

**MINUTES OF THE WORKSHOP MEETING OF THE ROXBURY TOWNSHIP BOARD OF EDUCATION
HELD ON MONDAY, JANUARY 10, 2011
Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876**

MEETING CALLED TO ORDER

The meeting was called to order at 6:30 p.m. in the Auditorium at Lincoln/Roosevelt School, President Moschella presiding.

PUBLIC SESSION

Mrs. Miller announced that this Workshop Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Roxbury Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	http://www.roxbury.org/boe/minutes/meetings.html

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

ROLL CALL

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller, Mr. Chris Rogers, Ms. Carol Scheneck, Mr. Greg Somjen, Mr. John Moschella

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Gregory McGann
Mr. Anthony Mistretta, Mr. Paul Stabile

OTHERS PRESENT: Mr. Andy Brown, SSE&C, LLC

EXECUTIVE SESSION

Whereas Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mrs. D'Abbraccio and seconded by Mrs. Marchesi that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session to discuss personnel, student matters, negotiations, bargaining units, grievances, and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

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- Recess
- Reconvene - The meeting was reconvened in Executive Session at 6:31 p.m. in the Media Center at Lincoln/Roosevelt School.

It was motioned by Mrs. D'Abbraccio and seconded by Mrs. Brooks to return to Public Session at this time, 7:32 p.m.

PUBLIC SESSION

- Recess
- Reconvene - The meeting was reconvened in Public Session at 7:40 p.m. in the Auditorium at Lincoln/Roosevelt School.

PLEDGE OF ALLEGIANCE

Members of the Board, the Administration, and the Public participated in the salute to the flag.

ROLL CALL

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller, Mr. Chris Rogers, Ms. Carol Scheneck, Mr. Greg Somjen, Mr. John Moschella

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Gregory McGann
Mr. Antony Mistretta, Mr. Paul Stabile

OTHERS PRESENT: Mr. Andy Brown, SSE&C, LLC

CORRESPONDENCE

A letter from the Executive County School Business Administrator regarding the "no" votes from Mr. Rogers for the Board Secretary's Report and Treasurer's Report was discussed.

Mr. Moschella indicated that a letter from Mr. Mr. Wine would be addressed under Request for Information.

PRESENTATIONS

1. Veterans of Foreign Wars Patriot's Pen and Voice of Democracy Awards

Mr. John Lehnert, Commander VFW Post 2833, Mr. Howard Dalrymple, Senior Vice Commander, Ms. Christine Medaros, President Ladies Auxiliary, and Ms. Caye McLaughlin, Chairman, Ladies Auxiliary, presented the *Voice of Democracy Award* to Ms. Kimberly Caruk, a Roxbury High School student, and the *Patriots Pen Award* to Ms. Karlie Caruk, an Eisenhower Middle School student.

Mr. Moschella thanked the VFW members and the participants.

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STUDENT COUNCIL REPRESENTATIVE'S COMMENTS

Ms. Kelsey Bailey commented on the following:

- Students and teachers working on mid-year assessments
- Blood Drive part-way postponed because of bad weather
- All winter sports are going
- Practice for the musical has begun
- Thursday is 8th Grade Parents Night
- JSA mini-con at the High School on Saturday went well

BOARD PRESIDENT'S COMMENTS

Mr. Moschella commented on agenda items, stating one additional item is being added.

Mr. Moschella thanked the Negotiations Committee for a job well done in ratifying the contract with the Teamsters.

SUPERINTENDENT'S REPORT

The Superintendent commented on the following:

- Ratifying the contract with the Teamsters
- Keep up on the school activities by referring to the website
- MSG Varsity Network made additional donations to the District
- Presentation from Energy Solutions
- Information on an on-going basis regarding the budget and other items about the District

BUSINESS ADMINISTRATOR'S REPORT

The Business Administrator commented on various agenda items.

REQUEST FOR INFORMATION

The Board President paraphrased a letter written by Mr. Dennis Wine regarding salaries and responded stating the use of the increment to determine salaries.

Mr. Mistretta responded to a question from the previous month on a bill.

PUBLIC COMMENTS – Action Items

Mr. Ted Koutsoubas commented on the following resolutions: 319-11 – School Board Recognition Month, 326-11 – Substitute Teachers, 327-11 – Community School Staff, 328-11 – Coach Appointment at RHS, 332-11 After-School Instruction.

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ACTION ITEMS

Mr. Moschella motioned, and Mrs. D'Abbraccio seconded the motion that Resolution 319-11 be accepted as presented.

The motion was approved by roll call vote.

