

**MINUTES OF THE REGULAR MEETING OF THE ROXBURY TOWNSHIP BOARD OF EDUCATION  
HELD ON MONDAY, NOVEMBER 15, 2010  
Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876**

**MEETING CALLED TO ORDER**

The meeting was called to order at 6:30 p.m. in the Auditorium at Lincoln/Roosevelt School, President Moschella presiding.

**PUBLIC SESSION**

Mrs. Miller announced that this Regular Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Roxbury Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	<a href="http://www.roxbury.org/boe/meetings-minutes.html">http://www.roxbury.org/boe/meetings-minutes.html</a>

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

**ROLL CALL**

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller, Mr. Chris Rogers (arrived at 6:40 p.m.), Ms. Carol Scheneck (arrived at 6:42 p.m.), Mr. John Moschella

MEMBERS ABSENT: Mr. Greg Somjen,

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Greg McGann  
Mr. Paul Stabile

OTHERS PRESENT: Mr. Andy Brown, SSEC LLC.

**EXECUTIVE SESSION**

Whereas Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session,

Now, therefore, it was motioned by Mrs. Brooks and seconded by Mrs. D'Agostino that the Roxbury Township Board of Education does hereby determine that it is necessary to meet in Executive Session to discuss personnel, student matters, outsourcing, labor counsel, negotiations, and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

November 15, 2010

- Recess
- Reconvene - The meeting was reconvened in Executive Session at 6:31 p.m. in the Media Center at Lincoln/Roosevelt School.

It was motioned by Mrs. D'Agostino and seconded by Mrs. Brooks to return to Public Session at this time, 7:44 p.m.

### **PUBLIC SESSION**

- Recess
- Reconvene - The meeting was reconvened in Public Session at 7:47 p.m. in the Auditorium at Lincoln/Roosevelt School.

### **PLEDGE OF ALLEGIANCE**

Members of the Board, the Administration, and the Public participated in the salute to the flag.

### **ROLL CALL**

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mrs. Jennifer Marchesi, Mrs. Patricia Miller, Mr. Chris Rogers, Ms. Carol Scheneck, Mr. John Moschella

MEMBERS ABSENT: Mr. Greg Somjen

ADMINISTRATION PRESENT: Dr. Michael Rossi, Dr. James Heinegg, Dr. Greg McGann  
Mr. Paul Stabile

OTHERS PRESENT: Mr. Andy Brown, SSEC LLC.

### **CORRESPONDENCE**

None

### **PRESENTATIONS**

None

### **STUDENT COUNCIL REPRESENTATIVE'S COMMENTS**

The Student Council Representative, Ms. Kelsey Bailey, commented on the following:

- Fall sports concluded, with the last game on Friday, and marching band competition
- Tomorrow is the last college fair
- Today was the start of the second marking period
- Planning for *Every 15 Minutes* has begun
- Fall State for JSA is next weekend
- Students in All State Choir sang at the Teacher's convention
- Powderpuff game is next Wednesday
- Peer Leaders, Varsity R Club & some fall sports groups are funning a food and toy drive

November 15, 2010

- National Honor Society inductions are on Thursday
- This year is the 100<sup>th</sup> anniversary of the ECHO Yearbook

### **BOARD PRESIDENT'S COMMENTS**

The Board President stated that there will be changes in the agenda.

### **SUPERINTENDENT'S REPORT**

The Superintendent commented on custodial and transportation service report.

### **BUSINESS ADMINISTRATOR'S REPORT**

As stated in his report.

### **REQUEST FOR INFORMATION**

- Maureen Castriotta legal update
- Chris Rogers legal update
- Read that Chris Rogers paid fine regarding the case against Greg Somjen.
- Mr. Rogers thanked a committee for paying his fine; then read a statement.

### **PUBLIC COMMENTS – Action Items**

Mrs. Day commented on Resolution 276-11, Appointment of Before/After School Instruction; and School Board Conference update.

