

**MINUTES OF THE WORKSHOP MEETING OF THE ROXBURY TOWNSHIP BOARD OF EDUCATION  
HELD ON MONDAY, OCTOBER 5, 2009  
Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876**

**MEETING CALLED TO ORDER**

The meeting was called to order at 6:30 p.m. in the Auditorium at Lincoln/Roosevelt School, Vice President Miller presiding.

**PUBLIC SESSION**

Mrs. Miller announced that this Workshop Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Roxbury Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	<a href="http://www.roxbury.org/boe/meetings-minutes.htm">http://www.roxbury.org/boe/meetings-minutes.htm</a>

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

**ROLL CALL**

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller, Mr. Chris Rogers, Ms. Carol Scheneck,

MEMBERS ABSENT: Mr. John Moschella, Mr. Gregory Somjen

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Gregory McGann, Mr. Anthony Mistretta, Ms. Pam Hinman

OTHERS PRESENT: Mr. Andy Brown, SSEC&Z, LLC.

**EXECUTIVE SESSION**

Whereas Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mrs. D'Abbraccio and seconded by Mrs. Marchesi that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session to discuss personnel, student matters, and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

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- Recess
- Reconvene - The meeting was reconvened in Executive Session at 6:31 p.m. in the Media Center at Lincoln/Roosevelt School.

It was motioned by Mrs. D'Abbraccio and seconded by Mrs. Marchesi to return to Public Session at this time, 6:47 p.m.

### **PUBLIC SESSION**

- Recess
- Reconvene - The meeting was reconvened in Public Session at 7:30 p.m. in the Auditorium at Lincoln/Roosevelt School.

### **PLEDGE OF ALLEGIANCE**

Members of the Board, the Administration, and the Public participated in the salute to the flag.

### **ROLL CALL**

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio  
Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller,  
Mr. Chris Rogers, Ms. Carol Scheneck, Mr. Gregory Somjen

MEMBERS ABSENT: Mr. John Moschella,

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Gregory McGann,  
Mr. Anthony Mistretta, Ms. Pam Hinman

OTHERS PRESENT: Mr. Andy Brown, SSEC&Z, LLC.

### **CORRESPONDENCE**

None

### **MINUTES**

*Discussion of the minutes was tabled.*

1. Minutes of the Regular Meeting and Executive Session of September 21, 2009

### **PRESENTATIONS**

1. Roxbury Foundation for Excellence in Education – Recognition of Founding Members

The Board recognized and thanked Ms. Kathy Ritchey and Ms. Sarah Coraggio, the co-founders of the RFEE.

### **STUDENT COUNCIL REPRESENTATIVE'S COMMENTS**

None

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### **BOARD VICE PRESIDENT'S COMMENTS**

- Mrs. Miller welcomed Mr. Anthony Mistretta, the Interim Business Administrator to the district.
- She reminded the Board of the Academic Awards Night at the high school on October 15, 2009 at 7:00 p.m.
- Mrs. Miller stated the budget process is starting and Mr. Mistretta will be updating the board and the Public at the October 19, 2009 meeting on the current budget status and the 2010/2011 budget process.

### **SUPERINTENDENT'S REPORT**

The Superintendent discussed the following issues:

- After-school Basic Skills
- Late Buses
- Parent Series
- Swine Flu
- Professional Learning Communities (PLC's)

### **BUSINESS ADMINISTRATOR'S REPORT**

Mr. Mistretta indicated that the business office is seeking board approval for travel requests, memorandums of understanding, acceptance of a donation, and the bus routes for the 2009/2010 school year.

### **REQUEST FOR INFORMATION**

None

### **COMMITTEE REPORTS**

#### 1. Facilities

Mr. Somjen mentioned the last meeting was a walkthrough of the Lincoln Roosevelt School and Roxbury High School facilities. Mrs. Castriotta asked the cost to re-line the high school parking lot. It was stated about \$2,000.

#### 2. Community Relations

The next meeting is October 27, 2009 at 6:30 p.m.

