

**MINUTES OF THE REGULAR MEETING OF THE ROXBURY TOWNSHIP BOARD OF EDUCATION  
HELD ON MONDAY, JANUARY 24, 2011  
Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876**

**MEETING CALLED TO ORDER**

The meeting was called to order at 6:30 p.m. in the Auditorium at Lincoln/Roosevelt School, President Moschella presiding.

**PUBLIC SESSION**

Mrs. Miller announced that this Regular Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Roxbury Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	<a href="http://www.roxbury.org/boe/meetings-minutes.html">http://www.roxbury.org/boe/meetings-minutes.html</a>

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

**ROLL CALL**

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi (arrived 7:12 p.m.), Mrs. Patricia Miller, Mr. Chris Rogers, Ms. Carol Scheneck, Mr. Greg Somjen, Mr. John Moschella

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Greg McGann  
Mr. Anthony Mistretta, Mr. Paul Stabile

OTHERS PRESENT: Mr. Andy Brown, SSEC LLC.  
Ms. Stefani C. Schwartz, SSEC LLC

**EXECUTIVE SESSION**

Whereas Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mrs. D'Abbraccio and seconded by Mrs. Brooks that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session to discuss personnel, student matters, outsourcing, litigation, and matters covered by attorney client

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privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

- Recess
- Reconvene - The meeting was reconvened in Executive Session at 6:31 p.m. in the Media Center at Lincoln/Roosevelt School.

It was motioned by Mrs. D'Abbraccio and seconded by Mrs. Brooks to return to Public Session at this time, 7:23 p.m.

### **PUBLIC SESSION**

- Recess
- Reconvene - The meeting was reconvened in Public Session at 7:30 p.m. in the Auditorium at Lincoln/Roosevelt School.

### **PLEDGE OF ALLEGIANCE**

Members of the Board, the Administration, and the Public participated in the salute to the flag.

### **ROLL CALL**

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller, Mr. Chris Rogers, Ms. Carol Scheneck, Mr. Greg Somjen, Mr. John Moschella

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Greg McGann  
Mr. Anthony Mistretta, Mr. Paul Stabile

OTHERS PRESENT: Ms. Nathanya Simon, SSEC LLC.

### **CORRESPONDENCE**

None

### **PRESENTATIONS**

1. Assemblyman Anthony M. Bucco – Interfaith Food Pantry Food Drive

The Superintendent introduced Assemblyman Anthony M. Bucco. He explained that there were eight schools in his District (the 25<sup>th</sup>) that collected 4380 lbs. of food. Roxbury collected 672 lbs. putting them in 3<sup>rd</sup> place. The students will be invited for a luncheon. Assemblyman Bucco introduced Mr. Doug McMann from the Interfaith Food Pantry. The following students were presented with a Senate/Assembly Citation for their participation:

Grace Schroeder                  Alyssa Weickert                  Monika Szumski                  Darian Hoagland

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### **STUDENT COUNCIL REPRESENTATIVE'S COMMENTS**

The Student Council Representative, Ms. Kelsey Bailey, commented on the following:

- Mid-year tests and assessments are being worked on
- Next year's scheduling has begun
- Practices for the musical have begun
- JSA's Winter Congress is approaching
- Cheerleaders are preparing for their competition in Florida
- Sports teams are doing well
- Snow days have pushed everything back
- Independent Study/Senior Option evaluations are in process
- Next Tuesday is Recommendation Day
- Feb. 11<sup>th</sup> there is a benefit dance to be either at the firehouse or the high school
- Student Council is hosting a wing eating contest Feb 24<sup>th</sup>. Money will be donated to a charity.
- Student Council is going to Randolph soon to finalize the details of the Powderpuff game.

### **BOARD PRESIDENT'S COMMENTS**

The Board President commented on various agenda items:

- Information was stated incorrectly to Mr. Wine and corrected by saying that the Township does pick up the District's recyclables
- Resolution 339-11 – Travel Requests
- Resolution 340-11 – Change Order
- Resolution 341-11 – School Election
- Resolution 342-11 – Outsourcing Services
- Resolution 344-11 – School Calendar
- There will be some amendments to other resolutions.

