

**MINUTES OF THE REGULAR MEETING OF THE ROXBURY TOWNSHIP BOARD OF EDUCATION  
HELD ON MONDAY, OCTOBER 19, 2009  
Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876**

**MEETING CALLED TO ORDER**

The meeting was called to order at 6:01 p.m. in the Auditorium at Lincoln/Roosevelt School, President Moschella presiding.

**PUBLIC SESSION**

Mrs. Miller announced that this Regular Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Roxbury Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	<a href="http://www.roxbury.org/boe/meetings-minutes.htm">http://www.roxbury.org/boe/meetings-minutes.htm</a>

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

**ROLL CALL**

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio  
Mrs. Terry D'Agostino, Mrs. Patricia Miller, Mr. John Moschella,  
Mr. Chris Rogers, Mr. Gregory Somjen

MEMBERS ABSENT: Mrs. Jennifer Marchesi, Ms. Carol Scheneck

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Gregory McGann,  
Mr. Anthony Mistretta, Ms. Pam Hinman

OTHERS PRESENT: Ms. Nathanya Simon, SSEC & Z, LLC.  
Mr. David Ruitenbergh, SSEC & Z, LLC.

**EXECUTIVE SESSION**

Whereas Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mrs. D'Abbraccio and seconded by Mrs. Miller that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session to discuss personnel including a teaching staff member's employment, negotiations with custodians, student matters and update on student discipline, a legal update on legal transmissions and discussion of

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members therein, and matters covered by attorney client privilege. Action may be taken when the Board returns to Public Session.

- Recess
- Reconvene - The meeting was reconvened in Executive Session at 6:03 p.m. in the Media Center at Lincoln/Roosevelt School.

It was motioned by Mrs. D'Abbraccio and seconded by Mrs. Brooks to return to Public Session at this time, 7:02 p.m.

### **PUBLIC SESSION**

- Recess
- Reconvene - The meeting was reconvened in Public Session at 7:30 p.m. in the Auditorium at Lincoln/Roosevelt School.

### **PLEDGE OF ALLEGIANCE**

Members of the Board, the Administration, and the Public participated in the salute to the flag.

### **ROLL CALL**

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller, Mr. John Moschella, Mr. Chris Rogers, Ms. Carol Scheneck, Mr. Gregory Somjen

MEMBERS ABSENT: Mrs. Liz D'Abbraccio

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Gregory McGann, Mr. Anthony Mistretta, Ms. Pam Hinman

OTHERS PRESENT: Ms. Nathanya Simon, SSEC & Z, LLC.

### **CORRESPONDENCE**

Mr. Mistretta mentioned the following:

- a) The Board of Education received a letter from the Government Records Council in regards to the final determination on an OPRA request from Mr. Chris Rogers. The determination was made in the Board's favor in denying the request of a draft form of the memorandum of agreement with the REA.
- b) The Board received notice that Mrs. D'Agostino would be receiving a Master Board Member plaque from the NJSBA at the conference in Atlantic City next week.
- c) The Board received a call from a vendor in regards to the tracing of our debt service from 2002. It was recommended that the Board should refinance the bonds with a net savings of about \$497,616.00.

## **MINUTES**

**Mrs. Castriotta motioned and Mrs. Marchesi seconded the motion to accept the Minutes of the Regular Meeting and Executive Session of September 21, 2009 and the Minutes of the Workshop Meeting and Executive Session of October 5, 2009.**

The September 21, 2009 minutes are approved with changes from Mr. Greg Somjen. Also, Mrs. Castriotta requested a correction to the Executive Session Minutes of September 14, 2009 at the September 21, 2009 meeting. Her request is reflected in the Executive Minutes of September 21, 2009.