#### 3. Education

Mrs. Miller stated the next meeting is October 14, 2009 at 5:00 p.m. The discussion would be the Cooperation with Law Enforcement policy and she asked that the board members forward their concerns and issues to her for the meeting.

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4. Finance

Ms. Scheneck stated she would meet with Mr. Mistretta and work on a date for the next meeting.

5. Shared Services

Mrs. Castriotta stated the next meeting is October 20, 2009 at 5:00 p.m.

6. Personnel

Mrs. D'Agostino stated there was nothing to report.

7. Negotiations

Mrs. Miller stated the Committee was close to an agreement with the Custodians on the salary guides.

**PUBLIC COMMENTS – Action Items**

None

**ACTION ITEMS**

**Finance**

**Ms. Scheneck motioned and Mrs. D'Abbraccio seconded the motion that Finance Resolutions 211-10 through 214-10 be accepted as presented.**

Mrs. Castriotta questioned the costs for the staff development travel. Dr. Heinegg responded.

Mrs. Castriotta commented on Resolutions 212-10 and 213-10, and stated her reasons for abstaining. Dr. Rossi commented.

Mr. Rogers questioned Resolution 211-10.

**The motion was approved by roll call vote.**

**Mrs. Brooks:** *Yes to all;* **Mrs. Castriotta:** *Abstain to 211-10, 212-10 and 213-10, and Yes to 214-10;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to 211-10, however No to J. Saul, M. Sarrel, T. McNemar, and E. Lockburner only in Resolution 211-10, Yes to 214-10, and No to 212-10 and 213-10;* **Ms. Scheneck:** *Yes to all, however, Recuse to A. Korsak only in Resolution 210-10;* **Mr. Somjen:** *Yes to all.*

**RESOLUTION NO. 211-10**

**Approval of Travel Requests**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

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<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses*</i>
John	Scheiner	Morris County Office of Health Management Educational Session	1	Public Safety Training Academy	October 6, 2009	\$0.00 Registration See Note
Joann	Saul	Professional Learning Communities with Rick and Beck DuFour	3	Monroe Twp., NJ	October 6 & 7, 2009	\$425.00 Registration Title IIA
Marla	Sarrel	Professional Learning Communities with Rick and Becky DuFour	3	Monroe Twp., NJ	October 6 & 7, 2009	\$425.00 Registration Title IIA
Theresa	McNemar	Professional Learning Communities with Rick and Becky DuFour	3	Monroe Twp., NJ	October 6 & 7, 2009	\$425.00 Registration Title IIA
Eileen	Lockburner	Professional Learning Communitites with Rick and Becky DuFour	3	Monroe Twp., NJ	October 6 & 7, 2009	\$425.00 Registration Title IIA
Maureen	Smith	MCAEMSA Fall Convocation	4	Mountain Lakes, NJ	October 8, 2009	\$0.00 Registration See Note
Sharli	Schultz	MCAEMSA Fall Convocation	4	Mountain Lakes, NJ	October 8, 2009	\$0.00 Registration See Note
Raphalin	Goldsholl	MCAEMSA Fall Convocation	4	Mountain Lakes, NJ	October 8, 2009	\$0.00 Registration See Note
Mike	Parker	Bike Safety Education Workshop	4	Montgomery Twp. Recreation Center	October 8, 2009	\$0.00 Registration See Note
Carole	Melillo	Dr. Robert Brooks Creating a Positive School Climate	4	Mountain Lakes, NJ	October 8, 2009	\$0.00 Registration See Note
Elizabeth	Azar	Morris County Association of Elementary & Middle School Administrators Meeting	4	Mountain Lakes, NJ	October 8, 2009	\$0.00 Registration See Note
Georgia	Grant	MCAEMSA Fall Convocation	4	Mountain Lakes, NJ	October 8, 2009	\$0.00 Registration See Note
Rick	Engle	MCAEMSA Fall Professional Development Conference	4	Mountain Lakes, NJ	October 8, 2009	\$0.00 Registration See Note
Elizabeth	Berger	Josten's Workshop for Yearbooks	4	Rockaway, NJ	October 9, 2009	\$0.00 Registration See Note
Lisa	Hudlow	Josten's Workshop for Yearbooks	4	Rockaway, NJ	October 9, 2009	\$0.00 Registration See Note
Jennifer	Kenny	SAC Monthly Meeting	4	Morris County Family Services	October 9, 2009	\$0.00 Registration See Note
Mandi	Lepri	Current Best Strategies to Help Speech-Language Pathologists Meet Students Needs	4	Hackettstown, NJ	October 12, 2009	\$75.00 Registration

