

**MINUTES OF THE WORKSHOP MEETING OF THE ROXBURY TOWNSHIP BOARD OF EDUCATION
HELD ON MONDAY, OCTOBER 4, 2010
Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876**

MEETING CALLED TO ORDER

The meeting was called to order at 6:30 p.m. in the Auditorium at Lincoln/Roosevelt School, President Moschella presiding.

PUBLIC SESSION

Mrs. Miller announced that this Workshop Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Roxbury Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	http://www.roxbury.org/boe/minutes/meetings.html

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

ROLL CALL

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta (arrived at 6:39 p.m.), Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller, Mr. Chris Rogers, Ms. Carol Scheneck (arrived at 6:36 p.m.), Mr. Greg Somjen, Mr. John Moschella

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Gregory McGann, Mr. Paul Stabile

OTHERS PRESENT: Mr. Andy Brown, SSEC&Z, LLC.

EXECUTIVE SESSION

Whereas Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mrs. D'Abbraccio and seconded by Mrs. D'Agostino that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session to discuss personnel, student matters, outsourcing, negotiations, and matters covered by attorney client

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privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

- Recess
- Reconvene - The meeting was reconvened in Executive Session at 6:31 p.m. in the Media Center at Lincoln/Roosevelt School.

It was motioned by Mrs. D'Abbraccio and seconded by Mrs. Marchesi to return to Public Session at this time, 6:58 p.m.

PUBLIC SESSION

- Recess
- Reconvene - The meeting was reconvened in Public Session at 7:30 p.m. in the Auditorium at Lincoln/Roosevelt School.

PLEDGE OF ALLEGIANCE

Members of the Board, the Administration, and the Public participated in the salute to the flag.

ROLL CALL

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller, Mr. Chris Rogers, Ms. Carol Scheneck, Mr. Greg Somjen, Mr. John Moschella

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Gregory McGann, Mr. Paul Stabile

OTHERS PRESENT: Mr. Andy Brown, SSEC&Z, LLC.

CORRESPONDENCE

None

PRESENTATIONS

1. Mrs. Serafin presented the Board with a plaque for the 20th Anniversary Kick-Off Classic Soccer Tournament.

STUDENT COUNCIL REPRESENTATIVE'S COMMENTS

Ms. Kelsey Bailey commented on the following:

- Spirit Week
- The Senior Class won the Hallway Decorating Contest
- HSPA Testing
- Academic Award Ceremony this Thursday

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BOARD PRESIDENT'S COMMENTS

The Board President commented on the following:

- A letter he received from a high school student who received her Gold Star Award from the Girl Scouts and mentioned what she did to receive this award.
- Custodial Outsourcing – Gave a summation on the process and looking into this possibility.
- Discussed various agenda items.
- The Board Retreat is Thursday, October 7, 2010.
- Starting at the October 18, 2010 meeting, will not be distributing policies at the meetings; they can be viewed on-line.

SUPERINTENDENT'S REPORT

The Superintendent commented on the following:

- District Website
- School Choice Bill – will submit application, which will be on the October 18, 2010 agenda.

BUSINESS ADMINISTRATOR'S REPORT

The Business Administrator commented on the following:

- Information regarding the NJSBA Workshop

REQUEST FOR INFORMATION

- Cost to the District on recent court cases.
- Morris County Vocational School tuition increase from 2009/2010 to 2010/2011 is 2%.

PUBLIC COMMENTS – Action Items

The following individuals expressed concerns regarding Custodial Outsourcing: Mr. Joseph Pinto, Sr., Mr. Joseph Pinto, Ms. Janet Tomaszewski, Ms. Melissa Mainiero, Mr. Joe Perfetti, and Ms. Megan Graham.

ACTION ITEMS

Finance

Mrs. Miller motioned, and Mrs. D'Agostino seconded the motion to amend Resolution 190-11 to include the statement, "The Board is specifically not awarding the contract management and consulting services portion of their proposal"

The motion failed by roll call vote.

Mrs. Brooks: Yes; Mrs. Castriotta: No; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: No; Mrs. Marchesi: No; Mrs. Miller: Yes; Mr. Rogers: No; Ms. Scheneck: Yes; Mr. Somjen: No; Mr. Moschella: No.

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Ms. Scheneck motioned, and Mrs. D'Abbraccio seconded the motion that Finance Resolutions 188-11 through 190-11 be accepted as presented.

The motion was approved by roll call vote.

