

**DISTRICT OF ROXBURY TOWNSHIP
BOARD OF EDUCATION
JANUARY 27, 2020
REGULAR MEETING AGENDA**

**LINCOLN ROOSEVELT SCHOOL - AUDITORIUM
34 NORTH HILLSIDE AVENUE, SUCCASUNNA, NJ 07876**

CALL TO ORDER: 6:30 P.M.

PUBLIC SESSION: 7:30 P.M.

SPEAKER REQUEST AT BOARD OF EDUCATION MEETINGS

*Anyone wishing to speak about agenda or non-agenda items at a meeting of the Roxbury Township Board of Education must follow these procedures. Located on the front table will be forms entitled, **Speaker Request Form**. Please fill one out indicating your name and address and the agenda item or topic you wish to discuss. After completing the form, return it to the Assistant Business Administrator. Thank you for your cooperation.*

**ACCESS AGENDA & EXHIBITS
ONLINE:**



I. MEETING CALLED TO ORDER

The Roxbury Township Board of Education is meeting in Regular Session for discussion on business before the Board tonight.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board has caused written notice of this meeting and copies of its agenda to be transmitted to:

Roxbury Register – Newspaper

Daily Record – Newspaper

Roxbury Website – <http://www.roxbury.org/domain/43>

Municipal Clerk

Roxbury Public Library

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business office.

II. ROLL CALL

III. RESOLUTION TO MEET IN EXECUTIVE SESSION

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on January 27, 2020 regarding personnel matters, student matters, negotiations and attorney client privilege.

IV. PUBLIC SESSION

V. PLEDGE OF ALLEGIANCE

January 27, 2020

VI. CORRESPONDENCE

VII. PRESENTATIONS

1. Pathways Presentation - Dr. Seipp, Mrs. Radulic, and Mrs. Glenn
2. Strategic Plan, Wellness Day, & District Goals Update - Mrs. Radulic, Mr. Zegar, Mr. Mason, Dr. Seipp

VIII. STUDENT REPRESENTATIVE'S COMMENTS

IX. BOARD PRESIDENT'S COMMENTS

X. SUPERINTENDENT'S REPORT

XI. BUSINESS ADMINISTRATOR'S REPORT

XII. MINUTES

1. Minutes of the Executive Session of December 16, 2019
2. Minutes of the Regular Meeting of December 16, 2019
3. Minutes of the Reorganization Meeting of January 6, 2020
4. Minutes of the Executive Session of January 6, 2020

XIII. COMMITTEE REPORTS

Each Committee Chair will advise the full board of the last committee meeting, and the next committee meeting, and any other comments you believe are important for the full board to know.

- A. COMMUNITY RELATIONS/SHARED SERVICES
- B. EDUCATION
- C. FACILITIES
- D. FINANCE
- E. PERSONNEL
- F. POLICIES/GOVERNANCE
- G. NEGOTIATIONS
- H. SUSTAINABILITY

XIV. PUBLIC COMMENTS – Action Items – There is a three-minute time limit, per Board Policy.

XV. ACTION ITEMS

A. **Finances** (Resolutions 1-23)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

TRANSFERS

- *1. RESOLVED, that the Roxbury Township Board of Education approve the December 2019 list of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.

BILLS LIST

- *2. RESOLVED, that the Roxbury Township Board of Education approve the January 2020 bills list totaling \$3,842,233.20 as presented.

SECRETARY'S REPORT

- *3. RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary's Report for December 2019.

TREASURER'S REPORT

- *4. RESOLVED, that the Roxbury Township Board of Education approve the Treasurer's Report for December 2019.

MONTHLY FINANCIAL CERTIFICATION OF THE BOARD SECRETARY AND BOARD OF EDUCATION

- *5. RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of December 2019 that no major accounts and fund balances in the 2019/2020 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

STUDENT ACTIVITY ACCOUNTS

- *6. RESOLVED, that the Roxbury Township Board of Education approve the Student Activity Accounts monthly bill lists for the month of December 2019 as follows:

Roxbury High School	\$12,399.98	Franklin School	\$0.00
Athletics	\$1,622.00	Kennedy School	\$0.00
Eisenhower Middle School	\$250.00	Jefferson School	\$0.00
Lincoln Roosevelt School	\$0.00	Nixon School	\$0.00

