

# ROXBURY TOWNSHIP SCHOOLS

## PROFESSIONAL LEADERSHIP PROGRAM

### COURSE OFFERINGS FOR SPRING 2010

Roxbury's 2009/2010 professional leadership programs continue to provide growth opportunities in instructional skills, and content expertise to all Roxbury employees (professional staff, support staff, and substitutes). All classes are voluntary. One credit will be granted for every 15 hours of course work.

To participate in this professional leadership program, complete the registration form in this brochure and return to the Board of Education Office. Registration for fall courses is due by **January 11, 2010**. Early registrants will be given preference in filling classes unless otherwise noted. Staff members may sign up for any number of courses, but may earn only 6 in-service credits per year per contract language. Please photocopy the registration form as needed. Participation will be confirmed via email from the Personnel Office. Staff will be excused from faculty meetings to attend in-district classes/staff development with no discipline per contract language.

#### REVISED COURSE

#### AUTISM AND PDD: WHAT IS IT? WHY IS IT HERE?

In this introductory course, we will "sift through" some of the current terminology surrounding Autistic Spectrum Disorders. We will review the definitions of Autism/PDD-NOS/Asperger's and other related syndromes, discuss how diagnoses are made, explore some of the possible causes for the disorders, and discuss some of the more common treatments for Autism. We'll also look at how challenges related to these disorders may present themselves in the classroom, and will explore different strategies and techniques to maximize student learning within the classroom setting.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Wednesdays) Jan. 27, Feb. 3, 10, 17, 24	4:00-6:15 PM Nixon School Computer Lab	Melissa Barry	25	1

#### NEW COURSE

#### BEHAVIOR MANAGEMENT

Remember when we were in school and all the teacher had to do was give an instruction and students responded quickly? Ahh, the good ole days. Today we encounter a myriad of situations and this course will address some of those. Investigation into various practices and delivery systems will be included throughout this course. Practical solutions to common classroom problems will be our focus. Through this we will develop strategies and techniques to assist in dealing with difficult behaviors exhibited in the classroom.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Tuesdays) Jan. 26 Feb. 2, 9, 16, Mar. 2	3:45-6:00 PM Lincoln/Roosevelt School Media Center	Pat Hovey	20	1

**COMPREHENSION STRATEGIES AND ROUTINES (GRADES 3-8)**

This course is designed to provide teachers with new and exciting comprehension strategies and activities to use in all content area subjects. Strategies such as reviewing and predicting, monitoring, knowing how words work, and summarizing will be addressed.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Thursdays) Mar. 4, 11, 18, 25, Apr. 1	3:45-6:00 PM Lincoln/Roosevelt School Media Center	Amy Murillo Jennifer Sassaman	15	1

**NEW COURSE****DIGITAL TECHNIQUES FOR TODAY'S LEARNERS**

Enhance your instruction by learning strategies and techniques for incorporating digital technology into your curriculum. Create a digital presentation for your classroom. Please bring a flashdrive, digital camera, and some digital images with you to class.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Thursdays) Feb. 25, Mar. 4, 11, 18, 25	2:30-4:45 PM Roxbury High School Room P245	Laura Hyde	12	1

**NEW COURSE****GRANT WRITING**

This is a hands-on grant-writing course. Participants will learn about strategies for applying for funding from government and corporate sources for classroom supplies, professional development, innovative projects, field trips, etc. Each session will include substantial time for working on actual grant proposals and receiving feedback from peers.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Thursdays) Feb. 18, 25 Mar. 4, 11, 18	3:45-6:00 PM Roxbury Board Office Computer Lab - 2 <sup>nd</sup> Floor	Dr. James Heinegg	12	1

**NEW COURSE****HANDS ON ACTIVITIES FOR LANGUAGE ARTS LITERACY**

This course will provide teachers with hands-on activities to use to support various areas of the Language Arts Literacy curriculum.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Thursdays) Jan. 28, Feb. 4, 11, 18, 25	3:45-6:00 PM Lincoln/Roosevelt School Media Center	Amy Murillo Jennifer Sassaman	15	1

**REVISED COURSE****HOW TO BETTER REACH AND TEACH YOUR STUDENTS**

What influences your choices and the choices your students make every day? It is important to learn the answer to this question if you want to improve as a teacher and help your students succeed in the classroom. This course focuses on William Glasser's Choice Theory and the Theory of Emotional Intelligence. Be assured that both theories shape your life every day! Choices (decisions) affect your happiness, your health, your career, and the quality of your life. Emotional intelligence has an impact on relationships. Together we will explore how to better understand ourselves, our students, and other people we relate to on a regular basis. Please bring your note-taking materials and your enthusiasm. A book will be provided.

