

**NUTES OF THE WORKSHOP MEETING
ROXBURY TOWNSHIP BOARD OF EDUCATION
HELD ON MONDAY, September 12, 2011
Lincoln/Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ 07876**

EXECUTIVE SESSION

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Roxbury Township Board of Education approved Resolution 144-12 – Executive Session, at its August 22, 2011 meeting, and

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, the Roxbury Township Board of Education is meeting in Executive Session to discuss personnel, and matters covered by attorney client privilege during the aforementioned Executive Session;

MEETING CALLED TO ORDER

Public Session was called to order at 7:30.m. in the Auditorium at Lincoln/Roosevelt School, President Books presiding.

PUBLIC SESSION

Mrs. D'Agostino announced that this Workshop Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register	-	Newspaper
Daily Record	-	Newspaper
Roxbury Municipal Clerk		
Roxbury Public Library		
Roxbury Website	-	http://www.roxbury.org/boe/minutes/meetings.html

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

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ROLL CALL

The roll was taken, and a quorum deemed present.

MEMBERS PRESENT: Mrs. Annette Brooks, Mrs. Maureen Castriotta, Mrs. Liz D'Abbraccio, Mrs. Terry D'Agostino, Mr. Ron Lucas, Mr. James Monaghan, Jr., Mr. David Ramage, Mr. Chris Rogers, Ms. Carol Scheneck

MEMBERS ABSENT: Mr. John Moschella

ADMINISTRATION PRESENT: Mr. James O'Neill, Dr. James Heinegg, Mr. Paul Stabile

OTHERS PRESENT: Mr. Philip E. Stern, ASG&L LLC

PLEDGE OF ALLEGIANCE

Members of the Board, the Administration, and the Public participated in the salute to the flag.

CORRESPONDENCE

None

PRESENTATIONS

1. Pediatric Asthma Coalition Award – Awards were presented to all the school nurses in the District.

STUDENT COUNCIL REPRESENTATIVE'S COMMENTS

Mr. D.J. Ward commented on the following:

- First week went well, with no problems
- Lots of people liked the new cafeteria arrangement

BOARD PRESIDENT'S COMMENTS

The Board President commented on the following:

- Officer Brian Feeney received an award from ROMAC
- Evaluation will be sent out to the board members regarding the retreat. Please submit topics.

SUPERINTENDENT'S REPORT

The Superintendent commented on the following:

- Nice to be here
- Visited all classrooms from K-8 with Dr. Heinegg
- Dr. Heinegg reported on Extended time, and Resource Room
- Conditions of the athletic fields due to the rain
- Two areas that were affected by the weather are the Roxbury High School Auditorium (temporarily closed) and the Eisenhower Middle School Gym floor
- September 11th Events in the schools

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BUSINESS ADMINISTRATOR'S REPORT

The Acting Business Administrator commented on the following:

- Franklin roof project is complete
- Auditorium at Eisenhower Middle School is complete
- Auditor is expected to present the audit at the October 17th board meeting

REQUEST FOR INFORMATION

None

PUBLIC COMMENTS – Action Items

Mr. Nappi commented on Resolutions 154-12 – Organizational Chart and Resolution 160-12 – Substitute teachers.

Mrs. Day commented on the following resolutions:

- 152-12 – Morris County Vocational School Tuition
- 162-12 – Student Field Observation
- 156-12 and 166-12 – Transfers of Administrative Staff
- 146-12 – Approval of Transfers
- 154-12 – Organizational Chart

ACTION ITEMS

Finance

Ms. Scheneck motioned, and Mrs. D'Abbraccio seconded the motion that Finance Resolutions 145-12 through 151-12 be accepted as presented.

The motion was approved by roll call vote.

