

ROXBURY TOWNSHIP PUBLIC SCHOOLS

PROFESSIONAL LEADERSHIP PROGRAM

COURSE OFFERINGS FOR SPRING 2009

Roxbury's 2008/2009 professional leadership programs continue to provide growth opportunities in instructional skills, and content expertise. All classes are voluntary. One credit will be granted for every 15 hours of course work.

To participate in this professional leadership program, complete the registration form in this brochure and return to the Board of Education office. Registration for spring courses is due by **January 16, 2009**. Early registrants will be given preference in filling classes unless otherwise noted. Staff members may sign up for any number of courses, but may earn only 6 in-service credits per year. Please photocopy the registration form as needed. Participation will be confirmed via email from the Personnel Office.

ADVANCED TECHNIQUES IN CREATING AND TEACHING WITH DIGITAL SLIDESHOWS

Expand your ability to create digital slideshows and learn new techniques to enhance your curriculum. Develop innovative ways to integrate these slideshows into your curriculum. Discover ways to use this teaching tool with students.

PREREQUISITE: CREATING CAPTIVATING DIGITAL SLIDESHOWS

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Wednesdays) Apr. 22, 29, May 6, 13, 20	3:45-6:00 Roxbury HS Room P249	Laura Hyde	15	1

NEW COURSE

AUTHORING AND PUBLISHING WEB CONTENT USING ADOBE CONTRIBUTE

This course is designed for teachers and school webmasters who would like to learn the basics of Adobe's web publishing software Contribute. Since this is the new software being utilized by the district any teacher interested in maintaining or updating their school's website is encouraged to enroll. In this course teachers will learn how to author, review, and publish web content through class guided instruction and mini exercises.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Mondays) Mar. 2, 9, 16, 23, 30	3:45-6:00 Eisenhower MS Lab 6B	Rachel Bonnema	20	1

CREATING CAPTIVATING DIGITAL SLIDESHOWS

Discover innovative methods to integrate visual learning into your curriculum using Microsoft Photostory 3. Create captivating digital slideshows set to music of your choice. Narrate using audio technology. Develop dynamic techniques to present your ideas.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Wednesdays) Mar. 4, 11, 18, 25, Apr. 1	3:45-6:00 Roxbury HS Room P249	Laura Hyde	15	1
B	(Thursdays) Mar. 5, 12, 19, 26, Apr. 2	2:30-4:45 Roxbury HS Room P249	Laura Hyde	15	1

DIFFERENTIATED INSTRUCTION MADE SIMPLE – PART II

Now that you have an understanding of how to differentiate instruction, we will delve more deeply into particular strategies and types of activities that can be customized for use in your classroom. Ample time and assistance will be provided as you develop specific ideas and lesson plans that you can use with your students. Please bring your objectives and resource materials to assist you with your planning. **PREREQUISITE: DIFFERENTIATED INSTRUCTION MADE SIMPLE**

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Thursdays) Mar. 12, 19, 26, Apr. 2, 9	3:45-6:00 Lincoln/Roosevelt Room L204	Eileen Lockburner	15	1

IMPROVING YOUR WRITING INSTRUCTION WITH THE SIX TRAITS MODEL (GRADES 3-8)

An overview of the Six Plus Traits Model will be presented. You will participate in specific lessons in each trait designed to develop writing proficiency. Writing portfolios, rubrics, and assessment strategies will be addressed. This workshop will have you enthusiastically running a writer's workshop in your classroom.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Thursdays) Jan. 29, Feb. 5, 12, 19, 26	3:45-6:00 Lincoln/Roosevelt Room L204	Eileen Lockburner	15	1

INCREASE YOUR ABILITY TO REACH AND TEACH

You make hundreds of decisions each day inside and outside the classroom. Some of those decisions have little impact, while other more important decisions affect your happiness, your health, your career, and so much more. Decisions and choices also affect the relationships you have with those around you and the quality of your life. This course is designed to help you grow as a teacher and as a person. Come to this seminar to learn about William Glasser's Choice Theory. Discover what influences your choices and the choices your students make every day. We will also study the theory of Emotional Intelligence and how it affects learning, the classroom, and most importantly the relationships you have with others, be they family, friends, or students. Please bring your note-taking materials and your enthusiasm. A book will be provided.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Wednesdays) Feb. 4, 11, 18, 25, Mar. 4	3:45-6:00 Franklin School Media Center	Dr. Mary Ann Boyd	20	1

INTRODUCTION TO MENTORING

This course provides mentors with a basic understanding of the areas necessary to achieve clinical support and success with novice teachers. Strategies and materials will be provided in the areas of classroom management, peer coaching, observations/conferencing, and alternative assessment to enable mentors to assure that state regulations are met. **PREREQUISITE: 3 YEARS ACTIVELY TEACHING IN THE ROXBURY SCHOOL DISTRICT**

