

AGENDA  
DISTRICT OF ROXBURY TOWNSHIP  
WORKSHOP MEETING OF THE BOARD OF EDUCATION  
August 9, 2010  
6:30 PM – EXECUTIVE SESSION  
7:30 PM – PUBLIC SESSION  
Roxbury High School  
1 Bryant Drive, Succasunna, NJ 07876

**SPEAKER REQUEST AT BOARD OF EDUCATION MEETINGS**

*Anyone wishing to speak about agenda or non-agenda items at a meeting of the Roxbury Township Board of Education must follow these procedures. Located on the front table will be forms entitled, **Speaker Request Form**. Please fill one out indicating your name and address and the agenda item or topic you wish to discuss. After completing the form, return it to the Assistant Business Administrator. Thank you for your cooperation.*

A. MEETING CALLED TO ORDER

B. PUBLIC SESSION

The Roxbury Township Board of Education is meeting in Workshop Session for discussion on business before the Board tonight.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board has caused written notice of this meeting and copies of its agenda to be sent to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Municipal Clerk		
Roxbury Public Library		
Roxbury Web Site	-	<a href="http://www.roxbury.org/boe/minutes/meetings.html">http://www.roxbury.org/boe/minutes/meetings.html</a>

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business office.

C. ROLL CALL

D. EXECUTIVE SESSION

The board members will retire into Executive Session in the Media Center at Roxbury High School to discuss personnel, student matters, outsourcing, withholding increment, termination of employee, and matters covered by attorney client privilege. Action may be taken when the Board returns to Public Session.

- Recess
- Reconvene – The meeting will be reconvened in Executive Session in the Media Center.

E. PUBLIC SESSION

- Recess
- Reconvene – The meeting will be reconvened in Public Session in the Auditorium.

August 9, 2010

- F. PLEDGE OF ALLEGIANCE
- G. ROLL CALL
- H. CORRESPONDENCE
- I. PRESENTATIONS
- J. STUDENT COUNCIL REPRESENTATIVE'S COMMENTS
- K. BOARD PRESIDENT'S COMMENTS
- L. SUPERINTENDENT'S REPORT
- M. BUSINESS ADMINISTRATOR'S REPORT
- N. REQUEST FOR INFORMATION
- O. PUBLIC COMMENTS – Action Items
- P. ACTION ITEMS

1. Finance

*Approval of Bills List	Resolution No. 026-11
*Approval of Travel Requests	Resolution No. 027-11
*Approval of Contract – AJL Physical and Occupational Therapy	Resolution No. 028-11
*Approval of Contract – Stephanie Weiss	Resolution No. 029-11
*Approval of Contract – Morris Center YMCA – Cedar Knolls	Resolution No. 030-11
*Approval of Contract – County College of Morris	Resolution No. 031-11
*Approval of Contract – County College of Morris	Resolution No. 032-11
*Approval of Submission of NCLB Carry-Over Funds	Resolution No. 033-11
*Approval of Food Services Budget for 2010/2011	Resolution No. 034-11
*Approval of First Reading – Policy 6471 – School District Travel	Resolution No. 035-11
*Approval of First Reading – Regulation R 6471 – School District Travel	Resolution No. 036-11
Approval of Transportation Agreement	Resolution No. 037-11
Approval of Transportation Agreement	Resolution No. 038-11

2. Education

*Approval of Out-of-District Placements/Services – 2009/2010	Resolution No. 039-11
*Approval of Out-of-District Placements/Services – 2010/2011	Resolution No. 040-11
*Approval of First Reading – Policy 2430 – Co-Curricular Activities	Resolution No. 041-11
*Approval of First Reading – Policy 2624 – Assessment /Grading System	Resolution No. 042-11
*Approval of First Reading – Regulation R 2624 – Assessment/Grading System	Resolution No. 043-11
*Approval of First Reading – Policy 5460 – High School Graduation	Resolution No. 044-11

\*Mt. Arlington Representative Votes

3. Personnel

*Termination of Employment – Buildings and Grounds Staff	Resolution No. 045-11
*Resignation – Coach – RHS	Resolution No. 046-11
*Resignation – Coach – RHS	Resolution No. 047-11
*Resignation – Coach – RHS	Resolution No. 048-11
*Transfer – Buildings and Ground Staff – RHS	Resolution No. 049-11
*Reappointment – Substitute Teachers	Resolution No. 050-11
*Reappointment – Substitute Nurses	Resolution No. 051-11
*Reappointment – Substitute Secretaries	Resolution No. 052-11
*Reappointment – Homebound Tutors	Resolution No. 053-11
*Appointment – Professional Staff – RHS	Resolution No. 054-11
*Appointment – Professional Staff – RHS	Resolution No. 055-11
*Appointment – Professional Staff – RHS	Resolution No. 056-11
*Appointment – Buildings and Grounds Staff – RHS	Resolution No. 057-11
*Appointment – Buildings and Grounds Staff – RHS	Resolution No. 058-11
*Appointment – Community School Staff	Resolution No. 059-11
*Appointment – Extracurricular Advisor – RHS	Resolution No. 060-11
*Appointment – Coaches – RHS	Resolution No. 061-11
*Approval of Graduate Study Incentive Increment – Professional Staff – RHS	Resolution No. 062-11
*Approval of Saturday HSPA Instructors – RHS	Resolution No. 063-11
*Approval of Co-Facilitator – Assessment Revisions – RHS	Resolution No. 064-11
*Approval of Co-Facilitator – Observation/Evaluation Revisions – RHS	Resolution No. 065-11
*Increase in Hours – Food Service Staff – RHS	Resolution No. 066-11
*Approval of Salaries for Athletic Event Workers – RHS	Resolution No. 067-11
*Withholding of Salary Increment	Resolution No. 068-11
*Increase in Time/Salary Adjustment – Professional Staff	Resolution No. 069-11
*Emergent Hiring – RHS	Resolution No. 070-11
Reappointment – Support Staff	Resolution No. 071-11
Extension Child Rearing Leave of Absence – Professional Staff	Resolution No. 072-11
Leave of Absence – Professional Staff	Resolution No. 073-11
Transfer – Buildings and Grounds Staff	Resolution No. 074-11
Transfer – Buildings and Grounds Staff	Resolution No. 075-11
Transfer – Buildings and Grounds Staff	Resolution No. 076-11
Transfer – Food Service Staff	Resolution No. 077-11
Appointment – Professional Staff	Resolution No. 078-11
Appointment – Professional Staff	Resolution No. 079-11
Appointment – Professional Staff	Resolution No. 080-11
Appointment – Professional Staff	Resolution No. 081-11
Appointment – Professional Staff	Resolution No. 082-11
Appointment – Support Staff	Resolution No. 083-11
Approval of Graduate Study Incentive Increment – Professional Staff	Resolution No. 084-11
Approval of Co-Facilitators – Observation/Evaluation Revisions	Resolution No. 085-11
Approval of Co-Facilitators – Curriculum Writing	Resolution No. 086-11
Increase in Hours – Food Service	Resolution No. 087-11
Emergent Hiring	Resolution No. 088-11

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Q. MINUTES

1. Minutes of the Regular Meeting and Executive Session of July 12, 2010

R. COMMITTEE REPORTS

1. Facilities
2. Community Relations
3. Education
4. Finance
5. Shared Services
6. Personnel
7. Negotiations

S. PUBLIC COMMENTS – (There is a three minute time limit, per Board Policy)

T. EXECUTIVE SESSION – (IF NECESSARY)

U. PUBLIC SESSION – (IF NECESSARY)

V. ADJOURNMENT

August 9, 2010

**Finance**

**RESOLUTION NO. 026-11**

**Subject: Approval of the Bills List**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the June 30, 2010 Bills Lists totaling \$634,719.18 as presented.