**The motion was approved by roll call vote.**

**Mrs. Books:** *Yes to all;* **Mrs. Castriotta:** *No to all;* **Mrs. D'Agostino:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *No to all;* **Ms. Scheneck:** *Yes to the Minutes of the Workshop Meeting and Executive Session of October 5, 2009, and Abstain to the Minutes of the Regular Meeting and Executive Session of September 21, 2009;* **Mr. Somjen:** *Yes to all;* **Mr. Moschella:** *Yes to the Minutes of the Regular Meeting and Executive Session of September 21, 2009, and Abstain to the Minutes of the Workshop Meeting and Executive Session of October 5, 2009.*

## **PRESENTATIONS**

1. Professional Learning Communities – Ms. Eileen Lockburner

Mrs. Lockburner presented to the Board the great advantages Roxbury Board of Education had by sending nine individuals to meet with the foremost authors on Professional Learning Communities.

2. 2008/2009 Audit – Mr. William R. Schroeder, Nisivoccia & Company LLP

Mr. Schroeder presented the 2008/2009 Audit of the Roxbury Township Board of Education. Mr. Schroeder made no recommendations for the district of the 2008/2009 financial records.

3. Review of 2008/2009 Budget – Mr. Anthony J. Mistretta

Mr. Mistretta presented to the Board the 2008/2009 final budget. Mr. Mistretta informed the Board that the District spent 97.15% of the 2008/2009 budget. He mentioned the balance of funds may be used in a Capital Reserve Account, Emergency Reserve Account, Maintenance Reserve Account, Tuition Reserve Account, or allow the funds to be allocated in the next budget cycle.

## **STUDENT COUNCIL REPRESENTATIVE'S COMMENTS**

None

## **BOARD PRESIDENT'S COMMENTS**

Mr. Moschella stated a reminder for the board members that only minor changes to the minutes would be entertained and to provide changes via email to the full Board, without response.

## **SUPERINTENDENT'S REPORT**

The Superintendent discussed the following issues:

- Professional Learning Communities
- Benchmark Assessments
- October 12<sup>th</sup> In-service
- Eisenhower Middle School and Lincoln/Roosevelt School Master Scheduling
- Swine Flu Update
- Collins Writing
- MSG Grant

## **BUSINESS ADMINISTRATOR'S REPORT**

Mr. Mistretta report was provided in the presentation.

## **REQUEST FOR INFORMATION**

It was asked in regards to Resolution 215-10, the furthest distance a student walker goes to and from school. Mr. Cunningham reported as follows:

- Roxbury High School and Eisenhower Middle School students 1.8 to 2 miles
- Lincoln/Roosevelt School Students about ¼ mile
- Franklin School and Nixon School there are no walkers
- Kennedy School and Jefferson School students about ½ mile

## **PUBLIC COMMENTS – Action Items**

Ms. Fran Day asked the following:

- a) If Mr. Mistretta's presentation would be on the website? It was affirmed.
- b) Is the Board of Health spear-heading the Swine Flu vaccinations? It was affirmed.
- c) About the payment to the individual in Resolution 246-10. She also questioned if the teacher would be replaced with a highly qualified teacher. Also, it was affirmed.

## **ACTION ITEMS**

### **Finance**

**Ms. Scheneck motioned, and Mrs. Miller seconded the motion that Finance Resolutions 237-10 through 245-10 be accepted as presented.**

Mrs. Castriotta questioned Resolutions 238-10 and 242-10. Mr. Mistretta will research purchase order 10-0646. Mrs. Castriotta stated she would be voting "No" on the 2008/2009 Audit in Resolution 244-10.

Mr. Rogers requested the cost savings on becoming a paperless district. Ms. Hinman recommended that the Board request the information further into the school year, as the quarterly invoices are just coming in for the first quarter of the school year. Mr. Rogers stated he would be voting 'No' on the audit, Resolution 244-10. The Board discussed the possible inclusion of the legal bills with the Board packet.

