

Minutes of the Workshop Meeting of the Roxbury Township Board of Education held on Monday, October 6, 2008 at Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876

The meeting was called to order in the Lincoln/Roosevelt School Media Center at 5:30 p.m., President D'Agostino presiding.

MEMBERS PRESENT: Mr. Robert Badini, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Hildi Libby, Mrs. Jennifer Marchesi, Mrs. Patricia Miller, Mr. John Moschella, Ms. Carol Scheneck, Mr. Gregory Somjen, Mrs. Terry D'Agostino

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Dr. Michael Rossi, Mr. Edward Hade, Ms. Ruthann Quinn, Ms. Pam Hinman

OTHERS PRESENT: Ms. Nathanya G. Simon, Schwartz Simon Edelstein Celso & Kessler LLC

EXECUTIVE SESSION

Whereas Chapter 231, P.L., 1975 also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mrs. D'Abbraccio and seconded by Mrs. Miller that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session at this time, 5:30 p.m. to discuss negotiations, personnel, student matters, and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

It was motioned by Mrs. Libby and seconded by Mrs. Marchesi that the meeting return to Public Session at this time, 7:25 p.m., in the Lincoln/Roosevelt School Auditorium.

PUBLIC SESSION

The Public Session was called to order in the Lincoln/Roosevelt School Auditorium at 7:32 p.m., President D'Agostino presiding.

Mr. Moschella announced that this Workshop Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	http://www.roxbury.org/boe/meetings_minutes.htm

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

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PLEDGE OF ALLEGIANCE

Members of the Board, Administration, and Public participated in the salute to the flag.

ROLL CALL

The roll was taken and a quorum deemed present.

CORRESPONDENCE

None

MINUTES

Mrs. Libby moved, and Mrs. Castriotta seconded a motion that the Minutes of the Regular Meeting and Executive Session of September 15, 2008 and the Revised Minutes of the Executive Session of September 8, 2008 be accepted as presented and with the changes noted below:

1. Page 3, Finance, Roll Call Vote for Mrs. Castriotta should state:

Yes to all, however, Abstain to purchase orders 09-1692, 09-8127 09-8128 and 08-8127 only in Resolution 179-09

Mrs. Castriotta said she was voting 'No' on the September 8, 2008 Executive Session Minutes because she felt they were insufficiently detailed.

The motion was approved by roll call vote.

Mr. Badini: *Yes to all;* **Mrs. Castriotta:** *Yes to the Minutes of the Regular Meeting and Executive Session of September 15, 2008 and No to the Revised Minutes of the Executive Session of September 8, 2008;* **Mrs. D'Abbraccio:** *Abstain to the Minutes of the Regular Meeting and Executive Session of September 15, 2008 and Yes to the Revised Minutes of the Executive Session of September 8, 2008;* **Mrs. Libby:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Somjen:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all.*

PRESENTATIONS

1. New Jersey Teacher of the Year – Ms. Maria Tryon

Maria Tryon, Special Education teacher, was honored by the board for her receipt of the New Jersey Teacher of the Year award. Mr. Rick Engle discussed his experience of working with Ms. Tryon and commended her for all of her efforts and accomplishments.

STUDENT COUNCIL REPRESENTATIVE'S COMMENTS

The board was apprised of the activities and events happening at the high school.

BOARD PRESIDENT'S COMMENTS

Mrs. D'Agostino mentioned a meeting she attended with New Jersey School Boards in regards to new laws and regulations coming down the pike, much to do with accountability.

Mrs. D'Agostino mentioned the board's goals for the future and how to achieve them: (1) Determine and assign policy to committees and review two policies per month, (2) Establish an annual calendar and what needs are to be met by November 2008, (3) Teamwork and trust within the board, (4) Improve relations with the superintendent and (5) Settle contracts.

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The board attorney discussed OPRA and the boundaries of OPRA requests.

Mrs. Castriotta commented regarding her opinions on board goals and policies.