**RESOLUTION NO. 027-11**

**Subject: Approval of Travel Requests**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses</i>
a) Jennifer	Kenny	Monthly SAC meetings	4	Morris Plains, NJ	One day/month	\$0.00 Registration See Note
b) James	Heinegg	NJDOE Training Workshop for 2010/11 NCLB Application	1	Parsippany Troy Hills, NJ	August 16, 2010	\$0.00 Registration See Note
c) Tom	Cunningham	Student Transportation Administrative Code Presentation	1	Westhampton, NJ	August 19, 2010	\$0.00 Registration See Note
d) Joanne	Haines	Adobe Flash CS4 Introduction	4	Morristown, NJ	August 23-24, 2010	\$747.00 Registration See Note
e) Anna Beth	Scott	Implementing Applied Behavioral Analysis and Teaching Verbal Behavior to Special Needs Students	4	Sparta, NJ	August 24-26, 2010	\$100.00 Registration See Note
f) Susan	Lang	Implementing Applied Behavioral Analysis and Teaching Verbal Behavior to Special Needs Students	4	Sparta, NJ	August 24-26, 2010	\$100.00 Registration See Note
g) Jeannette	Shannon	Implementing Applied Behavioral Analysis and Teaching Verbal Behavior to Special Needs Students	4	Sparta, NJ	August 24-26, 2010	\$100.00 Registration See Note
h) Patty	Rafferty	Implementing Applied Behavioral Analysis and Teaching Verbal Behavior to Special Needs Students	4	Sparta, NJ	August 24-26, 2010	\$100.00 Registration See Note
i) Kate	Katsigiannis	Implementing Applied Behavioral Analysis and Teaching Verbal Behavior to Special Needs Students	4	Sparta, NJ	August 24-26, 2010	\$100.00 Registration See Note

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<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses</i>
j) Alison	Montgomery	Implementing Applied Behavioral Analysis and Teaching Verbal Behavior to Special Needs Students	4	Sparta, NJ	August 24-26, 2010	\$100.00 Registration See Note
k) Erin	Busby	Implementing Applied Behavioral Analysis and Teaching Verbal Behavior to Special Needs Students	4	Sparta, NJ	August 24-26, 2010	\$100.00 Registration See Note
l) Kerri	Heilman	Implementing Applied Behavioral Analysis and Teaching Verbal Behavior to Special Needs Students	4	Sparta, NJ	August 24-26, 2010	\$100.00 Registration See Note
m) Mary Jane	Viparina	Implementing Applied Behavioral Analysis and Teaching Verbal Behavior to Special Needs Students	4	Sparta, NJ	August 24-26, 2010	\$100.00 Registration See Note
n) Nancy	Bottona	Implementing Applied Behavioral Analysis and Teaching Verbal Behavior to Special Needs Students	4	Sparta, NJ	August 24-26, 2010	\$100.00 Registration See Note
o) Nancy	Sekella	Implementing Applied Behavioral Analysis and Teaching Verbal Behavior to Special Needs Students	4	Sparta, NJ	August 24-26, 2010	\$100.00 Registration See Note
p) Chris	Norris	Implementing Applied Behavioral Analysis and Teaching Verbal Behavior to Special Needs Students	4	Sparta, NJ	August 24-26, 2010	\$100.00 Registration See Note
q) Jennifer	Marchesi	Governance II	1	Sparta, NJ	September 27, 2010	\$0.00 Registration See Note
r) Joanne	Hughes	2010 Art Educators of NJ Fall Conference	4 S-1	Somerset, NJ	October 4-6, 2010	\$65.00 Group Registration See Note
s) Nancy	Goldberg	2010 Art Educators of NJ Fall Conference	4 S-1	Somerset, NJ	October 4-6, 2010	Group Registration See Note
t) MaryLou	Kessel	2010 Art Educators of NJ Fall Conference	4 S-1	Somerset, NJ	October 4-6, 2010	Group Registration See Note
u) Paul	Stabile	Systems 3000 Budget Projection	4	Eatontown, NJ	October 6, 2010	\$0.00 Registration See Note
v) Paul	Stabile	Systems 3000 FA Budget Projection Training	4	Randolph, NJ	October 19, 2010	\$0.00 Registration See Note
w) Chris	Rogers	NJSBA Workshop and Exhibition 2010 – Tools – Techniques - Tactics	4	Somerset, NJ	October 19-20, 2010	\$0.00 Registration See Note
x) Carol	Scheneck	NJSBA Workshop and Exhibition 2010 – Tools – Techniques - Tactics	4	Somerset, NJ	October 19-20, 2010	\$0.00 Registration See Note

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<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses</i>
y) Terry	D'Agostino	NJSBA Workshop and Exhibition 2010 – Tools – Techniques - Tactics	4	Somerset, NJ	October 19-20, 2010	\$0.00 Registration See Note
z) Maureen	Castriotta	NJSBA Workshop and Exhibition 2010 – Tools – Techniques - Tactics	4	Somerset, NJ	October 19-20, 2010	\$0.00 Registration See Note
aa) Annette	Brooks	NJSBA Workshop and Exhibition 2010 – Tools – Techniques - Tactics	4	Somerset, NJ	October 19-20, 2010	\$0.00 Registration See Note
bb) Patricia	Miller	NJSBA Workshop and Exhibition 2010 – Tools – Techniques - Tactics	4	Somerset, NJ	October 19-20, 2010	\$0.00 Registration See Note
cc) Greg	Somjen	NJSBA Workshop and Exhibition 2010 – Tools – Techniques - Tactics	4	Somerset, NJ	October 19-20, 2010	\$0.00 Registration See Note
dd) John	Moschella	NJSBA Workshop and Exhibition 2010 – Tools – Techniques - Tactics	4	Somerset, NJ	October 19-20, 2010	\$0.00 Registration See Note
ee) Paul	Stabile	NJSBA Workshop and Exhibition 2010 – Tools – Techniques - Tactics	4	Somerset, NJ	October 19-20, 2010	\$0.00 Registration See Note
ff) Anthony	Mistretta	NJSBA Workshop and Exhibition 2010 – Tools – Techniques - Tactics	4	Somerset, NJ	October 19-20, 2010	\$0.00 Registration See Note
gg) Michael	Rossi	NJSBA Workshop and Exhibition 2010 – Tools – Techniques - Tactics	4	Somerset, NJ	October 19-20, 2010	\$0.00 Registration See Note

**Notes:**

See Note: Does not include mileage and sustenance as they are contractual.