**The motion was approved by roll call vote.**

**Mrs. Brooks:** Yes to all; **Mrs. Castriotta:** Yes to 237-10 through 241-10, and 243-10 however Abstain to purchase orders 10-1211, 10-8127, 10-8128A, 10-0596, 10-1074, 10-1770, 10-1076, 10-1079, 10-1452, 10-0630, 10-0632 only and No to purchase orders 10-1965, 10-0646, 10-1997 only in Resolution 238-10,

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*Abstain to 242-10, and No to 244-10 and 245-10* **Mrs. D'Agostino:** Yes to all; **Mrs. Marchesi:** Yes to all; **Mrs. Miller:** Yes to all, however Abstain to herself only in Resolution 242-10; **Mr. Rogers:** Yes to Resolutions 237-10 through 243-10, however Abstain to purchase orders 10-8127 and 10-8128A only and No to purchase orders 10-1965, 10-1997 only in Resolution 237-10, and Abstain to T. O'Grady, E. Bacchetta, K. Stewart-Maiullo and J. Roman to attend the "Educate the Educators" Workshop only and No to D. Lynch, J. Feret, E. Lockburner only in Resolution 242-10, and No to 244-10 and 245-10; **Ms. Scheneck:** Yes to all, however Recuse to purchase order 10-1784 only in Resolution 238-10, and Recuse to J. Swanson and J. Feret only in Resolution 242-10; **Mr. Somjen:** Yes to all, however Abstain to vendors #1904-Chester Board of Education, #3004-Morris County Educational Services Commission, #3009-Morris County Educational Services Commission, #12109-Morris County Educational Services Commission, #5685 Mountain Lakes Board of Education and #13210-Schwartz, Simon, Edelstein Celso & Zitomer LLC in Resolution 238-10 only; **Mr. Moschella:** Yes to all.

**RESOLUTION NO. 237-10**  
**Approval of Transfers**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the attached list of transfers between accounts.

**RESOLUTION NO. 238-10**  
**Approval of the Bills Lists**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the monthly bills lists totaling \$1,500,324.27 as presented.

**RESOLUTION NO. 239-10**  
**Approval of the Board Secretary's Report**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Board Secretary's Report for September 2009 as presented.

**RESOLUTION NO. 240-10**  
**Approval of the Treasurer's Report**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Treasurer's Report for September 2009 as presented.

**RESOLUTION NO. 241-10**  
**Monthly Financial Certification of the Board Secretary and Board of Education**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)3, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and

IT IS FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c)4, after review of the Board Secretary's and Treasurer's monthly financial reports, that no major accounts and fund balances in the 2009/2010 budget have been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**RESOLUTION NO. 242-10**  
**Approval of Travel Requests**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses</i>
Ted	O'Grady	Educate the Educators	4	Morris County School of Technology	October 16, 2009	\$0.00 Registration See Note**
Emilie	Bacchetta	Educate the Educators	4	Morris County School of Technology	October 16, 2009	\$0.00 Registration See Note**
Kerstin	Stewart-Maiullo	Educate the Educators	4	Morris County School of Technology	October 16, 2009	\$0.00 Registration See Note**
Jonathan	Roman	Educate the Educators	4	Morris County School of Technology	October 16, 2009	\$0.00 Registration See Note**
Melissa	Barry	A Behavioral Approach to ADHD	4	On-line	On-line	\$39.00 Registration
Clorinda	Mason	Poetics Colloquium	4	Centenary College	October 20, 2009	\$0.00 Registration See Note
Cheryl	Provence	New Century Poetics	4	Centenary College	October 20, 2009	\$0.00 Registration See Note
Kim	McBurney	New Century Poetics	4	Centenary College	October 20, 2009	\$0.00 Registration See Note
William	O'Brien	College Board's SAT Program Workshop	4	New York, NY	October 21, 2009	\$0.00 Registration See Note
Fredericka	Buechler Bergamo	Early Childhood Autism Institute Fall Conference	1	Montclair State University	October 22, 2009	\$40.00 Registration
Deborah	Wetreich	Early Childhood Autism Institute Fall Conference	1	Montclair State University	October 22, 2009	\$40.00 Registration
Jeff	Swanson	Schools As Collaborative Learning Organizations	3	Mountain Lakes, NJ	October 26, 2009	\$0.00 Registration See Note
Jane	Feret	Schools As Collaborative Learning Organizations	3	Mountain Lakes, NJ	October 26, 2009	\$100.00 Registration
Danielle	Lynch	Schools As Collaborative Learning Organizations	3	Mountain Lakes, NJ	October 26, 2009	\$100.00 Registration
Eileen	Lockburner	Schools As Collaborative Learning Organizations	3	Mountain Lakes, NJ	October 26, 2009	\$100.00 Registration
Lisa	Hudlow	Newspaper/Yearbook Workshop	4	Rutgers Campus	October 26, 2009	\$40.00 Registration
Matt	Shin	Newspaper/Yearbook Workshop	4	Rutgers Campus	October 26, 2009	\$40.00 Registration
Jennifer	Kenny	Training of the Education Partnership Committee	1	Morris County Cultural Center	October 28, 2009	\$0.00 Registration See Note

