dover Chester Road, Randolph, New Jersey for the rental of the pool for the 2008/2009 season for the Roxbury High School Swim Team. The total fee for this rental will be \$6,435.00. Rental time will be as follows:

Wednesdays 2:30-4:30 pm.	6 lanes	November 19, 2008 – February 25, 2009
Saturdays 6:00-7:00 a.m.	6 lanes	November 22, 2008 – February 28, 2009
(Excluding December 10, 24 & 31, 2008)		

**RESOLUTION NO. 139-09**

**Approval of Contract – Consolidated Dairies**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with Consolidated Dairies, 454 Main Avenue, Wallington, NJ to provide milk to the Roxbury Board of Education Food Service Department for the 2008/2009 school year at the following: whole milk, 2% milk at \$0.29/pint, 1% milk, skim milk at \$0.28/pint, and chocolate milk, strawberry milk at \$0.30/pint.

**RESOLUTION NO. 140-09**

**Approval of Shared Services – St. Therese School**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a shared service agreement with St. Therese School to provide lunch to their students at the St. Therese School cafeteria on days that they serve lunch at a cost of \$3.00 per lunch and the terms of the contract agreement.

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**RESOLUTION NO. 141-09**

**Approval of Shared Services – American Christian School**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a shared service agreement with American Christian School to provide lunch to their students three days per week at a cost of \$2.85 per lunch and pizza one day a week at a cost of \$1.50 a slice, and the terms of the contract agreement.

**Facilities**

**Mrs. Castriotta moved, and Mr. Badini seconded a motion that the Facilities Resolutions 142-09 and 143-09 be approved as presented and listed below.**

**The motion was approved by roll call vote.**

**Mr. Badini:** *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. Libby:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *No to 142-09, Yes to 143-09;* **Mr. Somjen:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all.*

**RESOLUTION NO. 142-09**

**Approval of Bus Routes for the 2008/2009 School Year**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the "Route Summary Report" for the transportation of students for the 2008/2009 school year.

**RESOLUTION NO. 143-09**

**Approval for Shared Services with Dover Board of Education**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approve a joint contract agreement with Dover Board of Education to provide occasional transportation services for sports runs and field trips for the 2008/2009 school year as a shared service with Roxbury, Mendham, Mine Hill, Morris Hills Regional, Washington Township and West Morris Regional High School District. Costs of the routes will depend on location and number of students.

**Personnel**

Mrs. Castriotta questioned the number of applicants for Resolution 147-09, as well as the fees for athletic workers in Resolution 177-09. Mr. Hade responded.

**Mrs. Libby moved, and Mrs. Miller seconded a motion that Personnel Resolutions 144-09 through 150-09, 152-09 through 156-09, 176-09 and 177-09 be approved as presented and listed below; and Resolution 151-09 be tabled.**

**The motion was approved by roll call vote.**

**Mr. Badini:** *Yes to all;* **Mrs. Castriotta:** *Yes to all, however No to Danielle Colasurdo, John Deeb, and Glen Gordon only in Resolution 176-09;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. Libby:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all, however, Recuse to Greg Trotter only in Resolution 176-09;* **Mr. Somjen:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all.*

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**RESOLUTION NO. 144-09**

**Declination of Appointment – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, approval be granted to accept the declination of appointment of *Ms. Tania Symmons*, School Psychologist for the Roxbury Township School District effective September 1, 2008 for the 2008/2009 school year and hereby rescinds Resolution No. 094-09 dated August 18, 2008.

**RESOLUTION NO. 145-09**

**Amendment to Resolution No. 093-09**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, Resolution No. 093-09, be amended to indicate that the position of Service Learning/Job Coach for Roxbury High School will be charged to grant funds, Account #20-250-200-100-000-099.

**RESOLUTION NO. 146-09**

**Reappointment – Non-Tenured Central Office Administrator**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the non-tenured Central Office Administrator listed below be reappointed for the 2008/2009 school year at the salary indicated.

<b>2008/2009 – Non-Tenured Administrator</b>				
<b>Name</b>	<b>Position</b>	<b>Hire Date</b>	<b>Tenure Date</b>	<b>08/09 Salary</b>
Hinman, Pamela	Assistant Business Administrator/ Assistant Board Secretary	08/07/06	08/08/09	\$65,520

**RESOLUTION NO. 147-09**

**Appointment – Professional Staff - RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Susan Landesberg* be appointed to the position of 11-month School Psychologist for the Roxbury School District retroactive to September 1, 2008 for the 2008/2009 school year. *Ms. Landesberg* is replacing *Ms. Michelle Rivera* who resigned.