Mrs. Castriotta: *Yes to 145-12, 147-12, 148-12, 149-12, 151-12 and Abstain to 146-12, 150-12;*
Mrs. D'Abbraccio: *Yes to all;* **Mrs. D'Agostino:** *Yes to all, however, Abstain to herself only in Resolution 150-12;* **Mr. Lucas:** *Yes to all, however Abstain to himself only in Resolution 150-12;*
Mr. Monaghan: *Yes to all, however, Abstain to himself only in Resolution 150-12;* **Mr. Ramage:** *Yes to all;* **Mr. Rogers:** *Yes to 145-12, 146-12, 147-12, 148-12, 149-12, 151-12, and Abstain to 150-12;*
Ms. Scheneck: *Yes to all, however, Abstain to herself only in Resolution 150-12;* **Mrs. Brooks:** *Yes to all, however, Abstain to herself only in Resolution 150-12*

RESOLUTION NO. 145-12

Approval of Special Meeting – Board Retreat

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves a Special Meeting to be held at 5:30 p.m. on October 5, 2011 at Roxbury High School, Teachers Lunch Room, 1 Bryant Drive, Succasunna, New Jersey. The purpose of this meeting is to conduct a Board Retreat. Formal action will not be taken.

RESOLUTION NO. 146-12

Approval of Transfers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the list of transfers between accounts as presented.

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RESOLUTION NO. 147-12
Approval of the Board Secretary's Report – July, 2011

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Board Secretary's Report for July, 2011 as presented.

RESOLUTION NO. 148-12
Approval of the Treasurer's Report – July, 2011

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the Treasurer's Report for July, 2011 as presented.

RESOLUTION NO. 149-12
Monthly Financial Certification of the Board Secretary and Board of Education

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

IT IS FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports, that no major accounts and fund balances in the 2011/2012 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. 150-12
Approval of Travel Requests

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

<i>First Name</i>	<i>Last Name</i>	<i>Conference/Seminar Title</i>		<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses</i>
a) Deborah	Baxter	NCTM Regional Conference & Exposition	4 S-2	Atlantic City, NJ	October 20-21, 2011	\$180.00 Registration See Note
b) James	O'Neill	NJSBA Workshop & Exhibition	4	Atlantic City NJ	October 24-26, 2011	Group Registration \$100/day Hotel \$159.00 Meals
c) Maureen	Castriotta	NJSBA Workshop & Exhibition	4	Atlantic City NJ	October 24-26, 2011	Group Registration \$100/day Hotel \$159.00 Meals
d) Annette	Brooks	NJSBA Workshop & Exhibition	4	Atlantic City NJ	October 24-26, 2011	Group Registration \$100/day Hotel \$159.00 Meals
e) Chris	Rogers	NJSBA Workshop & Exhibition	4	Atlantic City NJ	October 24-26, 2011	Group Registration \$100/day Hotel \$159.00 Meals
f) John	Moschella	NJSBA Workshop & Exhibition	4	Atlantic City NJ	October 24-26, 2011	Group Registration \$100/day Hotel \$159.00 Meals

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g) James	Monaghan	NJSBA Workshop & Exhibition	4	Atlantic City NJ	October 24-26, 2011	Group Registration \$100/day Hotel \$159.00 Meals
h) Ron	Lucas	NJSBA Workshop & Exhibition	4	Atlantic City NJ	October 24-26, 2011	Group Registration \$100/day Hotel \$159.00 Meals
i) Terry	D'Agostino	NJSBA Workshop & Exhibition	4	Atlantic City NJ	October 24-26, 2011	Group Registration \$100/day Hotel \$159.00 Meals
j) Paul	Stabile	NJSBA Workshop & Exhibition	4	Atlantic City NJ	October 24-26, 2011	Group Registration \$100/day Hotel \$159.00 Meals
k) Carol	Scheneck	NJSBA Workshop & Exhibition	4	Atlantic City NJ	October 24-26, 2011	Group Registration \$100/day Hotel \$159.00 Meals
<p>Notes: See Note – does not include mileage and sustenance as they are contractual. 1–State/Federal policy requirements, 2-State curricular requirements, 3-State initiatives, 4-Individual job requirements Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.</p>						

RESOLUTION NO. 151-12
Approval of Application for No Child Left Behind (NCLB)

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the application for No Child Left Behind (NCLB) for 2011/2012 in the following amounts:

Title I A	\$109,341
Title II A	84,349
Title III	13,887

Education

Mrs. D'Agostino motioned, and Mrs. D'Abbraccio seconded the motion that Education Resolutions 152-12 through 154-12 be accepted as presented and amended.