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<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses</i>
Anthony	Mistretta	Formula for Change – 2009 Workshop & Exhibition	4	Atlantic City, NJ	October 28-30, 2009	Group Registration \$230.00 Hotel
Kerry	Lisa	Metropolitan Museum of Art	4	The Met, NYC	October 29, 2009	\$40.00 Registration
Lisa	Crescente	NJSCA 15th Annual Swimming Coaches Clinic	4	Mercerville, NJ	October 29, 2009	\$0.00 Registration See Note
Pat	Miller	Northern Regional Meeting hosted by MCSBA	4	Montville Twp. High School	November 12, 2009	No Charge
Carolyn	Cuda	Assessment of Practices in Early Elementary Classrooms	4	William Patterson University	November 12, 2009	\$0.00 Registration See Note
Barbara	Derrick	Assessment of Practices in Early Elementary Classrooms	4	William Patterson University	November 12, 2009	\$0.00 Registration See Note
Kelly	Lamont	Assessment of Practices in Early Elementary Classrooms	4	William Patterson University	November 12, 2009	\$0.00 Registration See Note
Anne	Fertitta	NJASL Annual Fall Conference	4	East Brunswick, NJ	November 13&14, 2009	\$85.00 Registration
Roxana	Caivano	NJASL Fall Conference	4	East Brunswick, NJ	November 13, 2009	\$85.00 Registration
Jonathan	Roman	HESAA Financial Aid Workshop - Level 1	4	College of St. Elizabeth	November 17, 2009	\$0.00 Registration See Note
Rory	Rosenwald	Higher Education Student Assistance Authority (HESAA)	4	College of St. Elizabeth	November 17, 2009	\$0.00 Registration See Note
Kelly	Freund	Social Skills Training & Managing Challenging Behavior for Students with Autism Spectrum	4	West Orange, NJ	December 1, 2009	\$150.00 Registration
Sue	Lang	Social Skills Training & Managing Challenging Behavior for Students With Autism Spectrum	4	West Orange, NJ	December 1, 2009	\$150.00 Registration
Beth	Percevault	Photoshop CS4 Level 1	4	New Horizons, Parsippany, NJ	December 1&2, 2009	Training Vouchers
Erin	Busby	Social Skills Training & Managing Challenging Behavior for Students with Autism Spectrum	4	West Orange, NJ	December 1, 2009	\$150.00 Registration
Linda	Brajer	Social Skills Training & Managing Challenging Behaviors for Students with Autism Spectrum	4	West Orange, NJ	December 1, 2009	\$150.00 Registration
Erin	Allen	New Approaches for Teaching Math	4	Parsippany, NJ	December 3, 2009	\$168.00 Registration
Kelly	Freund	Dr. Jeans' Tips, Tricks and Terrific Ideas: Reading , Math and Classroom Management	4	Newark, NJ	December 8, 2009	\$199.00 Registration
Beth	Percevault	Photoshop CS4 Level 2	4	New Horizons, Parsippany, NJ	January 4&5, 2010	Training Vouchers
Merced	Solis	Everyone Talks About Developing Student's Oral Proficiency: So How Do Teachers Do It?	4	Edison, NJ	February 5, 2010	\$135.00 Registration
Maria	Navarro	Everyone Talks About Developing Student's Oral Proficiency	4	Edison, NJ	February 5, 2010	\$135.00 Registration