<b>COURSE #</b>	<b>DATE</b>	<b>TIME</b>	<b>INSTRUCTOR</b>	<b>MAXIMUM CLASS SIZE</b>	<b>CR</b>
A	(Wednesdays) Jan. 27, Feb. 3, 10, 17, 24	3:45-6:00 PM Franklin School Media Center	Dr. Mary Ann Boyd	20	1

**NEW COURSE****I WILL SURVIVE**

Nearly half of all teachers quit during their first five years, according to the National Center for Education Statistics.

This course, primarily for newer teachers, will provide an interactive approach to endure challenges that contribute to departing the field of teaching. The focus will be for high school and middle school teachers.

<b>COURSE #</b>	<b>DATE</b>	<b>TIME</b>	<b>INSTRUCTOR</b>	<b>MAXIMUM CLASS SIZE</b>	<b>CR</b>
A	(Thursdays) Feb. 4, 11, 18, 25, Mar. 4	2:30-4:45 PM Roxbury High School Media Conference Room	Lori Baker	15	1

**INTRODUCTION TO CREATING CAPTIVATING DIGITAL SLIDESHOWS  
(FORMERLY CALLED CREATING CAPTIVATING DIGITAL SLIDESHOWS)**

Discover innovative methods to integrate visual learning into your curriculum using Microsoft Photo Story 3. Create captivating digital slideshows set to the music of your choice. Narrate using audio technology. Develop dynamic techniques to present your ideas. Please bring images, flash drives, cameras, and rewritable and music CD's to our first class.

<b>COURSE #</b>	<b>DATE</b>	<b>TIME</b>	<b>INSTRUCTOR</b>	<b>MAXIMUM CLASS SIZE</b>	<b>CR</b>
A	(Tuesdays) Mar. 2, 9, 16, 23, 30	3:45-6:00 PM Roxbury High School Room P248	Laura Hyde	12	1

**INTRODUCTION TO MENTORING**

This course provides mentors with a basic understanding of the areas necessary to achieve clinical support and success with novice teachers. Strategies and materials will be provided in the areas of classroom management, peer coaching, observations/conferencing, and alternative assessment to enable mentors to assure that state regulations are met.

<b>COURSE #</b>	<b>DATE</b>	<b>TIME</b>	<b>INSTRUCTOR</b>	<b>MAXIMUM CLASS SIZE</b>	<b>CR</b>
A	(Tuesdays) Jan. 26, Feb. 2, 9, 16, 23	3:45-6:00 PM Lincoln/Roosevelt School Room R205	Brenda Sumski	15	1

### MENTORING

This course provides mentors with a basic understanding of the areas necessary to achieve clinical support and success with novice teachers. Strategies and materials will be provided in the areas of classroom management, peer coaching, observations/conferencing, and alternative assessment to enable mentors to assure that state regulations are met.

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	PD HR (ONLY)
A	(Thursdays) Jan. 14 and 21	3:45-6:00 PM Lincoln/Roosevelt School Room R205	Brenda Sumski	15	1

### NONVIOLENT CRISIS PREVENTION

In this course the emphasis is on early intervention and nonphysical methods for preventing or managing disruptive behavior. Personal Safety Techniques for staff are demonstrated and practiced to prepare staff to safely remove themselves and others from a dangerous situation. This course also includes the study of non-harmful *Nonviolent Crisis Intervention* methods, used as a last resort when an individual becomes an immediate danger to self or others. You'll learn:

- How to identify behaviors that could lead to a crisis
- How to most effectively respond to each behavior to prevent the situation from escalating
- How to use verbal and nonverbal techniques to defuse hostile behavior and resolve it before it becomes violent
- How to cope with your own fear and anxiety
- How to use CPI's principles of Personal Safety to avoid injury if behavior becomes violent
- When it is appropriate to physically intervene
- How to maintain rapport with the acting-out individual
- Key steps for debriefing after a crisis

