

**MINUTES OF THE SPECIAL MEETING
ROXBURY TOWNSHIP BOARD OF EDUCATION
HELD ON MONDAY, August 15, 2011
Roxbury High School, 1 Bryant Drive, Succasunna, NJ 07876**

EXECUTIVE SESSION

Whereas Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session, and

Whereas, the Roxbury Township Board of Education approved Resolution 070-12 – Executive Session, at its July 25, 2011 meeting

Now, therefore, the Roxbury Township Board of Education is meeting in Executive Session to discuss personnel, student matters, appointment of an Interim Superintendent, Business Administrator search, Director of Personnel search, and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

MEETING CALLED TO ORDER

Public Session was called to order at 7:33 p.m. in the Auditorium at Roxbury High School School, President Brooks presiding.

PUBLIC SESSION

Mrs. D'Agostino announced that this Special Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Roxbury Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	http://www.roxbury.org/boe/minutes/meetings.html

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

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ROLL CALL

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mr. James Monaghan, Jr., Mr. John Moschella, Mr. David Ramage, Mr. Chris Rogers,

MEMBERS ABSENT: Mr. Ron Lucas, Ms. Carol Scheneck

ADMINISTRATION PRESENT: Dr. James Heinegg, Dr. Greg McGann, Mr. Anthony Mistretta,

OTHERS PRESENT:

PLEDGE OF ALLEGIANCE

Members of the Board, the Administration, and the Public participated in the salute to the flag.

CORRESPONDENCE

None

PRESENTATIONS

None

STUDENT COUNCIL REPRESENTATIVE'S COMMENTS

D.J. Ward, student, introduced himself, but had nothing to report.

BOARD PRESIDENT'S COMMENTS

None

SUPERINTENDENT'S REPORT

The Acting Superintendent commented on the following:

- A recent meeting with parents to discuss the change in the high school schedule and how it would impact the students.
- Discussion of the K-5 Report Cards
- Rationale for many staff members attendance at the "Implementing Applied Behavior (ABA) and Teaching Verbal Behavior to Children with Autism Spectrum Disorder and Other Developmental Delays"

BUSINESS ADMINISTRATOR'S REPORT

The Business Administrator commented that his report was reflected in the resolutions.

REQUEST FOR INFORMATION

None

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PUBLIC COMMENTS – Action Items

Mr. Wine commented on the following:

- Resolution 085-12
- Resolution 088-12
- Exhibit #3 – Harassment, Intimidation, and Bullying Policy

Ms. Day commented on the following:

- Resolution 083-12 – Appointment of Professional Staff – RHS
- Status of EMS Principal resignation and position, Interim Superintendent of School position, Business Administrator position, and Director of Personnel and Staffing position.
- Coordination of Code of Conduct to the Harassment, Intimidation, and Bullying Policy

ACTION ITEMS

Finance

Mr. Moschella motioned, and Mrs. D’Abbraccio seconded the motion that Finance Resolutions 071-12 through 073-12 be accepted as presented.

The motion was approved by roll call vote.

Mrs. Castriotta: Yes to all; Mrs. D’Abbraccio: Yes to all; Mrs. D’Agostino: Yes to all; Mr. Monaghan: Yes to all; Mr. Moschella: Yes to all; Mr. Ramage: Yes to all; Mr. Rogers: Yes to all, Mrs. Brooks: Yes to all

RESOLUTION NO. 071-12
Approval of Travel Requests

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses</i>
a) Patricia	Rafferty	Implementing Applied Behavior Analysis (ABA) and Teaching Verbal Behavior to Children with Autism Spectrum Disorder and other Developmental Delays	4	Newton, NJ	August 22, 23, 24, 2011	\$225.00 Registration See Note
b) Kara	Tillyer	Implementing Applied Behavior Analysis (ABA) and Teaching Verbal Behavior to Children with Autism Spectrum Disorder and other Developmental Delays	4	Newton, NJ	August 22, 23, 24, 2011	\$225.00 Registration See Note