### **SUPERINTENDENT'S REPORT**

The Superintendent commented on the following:

- Resolution 342-11 - Custodial Outsourcing: The Superintendent explained the purpose and gave some background information referring to this item. This resolution will empower the Business Administrator to send out an RFP for custodial services. There is a meeting on Thursday with the Custodians and the Negotiations Committee. This doesn't mean we are outsourcing, still in exploratory stage.
- Sportsmanship Award was received again
- Kindergarten Wraparound Program
- Governor signed legislation to allow advertising on school buses, another means of revenue. However, the MVC needs to sign off on this.
- Senior Option – looking to have an exposition to display the students' work
- Resolutions on HSPA Training. Dr. Heineigg responded.

### **BUSINESS ADMINISTRATOR'S REPORT**

The Business Administrator commented on agenda items as stated in his memo to the board.

### **REQUEST FOR INFORMATION**

None

**PUBLIC COMMENTS – Action Items**

None

**ACTION ITEMS**

**Finance**

**Ms. Scheneck motioned, and Mrs. D’Abbraccio seconded the motion that Finance Resolutions 334-11 through 342-11 be accepted as presented.**

Mr. Rogers stated his reasons for voting “No” are as previously stated and the volunteer CPAs report.

**The motion was approved by roll call vote.**

**Mrs. Brooks:** *Yes to all;* **Mrs. Castriotta:** *Yes to 339-11, 340-11, 341-11, 342-11, and Abstain to 334-11, 335-11, 336-11, 337-11, 338-11;* **Mrs. D’Abbraccio:** *Yes to all, however Abstain to purchase order 11-2638 only in Resolution 335-11;* **Mrs. D’Agostino:** *Yes to 334-11, 335-11, 336-11, 337-11, 338-11, 339-11, 340-11, 341-11, and Abstain to 342-11;* **Mrs. Marchesi:** *Yes to 334-11, 335-11, 336-11, 337-11, 338-11, 339-11, 340-11, 341-11, and Abstain to 342-11;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to 340-11, 341-11, 342-11, and No to 334-11, 335-11, 336-11, 337-11, 338-11, 339-11;* **Ms. Scheneck:** *Yes to 334-11, 335-11, 336-11, 337-11, 338-11, 339-11, 340-11, 341-11, however, Abstain to purchase orders 11-2810, 11-2720, 11-2677 only in Resolution 335-11; and Abstain to 342-11;* **Mr. Somjen:** *Yes to all, however, Abstain to vendors #3004 Educational Services Commission of Morris County, #1904-Chester Township Board of Education, #3009-Educational Services Commission of Morris County, #5610-Montgomery Academy, #14316-Morris Plains Board of Education, #5685-Mountain Lakes Board of Education only in Resolution 335-11;* **Mr. Moschella:** *Yes to all.*

**RESOLUTION NO. 334-11**

**Approval of Transfers**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the list of transfers between accounts as presented.

**RESOLUTION NO. 335-11**

**Approval of the Bills Lists**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the monthly bills lists totaling \$1,746,892.44 as presented.

**RESOLUTION NO. 336-11**

**Approval of the Board Secretary’s Report – December 2010**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the Board Secretary’s Report for December 2010 as presented.

**RESOLUTION NO. 337-11**

**Approval of the Treasurer’s Report – December 2010**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the Treasurer’s Report for December 2010 as presented.

**RESOLUTION NO. 338-11**  
**Monthly Financial Certification of the Board Secretary and Board of Education**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education, pursuant to N.J.S. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

IT IS FURTHER RESOLVED, that pursuant to N.J.S. 18A:17-9 and N.J.S. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports, that no major accounts and fund balances in the 2010/2011 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**RESOLUTION NO. 339-11**  
**Approval of Travel Requests**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses</i>
a) Jaclyn	Pennella	Using Six Traits in Your Writing Program	4 S-1	Newark, NJ	February 1, 2011	\$199.00 Registration See Note
b) Neil	Ascione	TECHSPO 2011 Conference	4	Atlantic City, NJ	January 27-28, 2011	\$349.00 Registration \$99.00 Hotel See Note
c) Patrick	Hachey	American Choral Director's Association National Convention	4 S-3	Chicago, IL	March 9-13, 2011	No Cost to District
d) Lorraine	Lynch	American Choral Director's Association National Convention	4 S-3	Chicago, IL	March 9-13, 2011	No Cost to District

Notes:

See Note: Does not include mileage and sustenance as they are contractual.

