



Chris Argenziano
Principal

ROXBURY TOWNSHIP PUBLIC SCHOOLS
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Brian Hamer
Asst. Principal

October 30, 2020

Dear Parents and Guardians,

On October 15, 2020 our superintendent announced that the Roxbury School District could be entering into Phase II starting November 16, 2020 contingent on the health of the community and the State of New Jersey. At that point, parents/guardians had the opportunity to select virtual or in-person instruction for their child. Now that Lincoln Roosevelt School has more definitive numbers, plans are being laid out to prepare for full student capacity in our building. Decisions will have to be made in order to maintain a level of social distancing and health standards. We have worked tirelessly to minimize student movement and limit the exposure of our students to others. As we transition to Phase II, these same notions, room size/capacity and the need for social distancing will be the core foundation for many of the changes that will be taking place. Below are the details surrounding the modifications that will have to be made when transitioning to full capacity.

In-Person Classrooms

In order to return to full capacity with our students, the current class size of all 5th and 6th grade classrooms have been reviewed and a number of students will be moved to different classrooms. With merging blue and gold cohorts together, as well as re-integrating previously virtual students back into classrooms, class sizes do not support the social distancing needs of our students and faculty. In order to decrease the class sizes the following needs to occur:

- Staff members will be reassigned and new classes will be created
- Student schedules will be changed to populate new classrooms
- Classrooms will need to be set up and furnished for students and staff

The process of selecting the students who will change classrooms will be done randomly to ensure equity and fairness. All alterations to student schedules will be posted in Genesis and families will be notified when the process has been completed. Parents/guardians, along with their child, will need to check Genesis to view and prepare for any changes that may take place on November 16th. On November 17th, our first in-person day back to school, teachers will be centrally located throughout the campus and the building to assist students with finding their new classrooms. This will be the case for the entire week as the students adjust.

Virtual Students and their Classrooms

All 5th and 6th grade virtual students will be redistributed and assigned to new teachers. From now on, our at-home learners will follow the same schedule that Lincoln Roosevelt School operates under for in-person instruction. All virtual students will be live-streamed into all of their classes throughout the day and are expected to “attend” classes via Google Meets as if they were physically in the building. Attendance will be taken during each class session.

School Schedule for ALL Students

Lincoln Roosevelt will transition to a four-period day where each class will be approximately 50 minutes in length. Our hours for students to attend will remain unchanged: Tuesday through Friday, from 8:40 to 12:40, with office hours in the afternoon. This will enable our students to participate in live, in-person instruction for the following classes:

- ELA
- Math
- Science or Social Studies
- &**
- **Cycle and Physical Education/Health**→ All students will have two days of cycle and two day of physical education/health classes per week.

Virtual Mondays will continue to exist through 2020. Once the new year begins, the district will reevaluate whether virtual Mondays are necessary. As has been past practice, students will follow the schedule outline in the Genesis Parent Portal whenever the school is functioning virtually.

Band, Orchestra and Choir will be reopened for 6th grade students. Our music instructors will be in contact with our students and their families about in-person lessons. All lessons will be held during the day. Special masks for singing and instrument playing are in the process of being procured, as well as bell covers for musical instruments. These devices are meant to further limit any risk of transmitting germs to our students and staff. **Fifth grade music opportunities will be reevaluated at a later date.**

Please know the school understands that these changes may be difficult for some of our students. Unfortunately, the current pandemic is forcing the district to make difficult decisions to ensure the safety of all students. I ask for your understanding at this time as we continue to move toward a more robust learning experience for our students, as well as more consistency for our families during this pandemic. Smaller class sizes will provide more opportunities for individualized instruction and attention to student needs. Personally, I cannot thank our families enough for their continued support and hard work because without you, this is not possible. This new transition will hopefully lessen the responsibilities of our families at home. Keep in mind that children are resilient and that they follow our lead. Therefore, I encourage you to talk positively about these plans with your son or daughter.

If you have any questions, please reach out to either me or Mr. Hamer to discuss your concerns.

Sincerely,

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Chris Argenziano