Mrs. Brooks: Yes; Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Rogers: Yes; Ms. Schneck: Yes; Mr. Somjen: Yes; Mr. Moschella: Yes

RESOLUTION NO. 319-11

School Board Recognition Month In New Jersey

WHEREAS, the New Jersey School Boards Association and the National School Boards Association have declared January 2011 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Roxbury Township Board of Education is one of 588 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, the Roxbury Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of 1.37 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, the efforts of local boards of education, in partnership with stakeholders ranging from parents to teachers to state education officials, have fostered a public school system that has contributed to New Jersey's status as a leader in academic benchmarks, such as elementary and middle school scores on the National Assessment of Educational Progress, and college preparation through Advanced Placement offerings; Now, therefore, be it

IT IS RESOLVED, that the Roxbury Township Board of Education does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2011 as School Board Recognition Month; and it is further

RESOLVED, that the Roxbury Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

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Finance

Ms. Scheneck motioned, and **Mrs. Brooks** seconded the motion that **Finance Resolution 320-11** be accepted as presented.

The motion was approved by roll call vote.

Mrs. Brooks: Yes; **Mrs. Castriotta:** No; **Mrs. D’Abbraccio:** Yes; **Mrs. D’Agostino:** Yes; **Mrs. Marchesi:** Yes; **Mrs. Miller:** Yes; **Mr. Rogers:** No; **Ms. Scheneck:** Yes; **Mr. Somjen:** Yes; **Mr. Moschella:** Yes

RESOLUTION NO. 320-11

Approval of Travel Requests

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses</i>
a) Joanne	Haines	Advanced Adobe Flash CS4	4 S-2	Morristown, NJ	February 7-8, 2011	\$750.00 Registration

Notes:

See Note: Does not include mileage and sustenance as they are contractual.

1-State/federal policy requirements, 2-State curricular requirements, 3-State initiatives, 4-Individual job requirements
Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.

Education

Mrs. Miller motioned, and **Mrs. D’Abbraccio** seconded the motion that **Education Resolution 321-11** be accepted as presented.

The motion was approved by roll call vote.

Mrs. Brooks: Yes; **Mrs. Castriotta:** Yes; **Mrs. D’Abbraccio:** Yes; **Mrs. D’Agostino:** Yes; **Mrs. Marchesi:** Yes; **Mrs. Miller:** Yes; **Mr. Rogers:** Yes; **Ms. Scheneck:** Yes; **Mr. Somjen:** Yes; **Mr. Moschella:** Yes

RESOLUTION NO. 321-11

Approval of Out-of-District Placements/Services – 2010/2011

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the 2010/2011 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
CTC035	Celebrate the Children (SCALS)	\$17,492.67	12/15/10 to 06/30/11
CAL028	East Mountain School	\$34,087.14	12/22/10 to 06/30/11

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Personnel

Mrs. Castriotta motioned, and Mr. Rogers seconded the motion that Personnel Resolution 328-11 be separated into two parts, voting on the appointment and then on the salary.

The motion failed by roll call vote.

Mrs. Brooks: *No*; **Mrs. Castriotta:** *Yes*; **Mrs. D'Abbraccio:** *No*; **Mrs. D'Agostino:** *No*;
Mrs. Marchesi: *No*; **Mrs. Miller:** *No*; **Mr. Rogers:** *Yes*; **Ms. Scheneck:** *No*; **Mr. Somjen:** *No*;
Mr. Moschella: *No*

Mrs. D'Agostino motioned, and Mrs. Miller seconded the motion that Personnel Resolutions 322-11 through 329-11 be accepted as presented.

The motion was approved by roll call vote.

Mrs. Brooks: *Yes to all*; **Mrs. Castriotta:** *Yes to 322-11, 323-11, 324-11, 325-11, 326-11, 327-11 and No to 328-11, 329-11*; **Mrs. D'Abbraccio:** *Yes to all*; **Mrs. D'Agostino:** *Yes to all*; **Mrs. Marchesi:** *Yes to all*;
Mrs. Miller: *Yes to all*; **Mr. Rogers:** *Yes to 322-11, 323-11, 324-11, 325-11, 326-11, 327-11, No to 329-11, and Abstain to 328-11*; **Ms. Scheneck:** *Yes to 322-11, 323-11, 324-11, 325-11, 326-11, 328-11, 329-11, and Abstain to 327-11*; **Mr. Somjen:** *Yes to all*; **Mr. Moschella:** *Yes to all*

RESOLUTION NO. 322-11

Leave of Absence – Professional Staff – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Jennifer Donegan*, Special Education Teacher at Roxbury High School, be granted a disability/child care leave of absence effective February 2, 2011 using available sick days until released by her physician and, thereafter, an unpaid leave of absence through June 30, 2011.

RESOLUTION NO. 323-11

Leave of Absence – Transportation Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. John Bewalder*, Bus Driver, be granted a leave of absence for medical reasons effective February 1, 2011 using ten (10) available sick days and, thereafter, an unpaid leave of absence until released by his physician.