SUPERINTENDENT'S REPORT

Dr. Rossi discussed the implementation of the Honeywell Alert System, the revamping of the District website in order to make it user friendly for the community, NJSIAA citing Roxbury High School as an exemplary athletic performance model, NJ ASK scores, the superintendent's goals, and the Eisenhower Middle School grouping.

BUSINESS ADMINISTRATOR'S REPORT

Ms. Quinn indicated that board approval is requested for travel requests, the tuition contract with Morris County Vocational School District, contracts with service providers and a donation from the Miss Ann Fund.

REQUESTS FOR INFORMATION FROM PREVIOUS MEETINGS

None

PUBLIC COMMENTS – Agenda Item, Resolution No. 201-09 only

None

(Agenda called for Executive Session at this point, however, no motion made or seconded.)

The Board President asked if anyone had any questions or comments regarding Resolution 201-09.

The board discussed the contract points of Mr. Hade's contract. Ms. Scheneck recused herself. Mrs. Castriotta questioned the term of the contract. The attorney responded.

Mr. Badini moved, and Mrs. Libby seconded a motion that Resolution 201-09 be approved as presented and listed below.

The motion was approved by roll call vote.

Mr. Badini: Yes; Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. Libby: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Moschella: Yes; Ms. Scheneck: Recuse; Mr. Somjen: Yes; Mrs. D'Agostino: Yes.

RESOLUTION NO. 201-09

Subject: Appointment – Assistant Superintendent

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approve *Mr. Edward Hade* as Assistant Superintendent, retroactive to July 1, 2008 for the 2008/2009 school year, and to approve the following changes to the 2008/2009 contract from the 2007/2008 contract: Salary \$159,120, Travel \$0.31/per mile up to \$2,100 with receipts, elimination of the physical in the amount of \$250.00, Payment of unused sick leave not payable to the estate, and payable at retirement only.

The board recessed at this time: 8:30 p.m.

The board reconvened at this time: 8:40 p.m.

COMMITTEE REPORTS

1. Facilities

Mrs. Castriotta discussed the previous meeting and decision made about the Gordon Road bus stop.

2. Community Relations

Ms. Scheneck stated that Succasunny Day was cancelled due to rain. The next meeting will be in early November. Communication with the senior citizen community was discussed

3. Education

Mrs. Miller and Dr. Rossi discussed Differentiated Instruction. It will be discussed in the next meeting on October 7, 2008. There will be another meeting at Eisenhower Middle School on October 30, 2008 at 7:00 p.m. for discussion with parents.

4. Finance

Mr. Badini stated that the committee met to discuss the budget season and committee calendar through December.

5. Shared Services

Mrs. Castriotta stated she is trying to have committee meeting dates on the district website. A meeting with the town council will be held on October 23, 2008. The architects are coming on October 10, 2008 to propose a cost for improvements to a room in the Lincoln/Roosevelt School.

6. Personnel

Mrs. Libby stated the next meeting is October 14, 2008. The Assistant Superintendent positions will be discussed.

7. Negotiations

Mrs. Miller discussed the negotiations with the REA. She stated agreement is getting closer. The next meeting is October 8, 2008. The next meeting with the Teamsters is October 7, 2008.

PUBLIC COMMENTS – Action Items

None

ACTION ITEMS

Finance

Mrs. Castriotta questioned the tuition for the Morris County Vocational School. She questioned transportation and how many more students are going to the Votech this year than the previous year. Ms. Quinn will get the information for the next meeting. Mrs. Castriotta questioned who set the rates and Ms. Quinn stated they are approved by the State.

Resolutions 204-09 through 206-09: Mrs. Castriotta asked how the rates of pay were determined. Mr. Hade responded they are determined by contract.

Mr. Badini moved, and Mrs. Miller seconded a motion that the Finance Resolutions 202-09 through 207-09 be approved as presented and listed below.

The motion was approved by roll call vote.