### **ACTION ITEMS**

#### **Finance**

**Ms. Scheneck motioned, and Mrs. D'Abbraccio seconded the motion that Finance Resolutions 255-11 through 258-11 be accepted as presented.**

**The motion was approved by roll call vote.**

**Mrs. Brooks:** Yes to all; **Mrs. Castriotta:** Yes to 255-11, 258-11, however No to purchase orders 11-4752, 11-0734, 11-0733, 11-2106, 11-2108, 11-0742; 11-2190, 11-1519 11-2107, 11-1923, and 11-8127A; only in Resolution 255-11, and No to 256-11, 257-11; **Mrs. D'Abbraccio:** Yes to all, however Abstain to purchase orders 11-1991 and 11-2174 only in Resolution 255-11; **Mrs. D'Agostino:** Yes to all; **Mrs. Marchesi:** Yes to 255-11, 256-11, 258-11, and Abstain to 257-11; **Mrs. Miller:** Yes to all; **Mr. Rogers:** Yes to 258-11, No to 255-11, 256-11, and 257-11, however, Abstain to purchase order 11-8127A only in Resolution 255-11; **Ms. Scheneck:** Yes to 255-11, 256-11, 258-11, however Recuse to purchase orders 11-2096, and 11-2008 only in Resolution 255-11, and Recuse to 257-11; **Mr. Moschella:** Yes to all.

### **RESOLUTION NO. 255-11**

#### **Approval of the Bills Lists**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the monthly bills lists totaling \$1,101,298.23 as presented.

**RESOLUTION NO. 256-11**  
**Approval of Travel Requests**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses</i>
a) John	Scheiner	Snow and Ice Management	4	Rutgers, New Brunswick	December 2, 2010	\$195.00 Registration See Note
b) Joel	DeBarros	64 <sup>th</sup> NSCAA Convention	4 S-2	Baltimore, MD	January 13 & 14, 2010	\$215.00 Registration See Note
c) Gary	Irwin	64 <sup>th</sup> NSCAA Convention	4 S-2	Baltimore, MD	January 13 & 14, 2010	\$215.00 Registration See Note

Notes:  
 See Note: Does not include mileage and sustenance as they are contractual.  
 1-State/federal policy requirements, 2-State curricular requirements, 3-State initiatives, 4-Individual job requirements  
 Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.

**RESOLUTION NO. 257-11**  
**Approval of Negotiations/Labor Relations Counsel**

WHEREAS, this Board of Education requires the services of Labor Counsel on a regular basis, and after consideration of all Requests for Proposal, and

WHEREAS the firm of Adams Stern Gutierrez & Lattiboudere, LLC has experience in the field of school negotiations,

IT IS THERREFORE RESOLVED, that the firm of Adams Stern Gutierrez & Lattiboudere, LLC be hereby appointed Labor Counsel for the Board of Education at a fee of \$150.00/hour.

**RESOLUTION NO. 258-11**  
**Approval of Tuition Contract – Hunterdon County Polytech**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a tuition contract with the Hunterdon County Polytech for the 2010/2011 school year. The cost of this contract is \$6,685.00.

**Education**

**Mrs. Miller motioned, and Mrs. D’Abbraccio seconded the motion that Education Resolutions 259-11 through 261-11 be accepted as presented.**

**The motion was approved by roll call vote.**

**Mrs. Brooks: Yes to all; Mrs. Castriotta: Yes to all; Mrs. D’Abbraccio: Yes to all; Mrs. D’Agostino: Yes to all; Mrs. Marchesi: Yes to all; Mrs. Miller: Yes to all; Mr. Rogers: Yes to all; Ms. Scheneck: Yes to all; Mr. Moschella: Yes to all.**

**RESOLUTION NO. 259-11**

**Approval of Out-of-District Placements/Services – 2010/2011**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the 2010/2011 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
FRA004	Morris School District	\$15,498.00	09/07/10 to 06/20/11

**RESOLUTION NO. 260-11**

**Approval of Overnight Trips – RHS**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, staff and students be approved for participation in the following educational event as per Board policy. Attendance at these events is based upon team and/or individual qualifications.

