

**MINUTES OF THE REGULAR MEETING OF THE ROXBURY TOWNSHIP BOARD OF EDUCATION
HELD ON MONDAY, NOVEMBER 16, 2009
Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876**

MEETING CALLED TO ORDER

The meeting was called to order at 6:30 p.m. in the Auditorium at Lincoln/Roosevelt School, President Moschella presiding.

PUBLIC SESSION

Mrs. Miller announced that this Regular Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Roxbury Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	http://www.roxbury.org/boe/meetings-minutes.htm

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

ROLL CALL

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio
Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller,
Mr. John Moschella, Mr. Chris Rogers, Ms. Carol Scheneck
Mr. Gregory Somjen (arrived at 6:36 p.m.)

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Gregory McGann,
Mr. Anthony Mistretta, Mr. Paul Stabile

OTHERS PRESENT: Ms. Nathanya Simon, SSEC & Z, LLC.

EXECUTIVE SESSION

Whereas Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mrs. D'Abbraccio and seconded by Mrs. Miller that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session to discuss personnel student matters related to the Code of Conduct, and matters covered by attorney client

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privilege including the GRC final disposition, and legal matters on a prior resolution. Action may be taken when the Board returns to Public Session.

- Recess
- Reconvene - The meeting was reconvened in Executive Session at 6:35 p.m. in the Media Center at Lincoln/Roosevelt School.

It was motioned by Mrs. D'Abbraccio and seconded by Mrs. Miller to return to Public Session at this time, 7:33 p.m.

PUBLIC SESSION

- Recess
- Reconvene - The meeting was reconvened in Public Session at 7:36 p.m. in the Auditorium at Lincoln/Roosevelt School.

PLEDGE OF ALLEGIANCE

Members of the Board, the Administration, and the Public participated in the salute to the flag.

ROLL CALL

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio
Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller,
Mr. John Moschella, Mr. Chris Rogers, Ms. Carol Scheneck
Mr. Gregory Somjen

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Gregory McGann,
Mr. Anthony Mistretta, Mr. Paul Stabile

OTHERS PRESENT: Ms. Nathanya Simon, SSEC & Z, LLC.

CORRESPONDENCE

Mr. Mistretta stated:

- a) The Board of Education received a letter from the Government Records Council in regards to the final determination on an OPRA request. A determination was made in the Board's favor in denying the request for a buildings and grounds report – Edvocate.

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MINUTES

Mr. Moschella asked the Board to vote on Mrs. Castriotta's changes item by item.

The Board agreed to Mrs. Castriotta's vote change in Resolution 257-10, and the other changes were denied by roll call vote.

Mrs. Brooks: *Yes to change in voting for Resolution 257-10, No to all others;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D'Abbraccio:** *Yes to change in voting for Resolution 257-10, No to all others;* **Mrs. D'Agostino:** *Yes to change in voting for Resolution 257-10, No to all others;* **Mrs. Marchesi:** *Abstain to all;* **Mrs. Miller:** *Yes to change in voting for Resolution 257-10, No to all others;* **Mr. Rogers:** *Yes to all;* **Ms. Scheneck:** *Abstain to all;* **Mr. Somjen:** *Yes to change in voting for Resolution 257-10, No to all others;* **Mr. Moschella:** *Yes to change in voting for Resolution 257-10, No to all others.*

Mrs. Miller motioned and Mrs. D'Agostino seconded the motion to accept the Minutes of the Workshop Meeting and Executive Session of November 2, 2009 as presented:

Mrs. Castriotta stated, in her opinion, the board minutes do not meet the requirements of the Open Public Meeting Act.

The motion was approved by roll call vote.