Degree: MA, Pace University  
BA, Monmouth College  
Certification: School Psychologist  
Experience: 2005-2008: School Psychologist, Blairstown Elementary School, Blairstown, NJ  
2004-2005: School Psychologist, Bloomfield High School, Bloomfield, NJ  
1984-2003: School Psychologist, Special Services School District of Bergen County  
School Psychologist, Oradell Public School  
Salary: Step 15 the 2006/2007 MA+30 Guide (11-month), \$80,030 (prorated - pending completion of negotiations)

A background check as required by State law has been successfully completed.

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**RESOLUTION NO. 148-09**

**Appointment – Professional Staff - RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Meridyth Mazer* be appointed to the position of Social Studies Teacher at Roxbury High School retroactive to September 1, 2008 for the 2008/2009 school year. Ms. Mazer is replacing Ms. Kendra Faison who resigned.

Degree:	BA, York College of Pennsylvania, 2003
Certification:	Teacher of Social Studies
Experience:	2005-2008: Social Studies Teacher, Ocean Township High School, Oakhurst, NJ 2004-2005: Social Studies Teacher, Arthur L. Johnson High School, Clark, NJ 2003-2004: Social Studies Teacher, Freehold Intermediate School, Freehold, NJ
Salary:	Step 6 of the 2006/2007 BA Guide, \$41,555 (pending completion of negotiations)

A background check as required by State law has been successfully completed.

**RESOLUTION NO. 149-09**

**Appointment – Professional Staff - RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Mary Ellen Burd* be appointed to the position of Biology Teacher at Roxbury High School retroactive to September 1, 2008 for the 2008/2009 school year. Ms. Burd is replacing Ms. Sherry Sikora who resigned.

Degree:	BA, Douglass College, 1987
Certification:	Teacher of Science Teacher of Biological Science
Experience:	2006-2007: Science Teacher, Chatham High School, Chatham, NJ 2003-2006: Science Teacher, Roxbury High School, Succasunna, NJ 1987-1988: Science Teacher, Sayreville War Memorial High School, Sayreville, NJ
Salary:	Step 13 of the 2006/2007 BA Guide, \$54,255 (pending completion of negotiations)

This appointment is dependent upon successful completion of a background check as required by State law.

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**RESOLUTION NO. 150-09**

**Appointment – Professional Staff - RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Anabela Resende* be appointed to the position of leave replacement Biology Teacher at Roxbury High School retroactive to September 1, 2008 through January 31, 2009 and thereafter on an as-needed basis for the 2008/2009 school year. Ms. Resende is replacing Ms. Christine Sheldon who is currently on a child rearing leave of absence.

Degree: BA, The Richard Stockton College of New Jersey, 2007  
Certification: Teacher of Biological Science (CE pending)  
Salary: Step 1 of the 2006/2007 BA Guide, \$39,050 (prorated - pending completion of negotiations)

This appointment is dependent upon successful completion of a background check as required by State law.

**RESOLUTION NO. 151-09**

**Appointment – Professional Staff - RHS**

*This resolution is tabled.*

*RESOLVED, that in accordance with the Superintendent's recommendation, Ms. Debbie Carter be appointed to the position of Mathematics Teacher at Roxbury High School retroactive to September 1, 2008 for the 2008/2009 school year. Ms. Carter is replacing Ms. Colleen Bamford who resigned.*

Degree: MA, University of North Carolina, 1996  
BA, Wake Forest University, 1977  
Certification: Teacher of Mathematics (Standard pending)  
Experience: 2007-2008: Adjunct Professor, Bergen Community College, Paramus, NJ  
2001-2007: Computer Science Teacher, Lancaster County Day School, Lancaster, PA  
1993-2001: Technology Resource Teacher, Forsyth County Day School, Lewisville, NC  
1977-1981: Mathematics/French Teacher, Winston-Salem/Forsyth County Schools, Winston-Salem, NC  
Salary: Step 12 of the 2006/2007 MA Guide, \$55,894 (pending completion of negotiations)

*A background check as required by State law has been successfully completed.*

**RESOLUTION NO. 152-09**

**Appointment – Buildings and Grounds Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Tina Stanton* be appointed as a part-time Custodian at Roxbury High School effective September 9, 2008 for the 2008/2009 school year. Ms. Stanton is replacing Ms. Urszula Rysiec who was transferred to another position.