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<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses*</i>
Eileen	O'Brien	Current Best Strategies to Help Speech-Language Pathologists Meet Student Needs	4	Hackettstown, NJ	October 12, 2009	\$75.00 Registration
Kim	Keating	NJ Science Convention	4	Somerset, NJ	October 13, 2009	\$95.00 Registration
Elizabeth	Azar	First in Math Training Workshop	4	Rutgers University	October 14, 2009	\$0.00 Registration See Note
Elizabeth	Azar	Law, Ethics and Governance for All Leaders	1	Morris-Union Jointure Commission, New Providence, NJ	October 15, 2009	\$300.00 Registration
Julie	Lodato	Centenary College CST Meeting	4	Centenary College	October 16, 2009	\$0.00 Registration See Note
James	Schmidt	NJSBGS Compliance Workshop	1	Somerset, NJ	October 16, 2009	\$0.00 Registration See Note
Alexis	Korsak	DSACS Coordinators Meeting	3	United Way of Morris County	October 16, 2009	\$0.00 Registration See Note
Stefanie	San Emeterio	Centenary College CST Meeting	4	Centenary College	October 16, 2009	\$0.00 Registration See Note
Rory	Rosenwald	Centenary College Child Study Team Meeting	4	Centenary College	October 16, 2009	\$0.00 Registration See Note
Alexis	Korsak	DSACS Putting Children First	3	Monroe Twp., NJ	October 19, 2009	\$80.00 Registration
Daphne	Mott	First in Math	4	New Brunswick, NJ	October 20, 2009	\$25.00 Registration
Stefanie	San Emeterio	Bentley University Counselor Visit Day	4	Waltham, MA	October 29, 2009	\$0.00 Registration See Note
Linda	Rosenblatt	Bentley University Counselor Visit Day	4	Waltham, MA	October 29, 2009	\$0.00 Registration See Note
Jennifer	Kenny	Conducting Practical Needs Assessment	1	Livingston Public Library	October 29, 2009	\$0.00 Registration See Note
Elizabeth	Azar	Law, Ethics and Governance for All Leaders	1	Morris-Union Jointure Commission, New Providence, NJ	October 29, 2009	See 10/15/09
Alexis	Mayer Vergara	Psychopharmacology of Co-Occurring Disorders	4	Treatment Dynamics, Florham Park, NJ	October 30, 2009	\$0.00 Registration See Note
Julie	Lodato	Psychopharmacology of Co-Occurring Disorders	4	Treatment Dynamics, Florham Park, NJ	October 30, 2009	\$0.00 Registration See Note
Steven	Kuti	Designing Effective Sensory Diets for School, Home & Community	4	Englewood, NJ	November 8 & 9, 2009	\$80.00 Registration