Mr. Badini: *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D’Abbraccio:** *Yes to all;* **Mrs. Libby:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all, however, Recuse to Mr. Hade and Mr. Renfors in Resolution 202-09 only;* **Mr. Somjen:** *Yes to all;* **Mrs. D’Agostino:** *Yes to all.*

RESOLUTION NO. 202-09
Approval of Travel Requests

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

First Name	Last Name	Conference/Seminar Title	Place	Date of Trip	Total Estimated Expenses*
Renee	Zengel	AENJ Conference	Somerville, NJ	October 7, 2008	\$140.00 Registration
Lisa	Hudlow	AENJ Fall Conference	Garden State Exhibit Center, Somerset, NJ	October 7-8, 2008	\$115.00 Registration
Eileen	Kinsey	The More Ways We Teach, The More Students We Reach	Fairfield, NJ	October 14, 2008	See Note
Shawn P.	Smith	32nd Annual New Jersey Science Convention	Somerset, NJ	October 14-15, 2008	\$85.00 Registration
Julie	Richman	Guiding Youth to Success	Randolph, NJ	October 17, 2008	\$35.00 Registration
George	Orlando	Guiding Youth to Success	Randolph, NJ	October 17, 2008	\$35.00 Registration
Lori	Baker	Guiding Youth to Success	Randolph, NJ	October 17, 2008	\$35.00 Registration
Jill	Rubenstein	Strategies for Teaching Students with Visual Impairments	Hanover, NJ	October 17, 2008	See Note
Debbie	Bauer	Guiding Youth to Success	Randolph, NJ	October 17, 2008	\$35.00 Registration
Susan E.	Kemp	NJIDA Fall Conference	Princeton, NJ	October 17, 2008	See Note
Kerri	Heilman	Strategies for Teaching Students with Visual Impairments	Hanover, NJ	October 17, 2008	See Note
Jennifer	Kenny	Guiding Youth to Success	Randolph, NJ	October 17, 2008	\$35.00 Registration
Diana	Stierli	Multicultural & Ethnic Workshop	Roxbury High School	October 18, 2008	\$55.00 Registration
Jim	Dolan	2008 Rutgers Wrestling Fall Coaches Clinic	Rutgers	October 19, 2008	\$45.00 Registration
Fred	Luciani	Autism Spectrum Disorders - Education and Medical Symposium	St. Joseph's Children's Hospital, Paterson, NJ	October 22, 2008	\$80.00 Registration
Edward	Hade	Standards Clarification Project	Mountain Lakes, NJ	October 23, 2008	See Note

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First Name	Last Name	Conference/Seminar Title	Place	Date of Trip	Total Estimated Expenses*
Joan	Beshar	Potentially Violent & Suicidal	Essex Valley School, West Caldwell, NJ	October 24, 2008	See Note
Gail	Drucker	ALC - Fall Symposium	Bridgewater, NJ	October 24, 2008	\$80.00 Registration
Susan E.	Kemp	ALC - Fall Symposium	Bridgewater, NJ	October 24, 2008	\$80.00 Registration
Susan E.	Kemp	2008 IDA 59th Annual Conference	Seattle, WA	October 29- November 1, 2008	See Note
Eric	Renfors	The Willow Tree Teen Institute	Fairview Lake YMCA Camp, Stillwater, NJ	November 6-9, 2008	See Note
Fred	Luciani	Autism Spectrum Disorders - Education and Medical Symposium	St. Joseph's Children's Hospital, Paterson, NJ	November 10, 2008	See Note
Eric	Renfors	An Introduction to Teasing and Bullying	New Brunswick, NJ	November 12, 2008	See Note
Kerry	Lisa	Zimmerli Art Museum, "The World of Goya" Workshop	New Brunswick, NJ	November 14, 2008	\$35.00 Registration
Roberta	Gannon	The World of Goya	Rutgers, New Brunswick, NJ	November 14, 2008	\$35.00 Registration
Julie	Lodato	Psychiatric Illness in the School Setting	Mountainside, NJ	November 21, 2008	\$50.00 Registration
Phyllis	Prestamo	AMTNJ Special Ed/Mathematics	Jamesburg Crowne Plaza	December 3, 2008	\$120.00 Registration
Jane E.	Feret	Special Education /Math Preparing for State Standards and Assessment	Jamesburg Crowne Plaza	December 3, 2008	\$120.00 Registration
Fred	Luciani	Autism Spectrum Disorders - Education and Medical Symposium	St. Joseph's Children's Hospital, Paterson, NJ	December 8, 2008	See Note
Jim	Dolan	Pregnancy and STD Prevention: Lessons for Success	Bergen Community College, Paramus, NJ	December 12, 2008	\$100 Registration
Jannan M.	Joseph	Collaborative Problem Solving	Lakeview Learning Center	December 12, 2008	See Note

*Note: Does not include mileage and sustenance as they are contractual.