TRAVEL REQUESTS

- *7. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	Name	Workshop Title		Place	Date of Workshop	Registration Fee	Total Estimated Expenses
1	Misurelli, Frank*	The American Football Coaches Association National Convention	4 S-3	Nashville, TN	1/11/2020 1/12/2020 1/13/2020 1/14/2020 1/15/2020	\$0.00	\$598.50
2	Lorusso, Cosmo*	The American Football Coaches Association National Convention	4 S-3	Nashville, TN	1/11/2020 1/12/2020 1/13/2020 1/14/2020 1/15/2020	\$0.00	\$0.00
3	Rispoli Maria	Drew Writing Project's Digital Literacies Collaborative	4 S-1	Madison, NJ	1/28/2020	\$0.00	\$10.50
4	Seipp, Charles	Stop the Bleed for New Jersey Schools	4	Morristown, NJ	1/31/2020	\$0.00	\$0.00
5	Iurato, Arcangelo	NJASA Techspo 20	4	Atlantic City, NJ	1/30/2020 1/31/2020	\$475.00	\$819.40
6	Manney, Lynn**	Sheltered Instruction Training of Trainers	4 S-3	North Brunswick, NJ	2/4/2020 2/5/2020 5/6/2020	\$0.00	\$89.60
7	Dranoff, Jennifer	Sheltered Instruction Training of Trainers	4 S-3	North Brunswick, NJ	2/4/2020 2/5/2020 5/6/2020	\$0.00	\$89.60
8.	Valenta, Nancy	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	\$450.00^	\$450.00^
9	Zengel, Renee	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration
10	Wilkerson, Jenn	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration
11	Speronza, Izzy	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration
12	Schilling, Scott	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration
13	Santoro, Kim	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration
14	Saavedra, Julie	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration
15	Roman, Monica	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration
16	Omegna, Elizabeth	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration

January 27, 2020

17	Navarro, Maria	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration
18	Lisa, Kerry	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration
19	Filoramo, Joe	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration
20	DeWitt, Anna	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration
21	Cantwell, Kevin	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration
22	Bubay, Monica	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration
23	Bedoya, Judy	Zilla Sanchez: Soy Isla Gallery Tour and Art Making Workshop	4	New York, NY	2/14/2020	^Group Registration	^Group Registration
24	Coakley, Leo	Social and Emotional Learning Conference	4	West Windsor, NJ	2/14/2020	\$99.00	\$134.49
25	Colucci, Anne	Social and Emotional Learning Conference	4	West Windsor, NJ	2/14/2020	\$99.00	\$134.49
26	Purcell, Kathy	Social and Emotional Learning Conference	4	West Windsor, NJ	2/14/2020	\$99.00	\$134.49
27	Renzetti, Sandra	NJASBO Professional Development Program New Jersey Pension System	4	Rockaway, NJ	2/20/2020	\$0.00	\$5.18
28	Small, Jessica	2020 NJAHPERD Annual Convention	4 S-1	Long Branch, NJ	2/24/2020	\$95.00	\$145.47
29	Urban, Alexandra	NJAHPERD Convention 2020-Ride the Adventure	4 S-1	Long Branch, NJ	2/24/2020	\$85.00	\$135.47
30	Reiser, Jeannette	2020 NJAHPERD Annual Convention	4 S-2	Long Branch, NJ	2/24/2020 2/25/2020	\$95.00	\$195.94
31	Poggi, Kevin	NJAHPERD Convention	4 S-2	Long Branch, NJ	2/24/2020 2/25/2020	\$95.00	\$186.98
32	Seipp, Charles	Leading Schools that Promote Self-Efficacy and Productive Struggle	4	Monroe, NJ	2/25/2020	\$149.00	\$149.00
33	LaCapra, Gina	Human Trafficking and Sexual Violence	4	Morristown, NJ	2/26/2020	\$0.00	\$6.23
34	Douglas, Diane	NJAHPERD Convention	4 S-1	Long Branch, NJ	2/26/2020	\$85.00	\$135.47
35	Koch, Joseph M.	ATSNJ Annual Conference & Business Meeting	4	Somerset, NJ	3/1/2020 3/2/2020	\$140.00	\$182.70
36	DelRusso, Stefanie	Managing Traumatic Events in Schools & Youth Serving Organizations	4	Parsippany, NJ	3/3/2020 3/4/2020	\$0.00	\$14.14
37	Spargo, Allyson	Kelly Gallagher and Penny Kittle present "Everyday Practices that Engage and Empower Readers and Writers"	4 S-1	Tarrytown, NY	3/6/2020	\$249.00	\$294.77
38	Schmidt, Eric	Kelly Gallagher and Penny Kittle present "Everyday Practices that Engage and Empower Readers and Writers"	4	Tarrytown, NY	3/6/2020	\$249.00	\$249.00
39	Evans, Danielle	Supporting At Risk ELLS in Literacy Development Pre-referral Interventions and Appropriate	4	Garwood, NJ	3/6/2020	\$220.00	\$245.34