The motion was approved by roll call vote.

Mrs. Castriotta: Yes to all; Mrs. D'Abbraccio: Yes to all; Mrs. D'Agostino: Yes to all; Mr. Lucas: Yes to all; Mr. Monaghan: Yes to all; Mr. Ramage: Yes to all; Mr. Rogers: Yes to all; Ms. Scheneck: Yes to all; Mrs. Brooks: Yes to all

RESOLUTION NO. 152-12
Approval of Tuition Contract – Morris County Vocational School District

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the tuition contract with the Morris County Vocational School District as listed below for the 2011/2012 school year.

	<u>Regular Education</u>	<u>Special Education</u>
Full-time Students	\$9,116	\$9,834
Part-time Students	\$4,559	\$4,916

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RESOLUTION NO. 153-12

Approval of Out-of-District Placements/Services – 2011/2012

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the 2011/2012 Out-of-District Placements/Services listed below.

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
BAS005	Riverview School	\$46,808.65	07/01/11-06/30/12
RDS014	Educational Services Commission of Morris County	\$59,224.00	09/01/11-06/30/12
ESCMC017	Educational Services Commission of Morris County	\$56,200.00	09/01/11-06/30/12
ESCMC023	Educational Services Commission of Morris County	\$58,024.00	09/01/11-06/30/12
ESCMC029	Educational Services Commission of Morris County	\$56,200.00	09/01/11-06/30/12
ESCMC031	Educational Services Commission of Morris County	\$87,272.00	09/01/11-06/30/12
ESCMC030	Educational Services Commission of Morris County	\$58,024.00	09/01/11-06/30/12
ESCMC028	Educational Services Commission of Morris County	\$56,200.00	09/01/11-06/30/12
ESCMC026	Educational Services Commission of Morris County	\$56,200.00	09/01/11-06/30/12
ESCMC019	Educational Services Commission of Morris County	\$56,200.00	09/01/11-06/30/12
ESCMC024	Educational Services Commission of Morris County	\$56,200.00	09/01/11-06/30/12
ESCMC021	Educational Services Commission of Morris County	\$56,200.00	09/01/11-06/30/12
CAL028	YCS – Fort Lee Educational Center	\$48,999.60	09/08/11-06/30/12

RESOLUTION NO. 154-12

Approval of Second Reading – Policy 1110 – Organizational Chart

IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 1110 Organizational Chart for second reading. (Exhibit 1)

Exhibit 1 is amended to read "Human Resources Manager" not "Director of Personnel/Staff Development".

Personnel

Mrs. D'Agostino motioned, and Mrs. D'Abbraccio seconded the motion that Personnel Resolutions 155-12 through 163-12 be accepted as presented and amended.

Mrs. Castriotta stated for the record that her "No" vote on Resolution 156-12 is not on the person, but for the position.

The motion was approved by roll call vote.

Mrs. Castriotta: Yes to 155-12, 159-12, 160-12, 162-12, and No to 156-12, 157-12, 158-12, 161-12, 163-12; **Mrs. D'Abbraccio:** Yes to all; **Mrs. D'Agostino:** Yes to all; **Mr. Lucas:** Yes to all; **Mr. Monaghan:** Yes to all; **Mr. Ramage:** Yes to all; **Mr. Rogers:** Yes to 155-12, 157-12, 158-12, 159-12, 160-12, 162-12, 163-12, and No to 156-12, 161-12; **Ms. Scheneck:** Yes to all; **Mrs. Brooks:** Yes to all

RESOLUTION NO. 155-12

Resignation – Food Services Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of Ms. Barbara Anderson, Cafeteria Worker at Roxbury High School, be accepted retroactive to August 30, 2011.

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RESOLUTION NO. 156-12
Transfer – Administrative Staff – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the employee listed below be voluntarily transferred as follows retroactive to September 1, 2011 for the 2011/2012 school year.