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Wednesdays) Feb. 4, 11, 18, 25, Mar. 4	3:45-6:00 Lincoln/Roosevelt Room R205	Brenda Sumski	15	1

NEW COURSE

MEDIA TECHNOLOGY WORKSHOP

A how-to workshop on setting up TV/VCRs, video projectors, sound systems, camcorders, digital and analog audio recorders, adding sound to PowerPoint, making color transparencies, downloading video, editing video with Windows Movie Maker, using digital cameras, and downloading photographs. Will include tips and tricks to keep AV equipment working.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Tuesdays) Mar. 3, 10, 17, 24, 31	3:45-6:00 Roxbury HS Media Center/Conf Rm	William Martin	20	1

MENTORING – PART II

This course is for people who need to renew their mentoring credentials (those who have taken the course more than 5 years ago) **PREREQUISITE: INTRODUCTION TO MENTORING**

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	PD HRS (ONLY)
A	(Wednesdays) Jan. 21 and 28	3:45-6:00 Lincoln/Roosevelt Room R205	Brenda Sumski	15	4

NEW COURSE

MOTIVATING THE UNMOTIVATED STUDENT

You know the students you can't seem to "reach" no matter how hard you try – the one who "could do better if he would only try", the child who "just doesn't apply himself" or the child who "doesn't seem to care". Using the writings and insights of Rick Lavoie, this course will not only provide participants with information about six motivational styles but also strategies to apply in your classrooms and/or home.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Wednesdays) Feb. 18, 25, Mar. 4, 11, 18	4:00-6:15 Lincoln/Roosevelt Media Center	Fred Luciani	24	1

NCBI PREJUDICE REDUCTION MODEL

As educators we work to help our students learn and grow into contributing members of our society. In our own community as members of the school district staff and administration at times we are faced with some challenging situations. If not addressed and merely overlooked, an incident or behavior could be personally damaging to our students or staff. We will explore a model for prejudice reduction and conflict resolution.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	PD HRS (ONLY)
A	(Tuesday and Thursday) Feb. 3 and 5	3:30-6:30 PM Roxbury HS Guid Conf Rm	Deborah Burleigh NCBI Member(s)	25	6
B	(Saturday) Apr. 4	8:30-3:00 PM Roxbury HS Guid Conf Rm	Deborah Burleigh NCBI Member(s)	25	6

NONVIOLENT CRISIS PREVENTION

In this course the emphasis is on early intervention and nonphysical methods for preventing or managing disruptive behavior. Personal Safety Techniques for staff are demonstrated and practiced to prepare staff to safely remove themselves and others from a dangerous situation. This course also includes the study of non-harmful *Nonviolent Crisis Intervention* methods, used as a last resort when an individual becomes an immediate danger to self or others. You'll learn:

- How to identify behaviors that could lead to a crisis
- How to most effectively respond to each behavior to prevent the situation from escalating
- How to use verbal and nonverbal techniques to defuse hostile behavior and resolve it before it becomes violent
- How to cope with your own fear and anxiety
- How to use CPI's principles of Personal Safety to avoid injury if behavior becomes violent
- When it is appropriate to physically intervene
- How to maintain rapport with the acting-out individual
- Key steps for debriefing after a crisis

At the completion of the course you will be asked to take a brief post test. CPI will then issue you a completion card.

Due to the standards of CPI you will be required to attend all classes for the entire time period.

NOTE: THIS COURSE WILL NOT BE FIRST COME, FIRST SERVED

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Tuesdays) Feb. 3, 10, 17, 24, Mar. 3, 10	4:00-6:00 Franklin School Media Center	Carol Pellet	20	1

POETRY MAKE AND TAKE: CLASS 1

A course designed for teachers who would like to incorporate various types and styles of poetry into their classrooms. Types of poetry will be taught and shared and teachers will leave each class with their own samples to use in their classrooms. STANDARDS: 3.2.5.D3, 3.1.5.G14

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Tuesdays) Feb. 3, 10, 24, Mar. 3, 10	3:45-6:00 Lincoln/Roosevelt Media Center	Amy Murillo Jennifer Sassaman	15	1

POETRY MAKE AND TAKE: CLASS 2

This course is designed for teachers who would like to incorporate various types and styles of poetry into their classrooms. Types of poetry will be taught and shared and teachers will leave each class with their own samples to use in their classrooms. (Different poems from Class 1)

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Tuesdays) Mar. 17, 24, 31, Apr. 7, 21	3:45-6:00 Lincoln/Roosevelt Media Center	Amy Murillo Jennifer Sassaman	15	1

NEW COURSE

POWER IN THE CLASSROOM

This class is a hands-on experience to explore ways that computer technology can assist the teacher in meeting the requirements for the 21st century: lesson plans, electronic grade book using the Smarts program, United Streaming video clips, maintaining a teacher website and incorporating digital slideshows into your lessons. Bring your ideas and materials to the first class!