1-State/federal policy requirements, 2-State curricular requirements, 3-State initiatives, 4-Individual job requirements  
Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.

**RESOLUTION NO. 028-11**

**Subject: Approval of Contract – AJL Physical and Occupational Therapy**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with AJL Physical and Occupational Therapy to provide therapy services to district students as set forth in student IEPs. Services will be provided for the 2010/2011 Extended and School Years for the period commencing July 1, 2010 and terminating on June 30, 2011. The provider will be paid at a rate of \$94.00/hour.

**RESOLUTION NO. 029-11**

**Subject: Approval of Contract – Stephanie Weiss**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with Stephanie Weiss to provide ABA services to district students as set forth in student IEPs. Services will be provided for the 2010/2011 Extended and School Years for the period commencing July 1, 2010 and terminating on June 30, 2011. The provider will be paid at a rate of \$30.00/hour.

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**RESOLUTION NO. 030-11**

**Subject: Approval of Contract – Morris Center YMCA – Cedar Knolls**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with the Morris Center YMCA, 79 Horsehill Road, Cedar Knolls, NJ 07927 for the pool rental for the 2010/2011 season for the Roxbury High School swim team. The Morris Area Center agrees to provide use of 4 lap lanes with lifeguard supervision November 15, 2010 to February 11, 2011 on Monday, Tuesday, Thursday, and Friday from 2:45 p.m.- 4:00 p.m. The total fee for this pool rental will be \$11,500.00. This fee reflects no increase from the 2009/2010 school year.

**RESOLUTION NO. 031-11**

**Subject: Approval of Contract – County College of Morris**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with the County College of Morris, 214 Center Grove Road, Randolph, NJ 07869 for the use of the swimming pool at CCM for swim meets held during the 2010/2011 season for the Roxbury High School swim team. The County College of Morris agrees to provide use of the pool on December 8, 2010, January 12, 2011, January 26, 2011, and February 2, 2011 from 7:00 p.m. to 10:00 p.m. The fee for this pool rental will be \$175/hour.

**RESOLUTION NO. 032-11**

**Subject: Approval of Contract – County College of Morris**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a contract with the County College of Morris, 214 Center Grove Road, Randolph, NJ 07869 for the use of the tennis courts at CCM for the Roxbury High School Girls tennis team to practice Monday through Friday and play their home matches during their tennis season in the fall of 2010. The County College of Morris agrees to provide use of the tennis courts August 18, 2010, 9:00 a.m. to 11:00 a.m. and Monday through Friday, September 3, 2010 through November 15, 2010, 3:30 p.m. to 6:00 p.m. The fee for this court rental will be \$5.00/court per hour. This rate reflects no increase from the 2009/2010 school year.

**RESOLUTION NO. 033-11**

**Subject: Approval – Submission of NCLB Carry-Over Funds**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the submission of an Amendment to the 2009/2010 No Child Left Behind (NCLB) application for Carry-Over Funds from the 2008/2009 Title III (\$235) and Title IV (\$1,541) which was approved by the State on June 29, 2010.

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**RESOLUTION NO. 034-11**

**Subject: Approval of Food Services Budget for 2010/2011**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Food Services Budget for 2010/2011 as listed below:

<b>Account Description</b>	<b>2010/2011 Budget</b>
FOOD SVS SALES	1,227,000.00
FOOD SVS SP FCTS	110,000.00
BOARD MONIES	0.00
FOOD SVS VENDING	33,000.00
FOOD SVS MISC	5,000.00
FOOD SVS ST REIMB	7,000.00
FOOD SVC FED REIMB	189,387.00

<b>Account Description</b>	<b>2010/2011 Budget</b>
SAL FOOD SVC DIR	\$80,113.00
SAL FOOD SVC CLERICAL	41,430.00
SAL FOOD SVC CAFE	479,050.00
SAL FOOD SVC CAFE SUBS	20,000.00
FOOD SVC HEALTH BEN	183,660.00
FOOD SVC FICA	0.00
FOOD SVC WRKRS COMP	550.00
FOOD SVC UNIFORMS	6,200.00
FOOD EMPLOYEE BENEFIT	2,750.00
FOOD SVC REPAIRS	12,250.00
FOOD SVC COPIER LEASE	4,045.00
FOOD SVC TRAVEL	420.00
FOOD SVC FOOD SPLS	733,855.00
FOOD SVC PAPER/CLEAN SPL	0.00
FOOD SVC OFFICE SPLS	2,700.00
FOOD SVC KITCHEN SPLS	0.00
FOOD SVC MISC	4,364.00

**RESOLUTION NO. 035-11**

**Subject: Approval of First Reading – Policy 6471 – School District Travel**

RESOLVED, that the Roxbury Township Board of Education approves the attached Policy 6471 School District Travel for first reading. (Exhibit 5)

**RESOLUTION NO. 036-11**

**Subject: Approval of First Reading – Regulation R 6471 – School District Travel**

RESOLVED, that the Roxbury Township Board of Education approves the attached Regulation R 6471 School District Travel for first reading. (Exhibit 6)

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**RESOLUTION NO. 037-11**

**Subject: Approval of Transportation Agreement**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a Parental Contract for Student Transportation, providing transportation for student (NB007) to the New Beginnings School, 28 Dwight Place, Fairfield, New Jersey. The total cost of this agreement is \$5,287.80.

**RESOLUTION NO. 038-11**

**Subject: Approval of Transportation Agreement**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a Parental Contract for Student Transportation, providing transportation for student (CTC034) to the DCCF Inc./Celebrate the Children School, 345 South Main Street, Wharton, New Jersey. The total cost of this agreement is \$1,117.20.

**Education**

**RESOLUTION NO. 039-11**

**Subject: Approval of Out-of-District Placements/Services – 2009/2010**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the 2009/2010 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total</i>	<i>Dates</i>
CII036	Chancellor Academy Outreach	\$3,900.00	05/04/10 to 05/25/10

**RESOLUTION NO. 040-11**

**Subject: Approval of Out-of-District Placements/Services – 2010/2011**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the 2010/2011 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total</i>	<i>Dates</i>
CTC025	DCCF, LLC	\$2,700.00	07/15/10 to 08/18/10
CTC026	Celebrate the Children (SCALS), Wharton	\$64,836.00	09/07/10 to 06/30/11
CTC030	Celebrate the Children (SCALS), Wharton	\$64,836.00	09/07/10 to 06/30/11
CTC031	Celebrate the Children (SCALS), Wharton	\$64,836.00	09/07/10 to 06/30/11
CTC034	Celebrate the Children (SCALS), Wharton	\$64,836.00	09/07/10 to 06/30/11
CTC035	Celebrate the Children (SCALS), Wharton	\$64,836.00	09/07/10 to 06/30/11
CTC038	Celebrate the Children (SCALS) - Wharton	\$64,836.00	09/07/10 to 06/30/11
CTC039	Celebrate the Children (SCALS), Wharton	\$64,836.00	09/07/10 to 06/30/11
CTC041	Celebrate the Children (SCALS), Wharton	\$64,836.00	09/07/10 to 06/30/11
CTC042	Celebrate the Children (SCALS), Wharton	\$64,836.00	09/07/10 to 06/30/11
LVS001	Cerebral Palsy Association - Lakeview School	\$111,745.20	07/01/10 to 06/30/11

