



# Roxbury High School

One Bryant Drive  
Succasunna, New Jersey 07876-1697  
Telephone: 973-584-1200 Fax: 973-584-7584  
<http://www.roxbury.org>

Melissa J. Hall  
*Assistant Principal*

Dominick Miller  
*Principal*

Stuart Mason  
*Director Athletics/Student Activities*

Denise E. Glenn  
*Assistant Principal*

Monica Mann  
*Director of Guidance*

August 2021

Dear Parent/Guardian:

Each year at this time of the summer our thoughts begin to turn from vacations toward the beginning of another school year. I hope that the past weeks have been relaxing and restful and that you are as enthusiastic about the upcoming year as I am. To assist you and your child in preparing for the first days of school, please find below some important information for you to review together. We have a brand-new website. Please take some time to review and navigate this resource.

\* We have posted the student handbook on the Roxbury.org website. You may access this information by opening the roxbury.org website, click on "high school," then scroll over the student life tab on the navy banner and click on the student handbook.

\* Dress Code – Our updated dress code is intended to support the teaching and learning process. I ask your assistance in this matter by insuring that your child dresses according to the school policy. I have included a copy of the dress code with this correspondence.

\* I would like to call your attention to our attendance regulations regarding the number of permissible unexcused absences allowed in a specific course: Eight absences in a full year course, six absences in a three-quarter course, four absences in a half-year course, and two absences in a quarter course. In addition, medical notes will only be accepted within ten days of the student's absence.

\* Once again, we will maintain our agreement with the Roxbury Police Department, and we will be receiving assistance with school security. Officer Brian Feeny will serve as the liaison between the Police Department and the school district.

\* Back-to-School Night will occur during the first month of school. Please mark your calendar and join us on Wednesday, September 29, 2019, at 7:00 p.m.

On behalf of the administrative team, teachers, counselors, coaches, and advisors, I extend to you an invitation to work with us in educating your child. We hope to instill in each of them the desire to be lifelong learners and to help each one to grow into a valuable community member and a productive citizen. Please feel free to contact your child's counselor or teacher regarding any concerns you may have. As partners in the educational process, good communication will be necessary for our efforts to be effective. I look forward to meeting you.

Respectfully,

Dominick Miller  
Principal



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Dear Grade 12 Parents and Students:

This year, we are continuing our process for digital submission of forms and documents that must be read and approved by parents and students. All of the required documents will be posted on the Genesis portal. Therefore, parents (and in some cases students) will read and submit the responses electronically.

Required documents found in Genesis include: Emergency Contact Form, Code of Conduct Form, Fan Code of Conduct Form, Media Consent Form, and the Technology Acknowledgement Form. For grade 12 students, the Public Law 107-110 form should also be completed and the Family Life Curriculum exclusion letter. These forms will be available on August 17. The USDA will be providing all students with free lunch for the 2021 – 2022 school year.

Information regarding school (student) accident insurance information is posted on the RHS website under the Parent/General Resources tab. I would encourage parents to consider this low-cost option because the District does not carry student accident insurance.

Once all forms have been submitted, reviewed and approved, parents will be given access via Genesis to student schedules. Student schedules will be available on the parent portal August 18 for those who have completed all required digital "paperwork."

Senior class portraits are scheduled for August 23 – 27 and retakes will be taken on October 7. Students or parents are responsible for scheduling any retake appointments. Also, for your information, we will hold a Financial Aid Parent Program at 7:00 p.m. on Tuesday, September 21, in the RHS auditorium.

The first day of school for all students is Wednesday, September 1. Back to School Night will be held on Wednesday, September 29, at 7:00 pm. Please mark your calendars. We hope that you find all the information on our website regarding the opening of school convenient for you and that you appreciate our efforts to reduce the cost of paper and postage.