Mrs. Brooks: *Yes;* **Mrs. Castriotta:** *No;* **Mrs. D'Abbraccio:** *Yes;* **Mrs. D'Agostino:** *Yes;* **Mrs. Marchesi:** *Abstain;* **Mrs. Miller:** *Yes;* **Mr. Rogers:** *No;* **Ms. Scheneck:** *Abstain;* **Mr. Somjen:** *Yes;* **Mr. Moschella:** *Yes.*

PRESENTATIONS

None

STUDENT COUNCIL REPRESENTATIVE'S COMMENTS

Mr. Paul Buonomo, Senior Class President, thanked the Board for having him at the meeting and reported on the following: Annual Powderpuff Football game between the senior and junior girls with the boys as cheerleaders, State Football games, a Tricky Tray this Friday, and the Student Formal open to all grades.

BOARD PRESIDENT'S COMMENTS

Mr. Moschella informed the Board of the following: There is a change to the travel request resolution; the resolution will now show the number of days a substitute will be needed. And as a reminder that Rachel's Challenge will be November 23, 2009 at 7:00 p.m.

SUPERINTENDENT'S REPORT

The Superintendent discussed the following issues:

- The 4th edition of the *Gael Force* has been published to the website.
- H1N1 and Flu Shots administered by the Health Department
- CVS Grant in the amount of \$2,500.
- MSG Grant in the amount of \$6,000.
- Scheduling - teaching literacy especially in math, not talking about block scheduling
- Observation of teaching staff
- Veteran's Day Activities
- Sports – State football game
- Honeywell system

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- Transition of Business Office Staff
- Update on Turf Field

Mr. Rogers applauded the Superintendent for the grant writing that has taken place, and questioned if board approval was required for payment of the stipend through the MSG grant. Dr. Rossi responded.

Mrs. Castriotta asked about the cost for the Literacy training. Dr. Rossi responded.

Mrs. D'Agostino expressed her concern on hiring the former Assistant Business Administrator to assist the current Business Office staff.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Mistretta explained the refunding of bonds resolutions in this agenda, and discussed his request for the former Assistant Business Administrator to return to district as a consultant.

Mrs. D'Agostino asked it to be placed in the local town paper. Mr. Mistretta will look into it.

Mr. Rogers questioned if there were other advisors to provide the same service. Mr. Mistretta responded.

Mrs. D'Agostino indicated she would be attending the Delegate Assembly for the NJSBA and mentioned a resolution to be discussed regarding the core curriculum.

REQUEST FOR INFORMATION

Mr. Mistretta stated that the architect's fee for filing the LRFP with the DOE would be between \$500-\$800.

PUBLIC COMMENTS – Action Items

None

ACTION ITEMS

Finance

Ms. Scheneck motioned, and Mrs. D'Agostino seconded the motion that Finance Resolutions 274-10 through 286-10 and 303-10 be accepted as presented.

Mr. Moschella read Resolution 303-10.

Mrs. D'Abbraccio asked if she was allowed to vote on Resolution 281-10. She was advised she could.

Mrs. Castriotta commented on Resolution 303-10; is it on the advice of the attorney? The Attorney responded this was her recommendation to the Board.

Mrs. Castriotta questioned the repairs to musical equipment. Mr. Mistretta will look into it.

Mr. Rogers requested a work session on how to read the financial reports.

The motion was approved by roll call vote.

Mrs. Brooks: Yes to 274-10 through 286-10 and No to 303-10; **Mrs. Castriotta:** Yes to all, however No to Purchase order 10-1210, and Abstain to Purchase Orders 10-2299, 10-0655, 10-0658, 10-8127, 10-1545, 10-1546, 10-1451, 10-1267, 10-1265, 10-1262, 10-1263, 10-1264, 10-1341, 10-1344, 10-1345, 10-1145, 10-1248, 10-1238, 10-1240, 10-1242 only in Resolution 275-10; **Mrs. D'Abbraccio:** Yes to 274-10 through 286-10 and No to 303-10; **Mrs. D'Agostino:** Yes to 274-10 through 285-10 and No to 286-10 and 303-10; **Mrs. Marchesi:** Yes to 274-10 through 186-10 and No to 303-10; **Mrs. Miller:** Yes to