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<i>File Number</i>	<i>School or Provider</i>	<i>Total</i>	<i>Dates</i>
MID001	The Midland School	\$49,098.00	07/07/10 to 06/30/11
PGC005	P.G. Chambers School	\$63,669.90	07/12/10 to 06/30/11
VSL001	YCS-Sawtelle Learning Center - Montclair	\$57,453.29	07/06/10 to 06/30/11
VSL003	YCS-Sawtelle Learning Center - Montclair	\$57,453.29	07/06/10 to 06/30/11

**RESOLUTION NO. 041-11**

**Subject: Approval of First Reading – Policy 2430 – Co-Curricular Activities**

RESOLVED, that the Roxbury Township Board of Education approves the attached Policy 2430 Co-Curricular Activities for first reading. (Exhibit 1)

**RESOLUTION NO. 042-11**

**Subject: Approval of First Reading – Policy 2624 – Assessment/Grading System**

RESOLVED, that the Roxbury Township Board of Education approves the attached Policy 2624 Assessment/Grading System for first reading. (Exhibit 2)

**RESOLUTION NO. 043-11**

**Subject: Approval of First Reading – Regulation R 2624 – Assessment/Grading System**

RESOLVED, that the Roxbury Township Board of Education approves the attached Regulation R 2624 Assessment/Grading System for first reading. (Exhibit 3)

**RESOLUTION NO. 044-11**

**Subject: Approval of First Reading – Policy 5460 – High School Graduation**

RESOLVED, that the Roxbury Township Board of Education approves the attached Policy 5460 High School Graduation for first reading. (Exhibit 4)

**Personnel**

**RESOLUTION NO. 045-11**

**Subject: Termination of Employment – Buildings and Grounds Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, Employee Number 5276, be terminated for good cause retroactive to June 30, 2010.

**RESOLUTION NO. 046-11**

**Subject: Resignation – Coach – RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Mr. Jonathan Benbow*, Assistant Volleyball Coach at Roxbury High School, be accepted effective August 9, 2010.

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**RESOLUTION NO. 047-11**

**Subject: Resignation – Coach – RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Becky Popowycz*, Assistant Coach for Softball at Roxbury High School, be accepted effective August 9, 2010.

**RESOLUTION NO. 048-11**

**Subject: Resignation – Coach – RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Jennifer Hallet*, Assistant Softball Coach at Roxbury High School, be accepted effective August 9, 2010.

**RESOLUTION NO. 049-11**

**Subject: Transfer – Buildings and Grounds Staff - RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Manuel Jimenez* be transferred as follows effective August 16, 2010 for the 2010/2011 school year. Mr. Jimenez is replacing Mr. Robert Jacosen who retired.

FROM: P/T Weekend Custodian – Roxbury High School

TO: Custodian – Roxbury High School – 3<sup>rd</sup> Shift

Salary: Step 0, 3<sup>rd</sup> Shift - \$38,855 pro-rated

**RESOLUTION NO. 050-11**

**Subject: Reappointment – Substitute Teachers**

RESOLVED, that in accordance with the Superintendent's recommendation, the personnel listed below be reappointed as Substitute Teachers for the 2010/2011 school year:

Crucita Abad	Janet Boccone	WenChiao Chou	Alainna DePoalo
Vito Abrusci	Erica Boesner	Despina Christakos	Judy Decker
Karen Adelman	Teresa Bolger	Joan Christie	Carla Dexter
*Karen Alecci	Isabelle Brennan	John Christie	Patricia Dixon
Elena Maria Baccollo	Deborah Burne	Christine Cole	Jennifer Dohrmann
Donald Banta	Erin Busby	J. Bryon Collins	Astrid Dolan
Linda Bartek	Mary Byank	Vimala Commuri	Joan Dolan
Bryan Bailey	Shannon Caccavella	Erin Cook	Helen Doran
Vanna Bautista	Maria Cacopardo	Barbara J. Cooper	Brett Douglas
Thomas Baxter	Gina Campo	Doris Cooper	Barbara Drake
Wahneta Bears	Remo Canova	Lisa Cooper	Kathleen Drew
Nancy Bednarcik	Anne Cantor	Linda Costanzo	Lauren Dubek
Robert Bednarcik	April Capitanelli	Emilia Criscuolo	Barbara Dunn
Kristina Beyel	Doreen Caputo	Daniel Cuff	Aleta Eisbacher
Leokadia Biczak	Paula Carroll	Michael D'Amico	Maha ElSayad
Bryan Bischoff	Andrew Cattano	Mary Susan D'Amore	Jill Epstein
Derek Bischoff	Maria Cattano	Joan Damell	Laura Estler
Jennifer Bisignani	Carol Cavo	Joanne Dates	Merridee Evans
Richard Biunno	Mary Chambers	Patricia Daugherty	Diane Faruolo
Michelle Bloom	Melanie Chernoff	Michelle DeLorenzo	Sylvia Ferrara