RESOLUTION NO. 203-09

Approval of Tuition Contracts – Morris County Vocational School District

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the tuition contracts with the Morris County Vocational School District as listed below for the 2008/2009 school year.

	<u>Regular Education</u>	<u>Special Education</u>
Full-time Students	\$8,425	\$9,088
Part-time Students	\$4,214	\$4,544

RESOLUTION NO. 204-09

Approval of Contract – Mandy Leonard, MA BCBA

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract for the 2008/2009 school year with Mandy Leonard, MA BCBA to provide ABA services to district students in accordance with the student's IEP. The provider shall be paid at a rate of \$50.00/hour.

RESOLUTION NO. 205-09

Approval of Contract – Stephen Eisenhardt OTR/L

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract for the 2008/2009 school year with Stephen Eisenhardt OTR/L to provide Occupational Therapy to district students in accordance with the student's IEP. The provider shall be paid at a rate of \$65.00/hour, \$50.00/45 minutes, \$40.00/½ hour and \$300/evaluation.

RESOLUTION NO. 206-09

Approval of Contract – Jenifer Coombs

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract for the 2008/2009 school year with Jenifer Coombs to provide ABA services to district students in accordance with the student's IEP. The provider shall be paid at a rate of \$30.00/hour.

RESOLUTION NO. 207-09

Acceptance of Donation – Miss Anne Fund

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education accepts a donation from the Miss Anne Fund totaling \$10,000 for the 2008-2009 school year. The funds are to be distributed as follows:

- a) \$3,000 for the Food Service Department (All Schools): To be used for students who do not meet the Income Eligibility Guidelines for Reduced or Free Lunch in the National School Lunch Program, but are in need of support due to financial situation, be it short term or ongoing throughout the school year. There is a cap on this donation of \$3,000.
- b) \$1,000 for a Hockey Scholarship (Roxbury High School): To be used for the student who demonstrates love of the sport, team spirit, passing academic grades while participating in the sport, plans to continue the sport in college, or is in financial need to do so during attendance at college. This scholarship is not solely intended for the MVP of the senior graduating team, but is also open to all senior players who demonstrate the above.

*Aside from this Scholarship, \$1,000 will be set aside for any child on the high school hockey team, regardless of grade level, who demonstrates a strong desire to play hockey on the school team, but for financial reasons cannot afford all or part of the equipment needed.

- c) \$1,000 for a Boys Cross Country Scholarship (Roxbury High School): To be used for the student who demonstrates love of the sport, team spirit, passing academic grades while participating in the sport, plans to continue the sport in college, or is in financial need to do so during attendance at college. This scholarship is not solely intended for the MVP of the senior graduating team, but is also open to all senior players who demonstrate the above.

**Aside from this Scholarship, \$1,000 will be set aside for any child on the high school cross country team, regardless of grade level, who demonstrates a strong desire to run cross country on the school team, but for financial reasons can not afford all or part of the equipment needed.

- d) \$1,000 for the Class of 2009 Prom (Roxbury High School): To be used for any senior who wishes to attend their Prom, but due to financial reasons, cannot afford the Prom Bid and/or clothing needed to attend. Guidance Counselors are to determine such needs presented to them for those students. If there is not financial need demonstrated by any student(s), or a portion of the monies for this cause has not been used, the remainder of the monies can be used towards the Prom as the Prom Committee sees fit for the 2008/2009 school year.