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274-10 through 286-10 and No to 303-10; **Mr. Rogers:** Yes to 274-10 through 285-10, however Abstain to purchase order 10-8127 only in Resolution 275-10, and No to E. Gale, J. Heinegg, d. Lynch, J. Feret, P. Prestamo, J. Renna and A. Korsak only in Resolution 279-10, No to 286-10 and Abstain to 303-10; **Ms. Scheneck:** Yes to 274-10 through 278-10, however Recuse to purchase orders 10-2264 and 10-2269 only in Resolution 275-10; also Yes to 280-10 through 285-10, Abstain to 279-10, and No to 286-10 and 303-10, **Mr. Somjen:** Yes to 274-10 through 286-10, however Abstain to vendor #1904 – Chester Board of Education, Vendor #3009 – Morris County Educational Services Commission, and vendor #13210, Swartz, Simon, Edelstein, Celso & Zitomer only in Resolution 275-10, and Abstain to 303-10; **Mr. Moschella:** Yes to 274-10 through 286-10 and Abstain to 303-10.

RESOLUTION NO. 274-10
Approval of Transfers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the attached list of transfers between accounts.

RESOLUTION NO. 275-10
Approval of the Bills Lists

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the monthly bills lists totaling \$1,448,647.78 as presented.

RESOLUTION NO. 276-10
Approval of the Board Secretary's Report

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Board Secretary's Report for October 2009 as presented.

RESOLUTION NO. 277-10
Approval of the Treasurer's Report

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Treasurer's Report for October 2009 as presented.

RESOLUTION NO. 278-10
Monthly Financial Certification of the Board Secretary and Board of Education

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)3, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and

IT IS FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c)4, after review of the Board Secretary's and Treasurer's monthly financial reports, that no major accounts and fund balances in the 2009/2010 budget have been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. 279-10
Approval of Travel Requests

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel

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reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses*</i>
Laura	Myers	NJSIAA Online First Aid Course	1	Online	November 17, 2009	\$45.00 Registration
Anthony	Mistretta	A Closer Look at Accountability Regulations	4	Wyndham Garden, Mt. Olive, NJ	November 17, 2009	\$0.00 Registration See Note
Paul	Stabile	A Closer Look at Accountability Regulations	4	Wyndham Garden, Mt. Olive, NJ	November 17, 2009	\$0.00 Registration See Note
Meg	Fagan	Wild School Sites	4 S1	Pequest Fish Hatchery	November 20, 2009	\$10.00 Registration
Tom	Hellner	Windows 7: Transition from Windows XP (First Look)	4	New Horizons, Parsippany, NJ	November 23, & December 9, 10, 11 & 18, 2009	\$0.00 Registration See Note
Tom	Woods	Windows 7: Transition from Windows XP (First Look)	4	New Horizons, Parsippany, NJ	November 23, & December 9, 10, 11 & 18, 2009	\$0.00 Registration See Note
Laura	Myers	Fundamentals in Coaching	4	Online	November 24, 2009	\$80.00 Registration
Donna	Sugarmann	Vocabulary of the Center Grades 4-10	4	Edison, NJ	November 30, 2009	\$0.00 Registration See Note
Eva	Gale	Updating the Curriculum for 21 st Century Learners	1	FEA Conference Center, Monroe, NJ	December 2 & 3, 2009	\$435.00 Title IIA
James	Heinegg	Updating the Curriculum for 21 st Century Learners	1	FEA Conference Center, Monroe, NJ	December 2, & 3, 2009	\$435.00 Title IIA
Danielle	Lynch	Updating the Curriculum for 21 st Century Learners	1	FEA Conference Center, Monroe, NJ	December 2 & 3, 2009	\$435.00 Title IIA
Jane	Feret	Updating the Curriculum for 21 st Century Learners	1	FEA Conference Center, Monroe, NJ	December 2 & 3, 2009	\$435.00 Title IIA
Phyllis	Prestamo	Updating the Curriculum for 21 st Century Learners	1	FEA Conference Center, Monroe, NJ	December 2 & 3, 2009	\$435.00 Registration
Rory	Rosenwald	Arcadia University Workshop for Guidance Counselors	4	Arcadia University	December 4, 2009	\$0.00 Registration See Note
Jennifer	Kenny	Potential Threats in a School Environment	4	Morris County Public Training Academy	December 15, 2009	\$0.00 Registration See Note
Stephanie	SanEmeterio	Potential Threats in a School Environment	4	Morris County Public Training Academy	December 15, 2009	\$0.00 Registration See Note
Paul	Stabile	State Aid and Budget Presentation	4	Wyndham Garden, Mt. Olive, NJ	December 15, 2009	\$0.00 Registration See Note
Phyllis	Prestamo	Assisting Students Struggling with Math: Response to Intervention	1	Rutgers University - NJDOE Prof. Dev.	January 21, 2010	\$0.00 Registration See Note
Jane	Feret	Assisting Students Struggling with Math: Response to Intervention	1	Rutgers University NJDOE Prof. Dev.	January 21, 2010	\$0.00 Registration See Note