<b>Event</b>	<b>Location</b>	<b>Dates</b>	<b>Cost</b>
Junior Statesman of America NJ State Convention 0 school days	Parsippany NJ	11/20-21/2010	\$0
Estimated # of students: 20/Substitute Days: 0			
Junior Statesman of America Winter Congress 1 school day	Arlington VA	2/25-27/2011	\$0
Estimated # of students: 20/Substitute Days: 1			
*DECA Regional Competition 3 school days	Cherry Hill NJ	3/9-11/2011	\$1,200
Estimated # of students: 4-6/Substitute Days 3 (half days)			
*DECA National Competition 3 school days	Orlando FL	4/30-5/4/2011	\$2,700
Estimated # of students: 1-2/Substitute Days: 3 (half days)			
*FBLA State Conference 2 school days	Edison NJ	3/2011 TBD	\$300
Estimated # of students: 4-6/Substitute Days: 2 (half days)			
*FBLA National Conference 0 school days	Orlando FL	6/23-26/2011	\$1,400
Estimated # of students: 1-2/Substitute Days: 0			

Event	Location	Dates	Cost
Key Club District Convention ½ school day	King of Prussia PA	4/8-10/2011	\$0
Estimated # of students: 20/Substitute Days: 1/2			
National Cheerleading Competition 1 school day	Orlando FL	2/11-13/2011	\$2,800
Estimated # of students: 25/Substitute Days: 0			
*State Wrestling Championships 1 school day	Atlantic City NJ	3/4-5/2011	\$2,300
Estimated # of students: 4/Substitute Days: 1			
*State Swimming Championships 0 school days	Deptford NJ	2/18-19/2011	\$1,800
Estimated # of students: 4-6/Substitute Days: 0			
*Track NJSIAA Group Championship 0 school days	Egg Harbor NJ	5/21-22/2011	\$2,800
Estimated # of students: 10/Substitute Days 0			
*Pennsylvania Track Relays 2 school days	Philadelphia PA	4/28-30/2011	\$2,250
Estimated # of students: 4/Substitute Days 2			
*Trips will run only if students qualify for competition			

**RESOLUTION NO. 261-11**  
**Authorization to Establish Extracurricular Club – RHS**

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, authorization to establish the following extracurricular club at Roxbury High School on a two-year trial basis be approved effective November 2, 2010 through November 3, 2012.

Film Club

**Personnel**

**Mrs. D’Agostino** motioned, and **Mrs. Miller** seconded the motion that **Personnel Resolution 262-11** be Tabled, that **Resolution 264-11** be accepted as corrected, and that **Personnel Resolutions 263-11, and 265-11 through 272-11** be accepted as presented:

**The motion was approved by roll call vote.**

**Mrs. Brooks:** Yes to all; **Mrs. Castriotta:** Yes to 263-11, 264-11, 265-11, 269-11, 270-11, 271-11, 272-11, and No to 266-11, 267-11, 268-11; **Mrs. D’Abbraccio:** Yes to all; **Mrs. D’Agostino:** Yes to all; **Mrs. Marchesi:** Yes to all; **Mrs. Miller:** Yes to all; **Mr. Rogers:** Yes to 263-11, 264-11, 265-11, 268-11, 269-11, 270-11, 271-11, 272-11, and No to 266-11, 267-11; **Ms. Scheneck:** Yes to 263-11, 264-11, 265-11, 266-11, 267-11, 268-11, 269-11, however Recuse to R. Pietras only in Resolution 267-11, and Abstain to 270-11 and 271-11; **Mr. Moschella:** Yes to all.

November 15, 2010

**RESOLUTION NO. 262-11**  
**Termination of Employment – Buildings and Grounds Staff**

*This resolution was Tabled.*

*RESOLVED, that in accordance with the Superintendent's recommendation, Employee Number 4609, Custodian, be terminated for good cause effective December 10, 2010.*

**RESOLUTION NO. 263-11**  
**Resignation – Extracurricular Advisor – RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Bohdanka Connolly*, Academic Decathlon Advisor at Roxbury High School, be accepted retroactive to September 1, 2010.