At the completion of the course you will be asked to take a brief post test. CPI will then issue you a completion card. **Due to the standards of CPI you will be required to attend all classes for the entire time period.**

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Tuesdays) Jan.26, Feb. 2, 9, 16, 23 Mar. 2	4:00-6:00 Franklin School Media Center	Carol Pellet	15	1

### PODCASTS USING AUDACITY

If you are interested in learning how to create meaningful, relevant audio broadcasts while learning a fun, free software program, then this is the class for you! In this course you will learn various features of Audacity as well as how to utilize this software to create "podcasts" that can be applied to any aspect of your life, be it personal or professional. In addition, if you have a class website or blog, and you aren't currently using podcasts but want to add another exciting feature, then sign up for this course!

COURSE #	DATE	TIME	INSTRUCTOR	MAXIMUM CLASS SIZE	CR
A	(Mondays) Jan. 25, Feb. 1, 8, 22, Mar. 1	3:45-6:00 PM Eisenhower Middle School Computer Lab 8	Mark Granito	10	1

**SENSORY INTEGRATION IN THE CLASSROOM:  
WHY YOUR STUDENTS CAN'T SIT STILL, STAY AWAKE, OR TUNE IN!**

We tend to take for granted children are ready to listen, to attend, to stay settled and to stay awake enough to participate productively in classroom learning experiences. It seems that even though we are employing differentiated instruction, technology, and some multi sensory techniques it is difficult to reach all learners.

This course is designed to assist you in setting up varied learning environments and curricula to help support each student's innate desire to learn. While engaging students in simple sensory activities many children gain in attentiveness and availability to instruction, whether they have been classified or are in general education.

<b>COURSE #</b>	<b>DATE</b>	<b>TIME</b>	<b>INSTRUCTOR</b>	<b>MAXIMUM CLASS SIZE</b>	<b>CR</b>
A	(Wednesdays) Apr. 14, 21, 28, May 5, 12	4:00-6:15 PM Jefferson School Media Center	Kevin Franco Patti Klein	15	1

**NEW COURSE**

**SENSORY REGULATION TOOLS AND TECHNIQUES**

This program is designed for participants who have completed our first sensory program; (who are willing to) who have gained a working knowledge of sensory integration. Our focus is on self-regulation awareness. This program guides participants to develop the methods needed to empower students to change their alert levels (for optimal performance). When using these appropriate straggles, participants will enable their students to learn what they can do before spelling tests or homework time to achieve an optimal level of regulation. We will emphasize the importance of the ability to self regulate for all students and you may discover the tools and techniques you use your self to obtain optimal functioning. (The participants will be asked to use their tools within the classroom and present the information to the class on a weekly basis). Our program will continue to include two points of view: technical and practical classroom tools as well.

<b>COURSE #</b>	<b>DATE</b>	<b>TIME</b>	<b>INSTRUCTOR</b>	<b>MAXIMUM CLASS SIZE</b>	<b>CR</b>
A	(Mondays) Apr. 12, 19, 26, May 3, 10	4:00-6:15 PM Jefferson School Media Center	Kevin Franco Patti Klein	15	1

**SPECIAL EDUCATION MINISERIES – CLASS 3  
SO I'VE GOT THIS KID WITH ASPERGER'S – HELP!!!**

Participants in this class will learn about Asperger's Syndrome-what is it, what does it look like and how is it diagnosed. Opportunities will be given to explore various options and interventions to use in the classroom. In addition, literature will be reviewed. Specific information will be given to the participants regarding Sensory Sensitivity, Interests, Routine and Language.

<b>COURSE #</b>	<b>DATE</b>	<b>TIME</b>	<b>INSTRUCTOR</b>	<b>MAXIMUM CLASS SIZE</b>	<b>CR</b>
A	(Wednesdays) Jan. 27, Feb. 3, 10, 17, 24	4:00-6:15 Eisenhower Middle School Team Room	Fred Luciani	25	1

**NEW COURSE****THE STORY OF SUCCESS**

This course will stimulate discussion about achieving success, a subject that is pertinent to all educators. It goes beyond intelligence and ambition. Things such as an individual's family, birthplace or even birth day play a significant role in becoming top leaders and performers. We will learn what Bill Gates and the Beatles have in common. Why do some nationalities appear to be most advanced in math? What are some hidden advantages of some star athletes? Why do all top New York lawyers have the same resume? How much do generation, family, culture and class affect one's ability to be successful? The author presents a fascinating and provocative blueprint for making the most of human potential. How we correlate the findings of this book to ourselves, students, family and friends will lead us to insightful dialogue with a variety of opinions. Participants are each loaned a copy of Malcolm Gladwell's book *Outliers*. The book will be provided on loan one week before the first group meeting.