RESOLUTION NO. 324-11

Appointment – Professional Staff – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Ryan Gibson* be appointed as a leave replacement Psychology Teacher for Roxbury High School retroactive to January 3, 2011 through June 9, 2011 and thereafter on an as-needed basis for the 2010/2011 school year. Mr. Gibson is replacing Ms. Theodoropoulos who is on an unpaid child rearing leave of absence. Benefits to begin when the teacher's benefits who is being replaced is halted.

Degree:	BA, Fairleigh Dickinson University, 2005
Certification:	Teacher of Psychology (CE)
Salary:	\$200 per day from day 1 for over 4 months consecutive/same assignment

A background check as required by State law has been successfully completed.

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RESOLUTION NO. 325-11
Appointment – Transportation Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Seham Elasis* be appointed as a substitute Bus Driver effective January 11, 2011 for the 2010/2011 school year.

Salary: \$15.00/Hour on an as-needed basis

A background search as required by State law has been successfully completed.

RESOLUTION NO. 326-11
Appointment - Substitute Teachers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as substitute teachers for the 2010/2011 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

Ethan Chaisson	Karen Pope	Robert Watson
Michael Izzo	Daniel Roman	Abby Tencza
So Lee	Kyra Scantlebury	
Erin Murphy	Raymond Scanlon	

These appointments, where necessary are dependent upon successful completion of a background search as required by State law.

RESOLUTION NO. 327-11
Appointment – Community School Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be appointed for the 2010/2011 Community School programs. Salary is paid out of collected tuitions and employment is dependent upon sufficient enrollment.

Name	Salary	Course	Dates
Lee Hayden	\$600.00 Flat Fee	Accuplacer Preparation Course for College 4 Sessions 4:00 PM – 5:30 PM	2/23 3/2, 9, 16
Jill Scalera	\$600.00 Flat Fee	Accuplacer Preparation Course for College 4 Sessions 4:00 PM – 5:30 PM	2/23 3/2, 9, 16

RESOLUTION NO. 328-11
Appointment – Coach – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as a Coach at Roxbury High School for the 2010/2011 school year at the salary indicated.

Name	Position	Step	Salary
<i>Softball</i>			
Lauter, Kelly	Assistant Coach	3	\$5,147

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RESOLUTION NO. 329-11
Appointment – Athletic Event Worker

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be approved for employment as an Athletic Event Worker for the 2010/2011 school year.

Elaine Pratt

Mrs. D'Agostino motioned, and Mrs. Miller seconded the motion that Personnel Resolutions 330-11 through 332-11 be accepted as presented:

The motion was approved by roll call vote.

Mrs. Brooks: *Yes to all;* **Mrs. Castriotta:** *Yes to 330-11, 331-11, and No to 332-11;* **Mrs. D'Abbraccio:** *Abstain to all;* **Mrs. D'Agostino:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to 330-11, 331-11, and No to 332-11;* **Ms. Schneck:** *Yes to all;* **Mr. Somjen:** *Yes to all;* **Mr. Moschella:** *Yes to all*

RESOLUTION NO. 330-11
Resignation – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for retirement purposes of *Ms. Marjorie Lines*, Kindergarten Teacher at the Kennedy School, be accepted effective June 30, 2011.

RESOLUTION NO. 331-11
Resignation – Support Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Luz Giraldo*, Cafeteria Aide at Jefferson School, be accepted effective January 14, 2011.

RESOLUTION NO. 332-11
Appointment – After-School Instruction

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as an After-School Basic Skills substitute instructor for the term January 10, 2011 through May 15, 2011 at a salary of \$35 per hour not to exceed three instructional hours and one prep per week. Salary to be paid through Education Job Funds.

Name	School
Elizabeth Szigetti	Kennedy School

Mr. Rogers motioned, and Mrs. Castriotta seconded the motion that the vote for Resolution 333-11 be postponed until the January 24, 2011 meeting of the Board of Education.

The motion failed by roll call vote.

Mrs. Brooks: *No;* **Mrs. Castriotta:** *Yes;* **Mrs. D'Abbraccio:** *No;* **Mrs. D'Agostino:** *No;* **Mrs. Marchesi:** *No;* **Mrs. Miller:** *No;* **Mr. Rogers:** *Yes;* **Ms. Schneck:** *No;* **Mr. Somjen:** *No;* **Mr. Moschella:** *No*

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Mrs. D'Agostino motioned, and Mrs. Miller seconded the motion that Resolution 333-11 be accepted as presented.

The motion was approved by roll call vote.