Mrs. Brooks: *Yes to all;* **Mrs. Castriotta:** *Yes to 188-11; 189-11 and No to 190-11;* **Mrs. D'Abbraccio:** *Yes to all;* **Mrs. D'Agostino:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to 189-11, No to 190-11, and Abstain to 188-11;* **Ms. Scheneck:** *Yes to all;* **Mr. Somjen:** *Yes to all;* **Mr. Moschella:** *Yes to all.*

RESOLUTION NO. 188-11

Approval of Tuition Contract – Morris County Vocational School District

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the tuition contract with the Morris County Vocational School District as listed below for the 2010/2011 school year.

	<u>Regular Education</u>	<u>Special Education</u>
Full-time Students	\$8,937	\$9,641
Part-time Students	\$4,470	\$4,820

RESOLUTION NO. 189-11

Approval of Application for Individuals with Disabilities Act (IDEA)

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the application for Individuals with Disabilities Act (IDEA) Consolidated Grant in the amount of \$957,213 for the project period 09/01/2010 through 08/31/2011.

RESOLUTION NO. 190-11

Approval of Request for Proposal for Custodial Bid or Solicitation and Contract Management Consulting Services

An advertisement for Request for Proposal was advertised in accordance with the provisions of the Public Contracts Law N.J.S.A. 18A:18A-21. Bids were received and opened and read publicly at the appointed date and time by the Assistant School Business Administrator on Friday, October 1, 2010 at 9:00 a.m. at the Board of Education Office, 42 North Hillside Avenue, Succasunna, New Jersey.

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education awards the Request for Proposal for Custodial Bid or Solicitation and Contract Management Consulting Services to the sole bidder, Edvocate School Support Solutions, 756 Opatut Court, Toms River, New Jersey 08735 in the amount of \$9,775.00 for Part A – Managing the RFP Process.

AND FURTHERMORE, all consultant services shall be done in strict accordance with the New Jersey Department of Community Affairs regulations governing the competitive contracting process pursuant to N.J.A.C. 5:34.4 et seq."

The Request for Proposal award is being made in accordance with the terms of the Public Contracts Law. The bid is available for review at the Board Office during regular business hours.

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Education

Mrs. Miller motioned, and **Mrs. D’Abbraccio** seconded the motion that Education Resolutions 191-11 and 192-11 be accepted as presented.

The motion was approved by roll call vote.

Mrs. Brooks: *Yes to all;* **Mrs. Castriotta:** *Yes to all;* **Mrs. D’Abbraccio:** *Yes to all;* **Mrs. D’Agostino:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to all;* **Ms. Scheneck:** *Yes to all;* **Mr. Somjen:** *Yes to all;* **Mr. Moschella:** *Yes to all.*

RESOLUTION NO. 191-11

Approval of Out-of-District Placements/Services – 2010/2011

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the 2010/2011 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
ECLC009	Developmental Center for Children & Families	\$31,200.00	09/01/10 to 08/30/11
MET004	Matheny Medical and Educational Center	\$1,020.00	09/27/10 to 09/27/11

RESOLUTION NO. 192-11

Approval of Independent Study Project – RHS

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education accepts the Independent Study Projects at Roxbury High School listed below to be completed in the 2010/2011 school year.

Student	Research Focus	Credits
203205	Music Theory/Sound Recording/Performance	5
105155	Manual Patternmaking/Fashion Institute of Technology	5

Personnel

Mrs. D’Agostino motioned, and **Mrs. Miller** seconded the motion that Personnel Resolutions 193-11 through 197-11 be accepted as presented.

Ms. Scheneck stated that she asked counsel if she could vote on Resolution 195-11, and both Mr. Edelstein and Mr. Brown indicated, “yes” because there is no conflict.

The motion was approved by roll call vote.

Mrs. Brooks: *Yes to 193-11, 194-11, 196-11, 197-11, and No to 195-11;* **Mrs. Castriotta:** *Yes to 193-11, and No to 194-11, 195-11, 196-11, 197-11;* **Mrs. D’Abbraccio:** *Yes to all;* **Mrs. D’Agostino:** *Yes to 193-11, 194-11, 196-11, 197-11, and No to 195-11;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to 193-11, and No to 194-11, 195-11, 196-11, 197-11;* **Ms. Scheneck:** *Yes to all;* **Mr. Somgen:** *Yes to all;* **Mr. Moschella:** *Yes to all.*

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RESOLUTION NO. 193-11
Leave of Absence – Administrative Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Deborah Burleigh*, Director of Community School, be granted a leave of absence for medical reasons using available sick days effective October 8, 2010 through October 25, 2010, or until released by her physician.