Respectfully,

Dominick Miller  
Principal





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Dear Senior:

Your senior year has finally arrived! This is a time in your life that is filled with great expectations, joys, responsibilities, and decisions. Within the next ten months, you will be faced with the apprehension that accompanies the decision-making process related to selecting a college or a career - a significant change in your life. Rest assured, the entire staff of Roxbury High School is prepared to help you meet this challenge so that your last year is a productive and positive one. The past three years have passed very quickly and it is now time to face the next big step in your life.

To assist you and your parents in preparing for the first several days of school, please find below some information that is important for you to know. Please review this information carefully with your parents. As a Roxbury student, you are responsible for knowing and conforming to all the expectations outlined in these materials, and to the regulations in the student handbook posted on the high school website under the category of "Student Life". Please pay particular attention to the school regulations related to academic integrity, attendance, the dress code, physical education rules, the tobacco/vaping policy, and the discipline code.

**Wednesday, September 1** - All students report to school.

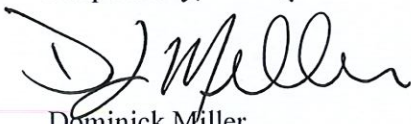
- \* **School begins at 7:25 a.m.** You should report to the homeroom listed on your schedule available on Genesis after August 18.
- \* Your bus stop and pick-up times are listed in the Genesis portal.
- \* In your homeroom you will receive pertinent information regarding the school year that will be shared with you.
- \* Classroom instruction begins after homeroom in all courses. A full day of school will conclude at 2:07 p.m. and buses depart at 2:14 p.m.

As you know, senior parking applications have been processed. Be sure to park in the parking space assigned to you. Parking rules and regulations are in effect as of September 1, 2021. Please remember that the speed limit on campus is 15 mph. Be a safe driver!

Open lunch will start on Monday, September 13. Seniors can check in the Main Office to determine if their application was approved.

Enjoy the remaining few days of summer, and I look forward to seeing you on September 1st. If you have any questions regarding the opening of school, please contact the high school office at 973-584-1200. Best wishes for a successful school year! Remember, every day is a great day to be a Gael!

Respectfully,



Dominick Miller  
Principal

## ***Roxbury High School***

### **Additional Information**

#### **Dates to Remember**

Please review the Dates to Remember sheet. Be sure to save the date for Back-to-School Night, September 29, on your calendar. More information about this program will be transmitted to you soon after the start of school.

#### **Marking Period Dates 2021-2022**

##### **First Quarter**

First marking period grades available  
on line November 19

##### **Third Quarter**

Third marking period grades available  
on line April 8

##### **Second Quarter**

Second marking periods grades available  
on line February 2  
(Please note that there is no mid-term exam schedule)

##### **Fourth Quarter**

Final Exams – June 9, 10, 13, 14, 2022  
Graduation: June 16, 2022  
Grades available on-line June 16, 2022

#### **Emergency School Closing and Delayed School Openings**

In the event that school must be closed/delayed due to inclement weather, announcements may be found over the following sources:

- \* Blackboard Alerts
- \* District Website, Facebook, Emails to internal staff, NEWS12 NJ, and Channel 5.

The District website, roxbury.org, posts school closings immediately.

If a TV announcement is "Roxbury Township Schools will be open late," the high school will begin at 9:25 a.m. Dismissal will be at the regular time. When school is closed or is dismissed early for safety reasons, all school-sponsored activities will be automatically canceled and/or postponed. This includes social events, club meetings, sporting events (home and away), and practices.

#### **Blackboard Notification System**

This year we will be transitioning from the Honeywell Notification System to Blackboard Notification System. Please make sure that your contact information is correct in Genesis. This will ensure a smooth transition and ensure that you receive pertinent information and updates.

#### **Genesis E-Mail**

We utilize our student management software, Genesis, as a communication tool. We will continue to expand our use of this valuable tool to communicate important school events, deadlines, and notifications.

RHS has added additional communication tools; you may now "like" RHS on Facebook and follow us on Twitter via the high school website or my Instagram@roxprincipal.