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<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses*</i>
Jennifer	Kenny	SAC Monthly Meeting	4	Morris County Family Services	November 9, 2009	\$0.00 Registration See Note
Elizabeth	Azar	Law, Ethics and Governance for All Leaders	1	Morris-Union Jointure Commission, New Providence, NJ	November 10, 2009	See 10/15/09
Maureen	Castriotta	Northern Regional Meeting hosted by MCSBA	4	Unknown at this time	November 12, 2009	No Charge
Elizabeth	Azar	Law, Ethics and Governance for All Leaders	1	Morris-Union Jointure Commission, New Providence, NJ	December 3, 2009	See 10/15/09
Michele	DiBiase	Jean Feldman - Reading, Math and Classroom Management	4	Newark, NJ	December 8, 2009	\$199.00 Registration
Jennifer	Kenny	SAC Monthly Meeting	4	Morris County Family Services	December 9, 2009	\$0.00 Registration See Note
Jennifer	Kenny	SAC Monthly Meeting	4	Morris County Family Services	January 10, 2010	\$0.00 Registration See Note
Jennifer	Kenny	SAC Monthly Meeting	4	Morris County Family Services	February 10, 2010	\$0.00 Registration See Note
Maureen	Castriotta	MCSBA General Membership Meeting	4	Unknown at this time	February 25, 2010	No Charge
Jennifer	Kenny	SAC Monthly Meeting	4	Morris County Family Services	March 10, 2010	\$0.00 Registration See Note
Jennifer	Kenny	SAC Monthly Meeting	4	Morris County Family Services	April 10, 2010	\$0.00 Registration See Note
Jennifer	Kenny	SAC Monthly Meeting	4	Morris County Family Services	May 10, 2010	\$0.00 Registration See Note
Maureen	Castriotta	MCSBA Spring Meeting	4	Unknown at this time	May 13, 2010	No Charge
Jennifer	Kenny	SAC Monthly Meeting	4	Morris County Family Services	June 10, 2010	\$0.00 Registration See Note

Notes:

Does not include mileage and sustenance as they are contractual.

1-State/federal policy requirements, 2-State curricular requirements, 3-State initiatives, 4-Individual job requirements

**RESOLUTION NO. 212-10**

**Resolution Authorizing the Roxbury Board of Education to Enter Into a Memorandum of Understanding with the Roxbury High School Band Patron's Association In Connection with the Funding of the Renovation of the Roxbury High School Football Field**

WHEREAS, the Township of Roxbury (hereinafter the "Township") and the Board are contemplating the execution of a Shared Use Agreement (hereinafter "Shared Use Agreement") according to which they will share in the installation costs of a synthetic turf playing surface at the Roxbury High School Football Field; and

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WHEREAS, pursuant to said Shared Use Agreement, the Board will be obligated to reimburse a portion of the Township's expenses for the field construction over a period of Fifteen (15) years; and

WHEREAS, the Roxbury High School Band Patron's Association (the "Association") wishes to pledge assistance to the Board with its financial obligation to the Township; and

WHEREAS, the Association has agreed that on behalf of its patrons, the Association will make an annual donation of Five Thousand Dollars (\$5,000.00) to the Board during the Fifteen (15) year term of repayment under the Shared Use Agreement; and

WHEREAS, the Association has executed a Memorandum of Understanding to memorialize the pledge of the Association's annual donation to the Board; and

WHEREAS, the memorializing of the Association's pledge through the execution of a Memorandum of Understanding is in the best interests of the Board.

NOW, THEREFORE, IT IS RESOLVED that the Roxbury Board of Education hereby authorizes and directs the Board President to execute on the Board's behalf a Memorandum of Understanding with the Roxbury High School Band Patron's Association, in the form as executed by the Association, memorializing the latter's annual donation of Five Thousand Dollars (\$5,000.00) to the Board to partially defray the installation costs of the synthetic turf playing surface at the Roxbury High School Football Field over a Fifteen (15) year period.

**RESOLUTION NO. 213-10**

**Resolution Authorizing the Roxbury Board of Education to Enter Into a Memorandum of Understanding with the Roxbury Football Fan Club, Inc., In Connection with the Funding of the Renovation of the Roxbury High School Football Field**

WHEREAS, the Township of Roxbury (hereinafter the "Township") and the Board are contemplating the execution of a Shared Use Agreement (hereinafter "Shared Use Agreement") according to which they will share in the installation costs of a synthetic turf playing surface at the Roxbury High School Football Field; and

WHEREAS, pursuant to said Shared Use Agreement, the Board will be obligated to reimburse a portion of the Township's expenses for the field construction over a period of Fifteen (15) years; and

WHEREAS, the Roxbury Football Fan Club, Inc., (the "Club") wishes to pledge assistance to the Board with its financial obligation to the Township; and

WHEREAS, the Club has agreed that on behalf of its patrons, the Club will make an annual donation of Two Thousand Dollars (\$2,000.00) to the Board during the Fifteen (15) year term of repayment under the Shared Use Agreement; and

WHEREAS, the Club has executed a Memorandum of Understanding to memorialize the pledge of the Club's annual donation to the Board; and

WHEREAS, the memorializing of the Club's pledge through the execution of a Memorandum of Understanding is in the best interests of the Board.