RESOLUTION NO. 194-11
Increase in Hours – Support Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Dawn Doland* has her hours increased as follows effective October 8, 2010 through October 25, 2010 or until *Ms. Deborah Burleigh* is released from her medical leave.

FROM: Program Assistant – Community School – 24 Hours/Week
TO: Program Assistant – Community School – 37.5 Hours/Week

Salary: \$20.25/Hour (not to exceed 40 Hours/Week)

RESOLUTION NO. 195-11
Appointment – Lead Teacher – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following staff be appointed as a Lead Teacher at Roxbury High School for the 2010/2011 school year.

Name	Subject	Stipend
William O'Brien	Science	\$2,024

RESOLUTION NO. 196-11
Appointment – Athletic Event Worker

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be approved for employment as an Athletic Event Worker for the 2010/2011 school year.

Sue Crater

RESOLUTION NO. 197-11
Approval of Specialized Athletic Trainer, Consultant, Advisor – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves *Mr. Stewart Smith* as a Specialized Athletic Trainer, Consultant, Advisor for the Roxbury High School Girls' Soccer Team for the 2010/2011 school year. Mr. Smith will be paid \$2,500 from the RHS Girls' Soccer Booster Club.

MINUTES

1. Minutes of the Regular Meeting and Executive Session of September 27, 2010.

Mrs. Miller motioned, and Mrs. Brooks seconded the motion that the Minutes of the Regular Meeting and Executive Session of September 27, 2010 be accepted as amended.

Page 6 of 10: the Personnel vote count statement shall state, "The motion was approved by roll call vote with the exception of Resolution 182-11 which did not have the requisite 6 votes at this time".

The motion was approved by roll call vote.

Mrs. Brooks: Yes; **Mrs. Castriotta:** *Yes to the Minutes of the Executive Session and Abstain to the Minutes of the Regular Meeting;* **Mrs. D'Abbraccio:** *Yes, however Abstain to all minutes prior to 10:05 p.m.;* **Mrs. D'Agostino:** Yes; **Mrs. Marchesi:** *Yes, however Abstain to Minutes of the Executive Session and Abstain to the Minutes of the Regular Meeting prior to 10:05 p.m.;* **Mrs. Miller:** Yes; **Mr. Rogers:** No; **Ms. Scheneck:** Yes; **Mr. Somjen:** Abstain; **Mr. Moschella:** Yes.

COMMITTEE REPORTS

1. Facilities
 - Meeting held to discuss various topics
 - Tree Issue going back to committee
 - Turf Field use/issues
 - Edvocate
2. Community Relations
 - Succasunny Day
3. Education
 - Parent Communication
 - Code of Conduct
 - The next meeting is October 18, 2010 at 4:30 p.m.

BYLAW 0164

Mr. Rogers motioned, and Mrs. Brooks seconded the motion to extend the meeting as per policy.

The motion was approved by roll call vote:

Mrs. Brooks: Yes; **Mrs. Castriotta:** Yes; **Mrs. D'Abbraccio:** Yes; **Mrs. D'Agostino:** Yes; **Mrs. Marchesi:** Yes; **Mrs. Miller:** Yes; **Mr. Rogers:** Yes; **Ms. Scheneck:** Yes; **Mr. Somjen:** Yes; **Mr. Moschella:** Yes.

4. Finance Committee
 - Meetings were held on August 24th and September 23rd
 - Transportation Advisory Services
 - Edvocate
 - Pay to Participate
 - Energy Mangement
 - Refunding of Bonds

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BYLAW 0164

Mrs. Castriotta motioned, and Mrs. Brooks seconded the motion to extend the meeting as per policy.

The motion was approved by roll call vote:

Mrs. Brooks: Yes; Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mrs. Marchesi: Yes; Mrs. Miller: Yes; Mr. Rogers: Yes; Ms. Scheneck: Yes; Mr. Somjen: Yes; Mr. Moschella: Yes.

5. Shared Services

- Meeting on Wednesday, October 6, 2010 at 4:30 p.m.
- Meeting with Council Members on Wednesday, October 6, 2010 at 5:00 p.m.

6. Personnel

- The next meeting is October 13, 2010 at 3:00 p.m.

7. Negotiations

- REA meeting on October 14, 2010 at 6:15 p.m.
- Another meeting is tentatively set for October 21, 2010 at 6:15 p.m..

PUBLIC COMMENTS - (There is a three minute time limit, per Board Policy)

- None

ADJOURNMENT

It was motioned by Mrs. D'Abbraccio and seconded by Mrs. Brooks to adjourn the meeting at this time, 10:33 p.m.

Respectfully submitted,

Mr. Paul Stabile
Assistant Board Secretary