<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses*</i>
Jill	Scalera	Assisting Students Struggling with Math: Response to Intervention	1 S1	Rutgers University NJDOE Prof. Dev.	January 21, 2010	\$0.00 Registration See Note
Justin	Renna	Soccer Champions Coaches Clinic	4 S2	Uncasville, CT	February 25-27, 2010	\$159.00 Registration
Alexis	Korsak	50th Annual Directors of Athletics Association of New Jersey	4	Atlantic City, NJ	March 15-18, 2010	\$325.00 Registration \$351.36 Travel

Notes:
 See Note: Does not include mileage and sustenance as they are contractual.
 1-State/federal policy requirements, 2-State curricular requirements, 3-State initiatives, 4-Individual job requirements
 Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.

RESOLUTION NO. 280-10

Approval of Refunding Bond Ordinance of the Board Of Education of the Township of Roxbury in the County Of Morris, New Jersey, providing for the Refunding of all or a Portion of the Outstanding Callable School Bonds of the School District, Dated December 1, 2002, Issued in the Original Principal Amount Of \$20,511,000, Appropriating Not To Exceed \$15,250,000 Therefore and Authorizing the Issuance of Not To Exceed \$15,250,000 Refunding Bonds to Provide for Such Refunding.

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Township of Roxbury in the County of Morris, New Jersey (the "School District") is hereby authorized to refund all or a portion of the outstanding callable School Bonds of the School District issued in the original principal amount of \$20,511,000 and dated December 1, 2002 (the "2002 Bonds"). The 2002 Bonds maturing on or after September 1, 2013 may be redeemed at the option of the School District in whole or in part on any date on or after September 1, 2012 (the "Redemption Date") at a redemption price equal to the par amount of the 2002 Bonds to be redeemed plus accrued interest, if any, to the Redemption Date.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$15,250,000 pursuant to *N.J.S.A. 18A:24-61 et seq.*

Section 3. An aggregate amount not exceeding \$195,000 for items of expense listed in and permitted under *N.J.S.A. 18A:24-61.4* has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the School District.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Township Clerk and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Township as defined in the Local Bond Law and the school debt of the School District is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed refunded bonds.

Section 6. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form

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prescribed by the Director and signed by the Business Administrator/Board Secretary or the Board President of the School District as to the indebtedness to be financed by the issuance of the Refunding Bonds authorized herein.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2002 Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption and endorsement of the consent of the Local Finance Board upon a certified copy of this ordinance as finally adopted.

RESOLUTION NO. 281-10

Approval of Resolution of the Board of Education of the Township of Roxbury in the County of Morris, New Jersey Making Application to the Local Finance Board Pursuant to N.J.S.A. 18a:24-61 Et Seq.