Name	From	To
Miller, Dominic	Social Studies Teacher EMS	Assistant Principal - RHS \$90,000 (prorated)

RESOLUTION NO. 157-12
Appointment – Community School Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be appointed retroactively to September 1, 2011 for the 2011/2012 Kindergarten Wrap-Around program. Salary paid out of collected tuitions.

KINDERGARTEN WRAP-AROUND TEACHERS
\$30.00/hour – 4.5 hours per day/189 days

Michelle Reingold (September to December)

KINDERGARTEN WRAP-AROUND AIDES
\$15.00/hour – 4 hours per day

Leokadia Biczak

Susan McCarthy (September to December)

These appointments, where necessary, are dependent upon successful completion of a background search as required by State law.

RESOLUTION NO. 158-12
Lead Teacher - RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the position of Lead Teacher of Family & Consumer Science/Industrial Arts has been expanded to include Business.

RESOLUTION NO. 159-12
Appointment – Coaches – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following personnel be appointed as Coaches at Roxbury High School for the 2011/2012 school year pending completion of negotiations.

Name	Position	2010/2011 Step*	2010/2011 Salary*
<i>Swimming (Boys' and Girls')</i>			
Cooper, Brian	Assistant Coach	3	\$4,879
<i>Field Hockey</i>			
Calandra, Roxanne	Assistant Coach	3	5,147
*Step and salary to be determined pending completion of negotiations			

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RESOLUTION NO. 160-12

Appointment - Substitute Teachers

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following be approved as substitute teachers for the 2011/2012 school year, contingent upon meeting all requirements according to state rules and regulations; remuneration to be in accordance with Board of Education Policy:

Ronald Anderson	Hollie Dworkin	Chistina Luzzi	Erik Roberts
Scott Arentowicz	Taylor Egan	Stuart Marcus	Bruce Shirvanian
Genevieve Bodtmann	Diana Guido	Susan McCarthy	Deidre Sparano
Nancy Bottona	Kelly Herraiz	Ryan McKiernan	
Shelly Connell	Jacqueline Hoglund	Kerry Miele	
Jennifer Dexter	Susan Kent	Holly Rich	

These appointments, where necessary, are dependent upon successful completion of a background search as required by State law.

RESOLUTION NO. 161-12

Approval of Athletic Trainer Substitutes

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the Roxbury Township Board of Education approves the individuals listed below to provide substitute Athletic Trainer services for the 2011/2012 school year at the rate of \$35 per hour. These individuals are licensed and certified.

John Galvany	Al Errico	Carrie Helmann	Allie Lanenga
Laura Iden	Jackie Loughridge	Daria Oller	Chris McLaughlin
Scott Leiter	Jenifer Geary	David Pepose	Rich Rosenblum
Dawn Maffucci	Michelle Brozowski	Tom Thomas	Michael Shiffman
Sue Maurer	Maria Gaccione	Michael Franciscus	

RESOLUTION NO. 162-12

Approval – Student Field Observation

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Dominick Mesce* be permitted to complete his student field observation hours by shadowing Roxbury District Occupational Therapist, Kevin Franco.

RESOLUTION NO. 163-12

Approval of Saturday HSPA Instructors – RHS

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the individuals list below be approved as Saturday Math HSPA Instructors at Roxbury High School for the 2011/2012 school year not to exceed 12 hours.

Lise McLoughlin	\$75/hour
Jennifer McCracken	\$75/hour
Judy Isler	\$35/hour
Lee Hayden	\$35/hour

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Mrs. D'Agostino motioned, and Mr. Monaghan seconded the motion that Personnel Resolutions 164-12 through 171-12 be accepted as presented.

Mrs. Castriotta stated for the record that her "No" vote on Resolution 166-12 is not on the person, but for the position, and that her "No" vote on Resolution 169-12 is against the position, not the person.

Counsel advised Ms. Scheneck she is able to vote on Resolution 166-12.

Mrs. D'Abbraccio amended her vote to Resolution 166-12 from "Abstain" to "Yes" via email.

The motion was approved by roll call vote.