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Joyce Ferraro	Rita Krafts	Philip Moskowitz	Philip Screnci
Panagiotis Fotinis	Lynn Kurtz	Jane Naughton	Janine Sempiti
Doreen Fulton	Jennifer LaRose	KeraAnn Nicholson	Doreen Serpico
Rene Gadelha	Carol Lakata	Laureen Nicholson	Stephanie Sewatsky
Brian Gage	Melissa Lashevicki	Christine Norris	Syed Shamim
Susan Gelband	Vincent Laskoski	James O'Brien	Gloria Silva
Amr Ghaly	Alexia Latchman	Susan O'Donnell	Cathy Simon
Christine Ghilain	Jill Lattman	Jamie Oatley	Linda Smith
Ryan Gibson	Judith Lella	Eileen Olsen	Tina Smith
Linda Gladish	Stephen Leong	Kelly Ann Ortu	Breana Steinberg
Christopher Godshalk	Jamie Lerman	Jamie Osbun	Janine Suggs
Michelle Lynn Goldson	Miriam Lerman	*Laurie Owitz	Gregory Sumski
Anna Marie Gonzalez	Phyllis Levin	Anita Page	Steven Sussman
Maureen Graham	Amanda Liebermann	Kristin Palanchi	Gene Sutton
Josephine Granata	Katelin Loeffler	Tracy Palmieri	Madeleine Tarleton
Judith Greenberg	Sharon Loeffler	Paul Payne	Sandra Taylor
Nancy Greene	Kerby Lopez	Jaclyn Pennella	Donna Teti
Terese Guerriero	Janet Lordi	Lauren Pirozzi	Kristel Thiel
Deborah Gundy	Susan Lothian	Anne Pravs	Michelle Tilves
Jean Hall	Jacqueline Loughridge	Anna Beth Prescott	Maryjane Timpano
Melissa Hall	Marjorie Lovi	Michelle Priestler	Karen Toale
Bruce Harlan	Adrienne Ludwig	Greg Puskas	Jean Tom
Michelle Hartsuiker	Jennifer Luisi	Joanne Rallo	Martha Traina
Jacqueline Helmus	Elaine Macones	Helen Ray	Danielle Tromba
Lisa Henricksen	Anthony Madsen	Tiffany Reilly	Jennifer Toupet
Vicki Hogan	Debra Mandel	Sharon Reimers	Jennifer Tucker
Jerome Hollander	Ronald Mandracchia	Michele Reingold	*Rachel Turney
W. David Holwick	Ellen Marconi	Barbara Restaino	Barbara Valentine
Thomas Horincewich	Cynthia Marotta	Kathy Reynolds	Joy Vanderhoof
Caitlin Hoskins	Camille Martin	Deborah Ribakusky	Kevin Verbeke
Gail Howell	Catherine Martin	Carol Robbins	Linda Verge
Patrice Ianco	Joseph Martin	Daniel Rose	Ella May Wall
Daniel Isenberg	Ann Martini	Barbara Rosen	Priscilla Wartman
Jayne Johnson	Denise Masterson	Martin Rosenberg	Daria Washco-Dingman
Paul Kalleberg	Jeanne Maurella	Michelle Rosenberg	Nicole Watson
Tina Karnitsky	Albert Mazza	Marie Roy	Maureen Wayman
Ann Kays	Matthew McCarthy	Wendy Ruocco	Elizabeth Webber
Terrence Kelley	Jeff McDonald	Margaret Russell	Leslie Wetzel
Karen Kelly	Robert McEntee	Laurence Saideman	Christopher Wheeler
Albert Kessel	Suzanne McEvoy	Heidi SanFilippo	Meagan Whitesides
Saadia Khan	Deborah McMullin	Ashley Sansing	Dushani Wickramsinghe
Ronald Kiesche	Christine Mederos	Linda Savino	Michael Williams
Edward Kirchgessner	Anand Mhaskar	Dawn Scaraggi	Sister Juanita Williams
Mischa Kirsch	Rosellen Michelson	Robert Scheuerman	Megan Yozsa
Darlene Klus	Kathryn Miller	Suzanne Schisler	Heather Yukes
Jonathan Kobza	Lauren Miller	Susan Schmeh	Cynthia Zimmer
Joyce Koch	Elizabeth Miranda	Kelly Scholz	Robert Zimmerman
Christine Konyak	Mary Mitchell	Jacqueline Scillia	
Ashley Kowzun	Rose Morrisroe	Joseph Sclafani	

\*Pending renewal of substitute certification.

August 9, 2010

**RESOLUTION NO. 051-11**

**Subject: Reappointment – Substitute Nurses**

RESOLVED, that in accordance with the Superintendent's recommendation, the personnel listed below be reappointed as Substitute Nurses for the 2010/2011 school year:

Rosemary Bowers	Suzanne Gibson	Lisa Mohr	Noreen Vetter
Uta Burke	Constance Gleichmann	Laureen Nicholson	Jennifer Yarznbowicz
Jennifer Chirido	Jennifer Luisi	Janet Reed	
Joyce Ferraro	Deborah Metsky	Tammy Roselle	

**RESOLUTION NO. 052-11**

**Subject: Reappointment – Substitute Secretaries**

RESOLVED, that in accordance with the Superintendent's recommendation, the personnel listed below be reappointed as Substitute Secretaries for the 2010/2011 school year:

Karen Alecci	Michael D'Amico	Alison Keating	Joan Prach
Elena Maria Baccollo	Mary Susan D'Amore	Deborah Kennedy	Heather Reilly
Leokadia Biczak	Dawn Doland	Susan LaManna	Sandra Remshifski
Erin Busby	Lauren Dubek	Rosellen Michelson	Phoebe Salerno
Maria Cacopardo	Margaret Feeney	Jane Naughton	Suzanne Schisler
Martha Callahan	Judith Greenberg	Jamie Osbun	Debra Spiegel
Joan Christie	Donna Hon	Laurie Owitz	Tracy Tironi
Erin Cook	Marlene Ilardi	Deirdre Palmisano	Leslie Wetzel
Joyce Cormey	Susan Ireland	Cynthia Perez	Beth Zink
Emilia Criscuolo	Ann Kays	Lisa Perez	

**RESOLUTION NO. 053-11**

**Subject: Reappointment – Homebound Tutors**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the personnel listed below for reappointment as Homebound Tutors for the 2010/2011 school year. These Homebound tutors are appropriately certified and have been fingerprinted.

Mary Benson	Nathan Fine	Terry Lehman	Carolyn Ruban
Nancy Blakely	Constance Fox	Valerie Levine	Marlene Rudder
Shirley Carpentier	Joyce Friend	Emily Mantell-Vidal	Edward Schey
Lynne Cohen	Dorothy Halloran	Delbert Mauery	Susan Simon
Pamela Collins	Lillian Harbeson	Francine Nardone	Donna Thomas
Judith Decker	Henry Heberling	Caroline Nickel	Joanne Tosti-Umana
Susan Dick	Angela Isola	Sandra Paterson	Ellen Tyrolere
Audrey Elovitz	Judith Krasilovsky	Patricia Pecha	Barbara Wasek
Mary Engert	Kathy Lambert	Russell Rieger	Josephine Washburn
Barbara Fine	Marian Langer	John Roulhac	Roberta Wolfe

August 9, 2010

**RESOLUTION NO. 054-11**

**Subject: Appointment – Professional Staff - RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Philip Campbell* be appointed as a Spanish Teacher for Roxbury High School effective September 1, 2010 for the 2010/2011 school year. Mr. Campbell is replacing Ms. Maritza Quiles.

Degree: BA, Texas A&M University, 2004  
Certification: Teacher of Spanish (Pending)  
Experience: 2009-2010: Teacher of Spanish, Franklin Independent School District, Franklin, TX  
2007-2009: Teacher of Spanish, Newark High School, Newark, DE  
2005-2007: Teacher of Spanish, Bryan Independent School District, Bryan, TX  
Salary: Step 6 of the 2010/2011 BA Guide, \$48,227

This appointment, where necessary, is dependent upon successful completion of a background search as required by State law.

**RESOLUTION NO. 055-11**

**Subject: Appointment – Professional Staff - RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. David Hughes* be appointed as a Special Education Teacher for Roxbury High School effective September 1, 2010 for the 2010/2011 school year. This is a new position.

Degree: MA, University of Phoenix Online, 2007  
BA, John Jay College of Criminal Justice, 2001  
Certification: Teacher of the Handicapped  
Elementary School Teacher in Grades K-5 (CEAS)  
Experience: 2007-2010: Special Education Teacher, University of Behavioral Healthcare, Piscataway, NJ  
2006-2007: Mental Health Specialist, University of Behavior Healthcare, Piscataway, NJ  
Salary: Step 6 of the 2010/2011 MA Guide, \$52,887

A background search as required by State law has been successfully completed.