**RESOLUTION NO. 264-11**  
**Leave of Absence – Transportation Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Melanie Cole*, Bus Driver, be granted an unpaid leave of absence for personal reasons effective November 29, 2010 through January 3, 2011.

**RESOLUTION NO. 265-11**  
**Appointment – Food Service Staff - RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Diana Hawley* be appointed as a substitute Cafeteria Worker at Roxbury High School effective November 16, 2010 for the 2010/2011 school year.

Salary: \$10.65/Hour on as as-needed basis

A background search as required by State law has been successfully completed.

**RESOLUTION NO. 266-11**  
**Appointment – Extracurricular Advisor – RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as an Extracurricular Advisor at Roxbury High School for the 2010/2011 school year.

<b>Name</b>	<b>Position</b>	<b>Step</b>	<b>Salary</b>
McQuaid, Barbra	Interact Advisor	3	\$1,919

**RESOLUTION NO. 267-11**  
**Appointment – Musical Play Positions – RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed to Musical Play Positions at Roxbury High School for the 2010/2011 school year. The Board will be reimbursed through fund raising and ticket sales.

<b>Name</b>	<b>Position</b>	<b>Salary</b>
Lynch, Lorraine	Director	\$3,250
Hachey, Patrick	Musical Director	2,750
Pietras, Rebecca	Choreographer	2,750
Hartsuiker, Richard	Pit Band/Conductor	2,250
Salyerds, Daniel	Vocal Director/Accompanist	2,000
Salyerds, Daniel	Tech Crew Director	1,400
Hachey, Patrick	Set Design	1,200
Pessolano, Marie	Painting/Visual	1,000
Rogers, Patricia	Costumes	800

**RESOLUTION NO. 268-11**  
**Approval of Specialized Athletic Trainers, Consultants, Advisors – RHS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the personnel listed below as Specialized Athletic Trainers, Consultants, Advisors at Roxbury High School for the 2010/2011 school year. Salaries are paid from designated Parent Clubs.

<b>Name</b>	<b>Sport</b>	<b>Sponsor/Salary</b>
Chad Rossy	Wrestling	Wrestling Parents' Club \$300-\$400
Chad Eckert	Wrestling	Wrestling Parents' Club \$300-\$400
Marc Palanchi	Wrestling	Wrestling Parents' Club \$300-\$400
Derek Bischoff	Boys' Basketball	Boys' Basketball Parents' Club \$2,500

**RESOLUTION NO. 269-11**  
**Appointment – Community School Staff**

RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be appointed for the 2010/2011 Community School programs. Salary is paid out of collected tuitions and employment is dependent upon sufficient enrollment.

<b>Name</b>	<b>Salary</b>	<b>Course</b>	<b>Dates</b>
Robert Capra	\$8.00/per hour per participant	Holiday Shopping Night 1 Session 5:30 PM – 8:00 PM	11/30
Jennifer Bisignani	\$10.00 per participant	Holiday Shopping Day 1 Session 9:00 AM – 1:00 PM	12/4
Ashley Sansing	\$10.00 per participant	Holiday Shopping Day 1 Session 9:00 AM – 1:00 PM	12/4

November 15, 2010

<b>Ski Advisors - \$21.00/Hour</b>		
<b>Roxbury High School</b>	<b>Eisenhower Middle School</b>	<b>Lincoln/Roosevelt School</b>
Laura Hyde	Lynne Kranik	Beth Percevault
Jill Scalera	William O'Brien	Joseph Sabas

**RESOLUTION NO. 270-11**

**Approval of Second Reading – Policy 3144 – Certification of Tenure Charges**

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 3144 Certification of Tenure Charges for second reading. (Exhibit 1)

**RESOLUTION NO. 271-11**

**Approval of Second Reading – Regulation R 3144 – Certification of Tenure Charges**

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Regulation R 3144 Certification of Tenure Charges for second reading. (Exhibit 2)

**RESOLUTION NO. 272-11**

**Approval of Second Reading – Policy 4159 – Support Staff Member/School District Reporting Responsibilities**

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 4159 Support Staff Member/School District Reporting Responsibilities for second reading. (Exhibit 3)