Salary: \$12.00/Hour- 20 Hours/Week

This appointment is dependent upon successful completion of a background search as required by State law.

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**RESOLUTION NO. 153-09**

**Appointment – Community School Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be appointed for the 2008/2009 Community School programs. Salary is paid out of collected tuitions and employment is dependent upon sufficient enrollment.

Susan Lang	Teachers Convention Trip	\$15.00 per hour
Joanne Saul	Yarnworks Course	\$30.00 per student

**RESOLUTION NO. 154-09**

**Appointment – Athletic Volunteer – RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the appointment of the following athletic department volunteer for the 2008/2009 school year:

Kelly Ann Hoerner – Volleyball

**RESOLUTION NO. 155-09**

**Decrease in Hours – Food Service Staff - RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following Cafeteria Workers at Roxbury High School have their hours decreased as listed below retroactive to September 4, 2008 for the 2008/2009 school year:

<b>Name</b>	<b>From</b>	<b>To</b>	<b>07/08 Salary*</b>
Dona Babus	7.0 Hours/Day	6.0 Hours/Day	\$11.32/Hour
Karen Bolger	5.25 Hours/Day	5.0 Hours/Day	\$10.64/Hour
Arlene Butchyk	4.0 Hours/Day	3.5 Hours/Day	\$12.24/Hour
Maria Zoino	6.25 Hours/Day	6.0 Hours/Day	\$10.64/Hour

\*Salary pending completion of negotiations

**RESOLUTION NO. 156-09**

**Emergent Hiring - RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approve submission to the County Superintendent, application(s) of the below listed employee(s) for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.

The personnel listed below were approved for employment at the Board meeting of September 8, 2008.

<u>Name</u>	<u>Resolution #</u>
Mary Ellen Burd	149-09
Anabela Resende	150-09
Tina Stanton	152-09

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**RESOLUTION NO. 176-09**

**Appointment – Athletic Event Workers**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be approved for employment as Athletic Event Workers for the 2008/2009 school year.

Fred Bacchetta	Bohdanka Connolly	George Fenske	Carol McNicholas
Lori Baker	Sean Cope	Glen Gordon	Lauren Miller
Sharon Baker	Debbie Cope	Barbara Hardy	Frank Misurelli
Jennifer Baxter	Joel DeBarros	Julie Hoebee	Amanda Nagy
Jon Benbow	Jon Deeb	Sue Ireland	Diane Naugle
Kristina Beyel	Brendan Donegan	Laura Jacobsen	Allyson Nelson
Christine Capra	Jennifer Donegan	Shari Kaine	Al Pioppi
Betty Capra	Steve Donnelly	Meg Koval	Justin Renna
Tom Capra	Brett Douglass	Gayle LaPoma	Justin Spargo
Christopher Connolly	Kathy Dzurina	Jennifer McCracken	Greg Trotter
Danielle Colasurdo	Mike Esposito	Steve McNamara	Maria Tryon

**RESOLUTION NO. 177-09**

**Approval of Salaries for Athletic Event Workers**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the salaries for the Athletic Event Workers as listed below be approved for the 2008/2009 school year.

<b>Event</b>	<b>Salary per Event</b>
Ticket Seller/Taker	\$52
Ticket Clerk	58
Site Manager	75
Crowd Control	55
Announcer	60
Scoreboard	40
Parking	52
Clock Operator	73
Varsity Official	IHC Fees

**Mrs. Libby moved, and Mrs. Miller seconded a motion that the Personnel Resolutions 157-09 through 171-09 be approved as presented and listed below:**

**The motion was approved by roll call vote.**

**Mr. Badini:** *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D'Abbraccio:** *Abstain to all;* **Mrs. Libby:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Somjen:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all.*

**RESOLUTION NO. 157-09**

**Resignation – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Jennifer Alven*, Personal Aide at the Lincoln/Roosevelt School, be accepted retroactive to September 1, 2008.

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**RESOLUTION NO. 158-09**  
**Resignation – Support Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Diane Rea*, Cafeteria Aide at Franklin School, be accepted retroactive to August 18, 2008.

**RESOLUTION NO. 159-09**  
**Leave of Absence – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Dana Taggart*, Computer Teacher at the Jefferson School, be granted a medical leave of absence effective October 13, 2008 using available sick days and, thereafter, an unpaid leave of absence until released by her physician.

