

**MINUTES OF THE WORKSHOP MEETING OF THE ROXBURY TOWNSHIP BOARD OF EDUCATION  
HELD ON MONDAY, APRIL 19, 2010  
Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876**

**MEETING CALLED TO ORDER**

The meeting was called to order at 6:30 p.m. in the Auditorium at Lincoln/Roosevelt School, President Moschella presiding.

**PUBLIC SESSION**

Mrs. Miller announced that this Workshop Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Roxbury Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	<a href="http://www.roxbury.org/boe/meetings-minutes.htm">http://www.roxbury.org/boe/meetings-minutes.htm</a>

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

**ROLL CALL**

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller, Mr. Chris Rogers, Ms. Carol Scheneck, Mr. John Moschella

MEMBERS ABSENT: Mr. Greg Somjen

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Gregory McGann, Mr. Anthony Mistretta, Mr. Paul Stabile

OTHERS PRESENT: Mr. Mark Zitomer, SSEC&Z, LLC.

**EXECUTIVE SESSION**

Whereas Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mrs. D'Abbraccio and seconded by Mrs. Marchesi that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session to discuss personnel, student matters, Chief School Administrator Evaluation, REA Communications, and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

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- Recess
- Reconvene - The meeting was reconvened in Executive Session at 6:31 p.m. in the Media Center at Lincoln/Roosevelt School.

It was motioned by Mrs. Miller and seconded by Mrs. D'Agostino to return to Public Session at this time, 7:24 p.m.

### **PUBLIC SESSION**

- Recess
- Reconvene - The meeting was reconvened in Public Session at 7:30 p.m. in the Auditorium at Lincoln/Roosevelt School.

### **MOMENT OF SILENCE FOR MR. KEITH HAYDE**

Members of the Board, the Administration and the Public participated in a moment of silence for Mr. Keith Hayde.

### **PLEDGE OF ALLEGIANCE**

Members of the Board, the Administration, and the Public participated in the salute to the flag.

### **ROLL CALL**

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller, Mr. Chris Rogers, Ms. Carol Scheneck, Mr. John Moschella

MEMBERS ABSENT: Mr. Greg Somjen

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Gregory McGann, Mr. Anthony Mistretta, Mr. Paul Stabile

OTHERS PRESENT: Mr. Mark Zitomer, SSEC&Z, LLC.

### **CORRESPONDENCE**

Correspondence regarding Chris Rogers v. Gregory Somjen, Roxbury Township Board of Education was discussed.

### **PRESENTATIONS**

None

### **STUDENT COUNCIL REPRESENTATIVE'S COMMENTS**

None

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### **BOARD PRESIDENT'S COMMENTS**

The Board President indicated that any comments about the budget will be discussed during the Public Comments portion of tonight's meeting. The Board President reminded everyone that the election will be held tomorrow.

### **SUPERINTENDENT'S REPORT**

The Superintendent indicated his appreciation and respect for Mr. Keith Hayde, Supervisor, Building and Grounds, who recently passed away.

The Superintendent mentioned his meeting with the REA, the 2<sup>nd</sup> Annual Kids Vote being held and encouraged everyone to vote tomorrow.

### **BUSINESS ADMINISTRATOR'S REPORT**

The Business Administrator indicated resolutions on tonight's agenda for approval.

### **REQUEST FOR INFORMATION**

None

### **PUBLIC COMMENTS – Action Items**

None

### **ACTION ITEMS**

#### **Finance**

**Mrs. Scheneck motioned and Mrs. D'Abbraccio seconded the motion that Finance Resolutions 441-10 through 446-10 be accepted as presented.**

**The motion was approved by roll call vote.**

**Mrs. Brooks:** *Yes to all;* **Mrs. Castriotta:** *Yes to all, however No to all travel requests requiring a substitute only in Resolution 441-10;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to 442-10 through 446-10; No to 441-10, however, Abstain to himself only in Resolution 441-01;* **Ms. Scheneck:** *Yes to all, however Recuse to E. Renfors only in Resolution 441-10;* **Mr. Moschella:** *Yes to all.*