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- e) \$1,000 for Project Graduation (Roxbury High School): To be used for any student(s) who wish to participate in the evening of Project Graduation, but due to financial need, cannot. If in the event there are not students in financial need to participate, or there is any monies left from the \$1,000 dollars, the remainder of the money will be used for whatever the Project Graduation Committee may need for this year's event.
- f) \$3,000 for Work Study Program Scholarship (Roxbury High School): \$1,000 Scholarships for each of three graduating students who are continuing their education in a two-year college or a trade school and have demonstrated a strong desire to pursue a particular career field or trade.

Facilities

Mrs. Castriotta questioned Resolution 209-09, in regards to the auction with the town. Ms. Quinn responded that it was a shared service and at no cost to the district.

Mrs. Castriotta moved, and Mrs. Libby seconded a motion that the Facilities Resolution 208-09 be approved as presented and listed below.

The motion was approved by roll call vote.

Mr. Badini: Yes; Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. Libby: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Moschella: Yes; Ms. Scheneck: Yes; Mr. Somjen: Yes; Mrs. D'Agostino: Yes.

RESOLUTION NO. 208-09

Approval of Authorization for Sale of Surplus Equipment – Shared Services

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the sale of property no longer usable for school purposes. The property includes the items listed below, which will be auctioned by the Township at an auction to be held Friday, October 10, 2008 at 10:00 a.m. at the Roxbury Township Recycling Depot, Pine Street, Kenil, NJ.

Vehicles:

1996	Bluebird	VIN # 1BAAHGA3TF070117	BUS 8
1995	Bluebird	VIN # 1GBKH32K8S331263	BUS 76
1995	Bluebird	VIN # 1GBKH32K9S331028	BUS 77
1995	Bluebird	VIN # 1GDHG31Y7SF539436	BUS 84
1991	GMC	VIN # 1GKER16K1MF502520	SHOP (FORMER VEHICLE 73)

Equipment:

Delta Drill Pres S/N 89G71565	Sun Alignment Center 001472
Delta Band Saw S/N G13127	Boice Crane Drill Press 001483
Pedestal Grinder - US Tool S/N 517956	Grinder 2299
SECO Dust Collector S/N 00110	Brake Lathe (Wagner)
Sioux Steam Cleaner 001478	Air Powered Grease Gun
Sun Tire Balancer 001477	1 Upright Grinding Machine
Coats Tire Changer	1 Drill Press
MCA Computer Analyzer	1 Table Jig Saw
CA1 Brake Cleaning Equipment	2 Floor Machines
Kleer Flow Clean Master 2292	Farmall Tractor 40597
2 Waste Oil Drums	440 Hustler Excel Lawn Mower 923763

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Personnel

Mrs. Castriotta questioned Resolutions 212-09, 217-09, and 227-09. Mr. Hade responded.

Mrs. Libby moved, and Mrs. Miller seconded a motion that the Personnel Resolutions 209-09 through 223-09 be approved as presented and listed below.

The motion was approved by roll call vote.

Mr. Badini: *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. Libby:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Somjen:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all.*

RESOLUTION NO. 209-09

Resignation – Buildings and Grounds Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Tina Stanton*, P/T Custodian at Roxbury High School, be accepted retroactive to September 22, 2008.

RESOLUTION NO. 210-09

Reappointment – Substitute Teachers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the personnel listed below be reappointed as Substitute Teachers for the 2008/2009 school year:

Daniel Arnold
Lily Chang
*Diane Faruolo

*Effective November 1, 2008

RESOLUTION NO. 211-09

Reappointment – Substitute Bus Driver

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, Ms. Joan Miller be reappointed as a Substitute Bus Driver for the 2008/2009 school year.

RESOLUTION NO. 212-09

Appointment – Professional Staff - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, Ms. Lauren Hill be appointed to the position of English Teacher at Roxbury High School effective October 7, 2008 for the 2008/2009 school year. Ms. Hill will replace Ms. Jane Hopper.