**RESOLUTION NO. 160-09**  
**Leave of Absence – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Erin Allen*, BSIP Teacher at the Eisenhower Middle School, be granted a disability/child rearing leave of absence effective October 17, 2008 using available sick days until released by her physician and, thereafter, an unpaid leave of absence through December 16, 2008. Ms. Allen intends to return to work on December 17, 2008.

**RESOLUTION NO. 161-09**  
**Leave of Absence – Buildings and Grounds Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, Mr. Howard Joy, Custodian at the Lincoln/Roosevelt School, be granted a leave of absence for medical reasons, retroactive to August 19, 2008 using available sick days and, thereafter, an unpaid leave of absence until released by his physician.

**RESOLUTION NO. 162-09**  
**Transfer – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following Paraprofessional be transferred as follows retroactive to September 4, 2008 for the 2008/2009 school year, not to exceed 35 hours per week.

<b>Name</b>	<b>From</b>	<b>To</b>	<b>06/07 Salary*</b>
Jacqueline Bacilo	Cafeteria Aide – Jefferson 12.5 Hours/Week	Personal Aide – St. Dunstan's 7.5 Hours/Week	Step 2 \$10.06/Hour
*Step and salary pending completion of negotiations			

AND, IT IS FURTHER RESOLVED, that *Ms. Jacqueline Bacilo* be appointed as a substitute Cafeteria Aide retroactive to September 4, 2008 for the 2008/2009 school year.

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**RESOLUTION NO. 163-09**

**Appointment – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Stacey Philpott* be appointed to the position of Third Grade Teacher at the Franklin School retroactive to September 1, 2008 for the 2008/2009 school year. Ms. Philpott is replacing Ms. Kristen Bahnatka.

Degree: BA, Kutztown University of Pennsylvania, 2007  
Certification: Elementary School Teacher (CEAS)  
Salary: Step 1 of the 2006/2007 BA Guide, \$39,050 (pending completion of negotiations)

A background check as required by State law has been successfully completed.

**RESOLUTION NO. 164-09**

**Appointment – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Lori Mendez* be appointed to the position of Reading Specialist at the Franklin School retroactive to September 1, 2008 for the 2008/2009 school year. Ms. Mendez is replacing Ms. Melissa Laurie who resigned.

Degree: MA, New Jersey City University, 2001  
BA, Douglass College, Rutgers University, 1992  
Certification: Elementary School Teacher  
Reading Specialist  
Experience: 1992-2004: Elementary Teacher, McKinley Elementary School.  
North Bergen, NJ  
Salary: Step 13 of the 2006/2007 MA Guide, \$59,495 (pending completion of negotiations)

This appointment is dependent upon successful completion of a background check as required by State law.

**RESOLUTION NO. 165-09**

**Appointment – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Jane-Frances Isabel Wall* be appointed as a Personal Aide at the Franklin/Jefferson Schools retroactive to September 4, 2008 for the 2008/2009 school year. This is a new position.

Salary: Step 1 of the 2006/07 Paraprofessional Guide, \$9.47/Hour – 30 Hours/Week, not to exceed 35 Hours/Week (Salary pending completion of negotiations)

This appointment is dependent upon successful completion of a background search as required by State law.

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**RESOLUTION NO. 166-09**

**Appointment – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, *Mr. Robert Zimmerman* be appointed as a Personal Aide at Kennedy School retroactive to September 4, 2008 for the 2008/2009 school year. Mr. Zimmerman is replacing Ms. Nancy Bottona who was assigned to another student.

Salary: Step 4 of the 2006/07 Paraprofessional Guide, \$11.39/Hour – 30 Hours/Week, not to exceed 35 Hours/Week (Salary pending completion of negotiations)

This appointment is dependent upon successful completion of a background search as required by State law.

**RESOLUTION NO. 167-09**

**Appointment – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Tammie Roe* be appointed as a Resource Center Aide at the Lincoln/Roosevelt School retroactive to September 4, 2008 for the 2008/2009 school year. Ms. Roe is replacing Ms. Edith Rodriguez who resigned.

Salary: Step 8 of the 2006/07 Paraprofessional Guide, \$13.92/Hour – 30 Hours/Week, not to exceed 35 Hours/Week (Salary pending completion of negotiations)

This appointment is dependent upon successful completion of a background search as required by State law.

**RESOLUTION NO. 168-09**

**Appointment – Support Staff**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, *Ms. Nicole Crowley* be appointed as a Cafeteria Aide at Franklin School retroactive to September 4, 2008 for the 2008/2009 school year. Ms. Crowley is replacing Ms. Diane Rea who resigned.