January 27, 2020

		Assessment Approaches					
40	Rommel, Allison	Supporting At Risk ELLS in Literacy Development Pre-referral Interventions and Appropriate Assessment Approaches	4	Garwood, NJ	3/6/2020	\$220.00	\$361.69
41	Cope, Katie	Embracing the Whole Child NJCEC Annual Spring Conference	4 S-1	Ramapo College	3/16/2020	\$115.00	\$142.50
42	Lamont, Kelly	Embracing the Whole Child (SEL) NJCEC Annual Spring Conference	4 S-1	Ramapo, NJ	3/16/2020	\$115.00	\$152.52
43	Gallagher, Amy	Embracing The Whole Child Promoting Social Emotional Learning	4	Ramapo, NJ	3/16/2020	\$125.00	\$151.74
44	Mason, Stuart	DAANJ State Conference - 2020	4	Atlantic City, NJ	3/16/2020 3/17/2020 3/18/2020 3/19/2020 3/20/2020	\$375.00	\$571.00
45	Toupet, Jennifer	Facing The Future	4	New Brunswick, NJ	3/20/2020	\$175.00	\$208.13
46	DeBarros, Joe***	Legal One - Hot Issues in Special Education Law	4	Monroe Twp., NJ	3/25/2020	\$0.00	\$35.28
47	Oster, Kaitlyn	International Human Rights Conference, Kean University	4 S-1	Union, NJ	3/27/2020	\$0.00	\$22.05
48	Hopper, JoEllen	International Human Rights Conference, Kean University	4 S-1	Union, NJ	3/27/2020	\$0.00	\$22.05
49	Koch, Joseph	Mulligan Manual Therapy Concept Upper Quarter Course	4	Belmar, NJ	4/4/2020 4/5/2020	\$499.00	\$603.16
50	Mondanaro, Joseph	Public School Bidding	4	New Brunswick, NJ	4/8/2020	\$253.00	\$280.16
51	McGinley, Birsan****	Using CBI Effectively for 18-21 Students	4 S-1	East Orange, NJ	4/22/2020	\$0.00	\$21.28
52	Radulic, Loretta	Exploring Later Start Times in Secondary Education	4	Monroe Twp., NJ	4/27/2020	\$100.00	\$141.15
53	Champagne, Heather	Governance III - Student Achievement	4	Online	Online	\$0.00	\$0.00

Notes:

*Previously approved 11/18/19, XV.A.7, driver change from C. Lorusso to F. Misurelli

**Replaces 'TBD' approved 12/16/19, XV.A.8.31

***Previously approved 11/18/19, XV.A.7, date has been revised

****Previously approved 12/16/19, XV.A.7, date has been revised

1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.

APPROVAL OF TRAVEL EXPENSE

- *8. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are necessitated by student activities/sports travel.

	Name	Workshop Title		Place	Date of Workshop	Registration Fee	Total Estimated Expenses
1	LaCosta, Gail	National High School Cheerleading Championships	4	Orlando, FL	2/5/2020 2/6/2020 2/7/2020	\$0.00	\$0.00
2	Cautero, Erin				2/8/2020 2/9/2020 2/10/2020		

Notes:

1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.

CHANGE IN DATE OF BOARD MEETING

- *9. RESOLVED, that the Regular meeting of the Roxbury Township Board of Education scheduled for May 18, 2020 be rescheduled and held on Monday, May 11, 2020, in the Roxbury High School Auditorium, 1 Bryant Drive, Succasunna, NJ. Executive Session will commence at 6:30 p.m. and the Public portion of the meeting will commence at 7:30 p.m. Formal action may be taken.

SCHOOL BOARD RECOGNITION MONTH

- *10. WHEREAS, the New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, the Roxbury Township Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, the Roxbury Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, that the Roxbury Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2020 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Roxbury Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff towards the advancement of our children's education.