WHEREAS, The Board of Education of the Township of Roxbury in the County of Morris, New Jersey (the "Board of Education") desires to make application to the Local Finance Board for its approval of a refunding bond ordinance authorizing the issuance of not exceeding \$15,250,000 Refunding School Bonds pursuant to N.J.S.A. 18A:24-61 et seq. in order to provide debt service savings for the school district; and

WHEREAS, the Board of Education believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) the purpose is for the health, the welfare, the convenience or the betterment of the inhabitants of the school district;
- (c) the amounts to be expended for the purpose or the improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the school district and will not create an undue financial burden to be placed upon the school district;

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Board of Education's Bond Counsel, along with other representatives of the Board of Education, are hereby authorized to prepare such application and to represent the Board of Education in matters pertaining thereto.

Section 2. The Business Administrator/Board Secretary of the Board of Education is hereby directed to prepare and to file a certified copy of the financing documents authorizing the Bonds with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings and approval as provided by the applicable New Jersey Statute.

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RESOLUTION NO. 282-10

Approval of Resolution Authorizing Agreement for Certain Legal Services Adopted by the Board Of Education of the Township of Roxbury in the County of Morris

WHEREAS, there exists a need for specialized legal services in connection with the authorization and the issuance of School District obligations by The Board of Education of the Township of Roxbury in the County of Morris (the "Board"), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the law firm of McManimon & Scotland, L.L.C., Newark, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

IT IS RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS AS FOLLOWS:

1. The law firm of McManimon & Scotland, L.L.C., Newark, New Jersey is hereby retained to provide specialized legal services necessary in connection with the authorization and the issuance of obligations by the Board in accordance with an Agreement dated as of November 16, 2009 and submitted to the Board (the "Contract").
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.
4. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in the Star Ledger.

A G R E E M E N T - C O N T R A C T

THIS AGREEMENT, made as of this 16th day of November, 2009, between THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS, hereinafter designated as the "Board of Education" and sometimes referred to herein as the "School District," party of the first part, and McMANIMON & SCOTLAND, L.L.C., Attorneys at Law with offices at 1037 Raymond Boulevard, Suite 400, Newark, New Jersey, hereinafter designated as "Bond Counsel," party of the second part:

WITNESSETH:

1. The Board of Education desires to authorize the issuance of School District bonds to provide for the refunding of a portion of the School District's outstanding bonds dated December 1, 2002 and issued in the original principal amount of \$20,511,000. In order to accomplish the proposed refunding, the School District would require the assistance of Bond Counsel to provide advice and assistance in connection with the proposed refunding.
2. The School District will make payment to Bond Counsel for services rendered in connection with the refunding in the amount of \$23,750.00. The School District will not incur any Bond Counsel fees unless and until the refunding is completed.
3. Any services rendered in connection with capital finance matters not related to the refunding will be billed at an hourly rate of \$195 an hour for attorney time. Such services will only be rendered at the

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direction of the Superintendent or Business Administrator/Board Secretary acting at the direction of the Board of Education.

4. Customary disbursements shall be added to the fees referred to in this Agreement. These may include photocopying, express delivery charges, travel expenses, telecommunications, filing fees, book binding, messenger service or other costs advanced on behalf of the Board of Education.

5. This Agreement shall be in full force and effect until such time as either party gives written notice to the other of termination.

6. Bond Counsel and the Board of Education incorporate into this contract the mandatory language of N.J.A.C. 17:27-3.4(a) and the mandatory language of N.J.A.C. 17:27-5.3 promulgated pursuant to N.J.S.A. 10:5-31 to 38 (P.L. 1975, c. 127, as amended and supplemented from time to time), and Bond Counsel agrees to comply fully with the terms, the provisions and the conditions of N.J.A.C. 17:27-3.4(a) and N.J.A.C. 17:27-5.3, provided that N.J.A.C. 17:27-3.4(a) shall be applied subject to the terms of N.J.A.C. 17:27-3.4(c).

RESOLUTION NO. 283-10
Approval of Financial Advisory Agreement

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Financial Advisory Agreement with Phoenix Advisors, LLC as listed below.