Degree:	BA, University of Pittsburgh, 2002
Certification:	Teacher of English (Standard pending) Elementary School Teacher in Grades K-5
Experience:	2007-2008: Mathematics/Science Teacher, Hillside Gifted and Talented Magnet School, Montclair, NJ
Salary:	Step 4 of the 2006/2007 BA+30 Guide, \$42,800 (prorated – pending completion of negotiations)

A background check as required by State law has been successfully completed.

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RESOLUTION NO. 213-09

Appointment – Transportation Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Michelle Ketch* be appointed as a Bus Driver effective November 3, 2008 for the 2008/2009 school year. Ms. Ketch is replacing Mr. James Norris, Sr., who will be retiring.

Salary: \$19.00/Hour – 25 Hours/Week, not to exceed 40 Hours/Week (2006/2007 Salary pending completion of negotiations)

A background search as required by State law has been successfully completed.

RESOLUTION NO. 214-09

Appointment – Food Service Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Kathleen Turpin* be appointed as a Cafeteria Worker at Roxbury High School effective October 7, 2008 for the 2008/2009 school year. Ms. Turpin is replacing Ms. Diane Ramage who resigned.

Salary: \$10.64/Hour – 17.5 Hours/Week, not to exceed 40 Hours/Week (2007/2008 Salary pending completion of negotiations)

A background search as required by State law has been successfully completed.

RESOLUTION NO. 215-09

Appointment – Buildings and Grounds Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Robert Sereika* be appointed as a substitute Custodian at Roxbury High School effective October 7, 2008 for the 2008/2009 school year.

Salary: \$12.00/Hour on an as-needed basis

A background search as required by State law has been successfully completed.

RESOLUTION NO. 216-09

Appointment - Substitute Teachers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as substitute teachers for the 2008/2009 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

Curley, James Mr. Curley earned a BA in History from Montclair University in NJ. He completed his student teaching in the Dumont Public Schools. He is currently a substitute teacher for the Morris Hills School District and will be working under a Teacher of Social Studies certificate.

Davis, Scott Mr. Davis earned a BA in Business Management from Bloomsburg University in PA. He is currently a substitute teacher for Jefferson Township and will be working under a substitute certificate.

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Jimenez, Jenny Ms. Jimenez earned an AA in Social Services from LaGuardia College and a BS in Social Services from York College in NY. She currently works in the industry and will be working under a substitute certificate.

These appointments, where necessary are dependent upon successful completion of a background search as required by State law.

RESOLUTION NO. 217-09
Appointment – Athletic Trainer Substitutes

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the staff listed below be approved for employment as Athletic Trainer Substitutes for the 2008/2009 school year.

Matt Beneszewski Al Errico Jackie Loughridge
Laura Caruso Jennifer Geary

RESOLUTION NO. 218-09
Appointment – Extracurricular Advisor - RHS

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the following personnel be appointed as an Extracurricular Advisor at Roxbury High School for the 2008/2009 school year. Step and salary to be determined pending completion of negotiations.

Name	Position	07/08 Step*	06/07 Salary*
Hudlow, Lisa	Assistant Yearbook Advisor	1	\$2,924
*Step and salary to be determined pending completion of negotiations			

RESOLUTION NO. 219-09
Appointment – Community School Staff

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the staff listed below be appointed for the 2008/2009 Community School programs. Salary is paid out of collected tuitions and employment is dependent upon sufficient enrollment.

Laura Hyde Yarn Works Course (3 Sessions) \$30.00 per student

SKI ADVISORS - \$21.00/Hour

<u>Roxbury High School</u>	<u>Eisenhower Middle School</u>	<u>Lincoln/Roosevelt School</u>
Jill Scalera	William O’Brien	Margaret Ferrentino
Laura Hyde	Lynne Kranik	Joseph Sabas
Robin Evensen (as-needed)		

RESOLUTION NO. 220-09
Increase in Time/Salary Adjustment – Professional Staff - RHS

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the following staff be appointed to teach one (1) additional period of Special Education as an Academic Support Teacher three times a week at Roxbury High School with an effective date contingent upon an IEP-driven resolution through legal action for the 2008/2009 school year at the following per diem rate.