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<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses</i>
Carlos	Curet	Everyone Talks About Developing Student's Oral Proficiency	4	Edison, NJ	February 5, 2010	\$135.00 Registration

Notes:

\*\*Approval to be retroactive to the October 5, 2009 Board Meeting.

See Note: Does not include mileage and sustenance as they are contractual.

1-State/federal policy requirements, 2-State curricular requirements, 3-State initiatives, 4-Individual job requirements

**RESOLUTION NO. 243-10**

**Approval of Tuition Contracts – Morris County Vocational School District**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the tuition contracts with the Morris County Vocational School District as listed below for the 2009/2010 school year.

	<u>Regular Education</u>	<u>Special Education</u>
Full-time Students	\$8,762	\$9,452
Part-time Students	\$4,383	\$4,726

**RESOLUTION NO. 244-10**

**Acceptance of the 2008/2009 Audit**

The superintendent, in consultation with the School Business Administrator/Board Secretary, recommends that the Board accept the annual audit for the period July 1, 2008 through June 30, 2009 as prepared by Nisivoccia and Company, LLP.

**RESOLUTION NO. 245-10**

**Adoption of the Corrective Action Plan for the 2008/2009 Audit**

The Superintendent, in consultation with the School Business Administrator/Board Secretary recommends that the Board adopt the following corrective action plan to address the recommendations contained in the 2008/2009 audit.

RECOMMENDATIONS:

1. Administrative Practices and Procedures

None

2. Financial Planning, Accounting and Reporting

None

3. School Purchasing Program

None

4. School Food Services

None

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5. Student Body Activities

None

6. Application for State School Aid

None

7. Pupil Transportation

None

8. Facilities and Capital Assets

None

9. Status of Prior Year's Findings/Recommendations

None

**Personnel**

**Mrs. D'Agostino motioned and Mrs. Marchesi seconded the motion that Personnel Resolutions 246-10 through 254-10 be accepted as presented.**

Mrs. Castriotta questioned Resolution 247-10 and 253-10. Dr. McGann responded.

Mr. Rogers stated there was not a recent Personnel Committee meeting. Dr. McGann and Mrs. D'Agostino stated the committee meetings are scheduled based on necessity.

**The motion was approved by roll call vote:**

**Mrs. Brooks:** Yes to all; **Mrs. Castriotta:** Yes to 248-10 through 252-10 and 254-10, No to 246-10, 247-10 and 253-10; **Mrs. D'Agostino:** Yes to all; **Mrs. Marchesi:** Yes to all; **Mrs. Miller:** Yes to all; **Mr. Rogers:** Yes to 247-10 through 252-10 and 254-10, No to 246-10 and 253-10; **Ms. Scheneck:** Yes to 246-10 through 249-10 and 250-10 through 254-10 and Abstain to 250-10; **Mr. Somjen:** Yes to all; **Mr. Moschella:** Yes to all.