THIS AGREEMENT, made and entered into on this 16th day of November, 2009 ("Agreement") by and between the Roxbury Township Board of Education (the "Board"), 42 North Hillside Avenue, Succasunna, NJ 07876, and Phoenix Advisors, LLC ("Phoenix"), 33 Obligation Refunding bonds, Series 2009 (the "Bonds")

WITNESSETH:

WHEREAS, The Board needs to engage the professional services of a financial advisory firm to advise the Board in connection with the issuance of bonds and/or Notes and other matters relating to Fiscal Management; and

WHEREAS, Phoenix provides such professional financial advisory services and has heretofore been appointed by the Board to provide the same until the expiration of the Agreement as defined in Section 3 of the Agreement; and

WHEREAS, the parties desire hereby to set forth the terms and conditions under which Phoenix will provide professional financial advisory services to the Board.

NOW THEREFORE, THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND VALUABLE CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND, HEREBY AGREE AS FOLLOWS:

Section 1. Phoenix will perform, as Financial Advisor, tasks more fully described in the proposal dated October 1, 2009.

Section 2. The Board will compensate Phoenix for Financial Advisory Services, in accordance with this agreement, as more particularly set forth below:

For Debt Issuance Advisory Services:

1) Issuance of Refunding bonds:

All Inclusive Fee: \$10,000

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No Additional Charge for Out of Pocket Expenses

Fees are contingent upon a closing of the Bonds

Section 3. This Agreement as to Financial Advisory Services shall be in effect through the closing of the Bonds.

Section 4. This Agreement may be terminated by the Board or Phoenix, upon giving thirty (30) days prior written notice.

Section 5. This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

RESOLUTION NO. 284-10
Approval of Acceptance of Grant

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education accepts a grant from CVS in the amount of \$2,500 to be used to support the Roxbury High School Transition Program.

RESOLUTION NO. 285-10
Approval of Acceptance of Grant

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education accepts a grant from MSG in the amount of \$6,000 to be used for advisor stipends, broadcast equipment, and student scholarships.

RESOLUTION NO. 286-10
Approval of Consultant

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the appointment of Ms. Pamela Hinman as a consultant at the rate of \$40.00/hour, not to exceed ten (10) hours.

RESOLUTION NO. 303-10
Revision to Resolution 257-10

This resolution was denied by roll call vote.

WHEREAS, It has come to the attention of the Board of Education that there is insurance coverage for the representation of a member of the Board of Education relating to a School Ethics filing;

NOW THEREFORE BE IT RESOLVED that the Roxbury Township Board of Education revises RESOLUTION 257-10 and approves the legal representation subject to the terms of the Board's insurance coverage.

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Facilities

Mr. Somjen motioned and Mrs. Marchesi seconded the motion that Facilities Resolution 287-10 be accepted as presented.

The motion was approved by roll call vote.

Mrs. Brooks: Yes; Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Rogers: Yes; Ms. Scheneck: Yes; Mr. Somjen: Yes; Mr. Moschella: Yes.

RESOLUTION NO. 287-10

Approval of the School Bus Emergency Evacuation Drill Report

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the School Bus Emergency Evacuation Drill Report for each school in district as per New Jersey Administrative Code NJAC 6A:27-11.2. The report is on file for review in the Board office during regular business hours.

Personnel

Mrs. D'Agostino motioned and Mrs. D'Abbraccio seconded the motion that Personnel Resolutions 288-10 through 291-10 be accepted as presented.

The motion was approved by roll call vote:

Mrs. Brooks: Yes to all; Mrs. Castriotta: Yes to all; Mrs. D'Abbraccio: Yes to all; Mrs. D'Agostino: Yes to all; Mrs. Marchesi: Yes to all; Mrs. Miller: Yes to all; Mr. Rogers: Yes to 288-10 through 290-10 and No to 291-10; Ms. Scheneck: Yes to all; Mr. Somjen: Yes to all; Mr. Moschella: Yes to all.

RESOLUTION NO. 288-10

Appointment – Professional Staff - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Elizabeth Medina* be appointed as a Teacher of Spanish at Roxbury High School effective November 17, 2009 for the 2009/2010 school year. Ms. Medina is replacing Ms. Roberta Gannon.