CONTINUATION OF COOPERATIVE PRICING AGREEMENTS

- *11. Whereas the Roxbury Township Board of Education has previously entered into Cooperative Pricing Agreements with the following list of providers hereinafter referred to as "Lead Agency" for the conduct of certain functions relating to the purchase of work materials and supplies for their respective jurisdictions, and

Whereas the Lead Agency entering into contracts on behalf of the Roxbury Township Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1) et seq. and all other provisions of the revised statutes of the State of New Jersey, now, therefore, be it

RESOLVED, that the Roxbury Township Board of Education approve continuation of the use of the contracts awarded by the following organizations for the 2020/2021 school year in accordance with Public Contracts law

Morris County Cooperative Pricing Council
Educational Services Commission of New Jersey, ESCNJ
Hunterdon County Educational Services Commission

County of Bergen
NJEDge
Sourcewell National Cooperative

PAYMENT APPLICATION

12. RESOLVED, that the Roxbury Township Board of Education approve the following payment to the following contractor:

	Contractor	Project	Payment No.	Amount
1	D&E Window and Door, LLC	EMS Window Replacement Phase I	6	\$28,900.90

APPROVAL OF PURCHASES

- *13. RESOLVED, that the Roxbury Township Board of Education approve the purchase of materials and installation of Roxbury High School LED Retrofit from Musco Sports Lighting, LLC, 5146 W Hurley Pond Rd., Farmingdale, NJ 07727 in the amount of \$235,000 - \$245,000. This purchase is being made through the Sourcewell National Cooperative. Funding for this project will be from Capital Outlay.

- *14. RESOLVED, that the Roxbury Township Board of Education approve the purchase of the reconstruction of the Roxbury High School Track from ATT Sports, Inc., 115 B Cross Keys Rd., Berlin, NJ 08009 in the amount of \$679,075. This purchase is being made through the Sourcewell National Cooperative. Funding for this project will be from Maintenance Reserve.
- *15. RESOLVED, that the Roxbury Township Board of Education approve the purchase of the resurfacing of the Roxbury High School Athletic Turf Field from FieldTurf, 175 N. Industrial Blvd., Calhoun, GA, 30701 in the amount of \$391,366. This purchase is being made through the ESCNJ Purchasing Cooperative. Funding for this project will be from Maintenance Reserve.
- *16. RESOLVED, that the Roxbury Township Board of Education approve the purchase of auditorium seating at Roxbury High School from Longo, 100 Hilltop Road, Ramsey, NJ 07446 in the amount of \$128,433.29. This purchase is being made through the ESCNJ Purchasing Cooperative. Funding for this project will be from Maintenance Reserve.
- *17. RESOLVED, that the Roxbury Township Board of Education approve the purchase of one 10X44 office trailer in an amount not to exceed \$45,270.00 and one 12x60 office trailer in an amount not to exceed \$53,390.00 from Willscot, 1901 Old Cuthbert Rd., Cherry Hill, New Jersey 08034. This purchase is being made through the Delegated Purchase Authorization (DPA) Purchases and Contracts via the Federally-Based Program: U.S. General Services Administration (GSA). Funding for this purchase will be from Capital Outlay.

REJECTION OF PROPOSALS

- *18. A Notice of Request for Proposals for sealed proposals for Custodial and Management Services was advertised in accordance with the provisions of the Public Contracts Law N.J.S.A. 18A:18A-21. Proposals were received, opened and read publicly at 2:00 p.m. on Tuesday, December 3, 2019 by the School Business Administrator at the Board of Education Office, 42 North Hillside Avenue, Succasunna, NJ as follows:

Proposal	TOTAL CONTRACT CHARGE FOR FIVE YEARS
ABM Industry Groups, LLC One Liberty Plaza, 7th Floor New York, NY 10006	\$15,373,629.00
Pritchard Industries 147 Columbia Turnpike, Suite 207 Florham Park, NJ 07932	\$15,824,079.34
Aramark Educational Services, LLP 2400 Market Street Philadelphia, PA 19103	\$16,020,635.17

RESOLVED, that the Roxbury Township Board of Education reject all proposals since the lowest bid substantially exceeds the cost estimates for the goods or services. Rejection of all proposals is being made in accordance with the terms of the Public Contracts Law. The proposals are available for review at the Board Office during regular business hours.