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<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses</i>
c) Lori	Baker	Implementing Applied Behavior Analysis (ABA) and Teaching Verbal Behavior to Children with Autism Spectrum Disorder and other Developmental Delays	4	Newton, NJ	August 22, 23, 24, 2011	\$225.00 Registration See Note
d) Diane	Hunter	Implementing Applied Behavior Analysis (ABA) and Teaching Verbal Behavior to Children with Autism Spectrum Disorder and other Developmental Delays	4	Newton, NJ	August 22, 23, 24, 2011	\$225.00 Registration See Note
e) Jeannette	Shannon	Implementing Applied Behavior Analysis (ABA) and Teaching Verbal Behavior to Children with Autism Spectrum Disorder and other Developmental Delays	4	Newton, NJ	August 22, 23, 24, 2011	\$225.00 Registration See Note
f) Meredith	Spitzer	Implementing Applied Behavior Analysis (ABA) and Teaching Verbal Behavior to Children with Autism Spectrum Disorder and other Developmental Delays	4	Newton, NJ	August 22, 23, 24, 2011	\$225.00 Registration See Note
g) Kristin	Bonnefond	Implementing Applied Behavior Analysis (ABA) and Teaching Verbal Behavior to Children with Autism Spectrum Disorder and other Developmental Delays	4	Newton, NJ	August 22, 23, 24, 2011	\$225.00 Registration See Note
h) Sue	Lang	Implementing Applied Behavior Analysis (ABA) and Teaching Verbal Behavior to Children with Autism Spectrum Disorder and other Developmental Delays	4	Newton, NJ	August 22, 23, 24, 2011	\$225.00 Registration See Note

Notes:

See Note: Does not include mileage and sustenance as they are contractual.

1-State/federal policy requirements, 2-State curricular requirements, 3-State initiatives, 4-Individual job requirements

Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.

RESOLUTION NO. 072-12

Acceptance of Grant

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education accepts a grant, secured by Ms. Patricia Hovey, from the Doug Flutie, Jr. Foundation for Autism of two new HP laptops valued at \$2,500.

RESOLUTION NO. 073-12

Acceptance of Grant

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education accepts a grant, secured by Dr. James Heinegg, from the CVS Caremark Foundation of \$1,200 to be used for our Roxbury High School transition program.

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Education

Mr. Moschella motioned, and **Mrs. D’Abbraccio** seconded the motion that **Education Resolutions 074-12 through 078-12** be accepted as presented.

The motion was approved by roll call vote.

Mrs. Castriotta: *Yes to all;* **Mrs. D’Abbraccio:** *Yes to all;* **Mrs. D’Agostino:** *Yes to all;*
Mr. Monaghan: *Yes to all;* **Mr. Moschella:** *Yes to all;* **Mr. Ramage:** *Yes to all;* **Mr. Rogers:** *Yes to all,*
Mrs. Brooks: *Yes to all*

RESOLUTION NO. 074-12
Approval of Out-of-District Placements/Services – 2011/2012

IT IS RESOLVED, that in accordance with the Superintendent’s recommendation, the Roxbury Township Board of Education approves the 2011/2012 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
PGC002	P.G. Chambers School	\$64,713.60	07/11/11-06/30/12
HLC017	Hunterdon Learning Center	\$40,248.00	09/06/11-06/30/12

RESOLUTION NO. 075-12
Approval of Second Reading - Policy 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries

IT IS RESOLVED, that the Roxbury Township Board of Education approves the attached Policy 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries for second reading. (Exhibit 1)

RESOLUTION NO. 076-12
Approval of Second Reading - Regulation R 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries

IT IS RESOLVED, that the Roxbury Township Board of Education approves the attached Regulation R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries for second reading. (Exhibit 2)

RESOLUTION NO. 077-12
Approval of Second Reading - Policy 5512 - Harassment, Intimidation, and Bullying

IT IS RESOLVED, that the Roxbury Township Board of Education approves the attached Policy 5512 Harassment, Intimidation, and Bullying for second reading. (Exhibit 3)

RESOLUTION NO. 078-12
Approval of Second Reading - Regulation R 5512 - Harassment, Intimidation, or Bullying Investigation Procedure

IT IS RESOLVED, that the Roxbury Township Board of Education approves the attached Regulation R 5512 Harassment, Intimidation, or Bullying Investigation Procedure for second reading. (Exhibit 4)

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Personnel

Mrs. D'Agostino motioned, and Mr. Moschella seconded the motion that Personnel Resolutions 079-12 through 088-12 and 095-12 be accepted as presented.

The motion was approved by roll call vote.