**BYLAW 0164**

**Mrs. Brooks motioned, and Mrs. Castriotta seconded the motion to extend the meeting 30 minutes to 10:30 p.m.**

**The motion was approved by roll call vote:**

**Mrs. Books:** Yes ; **Mrs. Castriotta:** Yes; **Mrs. D'Agostino:** Yes; **Mrs. Marchesi:** Yes; **Mrs. Miller:** Yes; **Mr. Rogers:** Yes; **Ms. Scheneck:** Yes; **Mr. Somjen:** Yes; **Mr. Moschella:** Yes.

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**RESOLUTION NO. 246-10**  
**Termination of Employment – Professional Staff – RHS**

IT IS RESOLVED, that the Roxbury Board of Education approves the termination on sixty (60) days notice, pursuant to the individual employment contract, of employee 5577, effective December 15, 2009.

AND, IT IS FURTHER RESOLVED that employee 5577 is placed on administrative leave, with pay, effective October 12, 2009 until December 15, 2009.

**RESOLUTION NO. 247-10**  
**Appointment – Buildings and Grounds Staff - RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be appointed as substitute Custodians at Roxbury High School effective October 20, 2009 for the 2009/2010 school year:

Barbara Socha                      Michael D'Amico                      Paul Hildebrand

Salary:        \$12.00/Hour on an as-needed basis

Background checks as required by State law have been successfully completed.

**RESOLUTION NO. 248-10**  
**Appointment – Transportation Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be appointed as substitute Bus Drivers effective October 20, 2009 for the 2009/2010 school year:

Michael Buccola                      Cynthia Gasiorowski

Salary:        \$15.00/Hour on an as-needed basis

Background checks as required by State law have been successfully completed.

**RESOLUTION NO. 249-10**  
**Appointment - Substitute Teachers**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as substitute teachers for the 2009/2010 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

Abad, Crucita                      Ms. Crucita earned her BA in Linguistics from Montclair State University and her MA in English as a Second Language from The College of New Jersey. She previously worked for Ridge High School as a Spanish Teacher and is currently a substitute teacher with the Morris Hills School District and Rockaway School District. She will be working under a Teacher of Spanish and Teacher of English as a Second Language certificates.

Desmond, Michelle                      Ms. Desmond earned her BA in Literature/English from Ramapo College of New Jersey. She previously completed her student teaching at Hopatcong High School. She is currently a substitute teacher with the Hopatcong Board of Education and Bryam Township School District. She will be working under a Teacher of English certificate.

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Puskas, Greg Mr. Puskas earned his BS in Wildlife/Fisheries from Texas A & M University in Texas. He currently works in private industry and is a substitute teacher with the Mt. Arlington Board of Education. He will be working under a substitute certificate.

Wheeler, Christopher Mr. Wheeler earned his BS in Mathematics from the University of Notre Dame, IN. He previously worked in private industry and is currently a substitute teacher with the Morris Hills Regional School District. He will be working under a substitute certificate.

These appointments, where necessary are dependent upon successful completion of a background search as required by State law.

**RESOLUTION NO. 250-10**  
**Appointment – Community School Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be appointed for the 2009/2010 Community School programs. Salary is paid out of collected tuitions and employment is dependent upon sufficient enrollment.

<u>Name</u>	<u>Course</u>	<u>Date/Time</u>	<u>Salary</u>
Jeannette Reiser	Cardio Weight Training Circuit	11/3/09-12/22/09 8 Sessions 6:00 P.M. – 7:00 P.M.	\$100.00/Student

**SKI ADVISORS - \$21.00/Hour**

<u>Roxbury High School</u> Jill Scalera Laura Hyde Robin Evensen (as-needed)	<u>Eisenhower Middle School</u> William O'Brien Lynne Kranik	<u>Lincoln/Roosevelt School</u> Margaret Ferrentino Joseph Sabas Christine LaPosta (as-needed) Beth Percevault (as-needed)
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**AFTER SCHOOL HOMEWORK PROGRAMS**