Name	1/7 (14%) Per Diem Salary
Donegan, Jennifer	Step 7, MA Guide = \$33.29*
*Step and salary to be determined pending completion of negotiations	

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RESOLUTION NO. 221-09

Increase in Time/Salary Adjustment – Professional Staff – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following staff be appointed to teach one (1) additional period of English at Roxbury High School retroactive to September 18, 2008 through October 6, 2008 at the following per diem rate.

Name	1/7 (14%) Per Diem Salary
Leibowitz, Michelle	Step 6, MA+15 Guide = \$33.22*
Freimauer, Jacqueline	Step 17, MA+30 Guide = \$60.02*
*Step and salary to be determined pending completion of negotiations	

RESOLUTION NO. 222-09

Increase in Time/Salary Adjustment – Professional Staff – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following staff be appointed to teach one (1) additional period of Business at Roxbury High School retroactive to September 1, 2008 through January 31, 2009 at the following per diem rate.

Name	1/7 (14%) Per Diem Salary
Bachmura, Lois	Step 17, MA+30 Guide = \$60.02*
*Step and salary to be determined pending completion of negotiations	

RESOLUTION NO. 223-09

Increase in Time/Salary Adjustment – Professional Staff – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following staff be appointed to teach one (1) additional period of Business at Roxbury High School effective February 1, 2009 through June 30, 2009 at the following per diem rate.

Name	1/7 (14%) Per Diem Salary
Nagy, Amanda	Step 2, BA Guide = \$27.62*
*Step and salary to be determined pending completion of negotiations	

Mrs. Libby moved, and Mrs. Miller seconded a motion that the Personnel Resolutions 224-09 through 230-09 be approved as presented and listed below:

The motion was approved by roll call vote.

Mr. Badini: *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D'Abbraccio:** *Abstain to all;* **Mrs. Libby:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Somjen:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all.*

RESOLUTION NO. 224-09

Leave of Absence – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Astrid Dolan*, English Teacher at the Eisenhower Middle School, be granted a leave of absence for medical reasons retroactive to September 9, 2008 using available sick days and, thereafter, an unpaid leave of absence until released by her physician.

October 6, 2008

RESOLUTION NO. 225-09

Leave of Absence – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, Ms. Joanne Saul, Reading Specialist at the Lincoln/Roosevelt School, be granted a leave of absence for medical reasons using twelve (12) sick days retroactive to September 15, 2008 through October 1, 2008 and, thereafter, an unpaid leave of absence until released by her physician.

RESOLUTION NO. 226-09

Appointment – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, Ms. Kimberly Kinder be appointed to the position of leave replacement English Teacher at the Eisenhower Middle School effective October 7, 2008 on an as-needed basis for the 2008/2009 school year. Ms. Kinder will replace Ms. Astrid Dolan who is currently on a medical leave of absence.

Degree:	BA, Smith College
Certification:	Teacher of English (CE)
Experience:	2007-2008: Teacher of English, Morristown High School, Morristown, NJ
Salary:	Step 2 of the 2006/2007 BA Guide, \$39,450 (prorated – pending completion of negotiations)

A background check as required by State law has been successfully completed.

RESOLUTION NO. 227-09

Appointment – Paraprofessional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, Ms. Carmel Gulla be appointed as a Personal Aide at Nixon School effective November 3, 2008 for the 2008/2009 school year. This is a new position.

Salary:	Step 9 of the 2006/2007 Paraprofessional Guide, \$19.39/Hour – 30 Hours/Week, not to exceed 35 Hours/Week (Salary pending completion of negotiations)
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A background search as required by State law has been successfully completed.

RESOLUTION NO. 228-09

Appointment – Support Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, Ms. Elvira Manganella be appointed as a Cafeteria Aide at Franklin School retroactive to September 16, 2008 for the 2008/2009 school year. Ms. Manganella is replacing Ms. Nancy Proctor who passed away.

Salary:	Step 1 of the 2006/2007 Paraprofessional Guide, \$9.47/Hour – 12.5 Hours/Week, not to exceed 35 Hours/Week (Salary pending completion of negotiations)
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This appointment is dependent upon successful completion of a background search as required by State law.