Mrs. Castriotta: Yes to 079-12, 080-12, 082-12, 083-12, 084-12, 085-12, 086-12, 087-12, 088-12, 095-12 and No to 081-12; **Mrs. D'Abbraccio:** Yes to all; **Mrs. D'Agostino:** Yes to all; **Mr. Monaghan:** Yes to all; **Mr. Moschella:** Yes to all; **Mr. Ramage:** Yes to all, **Mr. Rogers:** Yes to 079-12, 080-12, 082-12, 083-12, 084-12, 085-12, 086-12, 087-12, 088-12, 095-12, and No to 081-12; **Mrs. Brooks:** Yes to all

RESOLUTION NO. 079-12
Resignation – Coach – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Ms. Kristina Beyel*, Assistant Field Hockey Coach and Assistant Girls' Lacrosse Coach, be accepted effective June 30, 2011.

RESOLUTION NO. 080-12
Leave of Absence – Professional Staff - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Shannon Foster (Hefferon)*, LLD Teacher at Roxbury High School, be granted a disability/child care leave of absence effective October 11, 2011 using available sick days until released by her physician and, thereafter, an unpaid leave of absence under the State and Federal Family Leave Act through June 14, 2012.

RESOLUTION NO. 081-12
Appointment – Professional Staff – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Carissa DeMarco* be appointed to the position of Guidance Counselor at Roxbury High School effective September 1, 2011 for the 2011/2012 school year. Step and salary to be determined pending completion of negotiations.

Degree:	MA, College of Saint Elizabeth, 2010 BA, University of Delaware, 2007
Certification:	School Counselor
Salary:	Step 1 of the 2010/2011 MA Guide, \$50,907

A background check as required by State law has been successfully completed.

RESOLUTION NO. 082-12
Appointment – Professional Staff – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Christina Schroeder* be appointed to the position of Guidance Counselor at Roxbury High School effective September 1, 2011 for the 2011/2012 school year. Ms. Schroeder is replacing Ms. Linda Rosenblatt who retired. Step and salary to be determined pending completion of negotiations.

Degree:	MA, Centenary College, 2011 BA, Montclair State University, 2009
Certification:	School Counselor (pending)
Salary:	Step 1 of the 2010/2011 MA Guide, \$50,907

A background check as required by State law has been successfully completed.

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RESOLUTION NO. 083-12

Appointment – Professional Staff – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Kelly Scholz* be appointed to the position of Guidance Counselor at Roxbury High School effective September 1, 2011 for the 2011/2012 school year. Ms. Schultz is replacing Mr. Jonathan Roman who resigned. Step and salary to be determined pending completion of negotiations.

Degree: MA, Montclair State University, 2011
BA, Centenary College, 2009
Certification: School Counselor (pending)
Salary: Step 1 of the 2010/2011 MA Guide, \$50,907

A background check as required by State law has been successfully completed.

RESOLUTION NO. 084-12

Appointment – Transportation Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Cynthia Gasiorowski* be appointed to the position of Bus Driver effective September 1, 2011 for the 2011/2012 school year. She is replacing Ms. Maureen Frischmann who retired.

Salary: \$19.50/Hour, 25 Hours/Week (not to exceed 40 hours/Week) pending completion of negotiations

A background search as required by State law has been successfully completed.

RESOLUTION NO. 085-12

Appointment – Buildings and Grounds Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. So Lee* be appointed as a substitute Custodian effective August 16, 2011 for the 2011/2012 school year.

Salary: \$12.00/Hour on an as-needed basis

A background search as required by State law has been successfully completed.

RESOLUTION NO. 086-12

Appointment – Food Service Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Doris Sisto* be appointed as a substitute Cafeteria Worker effective September 1, 2011 for the 2011/2012 school year.

Salary: \$10.65/Hour on an as-needed basis

A background search as required by State law has been successfully completed.

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RESOLUTION NO. 087-12

Appointment – Coaches – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as Coaches at Roxbury High School for the 2011/2012 school year.