Salary: Step 1 of the 2006/07 Paraprofessional Guide, \$9.47/Hour – 12.5 Hours/Week, not to exceed 35 Hours/Week (Salary pending completion of negotiations)

A background search as required by State law has been successfully completed.

**RESOLUTION NO. 169-09**

**Increase in Time/Salary Adjustment – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following staff be appointed to teach one (1) additional period of Art at the Eisenhower Middle School effective September 1, 2008 for the 2008/2009 school year at the following per diem rate.

<b>Name</b>	<b>1/7 (14%) Per Diem Salary</b>
Pessolano, Marie	Step 7, MA Guide = \$33.29*
*Step and salary to be determined pending completion of negotiations	

September 8, 2008

**RESOLUTION NO. 170-09**

**Decrease in Hours – Food Service Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following Cook/Managers have their hours decreased as listed below retroactive to September 4, 2008 for the 2008/2009 school year:

<b>Name</b>	<b>School</b>	<b>From</b>	<b>To</b>	<b>07/08 Salary*</b>
Ann Bopp	Lincoln	6.75 Hours/Day	6.0 Hours/Day	\$21.92/Hour
Roberta Chalmers	Kennedy	6.75 Hours/Day	6.0 Hours/Day	\$17.59/Hour
Nadine Cunnneen	Nixon	6.75 Hours/Day	6.0 Hours/Day	\$17.19/Hour
Kathleen Dixon	Jefferson	6.75 Hours/Day	6.0 Hours/Day	\$21.92/Hour
Kathryn Hardin	Roosevelt	6.75 Hours/Day	6.0 Hours/Day	\$18.89/Hour
Debra Manno	Franklin	6.75 Hours/Day	6.0 Hours/Day	\$17.59/Hour

\*Salary pending completion of negotiations

**RESOLUTION NO. 171-09**

**Emergent Hiring**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approve submission to the County Superintendent, application(s) of the below listed employee(s) for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.

The personnel listed below were approved for employment at the Board meeting of September 8, 2008.

<u>Name</u>	<u>Resolution #</u>
Lori Mendez	164-09
Jane-Frances Isabel Wall	165-09
Robert Zimmerman	166-09
Tammie Roe	167-09

**Negotiations**

**Mrs. Miller moved, and Mrs. Libby seconded a motion that the Negotiations Resolution 172-09 be approved as presented and listed below:**

**The motion was approved by roll call vote.**

**Mr. Badini: Yes; Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. Libby: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Moschella: Yes; Ms. Scheneck: Yes; Mr. Somjen: Yes; Mrs. D'Agostino: Yes.**

**RESOLUTION NO. 172-09**

**Contract Discussions**

IT IS RESOLVED, pursuant to N.J.S.A. 18A:11-11, the Roxbury Township Board of Education will begin discussions regarding the Business Administrator's contract. A public hearing will be held at the Board of Education meeting on October 20, 2008. Following the public hearing, board action may be taken.

**Education**

Mrs. Castriotta asked for clarification on Resolution 174-09, and the *Live@25* Program. Mr. Hade and Ms. Quinn responded.

**Mrs. Miller moved, and Mrs. D’Abbraccio seconded a motion that the Education Resolutions 173-09 through 175-09 be approved as presented and listed below:**

**The motion was approved by roll call vote.**

**Mr. Badini:** *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D’Abbraccio:** *Yes to all;* **Mrs. Libby:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Somjen:** *Abstain to 173-09 and Yes 174-09 and 175-09*