August 9, 2010

**RESOLUTION NO. 056-11**

**Subject: Appointment – Professional Staff - RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Susan Redwood* be appointed as an 11 month LDTTC (Learning Disabilities Teacher Consultant) for Roxbury High School effective August 10, 2010 for the 2010/2011 school year. Ms. Redwood is replacing Ms. Joan Beshar who retired.

Degree:	MA, Montclair State University, 2000 BA, Montclair State University, 1991
Certification:	Learning Disabilities Teacher Consultant Teacher of the Handicapped Elementary School Teacher
Experience:	2006-2010: LDTTC, Livingston Public Schools, Livingston, NJ 2002-2006: LDTTC, Teaneck Public Schools, Teaneck, NJ 1999-2002: LDTTC, Belleville Public Schools, Belleville, NJ 1996-1999: Special Education Teacher, Belleville Public Schools, Belleville, NJ
Salary:	Step 16 of the 2010/2011 (11 mo) MA+15 Guide, \$88,678 (prorated)

A background check as required by State law has been completed.

**RESOLUTION NO. 057-11**

**Subject: Appointment – Buildings and Grounds Staff - RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Francis Pratt* be appointed to the position of Custodian at Roxbury High School effective August 30, 2010 for the 2010/2011 school year. Mr. Pratt is replacing Mr. Victor Betancur.

Salary: Step 0, 3<sup>rd</sup> Shift - \$38,855 pro-rated

A background search as required by State law has been successfully completed.

**RESOLUTION NO. 058-11**

**Subject: Appointment – Buildings and Grounds Staff - RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Michael Izzo* be appointed as a substitute Custodian at Roxbury High School effective August 10, 2010 for the 2010/2011 school year.

Salary: \$12.00/Hour on as as-needed basis

A background search as required by State law has been successfully completed.

August 9, 2010

**RESOLUTION NO. 059-11**

**Subject: Appointment – Community School Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be appointed for the 2010/2011 Kindergarten Wrap-Around program. Salary paid out of collected tuitions.

**Kindergarten Wrap-Around Teachers**

\$25.00/Hour – 4 Hours/Day

Jennifer Bisignani  
Janine Suggs

Josephine Granata  
Jennifer Toupet

**Kindergarten Wrap-Around Aides**

\$12.00/Hour – 4 Hours/Day

Rebecca Dietz  
Ashley Sansing

Toni Gelok  
Gloria Silva

These appointments, where necessary, are dependent upon successful completion of a background search as required by State law.

**RESOLUTION NO. 060-11**

**Subject: Appointment – Extracurricular Advisor – RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as an Extracurricular Advisor at Roxbury High School for the 2010/2011 school year.

Name	Position	Step	Salary
Hartsuiker, Richard	Band Front	3	\$3,670

**RESOLUTION NO. 061-11**

**Subject: Appointment – Coaches – RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as Coaches at Roxbury High School for the 2010/2011 school year at the salary indicated.

Name	Position	Step	Salary
<b><i>Volleyball</i></b>			
Campbell, Philip	Assistant Coach	3	\$5,147
<b><i>Field Hockey</i></b>			
Miller, Dominick	Assistant Coach	3	\$5,147

**RESOLUTION NO. 062-11**

**Subject: Approval of Graduate Study Incentive Increment – Professional Staff - RHS**

RESOLVED, that in accordance with the Superintendent’s recommendation, the personnel listed below at Roxbury High School be granted salary increments as indicated effective September 1, 2010 for the 2010/2011 school year.

<b>Graduate Study Incentive Policy as of August 1, 2010</b>				
<b>Name</b>	<b>Loc</b>	<b>Old Training Level</b>	<b>New Training Level</b>	<b>Salary</b>
Corbo, Susan	RHS	Step 18, MA+15	Step 18, MA+30	\$92,337 <sup>#</sup>
DeBarros, Joel	RHS	Step 7, MA	Step 7, MA+15	56,217
Deeb, Jon	RHS	Step 14, MA	Step 14, MA+15	71,697
Donegan, Jennifer	RHS	Step 10, MA+15	Step 10, MA+30	61,547
Donnelly, Stephen	RHS	Step 18, MA+15	Step 18, MA+30	92,337
Drew, Kathleen	RHS	Step 2-3, MA+15	Step 2-3, MA+30	56,067
Fagan, Margaret	RHS	Step 16, MA	Step 16, MA+15	80,617
Goldberg, Nancy	RHS	Step 9, BA+15	Step 9, MA	55,928
Hartsuiker, Richard	RHS	Step 11, BA	Step 11, BA+15	56,972
Hayden IV, Lee	RHS	Step 4-5, BA+15	Step 4-5, MA	51,907
McCracken, Jennifer	RHS	Step 11, MA	Step 11, MA+15	61,632
McLoughlin, Lise	RHS	Step 15, MA	Step 15, MA+15	75,938
Nichols, Todd	RHS	Step 18, BA+15	Step 18, BA+30	87,937
Richman, Julie	RHS	Step 6, BA+15	Step 6, BA+30	51,722
SanEmeterio, Stefanie	RHS	Step 7, MA	Step 7, MA+15	56,217
<sup>#</sup> Excludes Lead Teacher Stipend				

**RESOLUTION NO. 063-11**

**Subject: Approval of Saturday HSPA Instructors – RHS**

RESOLVED, that in accordance with the Superintendent’s recommendation, the individuals listed below be approved as Saturday HSPA Instructors at Roxbury High School for the 2010/2011 school year.

Lise McLoughlin	\$75/Hour, 12 hours
Jenn McCracken	\$75/Hour, 12 hours
Tina Rokuson	\$35/Hour, 9 hours
Judy Isler	\$35/Hour, 9 hours
Lee Hayden	\$35/Hour, 9 hours

**RESOLUTION NO. 064-11**

**Subject: Approval of Co-Facilitator – Assessment Revisions – RHS**

RESOLVED, that in accordance with the Superintendent’s recommendation, the following staff member at Roxbury High School be appointed to serve as a Co-Facilitator to conduct assessment revisions in August 2010 at the contract rate of \$46 per hour for a maximum of ten (10) hours per person. Payment will be made from Federal Title IIA funds.

<b>Name</b>	<b>Course</b>
Dirk Kelly	US II

August 9, 2010

**RESOLUTION NO. 065-11**

**Subject: Approval of Co-Facilitator – Observation/Evaluation Revisions - RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, the following staff member be appointed to serve as a Co-Facilitator for the Observation/Evaluation Revisions retroactive to July 30, 2010. Payment will be made at a per diem rate through Title IIA NCLB grant funds.

<b>Name</b>	<b>Location</b>	<b>Half Day Per Diem Amount</b>
Lorusso, Cosmo	RHS	\$226.22

**RESOLUTION NO. 066-11**

**Subject: Increase in Hours – Food Service Staff – RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Kathryn Hardin*, Cook/Manager at Roxbury High School, has her hours increased as follows effective September 1, 2010 for the 2010/2011 school year:

FROM: 5.00 Hours/Day  
TO: 6.00 Hours/Day

Salary: \$21.25/Hour

**RESOLUTION NO. 067-11**

**Subject: Approval of Salaries for Athletic Event Workers – RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, the salaries for the Athletic Event Workers as listed below be approved for the 2010/2011 school year. These rates reflect no increase from the 2009/2010 school year.