<b>COURSE #</b>	<b>DATE</b>	<b>TIME</b>	<b>INSTRUCTOR</b>	<b>MAXIMUM CLASS SIZE</b>	<b>PD HOURS (ONLY)</b>
A	(Thursdays) Mar. 4, 11, 18	3:45-5:00 PM Franklin School Media Center	Audrey Wallock	15	4

**NEW COURSE****TEACHING WITH A TABLET PC**

Discover the many innovative and cutting-edge classroom teaching techniques possible with a Tablet PC. Free yourself from a mouse, keyboard, and paper through the Tablet PC handwriting-recognition capabilities of Windows Vista and Windows 7, as well as applications such as Office 2007, PDF Annotator, and many others. Create narrated screencast digital lessons by recording your voice and the screen of your Tablet PC while you are writing on it. Then post these online for your students to access from home. Project the screen of your tablet in front of a classroom without any video cables, and deliver captivating multimedia presentations while roaming around the classroom with your Tablet PC in hand. Impress your students using your tablet PC with a SMARTBoard, TurningPoint clickers, and an electronic presenter. Engage disinterested and difficult students by having them write on your Tablet PC during lessons. Plus much more!

<b>COURSE #</b>	<b>DATE</b>	<b>TIME</b>	<b>INSTRUCTOR</b>	<b>MAXIMUM CLASS SIZE</b>	<b>CR</b>
A	(Mondays) Mar. 1, 8, 15, 22, 29	3:45-6:00 PM Roxbury High School Room D133	Lee Hayden	10	1

**NEW COURSE****TOGETHER WITH TECHNOLOGY**

This is a hands on computer class for those who need time to brainstorm technology techniques with their colleagues or simply just to learn the basic skills needed on the computer to be an effective teacher. We will discuss Genesis, PowerPoint, PhotoStory, United Streaming, computer shortcuts, etc. Bring your ideas and questions to the first class or email me with your needs.

<b>COURSE #</b>	<b>DATE</b>	<b>TIME</b>	<b>INSTRUCTOR</b>	<b>MAXIMUM CLASS SIZE</b>	<b>CR</b>
A	(Tuesdays) Mar. 2, 9, 16, 23, 30	3:45-6:00 PM Roxbury High School Room P245	Maggie Wall	15	1

**WEB 2.0 TOOLS**

Have you ever wondered what Web 2.0 is? Have you ever wondered what Twitter, RSS, etc. are? Well, if you are interested in learning how to utilize useful, free tools such as these that can aid you in developing fun, interactive lessons with your curriculum then this is the class for you.

<b>COURSE #</b>	<b>DATE</b>	<b>TIME</b>	<b>INSTRUCTOR</b>	<b>MAXIMUM CLASS SIZE</b>	<b>CR</b>
A	(Thursdays) Jan. 28, Feb. 4, 11, 18, 25	3:45-6:00 PM Eisenhower Middle School Computer Lab 8	Mark Granito	10	1

# REGISTRATION FORM

NAME:

SCH:

GR. LEVEL/DEPT:

HOME ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PHONE NUMBERS:

(Home): \_\_\_\_\_

(Cell): \_\_\_\_\_

(Work): \_\_\_\_\_

EMAIL ADDRESS: *(Confirmation will be sent via email)*

\_\_\_\_\_

Yes, sign me up for the following courses for the 2009/2010 school year:

COURSE #

COURSE

DATES

RETURN TO BOARD OF EDUCATION OFFICE

ATTN: ANN RHODES

Phone: (973) 584-6099 EXT. 5008

Email: arhodes@roxbury.org

Fax: (973) 252-1434

***SUBMISSION DEADLINE DATE: JANUARY 11, 2009***