**Mrs. D'Agostino motioned, and Mrs. Miller seconded the motion that Personnel Resolutions 273-11 through 275-11 be accepted as presented, and that Personnel Resolution 276-11 be accepted as amended.**

**The motion was approved by roll call vote.**

**Mrs. Brooks:** *Yes to all;* **Mrs. Castriotta:** *Yes to 273-11, 274-11, and No to 275-11, 276-11;* **Mrs. D'Abbraccio:** *Abstain to all;* **Mrs. D'Agostino:** *Yes to all;* **Mrs. Marchesi:** *Yes to all;* **Mrs. Miller:** *Yes to all;* **Mr. Rogers:** *Yes to 273-11, 274-11, and No to 275-11, 276-11;* **Ms. Schneck:** *Yes to all;* **Mr. Moschella:** *Yes to all.*

**RESOLUTION NO. 273-11**

**Extension of Child Rearing Leave of Absence – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Tracy Ehrich*, Special Education Teacher at the Eisenhower Middle School and currently on an unpaid child rearing leave of absence, be granted an extension of her unpaid leave of absence effective January 21, 2011 through June 30, 2011.

**RESOLUTION NO. 274-11**

**Leave of Absence – Professional Staff**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Andrea Grant*, First Grade Teacher at the Kennedy School, be granted a disability/child care leave of absence effective February 28, 2011 using available sick days until released by her physician and, thereafter, an unpaid leave of absence through June 30, 2011.

November 15, 2010

**RESOLUTION NO. 275-11**  
**Appointment – Lead Teacher – EMS**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following staff be appointed as a Lead Teacher at the Eisenhower Middle School effective November 11, 2010 for the 2010/2011 school year.

Name	Subject	Stipend
Margery Richman	Language Arts	\$2,024*
*Prorated		

**RESOLUTION NO. 276-11**  
**Appointment – Before/After-School Instruction**

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as before/after-school Basic Skills Instructors for the term November 15, 2010 through May 15, 2011 at a salary of \$35 per hour not to exceed three instructional hours and one prep per week. Salaries to be paid through ARRA funds.

Name	Program
Debbie Baxter	Eisenhower Middle School
Elizabeth Tucker	Eisenhower Middle School
Jessica Pivko	Eisenhower Middle School
Caryn Trautz	Eisenhower Middle School
Clorinda Mason	Lincoln/Roosevelt School
Susanna Rodgers	Lincoln/Roosevelt School
Diana Santo	Lincoln/Roosevelt School
Kate Zaccarino	Lincoln/Roosevelt School
Madeline Tarleton	Franklin School
Jennifer Thompson	Franklin School

**MINUTES**

1. Minutes of the Workshop Meeting and Executive Session of November 1, 2010.

**Mrs. D'Agostino motioned, and Mrs. Brooks seconded the motion that the Minutes of the Workshop Meeting and Executive Session of November 1, 2010 be accepted as corrected:**

**The motion was approved by roll call vote.**

**Mrs. Brooks:** Yes; **Mrs. Castriotta:** No; **Mrs. D'Abbraccio:** Yes; **Mrs. D'Agostino:** Abstain; **Mrs. Marchesi:** Yes; **Mrs. Miller:** Abstain; **Mr. Rogers:** Abstain; **Ms. Schneck:** Yes; **Mr. Moschella:** Yes.

**PUBLIC COMMENTS** - (There is a three minute time limit, per Board Policy)

Mrs. Day commented on the following:

- Resolution 257-11; Did it pass? Yes, according to the attorney.
- How many people attended the November 19 Seminar? About 100.
- Rescind Censure of Maureen Castriotta

Mr. Joseph Pinto Jr. read a statement in regards to the custodial staff and meeting with the committee.

November 15, 2010

**OTHER BUSINESS**

Mr. D'Agostino stated she is attending the Delegate Assembly this weekend.

**ADJOURNMENT**

It was motioned by Mrs. D'Abbraccio and seconded by Mrs. D'Agostino to adjourn the meeting at this time, 8:34 p.m.

Respectfully submitted,

Mr. Paul Stabile  
Assistant Board Secretary