1-State/federal policy requirements, 2-State curricular requirements, 3-State initiatives, 4-Individual job requirements

Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.

**RESOLUTION NO. 340-11**  
**Approval of Change Order**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a change order to Lamp Post Electric Inc., Quote #1634 in the amount of \$12,227.92 to replace 15KV feeder electric service at the Roxbury High School.

**RESOLUTION NO. 341-11**  
**Approval of Procedures – Annual School Election 2011**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the authorization of the Administration to comply with the requirements of the statutes governing the 2011 Annual Election and Budget as follows:

1. The election will be held on Wednesday, April 27, 2011.
2. Polls will be open for voting from 7:00 a.m. to 9:00 p.m.
3. The Administration shall be authorized to announce the Public Hearing and publish the Budget Statement in the Roxbury Register and/or Daily Record.
4. The deadline for filing a nominating petition is 4:00 p.m. on Tuesday, March 8, 2011 at the Roxbury Township Board of Education Office, 42 North Hillside Avenue, Succasunna, NJ 07876.
5. The drawing for the position that the names of the candidates shall have upon the school election ballot for voting machines shall take place at 2:00 p.m. on Thursday, March 17, 2011 and shall be conducted by the Secretary of the Roxbury Township Board of Education at the Roxbury Township Board of Education Office, 42 North Hillside Avenue, Succasunna, NJ 07876.

**RESOLUTION NO. 342-11**  
**Approval of Procurement of Outsourcing Services**

IT IS RESOLVED, that the Roxbury Township Board of Education authorizes the School Business Administrator to utilize competitive contracting for the procurement of Buildings and Grounds outsourcing services.

**Education**

**Mrs. Miller motioned, and Mrs. Brooks seconded the motion that Education Resolutions 343-11 and 344-11 be accepted as presented.**

**The motion was approved by roll call vote.**

**Mrs. Brooks:** *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Somjen:** *Yes to all;* **Mr. Moschella:** *Yes to all*

**RESOLUTION NO. 343-11**  
**Approval of Out-of-District Placements/Services – 2010/2011**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the 2010/2011 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
CHA001	Windsor Learning Center	\$26,298.00	01/18/11 to 06/30/11
NIX001	Commission for the Blind and Visually Impaired	\$11,500.00	09/03/10 to 06/30/11
HLC018	Hunterdon Learning Center	\$20,453.50	01/18/11 to 06/30/11

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**RESOLUTION NO. 344-11**  
**Approval to Amend 2010/2011 School Calendar**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the 2010/2011 School Calendar be amended as listed below if the four (4) built-in emergency closing days are exceeded.

- 5 emergency closing days used, then Monday, April 18, 2011 will become a school day
- 6 emergency closing days used, then Tuesday, April 19, 2011 will become a school day
- 7 emergency closing days used, then Wednesday, April 20, 2011 will become a school day
- 8 emergency closing days used, then Thursday, April 21, 2011 will become a school day

**Personnel**

**Mrs. D'Agostino motioned, and Mrs. Miller seconded the motion that Personnel Resolutions 345-11, 346-11, 347-11, 348-11, 350-11, 351-11 be accepted as presented and corrected and Personnel Resolution 349-11 be tabled:**

**The motion was approved by roll call vote.**

**Mrs. Brooks:** *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D'Abbraccio:** *Yes to all;*  
**Mrs. D'Agostino:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to all;*  
**Ms. Schneck:** *Yes to all;* **Mr. Somjen:** *Yes to all;* **Mr. Moschella:** *Yes to all*

**RESOLUTION NO. 345-11**  
**Resignation – Transportation Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Melanie Cole*, Bus Driver, be accepted retroactive to January 3, 2011.

**RESOLUTION NO. 346-11**  
**Resignation – Transportation Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Mr. William Mason*, Bus Driver, be accepted effective February 1, 2011.

**RESOLUTION NO. 347-11**  
**Appointment - Substitute Nurse**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as a substitute nurse for the 2010/2011 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

Quaglio, Crystal	Ms. Quaglio earned her BS in Biology from the University of Scranton, her AAS in Nursing-RN at the County College of Morris, and is completing her School Nurse certificate from Seton Hall University. She will be working under a substitute certificate.
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This appointment, where necessary is dependent upon successful completion of a background search as required by State law.