<b>Event</b>	<b>Salary per Event</b>
Ticket Seller/Taker	\$52
Ticket Clerk	58
Site Manager	75
Crowd Control	55
Announcer	60
Scoreboard - varsity	40
Scoreboard – sub-varsity	35
Scorebook – varsity	40
Scorebook – sub-varsity	35
Parking	52
Varsity Official	NJAC Fees

**RESOLUTION NO. 068-11**

**Subject: Withholding of Salary Increment**

RESOLVED, that in accordance with the Superintendent's recommendation, the 2010/2011 employment and adjustment salary increments of Employee ID Number 4705 shall be withheld in accordance with the provisions of N.J.S.A. 18A:29-14 and shall not be reinstated in subsequent years except by further action of the Board.

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**RESOLUTION NO. 069-11**

**Subject: Increase in Time/Salary Adjustment – Professional Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, the following staff be appointed to work as Guidance Counselors effective August 10, 2010 through August 31, 2010 at the following per diem rate.

<b>Name</b>	<b>Per Diem Salary</b>
Evelyn Torres-Davis	Step 4-5, MA Guide = \$259.54
Caroline Manguiat	Step 2-3, MA Guide = \$257.04

**RESOLUTION NO. 070-11**

**Subject: Emergent Hiring - RHS**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approve submission to the County Superintendent, application(s) of the below listed employee(s) for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.

The personnel listed below were approved for employment at the Board meeting of August 9, 2010.

<u>Name</u>	<u>Resolution #</u>
Phillip Campbell	054-11
Jennifer Bisignani	059-11
Josephine Granata	059-11
Jennifer Toupet	059-11
Ashley Sansing	059-11

**RESOLUTION NO. 071-11**

**Subject: Reappointment – Support Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Susan LaManna* be reappointed to the position of Cafeteria Aide at the Lincoln/Roosevelt School effective September 1, 2010 for the 2010/2011 school year.

Salary: Step 6 of the 2010/2011 Paraprofessional Guide - \$16.24/Hour – 2.5 Hours/Day not to exceed 7 Hours/Day

**RESOLUTION NO. 072-11**

**Subject: Extension of Child Rearing Leave of Absence – Professional Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Andrea Lombardo-Capra*, Fifth Grade Teacher at the Lincoln/Roosevelt School and currently on an unpaid child rearing leave of absence, be granted an extension of her unpaid leave of absence effective September 1, 2010 through December 31, 2010.

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**RESOLUTION NO. 073-11**

**Subject: Leave of Absence – Professional Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Lauren Mason*, First Grade Teacher at the Franklin School, be granted a disability/child care leave of absence effective September 1, 2010 using available sick days until released by her physician and, thereafter, an unpaid leave of absence through January 31, 2011.

**RESOLUTION NO. 074-11**

**Subject: Transfer – Buildings and Grounds Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Lucas Mendez* be transferred as follows effective August 23, 2010 for the 2010/2011 school year. Mr. Mendez is replacing Mr. Antonio Fratangelo who retired.

FROM: P/T Weekend Custodian – Roxbury High School  
TO: Custodian – Kennedy School – 2<sup>nd</sup> Shift

Salary: Step 0, 2<sup>nd</sup> Shift - \$38,405 pro-rated

**RESOLUTION NO. 075-11**

**Subject: Transfer – Buildings and Grounds Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Stefanie Szurko* be transferred as follows effective August 30, 2010 for the 2010/2011 school year. Ms. Szurko is replacing Ms. Karyn Lee.

FROM: Custodian – Eisenhower Middle School – 1<sup>st</sup> Shift  
TO: Custodian – Franklin School – 2<sup>nd</sup> Shift

Salary: Step 10, 2<sup>nd</sup> Shift - \$58,570 (includes \$375 Boiler's License)

**RESOLUTION NO. 076-11**

**Subject: Transfer – Buildings and Grounds Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Ronald Parzero* be transferred as follows effective August 30, 2010 for the 2010/2011 school year. Mr. Parzero is replacing Ms. Stefanie Szurko who was transferred to another position.

FROM: Custodian/Truck Driver – Roxbury High School – 1<sup>st</sup> Shift  
TO: Custodian – Eisenhower Middle School – 1<sup>st</sup> Shift

Salary: Step 10, 1<sup>st</sup> Shift - \$57,795

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**RESOLUTION NO. 077-11**

**Subject: Transfer – Food Service Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Joanne Corrente* be transferred as follows effective September 1, 2010 for the 2010/2011 school year:

FROM: Cafeteria Worker – Roxbury High School  
TO: Cafeteria Worker – Lincoln/Roosevelt School  
  
Salary: 3.5 Hours/Day - \$11.97/Hour

**RESOLUTION NO. 078-11**

**Subject: Appointment – Professional Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. AnnaBeth Prescott* be appointed as a Special Education Teacher for the Nixon School effective September 1, 2010 for the 2010/2011 school year. This is a new position. To be paid through ARRA funds.

Degree: BA, Kean University, 1995  
Certification: Teacher of the Handicapped  
Experience: 2006-2007: Special Education Teacher, Mendham Township School District, Brookside, NJ  
2005-2006: Special Education Teacher, Mount Olive Board of Education, Budd Lake, NJ  
1998-2005: Special Education Teacher, Calais School, Whippany, NJ  
  
Salary: Step 11 of the 2010/2011 BA Guide, \$54,642

This appointment, where necessary, is dependent upon successful completion of a background search as required by State law.

**RESOLUTION NO. 079-11**

**Subject: Appointment – Professional Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Caryn Trautz* be appointed as a Special Education Teacher for the Eisenhower Middle School effective September 1, 2010 for the 2010/2011 school year. Ms. Trautz is replacing Ms. Karen Toale who retired.

Degree: BS, William Paterson College, 1986  
Certification: Teacher of Students with Disabilities (CEAS)  
Elementary School Teacher in Grades K-5 (CEAS)  
Elementary School w/Subject Matter Specialization: Language Arts/Literacy Specialization Grades 5-8  
Elementary School Teacher w/Mathematics Specialization: Grades 5-8  
  
Salary: Step 1 of the 2010/2011 BA+30 Guide, \$49,742

This appointment, where necessary, is dependent upon successful completion of a background search as required by State law.

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**RESOLUTION NO. 080-11**

**Subject: Appointment – Professional Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Meredith Maffeo-Spitzer* be appointed as a Special Education Teacher for the Jefferson School effective September 1, 2010 for the 2010/2011 school year. Ms. Maffeo-Spitzer is replacing Ms. Sharon Reimers who retired.

Degree: BA, Douglass College, 1994  
Certification: Teacher of the Handicapped  
Elementary School Teacher  
Experience: 2007-2010: Teacher, The Nursery School at St. Dunstan's,  
Succasunna, NJ  
1997-2000: Teacher, Marie V. Duffy Elementary School, Wharton,  
NJ  
Salary: Step 7 of the 2010/2011 BA Guide, \$49,227

This appointment, where necessary, is dependent upon successful completion of a background search as required by State law.