**RESOLUTION NO. 173-09**

**Approval of Out-of-District Placements/Services – 2008/2009**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the 2008/2009 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
CCM 001	County College of Morris	\$367.50	06/30/08 to 07/31/08
CRG 001	Craig School	\$34,644.00	09/02/08 to 06/17/09
CTC 038	Celebrate The Children (SCALS)	\$49,536.00	09/04/08 to 06/30/09
DPS 009	Daytop Preparatory School	\$37,578.60	09/08/08 to 06/30/09
EMS 001	Commission for the Blind and Visually Impaired	\$1,600.00	09/01/08 to 06/30/09
ESCMC 017	ESCMC Park Lake School	\$55,000.00	09/01/08 to 06/30/09
ESCMC 018	ESCMC Park Lake School	\$55,000.00	09/01/08 to 06/30/09
ESCMC 019	ESCMC Park Lake School	\$55,000.00	09/01/08 to 06/30/09
ESCMC 020	ESCMC Park Lake School	\$55,000.00	09/01/08 to 06/30/09
ESCMC 021	ESCMC Park Lake School	\$55,000.00	09/01/08 to 06/30/09
ESCMC 022	ESCMC Park Lake School	\$55,000.00	09/01/08 to 06/30/09
ESCMC 023	ESCMC Park Lake School	\$55,000.00	09/01/08 to 06/30/09
ESCMC 024	ESCMC Park Lake School	\$55,000.00	09/01/08 to 06/30/09
ESCMC 025	ESCMC Park Lake School	\$55,000.00	09/01/08 to 06/30/09
FRA 001	Commission for the Blind and Visually Impaired	\$1,600.00	09/01/08 to 06/30/09
FRA 002	Commission for the Blind and Visually Impaired	\$1,600.00	09/01/08 to 06/30/09
JEF 002	Commission for the Blind and Visually Impaired	\$1,600.00	09/01/08 to 06/30/09
LDS 001	Mountain Lakes Board of Education	\$57,031.00	09/04/08 to 06/22/09
LDS 002	Mountain Lakes Board of Education	\$54,456.00	09/04/08 to 06/22/09
LDS 003	Mountain Lakes Board of Education	\$54,456.00	09/04/08 to 06/22/09
LDS 004	Mountain Lakes Board of Education	\$59,831.00	09/04/08 to 06/22/09
LDS 005	Mountain Lakes Board of Education	\$57,031.00	09/04/08 to 06/22/09
LR 001	Commission for the Blind and Visually Impaired	\$1,600.00	09/01/08 to 06/30/09
LVS 001	Commission for the Blind and Visually Impaired	\$1,600.00	09/01/08 to 06/30/09
RDS 001	ESCMC Regional Day School	\$81,130.00	09/01/08 to 06/30/09

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
RDS 003	Commission for the Blind and Visually Impaired	\$1,600.00	09/01/08 to 06/30/09
RDS 003	ESCMC Regional Day School	\$55,750.00	09/01/08 to 06/30/09
RDS 006	ESCMC Regional Day School	\$55,750.00	09/01/08 to 06/30/09
RDS 008	Commission for the Blind and Visually Impaired	\$1,600.00	09/01/08 to 06/30/09
RDS 008	ESCMC Regional Day School	\$55,750.00	09/01/08 to 06/30/09
RDS 013	Commission for the Blind and Visually Impaired	\$1,600.00	09/02/08 to 06/30/09
RDS 014	ESCMC Regional Day School	\$55,750.00	09/01/08 to 06/30/09

**RESOLUTION NO. 174-09**

**Approval of First Reading – Regulation R 5514 – Pupil Use of Vehicles**

WHEREAS, Resolution No. 124-09, Approval of Second Reading – Regulation R 5514 – Pupil Use of Vehicles was tabled and referred to Committee for further discussion,

NOW THEREFORE, IT IS RESOLVED that Resolution No. 124-09 is rescinded.

AND IT IS FURTHER RESOLVED, that the Roxbury Township Board of Education approve the attached Regulation R 5514 Pupil Use of Vehicles for first reading. (Exhibit 1)

**RESOLUTION NO. 175-09**

**Approval of Overnight Trip – RHS**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, staff and students at Roxbury High School be approved for participation in the following educational event as per Board policy.

<b>Event</b>	<b>Location</b>	<b>Dates</b>
Character Education Initiative	Fairview Lake YMCA Camp Stillwater, NJ	November 6-9, 2008

**PUBLIC COMMENTS – Non-Agenda Items** (there is a three minute time limit, per Board Policy)

Haley Dix asked if late bussing was still a possibility. She wanted to make sure it had not fallen through the cracks.

Ms. Quinn stated it was looked into each year but often cut during budget season. The board commented and Mr. Hade and Ms. Quinn stated it would be reviewed again this year.

**EXECUTIVE SESSION**

Whereas Chapter 231, P.L., 1975 also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mrs. Castriotta and seconded by Mrs. D’Abbraccio that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session at this time, 8:55 p.m. to discuss negotiations, personnel, student matters, and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

September 8, 2008

**ADJOURNMENT**

It was motioned by Mrs. Libby and seconded by Mr. Moschella to adjourn the meeting at this time, 12:02 a.m.

Respectfully submitted,

Pam Hinman  
Assistant Board Secretary