NOW, THEREFORE, IT IS RESOLVED that the Roxbury Board of Education hereby authorizes and directs the Board President to execute on the Board's behalf a Memorandum of Understanding with the Roxbury Football Fan Club, Inc., in the form as executed by the Club, memorializing the latter's annual donation of Two Thousand Dollars (\$2,000.00) to the Board to partially defray the installation costs of the synthetic turf playing surface at the Roxbury High School Football Field over a Fifteen (15) year period.

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**RESOLUTION NO. 214-10**

**Acceptance of Donation – North American Plywood Company**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education accepts a donation of wood from the North American Plywood Company which will be used in the Industrial Arts/Woodshop Program at Roxbury High School. This donation is valued at approximately \$4,500.

**Facilities**

**Mr. Somjen motioned, and Mrs. Marchesi seconded the motion that Facilities Resolution No. 215-10 be accepted as presented.**

Mrs. Castriotta questioned if there was further consolidation of routes in Resolution 215-10. Dr. Rossi stated there was not.

Mr. Rogers questioned the distance of walkers in the district. It was requested to research the distance of the walkers in the district.

**The motion was approved by roll call vote.**

**Mrs. Brooks: Yes; Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Rogers: No; Ms. Schneck: Yes; Mr. Somjen: Yes.**

**RESOLUTION NO. 215-10**

**Approval of Bus Routes for the 2009/2010 School Year**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the "Route Summary Report" for the transportation of students for the 2009/2010 school year. The Route Summary Report is available for review at the Board Office during regular business hours.

**Personnel**

**Mrs. D'Agostino motioned, and Mrs. D'Abbraccio seconded the motion that Personnel Resolutions 216-20 through 229-10 be accepted as presented:**

Mrs. Castriotta questioned the process for posting and hiring of personnel in the personnel resolutions. She also questioned the need for Resolution 226-10. Dr. McGann and Dr. Rossi responded.

**The motion was approved by roll call vote.**

**Mrs. Brooks: Yes to all; Mrs. Castriotta: Yes to 216-10 through 223-10, 225-10 through 229-10, and Abstain to 224-10; Mrs. D'Abbraccio: Yes to all; Mrs. D'Agostino: Yes to all; Mrs. Marchesi: Yes to all; Mrs. Miller: Yes to all; Mr. Rogers: Yes to 216-10 through 223-10, 225-10 through 229-10, and No to 224-10; Ms. Schneck: Yes to all; Mr. Somjen: Yes to all.**

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**RESOLUTION NO. 216-10**  
**Leave of Absence – Professional Staff - RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Monica Lyden Roman*, Art Teacher at Roxbury High School, be granted a disability/child rearing leave of absence effective January 4, 2010 using twenty-nine (29) available sick days until released by her physician and, thereafter, an unpaid leave of absence under the Family Leave Act through March 30, 2010. Ms. Roman intends to return to work on March 31, 2010.

**RESOLUTION NO. 217-10**  
**Reappointment – Substitute Teacher**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the personnel listed below be reappointed as a Substitute Teacher for the 2009/2010 school year:

Emilia Criscuolo

**RESOLUTION NO. 218-10**  
**Reappointment – Substitute Secretary**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the personnel listed below be reappointed as a Substitute Secretary for the 2009/2010 school year:

Emilia Criscuolo

**RESOLUTION NO. 219-10**  
**Appointment - Substitute Teachers**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as substitute teachers for the 2009/2010 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

Isenberg, Daniel      Mr. Isenberg earned his BA in Graphic Arts and Advertising Design from Rutgers University. He currently works as a classroom assistant at William Annin Middle School in Basking Ridge, NJ. He is currently a substitute teacher with the Randolph Board of Education and will be working under a substitute certificate.

