Flexible Instruction Day

Parent Presentation
Flexible Instruction Day

**March 16 - 20** - Flexible Instructional Days

A survey will go out to staff on **March 19** to determine if a PD Day is needed on **March 23**.

Accordingly, **March 23 or 24 - March 27** - Flexible Instruction Days

A decision will be made on **March 26** about any needed continuation of closing.

At this time and in accordance with the March 26 decision **March 30** - No School - Give back snow day as currently on district calendar

**March 31** - Tentative return to school
Flexible Instruction Day

A Flexible Instruction Day (FID) is a virtual school day where students and staff have an opportunity to explore and engage in meaningful learning experiences that are:

(a) aligned to the curriculum
(b) connected to standards
(c) relevant to the current instructional sequence.

These days are not intended to supplant regular school day instruction, rather are a response to a potential extended closing due to a health emergency.
Team effort!
Simplifying Our Message

Resources for Parents & Students

The following website is designed to be a resource for our parents during an emergency as outlined by the Department of Education’s Guidance Regarding Requirements for Public Health-Related School Closures. In these circumstances school facilities are shut down, however, instruction continues for those not directly affected by the health-related emergency. The following videos will outline what the Roxbury School District describes as Flexible Instruction Days (FID). The goal of this site is to outline the basic procedures of flexible instruction days without overwhelming our students or parents.

Introductory Message From The Superintendent

Logging Into Classlink

The following video explains how to use Classlink, which is the district's single sign-in portal. Classlink will be used during district FIDs to take attendance and navigate the applications provided by the district for instruction during a flexible instruction day.

Logging into Classlink

Roxbury Flexible Instruction Day

Roxbury’s Classlink
Flexible Instruction Day
Faculty/Staff Responsibilities

Expectation of a meaningful learning experience in a limited timeframe
● This is a short-term solution under unusual circumstances.
● Use judgement in assigning students an appropriate amount of work.
● Allow flexibility and common sense to prevail

Learning experiences will be virtual
● Use Google Classroom, Class Dojo, or email so that students and families can:
  (a) access the information,
  (b) prioritize their day,
  (c) reach out to the teacher(s) through email should there be a question/inquiry or submission of work needed.
Flexible Instruction Day
Faculty/Staff Responsibilities

● Plans developed to deliver provisions of a “typical” school day for all students including:
  ○ ELLs
  ○ Students with individual learning needs
  ○ Free and Reduced Lunch
  ○ Standards-connected instruction

● Building Administration & Supervisors
  ○ Principals: Morning announcements and first response on concerns
  ○ Supervisors: Working with staff on developing FID learning experiences, as well as, supporting staff remotely
9:30 AM - 3:00 PM...

...but we know schedules will be impacted.
Flexible Instruction Day
School Perspective

9:30 AM - 3:00 PM (WE WILL KEEP THE DAY ROTATIONS!)

● Primary communication through email, Google Classroom or Class Dojo
● Teachers will be available via email during these hours with the exception of 12:00 PM - 1:00 PM for teacher lunch.
● “Appropriate” quantity of work
  ○ All work required for submission will receive feedback
  ○ “Due dates” should be no sooner than 24 hours to allow scheduling flexibility
● **Small segment instruction will be delivered through recordings**
  ○ Teacher collaboration might lead to a different “voice”...that’s ok.
Flexible Instruction Day
Faculty/Staff Synchronous Question & Answer Times

Google Meet
- Online time set aside for “office hour” Q&A help sessions
- Will be recorded and posted for student reference
- Will not require students to be there

Times Allotted
- Keeping our day schedules, not times
- Example: High school will stay with A & B days
Flexible Instruction Day
Faculty/Staff Synchronous Question & Answer Times

**Elementary Schools (Day of the week dictates the special as usual)**
- Reading: 10:00 - 10:20
- Math: 10:30 - 10:50
- Writing: 11:00 - 11:20
- Science/SS: 11:30 - 11:50
- Math: 1:30 - 1:50
- ELA: 2:00 - 2:20
- Special: 2:30 - 2:50

**Eisenhower MS**
- Period 1: 10:00 - 10:20
- Period 2: 10:30 - 10:50
- Period 3: 11:00 - 11:20
- Period 4: 11:30 - 11:50
- Period 5: 1:00 - 1:20
- Period 6: 1:30 - 1:50
- Period 7: 2:00 - 2:20
- Period 8: 2:30 - 2:50

**Lincoln/Roosevelt**
- Period 1: 10:00 - 10:15
- Period 2: 10:15 - 10:30
- Period 3: 10:30 - 10:45
- Period 4: 10:45 - 11:00
- Period 5: 11:00 - 11:15
- Period 6: 11:15 - 11:30
- Period 7: 11:30 - 11:45
- Period 8: 11:45 - 12:00
- Period 9: 1:30 - 1:45
- Period 10: 1:45 - 2:00
- Period 11: 2:00 - 2:15
- Period 12: 2:15 - 2:30
- Period 13: 2:30 - 2:45

*Elementary homeroom teachers may communicate a different time via email.*
Flexible Instruction Day
Student Perspective

9:30 AM - 3:00 PM

● Attendance needs to be entered by 10:00 AM, but can be entered as early in the day as is convenient
  ○ Enter “present” only if you are “present” for that day’s responsibilities.
  ○ If “absent” work will be made up beginning the next “present” day
● Watch “morning announcement” linked to attendance form
● 30 minutes of physical activity
● Lunch at students’ discretion
Flexible Instruction Day
Student Perspective

- Primary communication through email, Google Classroom or Class Dojo
- Email teachers with questions/concerns
- Classwork and potentially homework
- All teachers are asked to provide “learning experiences” that reflect flexibility and understanding given the circumstances.

- Teacher’s may be absent...if so, they will communicate expectations still, but may be unresponsive to emails.
  - If so, a teacher will make students aware.
Contact Information

- More information as well as training videos can be found [here](#) or [here](#).
- Classlink [here](#)

- School principals
  - Mrs. Radulic ([lradulic@roxbury.org](mailto:lradulic@roxbury.org))
  - Dr. Seipp ([cseipp@roxbury.org](mailto:cseipp@roxbury.org))
  - Mr. Zegar ([czegar@roxbury.org](mailto:czegar@roxbury.org))
  - Mrs. Gallagher ([agallagher@roxbury.org](mailto:agallagher@roxbury.org))
  - Tech Help Desk ([helpdesk@roxbury.org](mailto:helpdesk@roxbury.org))
  - Si habla español ([mtrokan@roxbury.org](mailto:mtrokan@roxbury.org))