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**RESOLUTION NO. 348-11**

**Appointment – Athletic Department Volunteer – RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the appointment of the following Athletic Department Volunteer for the 2010/2011 school year. A Certification for Paraprofessional Aide – Athletic Volunteer form has been signed and is on file.

Matthew Shin                      Boys' Lacrosse

**RESOLUTION NO. 349-11**

**Appointment – Athletic Event Workers**

*This resolution was tabled.*

*RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be approved for employment as Athletic Event Workers for the 2010/2011 school year.*

Brian Bischoff                      Mike Roman                      Nick Roman

**RESOLUTION NO. 350-11**

**Approval of HSPA Instructors – RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the individuals listed below be approved as HSPA Instructors at Roxbury High School for the 2010/2011 school year. Salary to be paid through Education Job Funds.

Jennifer McCracken              \$75/Hour, 12 hours  
Lise McLoughlin                  \$75/Hour, 12 hours  
Lee Hayden                        \$35/Hour, 9 hours  
Judy Isler                            \$35/Hour, 9 hours

**RESOLUTION NO. 351-11**

**Appointment – HSPA Substitute Instructor - RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as an HSPA substitute instructor at Roxbury High School for the term January 24, 2011 through May 15, 2011 at a salary of \$35 per hour not to exceed three instructional hours and one prep per week.

<b>Name</b>	<b>School</b>
Tina Rokuson	Roxbury High School

**Mrs. D'Abbraccio motioned, and Mrs. Miller seconded the motion that Personnel Resolutions 352-11 through 364-11 be accepted as presented and corrected.**

**The motion was approved by roll call vote.**

**Mrs. Brooks:** Yes to all; **Mrs. Castriotta:** Yes to 352-11, 353-11, 354-11, 355-11, 356-11, 357-11, 358-11, 360-11, 361-11, 362-11, No to 364-11, and Abstain to 359-11, 363-11; **Mrs. D'Abbraccio:** Abstain to all; **Mrs. D'Agostino:** Yes to all; **Mrs. Marchesi:** Yes to all; **Mrs. Miller:** Yes to all; **Mr. Rogers:** Yes to 352-11, 353-11, 354-11, 355-11, 356-11, 357-11, 358-11, 359-11, 360-11, and No to 361-11, 362-11, 363-11, 364-11; **Ms. Scheneck:** Yes to all; **Mr. Somjen:** Yes to all; **Mr. Moschella:** Yes to all.

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**RESOLUTION NO. 352-11**

**Resignation – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for retirement purposes of *Mr. George Orlando*, Health/Physical Education Teacher at the Eisenhower Middle School, be accepted effective June 30, 2011.

**RESOLUTION NO. 353-11**

**Resignation – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for retirement purposes of *Mr. William Buro*, Computer Teacher at the Lincoln/Roosevelt School, be accepted effective June 30, 2011.

**RESOLUTION NO. 354-11**

**Resignation – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for retirement purposes of *Ms. Barbara Drelich*, Library Media Specialist at the Kennedy and Jefferson Schools, be accepted effective June 30, 2011.

**RESOLUTION NO. 355-11**

**Resignation – Secretarial Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Sharon Loeffler*, Secretary to Assistant Principal at the Lincoln/Roosevelt School, be accepted effective April 1, 2011.

**RESOLUTION NO. 356-11**

**Extension of Child Rearing Leave of Absence – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Jennifer Earley*, Health/Physical Education Teacher at the Eisenhower Middle School and currently on an unpaid child rearing leave of absence, be granted an extension of her leave effective March 1, 2011 through June 30, 2011.

**RESOLUTION NO. 357-11**

**Extension of Child Rearing Leave of Absence – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Aimee Perhacs*, Third Grade Teacher at the Nixon School and currently on an unpaid child rearing leave of absence, be granted an extension of her leave effective March 1, 2011 through June 30, 2011.

**RESOLUTION NO. 358-11**

**Leave of Absence – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Carmel Gulla*, Autistic Aide at Nixon School, be granted a leave of absence for medical reasons effective January 21, 2011 using available sick days and, thereafter, an unpaid leave of absence until released by her physician.