Mrs. Castriotta: Yes to 164-12, 165-12, 167-12, 168-12, 170-12, and No to 166-12, 169-12, 171-12;
Mrs. D'Abbraccio: Yes to 166-12, and Abstain to 164-12, 165-12, 167-12, 168-12, 169-12, 170-12, 171-12; **Mrs. D'Agostino:** Yes to all; **Mr. Lucas:** Yes to all; **Mr. Monaghan:** Yes to all;
Mr. Ramage: Yes to all; **Mr. Rogers:** Yes to 164-12, 165-12, 167-2, 168-2, 170-12, and No to 166-12, 169-12, 171-12; **Ms. Scheneck:** Yes to all; **Mrs. Brooks:** Yes to all

RESOLUTION NO. 164-12
Resignation – Lead Teacher

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the resignation for personal reasons of *Mr. Dominic Miller*, Social Studies Lead Teacher at the Eisenhower Middle School, be accepted retroactive to September 1, 2011.

RESOLUTION NO. 165-12
Leave of Absence – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Margaret Walsh*, Second Grade Teacher at the Kennedy School, be granted a medical leave of absence effective September 1, 2011 using available sick days until released by her physician and, thereafter, an unpaid leave of absence through December 31, 2011.

RESOLUTION NO. 166-12
Transfer – Administrative Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the employee listed below be voluntarily transferred as follows retroactive to September 1, 2011 for the 2011/2012 school year.

Name	From	To
Prestamo, Phyllis	Supervisor – Applied Sciences Pre K-6 \$95,551	Human Resources Manager \$105,000 (prorated)

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RESOLUTION NO. 167-12
Appointment – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Anthony McMichael* be appointed to the position of Social Studies Teacher at the Eisenhower Middle School effective September 1, 2011 for the 2011/2012 school year. Mr. McMichael is replacing Mr. Dominic Miller who was transferred. Step and salary to be determined pending completion of negotiations.

Degree: BA, Rutgers University, 2007
Certification: Teacher of Social Studies (CEAS)
Salary: Step 1 of the 2010/2011 BA+15 Guide, \$48,577

A background check as required by State law has been successfully completed.

RESOLUTION NO. 168-12
Appointment – Professional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Ms. Briana Tantaros* be appointed to the position of leave replacement Second Grade Teacher at the Kennedy School effective September 1, 2011 through December 23, 2011 and, thereafter, on an as needed basis for the 2011/2012 school year. Ms. Tantaros is replacing Ms. Margaret Walsh who is currently on a medical leave of absence. Step and salary to be determined pending completion of negotiations.

Degree: MA, Fairleigh Dickinson University, 2011
BA, Fairleigh Dickinson University, 2010
Certification: Elementary School Teacher in Grades K-5 (CEAS)
Salary: Step 1 of the 2010/2011 MA Guide, \$50,907

A background check as required by State law has been successfully completed.

RESOLUTION NO. 169-12
Appointment – Lead Teacher

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the following staff be appointed as a Lead Teacher at the Eisenhower Middle School for the 2011/2012 school year pending completion of negotiations.

Name	Subject	2010/2011 Stipend*
Louis Meola	Social Studies	\$2,024
*Salary to be determined pending completion of negotiations		

RESOLUTION NO. 170-12
Appointment – Paraprofessional Staff

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, *Mr. Michael Williams* be appointed as a Personal Aide at Jefferson School effective September 13, 2011 for the 2011/2012 school year. Mr. Williams is replacing Ms. Theresa Bolger who was transferred to another position.

Salary: Step 1 of the 2010/2011 Paraprofessional Guide, \$13.13/Hour – 30 Hours/Week, not to exceed 35 Hours/Week (pending completion of negotiations)

A background search as required by State law has been successfully completed.

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RESOLUTION NO. 171-12
Approval of Facilitators – Staff Development

IT IS RESOLVED, that in accordance with the Superintendent's recommendation, the staff listed below be approved as Facilitators to prepare materials for Staff Development Day on October 10, 2011 at a rate of \$37 per hour not to exceed six hours.