Name	Position	2010/2011 Step	2010/2011 Salary
<i>Field Hockey</i>			
Rich, Holly	Assistant Coach	3	\$5,147
<i>Outdoor Track – Girls'</i>			
Kaphan, Heather	Assistant Coach	3	4,879
<i>Lacrosse – Girls'</i>			
Rich, Holly	Assistant Coach	3	5,147
1- Includes longevity			

RESOLUTION NO. 088-12

Approval – Summer Employment for Mandated Special Education - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below at Roxbury High School be approved during the summer of 2011 to conduct mandated meetings with parents and staff to determine evaluative status, IEP's, and other appropriate activities required under the changes in the New Jersey law governing Special Education.

Name	Location	10/11 Hourly Rate*
Katerina Peck	Jefferson School	\$44.02
*Salary to be determined pending completion of negotiations		

Mrs. D'Agostino motioned, and Mr. Moschella seconded the motion that Personnel Resolutions 089-12 through 094-12 be accepted as presented.

The motion was approved by roll call vote.

Mrs. Castriotta: *Yes to all;* **Mrs. D'Abbraccio:** *Abstain to all;* **Mrs. D'Agostino:** *Yes to all;* **Mr. Monaghan:** *Yes to all;* **Mr. Moschella:** *Yes to all;* **Mr. Ramage:** *Yes to all;* **Mr. Rogers:** *Yes to all;* **Mrs. Brooks:** *Yes to all*

RESOLUTION NO. 089-12

Appointment – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Kelly Lauter* be appointed to the position of leave replacement Health/Physical Education Teacher at the Eisenhower Middle School effective September 1, 2011 through January 30, 2012, and thereafter on an as-needed basis for the 2011/2012 school year. Ms. Lauter is replacing Ms. Jennifer Earley who is on an unpaid disability/child care leave of absence. Step and salary to be determined pending completion of negotiations.

Degree: BA, William Paterson University, 2010
Certification: Teacher of Health/Physical Education (Provisional)
Salary: Step 1 of the 2010/2011 BA Guide, \$46,247 (prorated)

A background check as required by State law has been successfully completed.

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RESOLUTION NO. 090-12

Appointment – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Jacqueline Sheplak-Lewis* be appointed to the position of Basic Skills Instructor at the Lincoln/Roosevelt School effective September 1, 2011 for the 2011/2012 school year. Ms. Sheplak-Lewis is replacing Ms. Eileen Lockburner who is being transferred to a Fifth Grade teaching position vacated by Ms. Maureen Giordano who resigned. Step and salary to be determined pending completion of negotiations.

Degree: MA, East Stroudsburg University, 1996
BA, East Stroudsburg University, 1991
Certification: Elementary School Teacher
Experience: 2009-2010: Language Arts Teacher, Sacred Heart School, Rockaway, NJ
2008-2009: Language Arts Teacher, St. Mary's School, Wharton, NJ
1994-1999: Third Grade Teacher, Jefferson Township Schools, Lake Hopatcong, NJ
Salary: Step 4-5 of the 2010/2011 MA Guide, \$51,907

A background check as required by State law has been successfully completed.

RESOLUTION NO. 091-12

Appointment – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Jamie Osbun* be appointed to the position of Sixth Grade ELA Teacher at the Lincoln/Roosevelt School effective September 1, 2011 for the 2011/2012 school year. Ms. Osbun is replacing Ms. Clorinda Mason who resigned. Step and salary to be determined pending completion of negotiations.

Degree: BS, East Stroudsburg, 2003
Certification: Elementary School Teacher
Elementary School with Subject Matter Specialization: Language Arts/Literacy Specialization in Grades 5-8
Experience: 2008-2010: Fifth Grade Teacher, Lincoln/Roosevelt School, Succasunna, NJ
2006-2008: Fifth Grade Teacher, Norfolk Public Schools, Norfolk, VA
2003-2006: Middle School Science Teacher, Gateway Charter School, Jersey City, NJ
Salary: Step 2-3 of the 2010/2011 BA Guide, \$46,747

A background check as required by State law has been successfully completed.

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RESOLUTION NO. 092-12

Appointment – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Christine Luettchau* be appointed to the position of leave replacement Fourth Grade Teacher at the Nixon School effective September 1, 2011 through December 23, 2011, and thereafter on an as-needed basis for the 2011/2012 school year. Ms. Luettchau is replacing Ms. Megan McCarthy who will be on a disability/child care leave of absence. Step and salary to be determined pending completion of negotiations.