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**RESOLUTION NO. 359-11**

**Appointment – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Randi Lee* be appointed as a leave replacement First Grade Teacher for the Kennedy School effective February 23, 2011 through June 30, 2011. Ms. Lee is replacing Ms. Andrea Grant who is on an unpaid child rearing leave of absence. Benefits to begin when the teacher's benefits who is being replaced is halted.

Degree: BA, Montclair State University, 2009  
Certification: Elementary School Teacher in Grades K-5 (CEAS)  
Salary: \$200 per day from day 1 for over 4 months consecutive/same assignment

A background check, as required by State law, has been completed.

**RESOLUTION NO. 360-11**

**Appointment – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Courtney Wenarsky* be appointed as a Personal Aide at Franklin School effective January 31, 2011 for the 2010/2011 school year. Ms. Wenarsky is replacing Ms. J.F. Wall who was transferred to a teaching position.

Salary: Step 1 of the 2010/2011 Paraprofessional Guide, \$13.13/Hour, 30 Hours/Week, not to exceed 35 Hours/Week

This appointment is dependent upon successful completion of a background search as required by State law.

**RESOLUTION NO. 361-11**

**Transfer – Secretarial Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Ann Serafin* be transferred as follows effective January 25, 2011 for the 2010/2011 school year. Ms. Serafin is replacing Ms. Charlotte Clarke who retired.

FROM: Secretary – Jefferson School  
Step 6 – Grade II - \$42,581  
  
TO: Principal Secretary – Jefferson School  
Step 6 – Grade IV - \$45,195 (prorated)

**RESOLUTION NO. 362-11**

**Appointment – Secretarial Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Susan Ireland* be appointed as a part-time Secretary at Jefferson School effective January 25, 2011 for the 2010/2011 school year. Ms. Ireland is replacing Ms. Ann Serafin who was transferred to another position.

Salary: Step 1 of the 2010/2011 Grade II Secretarial Guide - \$36,032 (prorated) – 20 Hours/Week, not to exceed 37.5 Hours/Week

A background search as required by State law has been successfully completed.

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**RESOLUTION NO. 363-11**

**Appointment – Paraprofessional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following paraprofessionals be appointed retroactive to January 12, 2011 for the 2010/2011 school year:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Salary</b>
Deirdre Palmisano	Kennedy	Office Aide	Step 0 - \$12.50/Hour 3 Hours/Day*
Karen Alecci	Nixon	Office Aide	Step 0 - \$12.50/Hour 3 Hours/Day*

Background searches as required by State law have been successfully completed.

**RESOLUTION NO. 364-11**

**Appointment – After-School Instruction**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as an After-School Basic Skills substitute instructor for the term January 24, 2011 through May 15, 2011 at a salary of \$35 per hour not to exceed three instructional hours and one prep per week. Salary to be paid through Education Job Funds.

<b>Name</b>	<b>School</b>
Joyce Brooks	Kennedy School

**MINUTES**

1. Minutes of the Workshop Meeting and Executive Session of January 10, 2011.

**Mrs. D'Abbraccio motioned, and Mrs. Brooks seconded the motion that the Minutes of the Workshop Meeting and Executive Session of January 10, 2011 be accepted as presented.**

**The motion was approved by roll call vote.**

**Mrs. Brooks: Yes; Mrs. Castriotta: No; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Rogers: No; Ms. Scheneck: Yes; Mr. Somjen: Yes; Mr. Moschella: Yes.**

**PUBLIC COMMENTS** - (There is a three minute time limit, per Board Policy)

Mr. Joe Pinto commented on Resolution 342-11; asking what the "Yes" vote meant. The Superintendent responded stating it gives permission to seek proposals and that the dialogue is still open, there will be a meeting on Thursday.

Mr. Somjen asked who is responsible for filling out form to speak and what is the policy . This was recommended to Facilities Committee.

**ADJOURNMENT**

It was motioned by Mrs. D'Abbraccio and seconded by Mrs. Brooks to adjourn the meeting at this time, 8:54 p.m.

Respectfully submitted,

Mr. Paul Stabile  
Assistant Board Secretary