Kelley Freund	Grade 1	Nixon
Michelle Marzocca	Grade 2	Jefferson
Elizabeth Szigeti	Grade 3	Kennedy
Pamela Kaufman	Grade 4	Nixon
Jennifer Hallet	Grade 5	Lincoln/Roosevelt

Executive Session

Ms. Scheneck motioned, and Mr. Ramage seconded the motion that Executive Session Resolution 172-12 be accepted as amended.

The motion was approved by roll call vote.

Mrs. Castriotta: Yes; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mr. Lucas: Yes; Mr. Monaghan: Yes; Mr. Ramage: Yes; Mr. Rogers: Yes; Ms. Scheneck: Yes; Mrs. Brooks: Yes

RESOLUTION NO. 172-12
Approval of Executive Session

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is scheduled to hold a Regular Meeting on September 26, 2011 at 6:30 p.m. in the Lincoln/Roosevelt School Auditorium; and

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, IT IS RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, all collective bargaining units, and matters covered by attorney client privilege during the aforementioned Executive Session; and

IT IS FURTHER RESOLVED that the public portion of the aforementioned Roxbury Township Board of Education meeting will commence at 7:30 p.m.

MINUTES

Mr. Ramage motioned, and **Mr. Monaghan** seconded the motion that the **Minutes of the Special Meeting and Executive Session of August 15, 2011** be accepted as presented and the **Minutes of the Regular Meeting and Executive Session of August 22, 2011** be accepted as amended.

The motion was approved by roll call vote.

Mrs. Castriotta: *Yes to all;* **Mrs. D’Abbraccio:** *Yes to all;* **Mrs. D’Agostino:** *Yes to all;* **Mr. Lucas:** *Abstain to all;* **Mr. Monaghan:** *Yes to all;* **Mr. Ramage:** *Yes to all;* **Mr. Rogers:** *Yes to all;* **Ms. Scheneck:** *Abstain to the Minutes of the Special Meeting and Executive Session of August 15, 2011, and Yes to the Minutes of the Regular Meeting and Executive Session of August 22, 2011;* **Mrs. Brooks:** *Yes to all*

COMMITTEE REPORTS

1. Facilities

- Committee met on July 19th and August 30th
- Items covered in Superintendent and Business Administrator reports
- New company for waste and recycling
- Status on hiring for Energy Education position
- Grant over \$61,225 for security cameras due to work of Dr. Heinegg, Ms. Rhodes, Officer Feeney, and Mr. Ascione
- Shared Services item
- Policies
- Schooldude.com
- Replacement of bleachers
- Next meeting is scheduled for Tuesday, September 20, 2011 at 5:00 p.m.

2. Community Relations

- Succasunny Day was held, thank you to all those who helped.

3. Education

- Report Cards – no changes
- Pilot Program
- Next meeting is September 26, 2011

4. Finance

- Educational Energy
- Audit
- Food Service
- Next meeting is Wednesday, September 21, 2011 at 5:00 p.m.

5. Shared Services

- The last meeting on September 6, 2011 was cancelled
- Mt. Olive School District to attend next meeting on September 20, 2011
- Presentation on cash management at meeting in August

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6. Personnel

- Staffing issues

7. Negotiations

- Finalizing contracts with Teamsters and Cooks/Managers & Cafeteria Workers

8. Town Council Liaison

- Town Council approved a resolution and sent it to the state legislators with regards to approving Assembly Bill 4126 which requires the Commissioner of Education to change the deadline for municipal review of defeated school budgets whenever the special situation of religious observation and school board elections fall on the same day.

PUBLIC COMMENTS - (There is a three minute time limit, per Board Policy)

Mr. Nappi commented on Activity fees – Pay to Participate, he wanted to confirm if it was for clubs as well as sports that no student will pay. Yes, no one will pay in the 2011/2012 school year.

Mrs. Day commented on the appointment of a Human Resource Manager and experience in the position. She also commented on the grant for cameras – will these be additional cameras as well as other equipment.

ADJOURNMENT

It was motioned by Mrs. D'Agostino and seconded by Mrs. D'Abbraccio to adjourn the meeting at this time 9:19 p.m.

Respectfully submitted,

Mr. Paul Stabile
Acting Board Secretary