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Tuesdays) March 3, 10, 17, 24, 31	3:45-6:00 Roxbury HS Room P245	Maggie Wall	15	1

POWERPOINT IN THE CLASSROOM

Want to add some razzle-dazzle to your lessons? Want to achieve those technology goals? Come learn the basics of making a PowerPoint presentation to enhance your classroom teaching. Learn to create slides with music, photos, animated clips, video clips and even your own voice. Participants will work towards a presentation at the last class.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Wednesdays) Feb. 4, 11, 18, 25, Mar. 4	3:45-6:00 Roxbury HS Room P245	Maggie Wall	15	1

NEW COURSE

SENSORY INTEGRATION IN THE CLASSROOM: WHY YOUR STUDENTS CAN'T SIT STILL, STAY AWAKE, OR TUNE IN!

We tend to take for granted children are ready to listen, to attend, to stay settled and to stay awake enough to participate productively in classroom learning experiences. It seems that even though we are employing differentiated instruction, technology, and some multi sensory techniques it is difficult to reach all learners.

This course is designed to assist you in setting up varied learning environments and curricula to help support each student's innate desire to learn. While engaging students in simple sensory activities many children gain in attentiveness and availability to instruction, whether they have been classified or are in general education.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Tuesdays) Feb. 3, 10, 17, 24, Mar. 3	4:00-6:15 Jefferson School Media Center	Kevin Franco Patti Klein	25	1

NEW COURSE**TEACHING THE HOLOCAUST AND GENOCIDE:
FIGHTING RACISM AND PREJUDICE IN A MULTICULTURAL SOCIETY**

The Holocaust is a watershed event in history—a frightening reminder of the consequences of prejudice and intolerance and of the dangers of silence and apathy. For that reason, the topic is both timely and teachable.

As we know, the Nazis went on to annihilate 6 million Jews and countless others, and later in the century, millions died in other genocides like those in Cambodia, Bosnia/Herzegovina, Rwanda, and Sudan.

It is only through learning and remembering past atrocities and fighting genocide denial and revisionism that we are able to work toward prevention and become a more just and humane society.

This course will take us through the causes of genocide and help create classrooms, which will nurture the development of tolerance and understanding of each other. All grade level teachers will benefit from the resources available to all of us in order to teach this important subject.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Wednesdays) Feb. 4, 11, 18, 25, Mar. 4	3:45-6:00 Nixon School Computer Lab	Davida Nitka	15	1

NEW COURSE**USING THE INTERNET IN EDUCATION**

Want to learn how to set up your own website? Using a class website can help assist students and parents to locate class assignments, homework, announcements, and ongoing events. Learn the basics of setting up your own website (it's not as difficult as you think!)

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Tuesdays) Feb. 3, 10, 17, 24, Mar. 3	2:30-4:45 Roxbury HS Room P245	Robin Evensen	8	1
B	(Thursdays) Feb. 5, 12, 19, 26, Mar. 5	3:45-6:00 Roxbury HS Room P245	Robin Evensen	8	1

WHY ARE STUDENTS HAVING SO MUCH TROUBLE WITH HANDWRITING?

Many handwriting problems can be avoided or solved by good teaching strategies and good materials. The first step is spotting the problem, then use active teaching strategies and good materials to solve the problem. Some letters are easier to write developmentally than others. This course will teach you how to teach children handwriting techniques that will make handwriting an automatic and natural skill. Children, who know **how** to write, **want** to write! Children with poor handwriting skills will also have difficulty in other academic areas.

All techniques are **developmentally based**; letters will be taught in groups of similar strokes; diagonal lines (the most difficult) are taught last. **Multi-sensory** teaching techniques are used. You will learn that students must have posture and balance, control and movement, perception and memory, and correct coordination to develop good handwriting habits from the very beginning. You will be trained in teaching students how to develop a good pencil grip.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Thursdays) Feb. 5, 12, 19, 26, Mar. 5	4:00-6:15 Lincoln/Roosevelt Room R202	Steven Kuti	10	1

REGISTRATION FORM

NAME:

SCH:

GR. LEVEL/DEPT:

HOME ADDRESS:

PHONE NUMBERS:

(Home): _____

(Cell): _____

(Work): _____

EMAIL ADDRESS: *(Confirmation will be sent via email)*

Yes, sign me up for the following courses for the 2008/2009 school year:

COURSE #	COURSE	DATES

RETURN TO BOARD OF EDUCATION OFFICE

ATTN: ANN RHODES

Phone: (973) 584-6099 EXT. 5008

Email: arhodes@roxbury.org

Fax: (973) 252-1434

SUBMISSION DEADLINE DATE: JANUARY 16, 2009