Scasserra, Dominick      Mr. Scasserra earned his BA in Psychology from the College of New Jersey and is currently working on his Masters degree in School Psychology from Rowan University. He recently completed his practicum at Berlin Township School District. He will be working under a substitute certificate.

These appointments, where necessary are dependent upon successful completion of a background search as required by State law.

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**RESOLUTION NO. 220-10**  
**Appointment - Substitute Secretary**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as a substitute secretary for the 2009/2010 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

D'Amico, Michael      Mr. D'Amico earned his BS in Business Management from Montclair State University in NJ. He previously worked in private industry and is currently on our substitute teacher list.

A background search as required by State law has been successfully completed.

**RESOLUTION NO. 221-10**  
**Appointment – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Paul Balducci* be appointed as a Resource Center Aide at Roxbury High School effective October 20, 2009 for the 2009/2010 school year. This is a new position.

Salary:      Step 1 of the 2009/10 Paraprofessional Guide, \$11.53/Hour – 30 Hours/Week

This appointment is dependent upon successful completion of a background check as required by State law.

**RESOLUTION NO. 222-10**  
**Appointment – Coach – RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as a Coach at Roxbury High School for the 2009/2010 school year.

<b>Name</b>	<b>Position</b>	<b>Step</b>	<b>Salary</b>
<i>Indoor Track – Girls'</i>			
Myers, Laura	Head Coach	½ of Step 2	\$2,826

**RESOLUTION NO. 223-10**  
**Appointment – Extracurricular Advisors – RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as Extracurricular Advisors at Roxbury High School for the 2009/2010 school year.

<b>Name</b>	<b>Position</b>	<b>Step</b>	<b>Salary</b>
Scudder, Suzanne	Prime Time Director	2	\$2,840
Berger, Elizabeth	Yearbook – Assistant	2	2,791

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**RESOLUTION NO. 224-10**

**Appointment – Athletic Event Workers**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be approved for employment as Athletic Event Workers for the 2009/2010 school year.

Daniel Roman  
Jonathan Roman  
Lois Conwell  
Tom Cunningham

**RESOLUTION NO. 225-10**

**Appointment – After-School Instruction - RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed to provide instruction after school in the Language Arts Resource Room at Roxbury High School for the 2009/2010 school year.

<b>Name</b>	<b>Stipend</b>
Allyson Nelson	\$34/hr

**RESOLUTION NO. 226-10**

**Approval of Saturday HSPA Instructors – RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the individuals listed below be approved as Saturday HSPA Instructors at Roxbury High School for the 2009/2010 school year.

Lise McLoughlin	\$75.00/Hour, 12 hours
Lee Hayden	\$35.00/Hour, 9 hours
Judi Isler	\$35.00/Hour, 6 hours

**RESOLUTION NO. 227-10**

**Salary Adjustment – Coach – RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following Coach at Roxbury High School has his salary adjusted as indicated for the 2009/2010 school year.

<b>Name</b>	<b>From</b>	<b>To</b>
Balcerski, Robert	Head Girls' Indoor Track Coach Step 3 - \$6,856	Head Girls' Indoor Track Coach ½ Step 3 - \$3,428

**RESOLUTION NO. 228-10**

**Emergent Hiring – RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approve submission to the County Superintendent, application(s) of the below listed employee(s) for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.

The personnel listed below were approved for employment at the Board meeting of October 5, 2009.