### **RESOLUTION NO. 441-10**

#### **Approval of Travel Requests**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

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<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses</i>
Dorothy	Cusack	Child Neurology	4	Parsippany, NJ	April 21, 2010	\$0.00 Registration See Note
Janet	Hawthorne	ALA Webinar – Building the Learning Environment – “Engage, Interact, Immerse, Learn”	4	On-Line	April 21, 2010	Title IIA
Roxanna	Caivano	ALA Webinar – Building the Learning Environment – “Engage, Interact, Immerse, Learn”	4	On-Line	April 21, 2010	Title IIA
Rachel	Bonnema	One Step Beyond	4 S-1	Mercer County	April 22, 2010	\$0.00 Registration See Note
Joel	DeBarros	Explorations in Ecology	4 S-1	Liberty Science Center	April 27, 2010	Title IIA
Frank	Dekmar	Meet with Pittsburgh University Coaches	4 S-2	Pittsburgh University	April 29-30, 2010	\$0.00 Registration See Note
Jim	Dolan	NJSCA 16 <sup>th</sup> Annual Wrestling Coaches Clinic	4 S-1	Rutgers University	April 30, 2010	\$50.00 Registration See Note
Jonathan	Roman	CCM Guidance Counselor Workshop	4	County College of Morris	April 30, 2 010	\$0.00 Registration See Note
Rory	Rosenwald	CCM Guidance Counselor Workshop	4	County College of Morris	April 30, 2010	\$0.00 Registration See Note
Eric	Renfors	Character Development & Leadership	4	Florham Park, NJ	May 3, 2010	\$0.00 Registration See Note
Chris	Rogers	Morris County School Boards Association Spring Meeting	4	Whippany, NJ	May 13, 2010	\$0.00 Registration See Note
Kevin	Cantwell	Reading in a Foreign Language	4 S-1	Allentown, PA	May 21, 2010	\$0.00 Registration See Note

Notes:

See Note: Does not include mileage and sustenance as they are contractual.

1-State/federal policy requirements, 2-State curricular requirements, 3-State initiatives, 4-Individual job requirements  
Substitute coverage is indicated by “S” followed by the number of days for which a substitute is needed.

**RESOLUTION NO. 442-10**

**Approval of Contract – Educational Services Commission of Morris County Professional Support/Non Public Services Agreement**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves a contract with the Educational Services Commission of Morris County to provide services as specified in the Professional Support/Non Public Services Agreement.

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**RESOLUTION NO. 443-10**

**Approval of Contract – Essex Regional Educational Services Commission Child Study Team Services**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with the Essex Regional Educational Services Commission to provide services as specified in the Public School Child Study Team Services Agreement for school year 2010/2011.

**RESOLUTION NO. 444-10**

**Approval of Contract – Essex Regional Educational Services Commission Public School Home Instruction Services**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with the Essex Regional Educational Services Commission to provide services as specified in the Public School Home Instruction Services Agreement for school year 2010/2011.

**RESOLUTION NO. 445-10**

**Approval of Contract – Essex Regional Educational Services Commission IDEA-B Services School Year 2010/2011**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with the Essex Regional Educational Services Commission to provide services as specified in the IDEA-B Services Agreement for school year 2010/2011.

**RESOLUTION NO. 446-10**

**Approval of Board of Education Meeting Time**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education will meet in Executive Session at 6:00 p.m. on April 26, 2010. The Board will conduct the annual Reorganizational Meeting at 7:30 on April 26, 2010 and a Regular Meeting of the Board will follow immediately thereafter.

**Education**

**Mrs. Miller** motioned, and **Mrs. Castriotta** seconded the motion that Education Resolutions 447-10 and 448-10 be accepted as presented.

**The motion was approved by roll call vote.**

**Mrs. Brooks:** *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to all;* **Ms. Schneck:** *Yes to all;* **Mr. Moschella:** *Yes to all.*

**RESOLUTION NO. 447-10**

**Approval of Technology Plan**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Technology Plan, effective July 1, 2010 through June 30, 2013, be approved for submission to the County Superintendent's Office.

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**RESOLUTION NO. 448-10**  
**Approval of Out-of-District Placements/Services**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the 2009/2010 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
CNR001 CP	Cornerstone Day School	\$21,390.00	03/10/10 to 06/30/10

**Personnel**

**Mrs. D'Agostino motioned, and Mrs. Miller seconded the motion that Personnel Resolutions 449-10 through 454-10 be accepted as presented:**

**The motion was approved by roll call vote.**

**Mrs. Brooks:** Yes to all; **Mrs. Castriotta:** Yes to 449-10, 450-10, 452-10, 453-10, 454-10, and No to 451-10; **Mrs. D'Abbraccio:** Yes to 449-10 through 451-10 and Abstain to 452-10 through 454-10; **Mrs. D'Agostino:** Yes to all; **Mrs. Marchesi:** Yes to all; **Mrs. Miller:** Yes to all; **Mr. Rogers:** Yes to 449-10, 450-10, 452-10, 453-10, 454-10, and No to 451-10; **Ms. Scheneck:** Yes to all; **Mr. Moschella:** Yes to all.