**Teachers - \$27.00/Hour**

**Teacher Substitutes - \$27.00/Hour**

**Aides - \$12.00/Hour (as-needed if enrollment allows)**

<u>Middle Matters</u> Rachel Bonnema	<u>Teacher Substitutes</u> Mark Granito Jessica Loeb Kellie Damelio Karen Olsewski Lauren Miller	<u>Aides</u> Lauren Miller Leokadia Biczak
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**VOCAL MUSIC INSTRUCTORS**

**\$22.00 per half hour**

Laura Lopez Daniel Arnold

**RESOLUTION NO. 251-10**  
**Approval of Athletic Trainer Substitutes**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the individuals listed below to provide substitute Athletic Trainer services for the 2009/2010 school year at the rate of \$35 per hour. These individuals are licensed and certified.

John Galvany	Al Errico	Carrie Helmann	Allie Lanenga
Laura Iden	Jackie Loughridge	Daria Oller	Chris McLaughlin
Scott Leiter	Jenifer Geary	David Pepose	Rich Rosenblum
Dawn Maffucci	Michelle Brozowski	Tom Thomas	Michael Shiffman
Sue Maurer	Maria Gaccione	Michael Franciscus	Jackie Loughridge

**RESOLUTION NO. 252-10**  
**Resignation – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Mr. John Gabriel*, English Teacher at the Eisenhower Middle School, be accepted effective December 11, 2009 or sooner pending the hiring of a suitable replacement.

**RESOLUTION NO. 253-10**  
**Approval of Facilitators – ESL Family Night**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be approved as Facilitators for the ESL Family Night Workshop on October 26, 2009. Payment will be at a rate of \$120.00 per person.

Name	School	Amount
Karen Demarest	Franklin	\$120.00
Larissa Krumbiegel	Jefferson	\$120.00
Anne Marsac	EMS	\$120.00
Brian Sferra	Nixon	\$120.00
Carol Pellet	Franklin	\$120.00

Charged to No Child Left Behind

**RESOLUTION NO. 254-10**  
**Appointment – After-School Instruction**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as after-school Basic Skills instructors.

Name	After School Program	Stipend
Rachel Bonnema	Eisenhower Middle School	\$34/hr
Jaclyn Allibone	Eisenhower Middle School	\$34/hr
Kimberly Farina	Eisenhower Middle School	\$34/hr

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**Education**

**Mrs. Miller motioned, and Mrs. Marchesi seconded the motion that Education Resolution 255-10 be accepted as presented.**

**The motion was approved by roll call vote:**

**Mrs. Brooks: Yes ; Mrs. Castriotta: Yes; Mrs. D’Agostino: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Rogers: Yes; Ms. Scheneck: Yes; Mr. Somjen: Yes; Mr. Moschella: Yes.**

**RESOLUTION NO. 255-10**

**Approval of Out-of-District Placements/Services – 2009/2010**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the 2009/2010 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
CTC 025	Revolution New Jersey, Inc.	\$25,370.00	09/01/09 to 06/30/10
ECLC 009	Developmental Center For Children & Families	\$34,320.00	09/01/09-08/30/2010
WIL 003	Willowglen Academy - Sparta	\$63,253.80	09/10/09 to 06/30/10
WIL 004	Willowglen Academy - Sparta	\$63,253.80	09/10/09 to 06/30/10

**PUBLIC COMMENTS** – (There is a three minute time limit, per Board Policy)

Mrs. Day asked if the details for Rachel’s Challenge could be place on the home page of the website. Dr. Heinegg stated the district was seeking additional information and then it would be placed on the site.

Mrs. Day made a comment about the Study Island and the information received at the schools.

**ADJOURNMENT**

It was motioned by Mrs. D’Agostino and seconded by Mr. Castriotta to adjourn the meeting at this time, 10:05 p.m.

Respectfully submitted,

Anthony J. Mistretta\*  
Board Secretary

\*Minutes reviewed and prepared by Ms. Pamela Hinman; submitted and signed by Interim Business Administrator/Board Secretary.