October 6, 2008

RESOLUTION NO. 229-09
Appointment – Support Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Luz Giraldo* be appointed as a Cafeteria Aide at Jefferson School effective October 7, 2008 for the 2008/2009 school year. Ms. Giraldo is replacing Ms. Jacqueline Bacilo who was transferred to another position.

Salary: Step 1 of the 2006/2007 Paraprofessional Guide, \$9.47/Hour – 12.5 Hours/Week, not to exceed 35 Hours/Week (Salary pending completion of negotiations)

This appointment is dependent upon successful completion of a background search as required by State law.

RESOLUTION NO. 230-09
Emergent Hiring

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approve submission to the County Superintendent, application(s) of the below listed employee(s) for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.

The personnel listed below were approved for employment at the Board meeting of October 6, 2008.

<u>Name</u>	<u>Resolution #</u>
Elvira Manganella	228-09
Luz Giraldo	229-09

Education

Mrs. Castriotta asked about Resolution 231-09 in regards to the field trips policy. Mr. Hade responded.

Mrs. Miller moved, and Mrs. Libby seconded a motion that the Education Resolutions 231-09 through 235-09 be approved as presented and listed below:

The motion was approved by roll call vote.

Mr. Badini: *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. Libby:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Somjen:** *Abstain to 231-09, Yes to 232-09 through 235-09, Mrs. D'Agostino:* *Yes to all.*

RESOLUTION NO. 231-09
Approval of Out-of-District Placements/Services – 2008/2009

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the 2008/2009 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
CBOE 002	Chester Board of Education	\$42,000.00	09/04/08 to 06/19/09
CHA 004	Chancellor Academy	\$50,220.00	09/12/08 to 06/30/09
DPS 010	Daytop Preparatory School	\$35,073.36	09/23/08 to 06/30/09
KA 001	Kiddie Academy	\$6,300.00	09/08/08 to 06/30/08
SDN 002	Nursery School at St. Dunstan's	\$1,680.00	09/02/08 to 06/30/09
SDN 003	Nursery School At St. Dunstan's	\$1,930.00	09/02/08 to 06/30/09
SSA 024	Somerset County Educational Services Commission	\$23,445.00	09/03/08 to 06/30/09

October 6, 2008

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
SSA 025	Somerset County Educational Services Commission	\$41,495.00	09/03/08 to 06/30/09
SSA 026	Somerset County Educational Services Commission	\$41,495.00	09/03/08 to 06/30/09
SSA 029	Somerset County Educational Services Commission	\$41,495.00	09/03/08 to 06/30/09
SSA 030	Somerset County Educational Services Commission	\$41,495.00	09/15/08 to 06/30/09
WCS 001	Warren County Special Services School District	\$42,700.00	09/01/08 to 06/30/09

RESOLUTION NO. 232-09

Approval of First Reading – Regulation R 2340 – Field Trips

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Regulation R 2340 Field Trips for first reading. (Exhibit 1)

RESOLUTION NO. 233-09

Approval of Board Goals

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education accepts the Board Goals for the 2008/2009 school year.

RESOLUTION NO. 234-09

Approval of Superintendent Goals

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education accepts the Superintendent's Goals for the 2008/2009 school year.

RESOLUTION NO. 235-09

Approval of Overnight Trip – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, staff and students at Roxbury High School be approved for participation in the following educational event as per Board policy.

Event	Location	Dates
The Midwest Clinic: An International Band and Orchestra Conference	Chicago, IL	December 16-19

PUBLIC COMMENTS – Non-Agenda Items (there is a three minute time limit, per Board Policy)

None

EXECUTIVE SESSION – (IF NECESSARY)

Executive Session was motioned and seconded at 9:10 p.m., however, it was determined that it was not necessary and a motion for adjournment was immediately made, seconded and approved.

ADJOURNMENT

It was motioned by Mrs. Marchesi and seconded by Mrs. Libby to adjourn the meeting at this time, 9:11 a.m.

Respectfully submitted,

Pam Hinman
Assistant Board Secretary