**RESOLUTION NO. 449-10**  
**Resignation – Professional Staff – RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for retirement purposes of *Mr. Dennis Latham*, Industrial Arts Teacher at Roxbury High School, be accepted effective June 30, 2010.

**RESOLUTION NO. 450-10**  
**Appointment – Transportation Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Anthony Pessolano* be appointed as a Substitute Bus Driver effective April 20, 2010 for the 2009/2010 year.

Salary: \$15.00/Hour on an as-needed basis

A background search as required by State law has been successfully completed.

**RESOLUTION NO. 451-10**  
**Approval of Specialized Athletic Trainer, Consultant, Advisor – RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves *Mr. Philip Moskowitz* as a Specialized Athletic Trainer, Consultant, Advisor for the Roxbury High School Baseball Team for the 2009/2010 school year. Mr. Moskowitz will be paid \$1,000 from the RHS Baseball Parents Club.

**RESOLUTION NO. 452-10**  
**Resignation – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for retirement purposes of *Ms. Rita Krafts*, Special Education Teacher at the Lincoln/Roosevelt School, be accepted effective June 30, 2010.

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**RESOLUTION NO. 453-10**  
**Resignation – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for retirement purposes of *Ms. Elaine Macones*, English Teacher at the Eisenhower Middle School, be accepted effective June 30, 2010.

**RESOLUTION NO. 454-10**  
**Resignation – Buildings and Grounds Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for retirement purposes of *Mr. William Oliva*, Custodian at Kennedy School, be accepted effective July 31, 2010.

**MINUTES**

1. Minutes of the Regular Meeting and Executive Session of March 31, 2010.

**Mrs. D'Abbraccio motioned and Mrs. Miller seconded the motion to accept the minutes of the Regular Meeting and Executive Session of March 31, 2010 as presented:**

**Mrs. Castriotta motioned and Mr. Rogers seconded the motion to amend the Regular Meeting minutes of March 31, 2010 to reflect that there was discussion to change the wording of Resolution 432-10:**

**The motion to amend the Regular Meeting minutes of March 31, 2010 was denied by roll call vote. Mrs. Brooks: No; Mrs. Castriotta: Yes; Mrs. D'Abbraccio: No; Mrs. D'Agostino: No; Mrs. Marchesi: No; Mrs. Miller: No; Mr. Rogers: Yes; Ms. Scheneck: No; Mr. Moschella: No.**

**The motion to accept the minutes of the Regular Meeting and Executive Session of March 31, 2010 as presented was approved by roll call vote.**

**Mrs. Brooks: Yes; Mrs. Castriotta: Yes to the Executive Session Minutes, and No to the Regular Meeting Minutes; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Rogers: Yes; Ms. Scheneck: Yes; Mr. Moschella: Yes.**

**COMMITTEE REPORTS**

1. Facilities

The Committee is still discussing energy education. No new meeting date is set.

2. Community Relations

The 2<sup>nd</sup> Annual Kids Vote is being held this year allowing students to vote for their favorite lunch food. The Committee is still discussing concerns using Twitter, and a Webinar about getting the school's message out about the budget was mentioned.

3. Education

The Committee will be meeting on April 28, 2010. The "Walking for a Dream" program being sponsored by the RFEE was mentioned.

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4. Finance Committee

The Committee met a number of times regarding the budget and will be scheduling future meetings after the school election.

5. Personnel

The Committee met regarding staffing.

6. Negotiations

Nothing to report.

7. Memorial Day Parade

It was announced that the Memorial Day Parade will take place on May 31, 2010, with services being held at Horseshoe Lake.

**PUBLIC COMMENTS** - (There is a three minute time limit, per Board Policy)

Mr. Chris Laureys commented on communications concerns and stated he would like to see the budget in a PDF format.

Mr. Bob Remshifski commented on board committees, and if a non-board member can become a member of a board committee.

**ADJOURNMENT**

It was motioned by Mrs. D'Abbraccio and seconded by Mrs. D'Agostino to adjourn the meeting at this time, 8:47 p.m.

Respectfully submitted,

Mr. Paul Stabile  
Assistant Board Secretary