**RESOLUTION NO. 081-11**

**Subject: Appointment – Professional Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Kristin O'Brien* be appointed as a Fourth Grade Teacher for the Jefferson School effective September 1, 2010 for the 2010/2011 school year. Ms. O'Brien is replacing Ms. Jane Naughton who retired.

Degree: BA, Monmouth University, 2009  
Certification: Elementary School Teacher in Grades K-5 (CEAS)  
Salary: Step 1 of the 2010/2011 BA Guide, \$46,247

A background check as required by State law has been successfully completed.

**RESOLUTION NO. 082-11**

**Subject: Appointment – Professional Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Michelle Clebak* be appointed to the position of Fourth Grade Teacher at the Jefferson School effective September 1, 2010 for the 2010/2011 school year. Ms. Clebak is replacing Ms. Cheryl Hagan who retired.

Degree: BA, Purdue University, 2009  
Certification: Elementary Teacher (CEAS)  
Experience: 2009-2010: Elementary Teacher, Kennedy School, Succasunna,  
NJ  
Salary: Step 2-3 of the 2010/2011 BA Guide, \$46,747

A background check, as required by State law, has been completed.

August 9, 2010

**RESOLUTION NO. 083-11**

**Subject: Appointment – Support Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Michelle Stone* be appointed to the position of Cafeteria Aide at the Lincoln effective September 1, 2010 for the 2010/2011 school year. Ms. Stone is replacing Ms. Mariann Kornmann who resigned.

Salary: Step 0 of the 2010/2011 Paraprofessional Guide, \$12.50/Hour – 2.5 Hours/Day not to exceed 7 Hours/Day

A background search as required by State law has been successfully completed.

**RESOLUTION NO. 084-11**

**Subject: Approval of Graduate Study Incentive Increment – Professional Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, the personnel listed below be granted salary increments as indicated effective September 1, 2010 for the 2010/2011 school year.

<b>Graduate Study Incentive Policy as of August 1, 2010</b>				
<b>Name</b>	<b>Loc</b>	<b>Old Training Level</b>	<b>New Training Level</b>	<b>Salary</b>
Allen, Erin	EMS	Step 7, BA+15	Step 7, BA+30	\$52,826
Damelio, Kellie	EMS	Step 4-5, BA+30	Step 4-5, MA+30	56,567
Farina, Kimberly	EMS	Step 4-5, BA	Step 4-5, BA+15	49,577
Gangemi, Joe	EMS	Step 16, MA	Step 16, MA+30	82,617
Harrison, Jessica	EMS	Step 6, BA	Step 6, MA	52,887
Iacobino, Kristin	EMS	Step 4-5, BA+15	Step 4-5, MA	51,907
Loeb, Jessica	EMS	Step 6, MA+15	Step 6, MA+30	57,547
Maiello, Erin	EMS	Step 16, BA+30	Step 16, MA	78,816
Meola, Louis	EMS	Step 7, BA+15	Step 7, BA+30	52,826
Pessolano, Marie	EMS	Step 10, MA	Step 10, MA+15	59,217
Pivko, Jessica	EMS	Step 8, BA+15	Step 8, MA+15	57,217
Provence, Cheryl	EMS	Step 6, BA+15	Step 6, BA+30	51,722
Torres-Davis, Evelyn	EMS	Step 4-5, MA	Step 4-5, MA+15	54,237
Cropley, Dale	FRA	Step 18, MA+15 (11-Mos)	Step 18, MA+30 (11-Mos)	101,571 <sup>#</sup>
Hellyer, Robin	FRA	Step 8, BA	Step 8, BA+15	52,557
Schultz, Sharli	FRA	Step 12, BA+15	Step 12, BA+30	62,016
Thompson, Jennifer	FRA	Step 7, BA+30	Step 7, MA+15	56,217
Urban, Marybeth	FRA	Step 9, BA	Step 9, BA+15	53,557
Eberding, Janice	JEF	Step 16, BA+30	Step 16, MA+30	82,617
Byrne, Kathleen	KEN	Step 18, BA 60%	Step 18, BA+30	87,937
Grant, Andrea	KEN	Step 11, MA	Step 11, MA+15	61,632
Witt, Danielle	KEN	Step 10, MA	Step 10, MA+15	59,217
Buchanan, Stacey	L/R	Step 9, MA+15	Step 9, MA+30	60,547
Capra, Andrea	L/R	Step 12, MA	Step 12, MA+15	64,667
Capra, Robert	L/R	Step 9, BA+15	Step 9, BA+30	55,027
Ferrentino, Margaret	L/R	Step 8, BA+30	Step 8, MA+15	57,217
Smith, Shawn P.	L/R	Step 7, BA+30	Step 7, MA	53,887
Freund, Kelly	NIX	Step 10, MA+15	Step 10, MA+30	61,547
Graba, Kristina	NIX	Step 7, BA+15	Step 7, MA	53,887

<sup>#</sup> Excludes Nurse Coordinator Stipend

August 9, 2010

**RESOLUTION NO. 085-11**

**Subject: Approval of Co-Facilitators – Observation/Evaluation Revisions**

RESOLVED, that in accordance with the Superintendent's recommendation, the following staff members be appointed to serve as Co-Facilitators for the Observation/Evaluation Revisions retroactive to July 30, 2010. Payment will be made at a per diem rate through Title IIA NCLB grant funds.

<b>Name</b>	<b>Location</b>	<b>Half Day Per Diem Amount</b>
Saul, Joanne	L/R	206.54
Manuppelli, Lisa	EMS	211.01
Jose, Joyce	Nixon	167.50

**RESOLUTION NO. 086-11**

**Subject: Approval to Write Curriculum**

RESOLVED, that in accordance with the Superintendent's recommendation, the following staff members be appointed to write curriculum for English/Language Arts for grades K-4 in August 2010 at the contract rate of \$46 per hour for a maximum of six (6) hours per person.

<b>Name</b>	<b>School</b>
Michele DiBiase	Jefferson
Donna Norman	Franklin
Dolores Hayowyk	Jefferson
Heather Lettieri	Kennedy
Theresa McNemar	Franklin

**RESOLUTION NO. 087-11**

**Subject: Increase in Hours – Food Service Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Kathleen Dixon*, Cook/Manager at the Lincoln/Roosevelt School, has her hours increased as follows effective September 1, 2010 for the 2010/2011 school year:

FROM: 6.5 Hours/Day  
TO: 7.0 Hours/Day  
  
Salary: \$24.66/Hour

**RESOLUTION NO. 088-11**

**Subject: Emergent Hiring**

RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approve submission to the County Superintendent, application(s) of the below listed employee(s) for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq.

The personnel listed below were approved for employment at the Board meeting of August 9, 2010.

<u>Name</u>	<u>Resolution #</u>
AnnaBeth Prescott	078-11
Caryn Trautz	079-11
Meredith Maffeo-Spitzer	080-11