Degree: BA, The College of New Jersey, 2008
Certification: Elementary School Teacher in Grades K-5
Teacher of Preschool through Grade 3
Salary: Step 1 of the 2010/2011 BA Guide, \$46,247 (prorated)

A background check as required by State law has been successfully completed.

RESOLUTION NO. 093-12

Appointment – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Jennifer Asman* be appointed to the position of Third Grade Teacher at the Franklin School effective September 1, 2011 for the 2011/2012 school year. This is a new position due to increased enrollment. Step and salary to be determined pending completion of negotiations.

Degree: BA, East Stroudsburg University, 2009
Certification: Teacher of Preschool through Grade 3 (CEAS)
Salary: Step 1 of the 2010/2011 BA Guide, \$46,247

A background check as required by State law has been successfully completed.

RESOLUTION NO. 094-12

Appointment – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Alexis Tardive* be appointed to the position of First Grade Teacher at the Franklin School effective September 1, 2011 for the 2011/2012 school year. Ms. Tardive is replacing Ms. Jennifer Thompson who was transferred to another position. Step and salary to be determined pending completion of negotiations.

Degree: BS, University of Tampa, 2003
Certification: Elementary School Teacher in Grades K-5
Experience: 2010-2011: Leave Replacement First Grade Teacher, Franklin School, Succasunna, NJ
2009-2010: Third Grade Teacher, Sparta School District, Sparta, NJ
2004-2009: Second Grade Teacher, School District of Hillsborough County, Tampa, FL
Salary: Step 8 of the 2010/2011 BA Guide, \$50,227

A background check as required by State law has been successfully completed.

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RESOLUTION NO. 095-12
Appointment – Secretarial Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Naoma Martin* be appointed to the position of Secretary-Health Benefits at the Central Office effective August 22, 2011 for the 2011/2012 school year. Ms. Martin will be replacing Ms. Dawn Doland who was transferred to another position.

Salary: Step 1 of the 2010/2011 Secretarial Guide, Grade IV - \$38,646 pro-rated (pending completion of negotiations)

A background search as required by State law has been successfully completed.

Executive Session

Mrs. D'Agostino motioned, and Mrs. D'Abbraccio seconded the motion that Executive Session Resolution 096-12 be accepted as amended.

The motion was approved by roll call vote.

Mrs. Castriotta: *Abstain*; Mrs. D'Abbraccio: *Yes*; Mrs. D'Agostino: *Yes*; Mr. Monaghan: *Yes*; Mr. Moschella: *Yes*; Mr. Ramage: *Yes*; Mr. Rogers: *Abstain*; Mrs. Brooks: *Yes*

RESOLUTION NO. 096-12
Approval of Executive Session

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is scheduled to hold a Regular Meeting on August 22, 2011 at 6:30 p.m. in the Roxbury High School Auditorium; and

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, IT IS RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, Food Service Program, appointment of an Interim Superintendent, Business Administrator search, Director of Personnel search, and matters covered by attorney client privilege during the aforementioned Executive Session; and

IT IS FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education meeting will commence at 7:30 p.m.

Mr. Rogers motioned, and Mrs. Castriotta seconded that motion that the following Resolution be accepted.

The motion failed by roll call vote.

Mrs. Castriotta: *Yes*; Mrs. D'Abbraccio: *No*; Mrs. D'Agostino: *No*; Mr. Monaghan: *No*; Mr. Moschella: *No*; Mr. Ramage: *No*; Mr. Rogers: *Yes*; Mrs. Brooks: *No*

RESOLVED, that the Roxbury Township Board of Education approve the public to speak on any topic at the agenda and non-agenda public sections of the meeting.

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PUBLIC COMMENTS - (There is a three minute time limit, per Board Policy)

Mrs. Brooks discussed possible dates, September 18th, 22nd, or 29th, for the Board Retreat meeting. She stated that September 29th seemed to be the date that most Board members selected for the meeting

Mr. Wine asked of the status of textbooks being placed at the Public Library

Mr. Nappi questioned the lack of information for the public in the minutes for Resolution 667-11 – Memorandum of Agreement between the Roxbury Education Association and the Board of Education.

ADJOURNMENT

It was motioned by Mr. Monaghan and seconded by Mr. Moschella to adjourn the meeting at this time, 8:33 p.m.

Respectfully submitted,

Mr. Anthony Mistretta
Board Secretary