Degree:	BA, William Paterson University, 2009
Certification:	Teacher of Spanish (CEAS)
Salary:	Step 1-2 of the 2009/2010 BA Guide, \$44,367 (prorated)

A background check as required by State law has been successfully completed.

RESOLUTION NO. 289-10

Appointment - Substitute Teachers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as substitute teachers for the 2009/2010 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

Drobness, Charles	Mr. Drobness earned his BA in Political Science from Montclair State University in NJ. He currently works in private industry and will be working under a substitute certificate.
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Klus, Darlene Ms. Klus earned her BA in English/Elementary Education from Montclair University in NJ. She recently completed her student teaching in the Randolph School District. She is currently a substitute teacher with the Rockaway and Randolph Boards of Education. She will be working under an Elementary School Teacher in Grades K-5 (CEAS) certificate.

These appointments, where necessary are dependent upon successful completion of a background search as required by State law.

RESOLUTION NO. 290-10
Appointment – Community School Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be appointed for the 2009/2010 Community School programs. Salary is paid out of collected tuitions and employment is dependent upon sufficient enrollment.

<u>Name</u>	<u>Course</u>	<u>Date</u>	<u>Salary</u>
Jamie Oatley	Kindergarten Enrichment	12/1/09	\$25.00/Hour (not to exceed 15 hrs/wk)
Jamie Oatley	SAT Instructor	Spring Session	\$50.00/Hour (not to exceed 10 hrs/wk)

Vocal Music Instructor
\$22.00 per half hour

Laura Kiburz

RESOLUTION NO. 291-10
Approval of Stipend – Honeywell Alert System Coordinator

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, approval be granted to pay *Ms. Joanne Slinger* a stipend in the amount of \$2,500 (prorated) for coverage as the Honeywell Alert System Coordinator effective November 17, 2009 for the 2009/2010 school year. Ms. Slinger will be replacing Ms. Pamela Hinman who resigned.

Mrs. D'Agostino motioned and Mrs. Miller seconded the motion that Personnel Resolutions 292-10 through 298-10 be accepted as presented.

Mrs. Castriotta questioned Resolution 298-10.

Mr. Rogers questioned if NCLB or ARRA funds being used for Resolution 297-10. Dr. Rossi responded.

The motion was approved by roll call vote:

Mrs. Brooks: *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D'Abbraccio:** *Abstain to all;*
Mrs. D'Agostino: *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to all;*
Ms. Schneck: *Yes to all;* **Mr. Somjen:** *Yes to all;* **Mr. Moschella:** *Yes to all.*

RESOLUTION NO. 292-10
Resignation – Support Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Margaret Rickley*, Cafeteria Aide at Nixon School, be accepted retroactive to November 6, 2009.

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RESOLUTION NO. 293-10
Leave of Absence – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Cindy Knill*, Special Education Teacher at the Lincoln/Roosevelt School, be granted a leave of absence for medical reasons retroactive to November 10, 2009 using available sick days and, thereafter, an unpaid leave of absence until released by her physician.

RESOLUTION NO. 294-10
Appointment – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Michelle DeLorenzo* be appointed as a Teacher of English at the Eisenhower Middle School effective November 17, 2009 for the 2009/2010 school year. Ms. DeLorenzo is replacing Mr. John Gabriel who resigned.

Degree: BA, University of North Carolina at Chapel Hill, 2004
Certification: Teacher of English
Experience: 2007-2009: English Teacher, Mount Olive High School, Flanders, NJ
2006-2007: English Teacher, Eric S. Smith Middle School, Ramsey, NJ
Salary: Step 3-4 of the 2009/2010 BA+30 Guide, \$47,935 (prorated)

A background check as required by State law has been successfully completed.

RESOLUTION NO. 295-10
Appointment – Paraprofessional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Alison Montgomery* be appointed as a Personal Aide at Jefferson School effective December 7, 2009 or sooner, pending release from her current position, for the 2009/2010 school year. This is a new position.