<u>Name</u>	<u>Resolution #</u>
Paul Balducci	221-10

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**RESOLUTION NO. 229-10**  
**Approval of Second Reading – Policy 3281 – Staff Conduct**

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 3281 Staff Conduct for second reading. (Exhibit 1)

**Mrs. D’Agostino motioned, and Mrs. Marchesi seconded the motion that Personnel Resolutions 230-10 through 234-10 be accepted as presented:**

**The motion was approved by roll call vote.**

**Mrs. Brooks:** *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D’Abbraccio:** *Yes to all;*  
**Mrs. D’Agostino:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to all;*  
**Ms. Scheneck:** *Yes to all;* **Mr. Somjen:** *Yes to all.*

**RESOLUTION NO. 230-10**  
**Resignation – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the resignation for personal reasons of *Ms. Cathy Simon*, RC Aide at Jefferson School, be accepted retroactive to September 24, 2009.

**RESOLUTION NO. 231-10**  
**Leave of Absence – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, *Ms. Jaclyn Robortaccio*, Seventh Grade Language Arts Teacher at the Eisenhower Middle School, be granted a disability/child rearing leave of absence effective January 19, 2010 using available sick days until released by her physician and, thereafter, an unpaid leave of absence through June 30, 2010. *Ms. Robortaccio* intends to return to work on September 1, 2010.

**RESOLUTION NO. 232-10**  
**Leave of Absence – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, *Ms. Joan Dolan*, PSD Aide at Jefferson School, be granted an unpaid leave of absence for medical reasons, retroactive to October 5, 2009 until released by her physician.

**RESOLUTION NO. 233-10**  
**Reappointment – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the following staff be reappointed effective October 6, 2009 for the 2009/2010 school year:

<b>Name</b>	<b>Position</b>	<b>09/10 Salary</b>
Lisa Henricksen	PSD Aide Jefferson School	Step 9 - \$19.99/Hour 30 Hours/Week

**RESOLUTION NO. 234-10**  
**Appointment – After-School Instruction**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the following personnel be appointed as After-School Basic Skills Instructors for the 2009/2010 school year.

<b>Name</b>	<b>After School Program</b>	<b>Stipend</b>
Joyce Jose	Lincoln-Roosevelt	\$34/hr
Eileen Lockburner	Lincoln-Roosevelt	\$34/hr
Sharon Jordan	Lincoln-Roosevelt	\$34/hr
Chelsea Grant	Eisenhower Middle School	\$34/hr
Erin Maiello	Eisenhower Middle School	\$34/hr

**Education**

**Mrs. Marchesi motioned, and Mrs. D’Abbraccio seconded the motion that Education Resolutions 235-10 and 236-10 be accepted as presented:**

**The motion was approved by roll call vote.**

**Mrs. Brooks:** *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D’Abbraccio:** *Yes to all;* **Mrs. D’Agostino:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Somjen:** *Yes to all, however Abstain to Educational Services Commission of Morris County – Park Lake School only in Resolution 235-10.*

**RESOLUTION NO. 235-10**  
**Approval of Out-of-District Placements/Services**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the 2009/2010 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
CAL 028	Calais School	\$41,809.50	09/17/09 to 06/30/10
CEC 014	Connections at Morris County EduCare & Enrichment Center	\$5,248.00	09/14/09 to 06/30/10
CTC 042	Celebrate the Children (SCALS)	\$56,979.00	09/16/09 to 06/30/10
ESCMC 028	Educational Services Commission of Morris County - Park Lake School	\$53,390.00	09/17/09 to 06/30/10
HLC 018	Hunterton Learning Center	\$36,044.40	09/18/09 to 06/30/10
JCCE 001	Jefferson Child Care and Education Center	3,276.00	10/05/09 to 06/30/10
NB 002	New Beginnings	\$24,300.00	09/08/09 to 06/30/10

**RESOLUTION NO. 236-10**  
**Approval of Educere, Inc.**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education will work with Educere, Inc. to provide online educational opportunities for Roxbury students. There are no contractual obligations to this agreement.

October 5, 2009

**PUBLIC COMMENTS – Non-Agenda Items** (There is a three minute time limit, per Board Policy)

None

**ADJOURNMENT**

It was motioned by Mrs. D'Agostino and seconded by Mrs. D'Abbraccio to adjourn the meeting at this time, 9:01 p.m.

Respectfully submitted,

Pam Hinman  
Assistant Board Secretary