Mrs. Brooks: Yes; Mrs. Castriotta: No; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Rogers: No; Ms. Schneck: Yes; Mr. Somjen: Yes; Mr. Moschella: Yes

RESOLUTION NO. 333-11

Memorandum of Agreement – Teamsters Local 97 and the Roxbury Township Board of Education

WHEREAS, on January 3, 2011, the Teamsters Local 97 (bus drivers) and the Roxbury Township Board of Education entered into a Memorandum of Agreement governing terms and conditions of employment for the 2010-2011 school year, and the 2011-2014 school years; and

WHEREAS, on January 10, 2011, the Teamsters Local 97 ratified said Memorandum of Agreement; and

WHEREAS, the Roxbury Township Board of Education believes that the Memorandum of Agreement with the Teamsters Local 97 represents a fiscally responsible method of retaining the District's bus drivers, while meeting the needs of District taxpayers.

NOW THEREFORE, IT IS RESOLVED, that the Roxbury Township Board of Education hereby ratifies the Memorandum of Agreement entered into with the Teamsters Local 97 on January 3, 2011.

MINUTES

1. Minutes of the Regular Meeting and Executive Session of December 20, 2010 and the Minutes of the Executive Session of December 6, 2010, which were previously tabled.

Mrs. D'Abbraccio motioned, and Mrs. Brooks seconded the motion that the Minutes of the Regular Meeting and Executive Session of December 20, 2010 and the Minutes of the Executive Session of December 6, 2010 be accepted as corrected.

The motion was approved by roll call vote.

Mrs. Brooks: Yes to all; Mrs. Castriotta: No to all; Mrs. D'Abbraccio: Yes to all; Mrs. D'Agostino: Yes to the Minutes of the Executive Session of December 6, 2010, and Abstain to the Minutes of the Regular Meeting and Executive Session of December 20, 2010; Mrs. Marchesi: Yes to the Minutes of the Executive Session of December 6, 2010, and Abstain to the Minutes of the Regular Meeting and Executive Session of December 20, 2010; Mrs. Miller: Yes to all; Mr. Rogers: No to all; Ms. Schneck: Yes to all; Mr. Somjen: Yes to the Minutes of the Regular Meeting and Executive Session of December 20, 2010, and Abstain to the Minutes of the Executive Session of December 6, 2010; Mr. Moschella: Yes to all

COMMITTEE REPORTS

1. Facilities
Progress
2. Community Relations
Progress

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3. Education

The next meeting is January 24, 2011 at 4:30 p.m. Discussion of After School Basic Skills.

4. Finance Committee

The Committee met on January 6, 2011 and discussed the following:

- All budgets are due January 11, 2011
- Budget Discussions
- RFQ for Health Broker
- Third Party Administrator

5. Shared Services

The Committee has not met since November. Items to be discussed are the Memorandum of Agreement, and an update of projects was handed out to members.

6. Personnel

Progress

7. Negotiations

The next meetings are Wednesday, January 12, 2011 at 5:00 p.m. with the REA, and Thursday, January 13, 2011 with the Custodians.

Mrs. D'Agostino thanked the members of the committee.

PUBLIC COMMENTS - (There is a three minute time limit, per Board Policy)

Mr. Ralph Nappi wished everyone a Happy New Year, and commented on the following:

- Speaker Request form – Why the need to fill one out. The Board President responded.
- Recycling Program – Does the District Recycle? Yes, and it is part of our curriculum.

Mr. Ted Koutsoubas commented on the following:

- Junior Statesmen of America Club – 5 districts participated
- Policies and Issue of Today
- Resolution 328-11 – Coach Appointment – asked why Mr. Rogers voted, "No".

BYLAW 0164

Mrs. D'Abbraccio motioned, and Mrs. Brooks seconded the motion to extend the meeting for 30 minutes as per policy.

The motion was approved by roll call vote:

Mrs. Brooks: Yes; Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Rogers: Yes; Ms. Scheneck: Yes; Mr. Somjen: Yes; Mr. Moschella: Yes.

Mr. Rogers responded to Mr. Koutsoubas

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Mr. Koutsoubas commented on Resolution 332-11 – Education Job Funds.

Mr. Roger Clark stated he dislikes the rhetoric on volunteer coaches, and all should act in a more professional way.

Mr. Wine commented on the Recycling Program – Waste Management picks up garbage and recyclables.

Ms. Kim Milling commented on volunteer coaches.

Mr. Koutsoubas asked what the savings will be with this agreement.

Mr. Steve Alford commented on the negotiations process. He mentioned an incident regarding his child in a positive way the outstanding job the bus drivers do.

Ms. Sally Rackowski, Shop Stewart for the Teamsters, thanked the Board of Education.

ADJOURNMENT

It was motioned by Mrs. Miller and seconded by Mrs. Brooks to adjourn the meeting at this time, 10:25 p.m.

Respectfully submitted,

Mr. Paul Stabile
Assistant Board Secretary