Salary: Step 6 of the 2009/10 Paraprofessional Guide, \$14.57/Hour – 30 Hours/Week (not to exceed 35 Hours/Week)

A background check as required by State law has been successfully completed.

RESOLUTION NO. 296-10
Appointment – Support Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Dawn Montesano* be appointed as a substitute Cafeteria Aide at Lincoln/Roosevelt School effective November 17, 2009 for the 2009/2010 school year.

Salary: \$11.53/Hour on an as-needed basis

A background check as required by State law has been successfully completed.

RESOLUTION NO. 297-10
Appointment – After-School Instruction

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as an after-school Basic Skills instructor for the 2009/2010 school year. The stipend will be paid out of NCLB funds.

Name	After School Program	Stipend
Jessica Loeb	Eisenhower Middle School	\$34.00/Hour

RESOLUTION NO. 298-10
Increase in Hours – Paraprofessional Staff

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, *Ms. Jacqueline Bacilo* has her hours increased as follows retroactive to October 28, 2009 for the 2009/2010 school year:

FROM: Personal Aide – Jefferson School – 15 Hours/Week
 TO: Personal Aide – Jefferson School – 30 Hours/Week

Salary: Step 2 of the 2009/10 Paraprofessional Guide, \$12.47/Hour – 30 Hours/Week, not to exceed 35 hours/week

Education

Mrs. Miller motioned, and **Mrs. Brooks** seconded the motion that **Education Resolutions 299-10 through 302-10** be accepted as presented.

Mrs. Brooks: *Yes to all;* **Mrs. Castriotta:** *Yes to 299-10, 302-10 and No to 300-10, 301-10;* **Mrs. D’Abbraccio:** *Yes to all;* **Mrs. D’Agostino:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to 299-10, 302-10, and No to 300-10, 301-10;* **Ms. Scheneck:** *Yes to 299-10 and Recuse to 300-10, 301-10, 302-10;* **Mr. Somjen:** *Yes to all;* **Mr. Moschella:** *Yes to all.*

RESOLUTION NO. 299-10
Approval of Out-of-District Placements/Services – 2009/2010

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the 2009/2010 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
NJDCF01	DCF Regional School – NJ Dept. of Children and Families	\$30,750.00*	07/01/09 to 06/30/10
*tuition deducted directly from our state aid			

RESOLUTION NO. 300-10
Approval of Second Reading – Policy 9320 – Cooperation with Law Enforcement Agencies

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 9320 Cooperation with Law Enforcement Agencies for second reading. (Exhibit 1)

RESOLUTION NO. 301-10
Approval of Second Reading – Regulation R 9320 – Cooperation with Law Enforcement Agencies

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Regulation R 9320 Cooperation with Law Enforcement Agencies for second reading. (Exhibit 2)

RESOLUTION NO. 302-10
Approval of Second Reading – Policy 3159 – Teaching Staff Member/School District Reporting Responsibilities

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 3159 Teaching Staff Member/School District Reporting Responsibilities for second reading. (Exhibit 3)

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PUBLIC COMMENTS – (There is a three minute time limit, per Board Policy)

Mr. Badini spoke about the turf field and it is great to finally see the renovation take place, and he commended the Board for their efforts.

Mrs. Bassani asked what is the purpose and responsibilities of the Board. She commented she does not hear much about the students.

Mr. Somjen inquired about the NJSIAA regarding licensing school trademarks. Dr. Rossi will investigate.

Mr. Somjen asked the Finance Committee to develop a timeline for the budget.

Mrs. Castriotta responded to comments made regarding professional development and asked for a follow-up regarding Resolution 303-10 from the Attorney and Business Administrator.

ADJOURNMENT

It was motioned by Mrs. D'Abbraccio and seconded by Mrs. Brooks to adjourn the meeting at this time, 9:56 p.m.

Respectfully submitted,

Paul Stabile
Assistant Board Secretary