BE IT FURTHER RESOLVED, that the Roxbury Township Board of Education authorizes the Business Administrator to conduct another Request for Proposals for Custodial and Management Services in accordance with the terms of the Public Contract Law.

AWARD OF BID

19. A Notice to Bidders for the Window Replacement at Eisenhower Middle School Project was advertised in accordance with the provisions of the Public Contracts Law N.J.S.A. 18A:18A-21. Proposals were received, opened and read publicly at 11:00 a.m. on Wednesday, January 22, 2020 by the School Business Administrator at the Board of Education Office, 42 North Hillside Avenue, Succasunna, NJ as follows:

Bidders	Base Bid A-1	Alternate Bid A-1	Alternate Bid A-2	Alternate Bid A-3	Alternate Bid A-4	Alternate Bid A-5
	Single Overall Lump Sum Bid	Replace Existing Door and Frame (ADD)	Provide Window Lites with Integral Blinds (ADD)	Provide Window Lites with Translucent Coating (ADD)	Precast Concrete Tee Repair (ADD)	Remove Tie-Rods (DEDUCT)
Billy Contracting & Restoration, Inc. 67 Danforth Avenue Paterson, NJ 07501	\$575,750	\$7,500	\$7,500	\$3,000	\$8,500	\$18,000
Cypreco Industries, Inc. 1420 9th Avenue Neptune, NJ 07753	\$799,000	\$5,500	\$9,000	\$5,000	\$7,500	\$30,000
D&E Window & Door 24 Cokesbury Road Suite 1 Lebanon, NJ 08833	\$455,800	\$8,000	\$3,440	\$3,330	\$9,600	\$5,030
Panoramic Window & Door Systems, Inc. 712 Sergeantsville Rd Stockton, NJ 08559	\$398,000	\$6,000	\$10,000	\$2,900	\$10,600	\$5,000

RESOLVED, that the Roxbury Township Board of Education in conjunction with the recommendations of the Project Architect, SSP Architectural Group, 1011 Route 22, Suite 203, Bridgewater, NJ, award the proposal for the Window Replacement at Eisenhower Middle School project omitting Alternate Bid A-3 to the low bidder, Panoramic Window & Door Systems, Inc., 712 Sergeantsville Rd, Stockton, NJ in the total bid amount of \$419,600.00. The project including architect fees to be funded by Capital Outlay.

BE IT FURTHER RESOLVED, that the award is being made in accordance with the terms of the Public Contracts Law and pending attorney review. The bid is available for review at the Board Office during regular business hours.

MUSICAL PLAY PAYMENT

- *20. RESOLVED, that the Roxbury Township Board of Education approve payment to the following individuals for services to the district for the 2019/2020 school year as indicated below. The Board will be reimbursed through fundraising and ticket sales.

Last Name	First Name	Services performed	Payment
Zimmer	Joshua	Play in the pit orchestra at rehearsals and performances for Roxbury High School Spring Musical, <i>Fiddler on the Roof</i> during the week of February 24, 2020	\$700

COMMUNITY SCHOOL

- *21. RESOLVED, that the instructors listed below be appointed for the 2019/2020 Roxbury Community School Course Offerings. All expenses will be paid out of collected tuitions and employment is dependent upon sufficient enrollment. Teachers/Instructors receive a percentage of tuition based on enrollment and agreement with the Community School.

Instructor	Tuition	Program / Location / Dates
Kaplan	\$699/Student	SAT/ACT Prep / Roxbury HS March-April 2020
Kiddie Soccer	Starting at \$135/Student	Kiddie Soccer / Board of Ed Field April-June 2020

- *22. RESOLVED, that the instructors listed below be appointed for the 2020/2021 Roxbury Community School Course Offerings. All expenses will be paid out of collected tuitions and employment is dependent upon sufficient enrollment. Teachers/Instructors receive a percentage of tuition based on enrollment and agreement with the Community School.

Instructor	Tuition	Program / Location / Dates
Michael Miller	\$60/Student	Pee Wee (Ages 5-11) Tennis Camps July 2020
Michael Miller	\$125/Student	MS/HS (Ages 12+) Tennis Camps July 2020
My 3 Sons Tutoring	\$440/Student	SAT/ACT Tutoring / Roxbury HS June-August 2020
My 3 Sons Tutoring	\$440/Student	SAT/ACT Tutoring / Roxbury HS June-August 2020
My 3 Sons Tutoring	\$440/Student	SAT/ACT Tutoring / Roxbury HS September-October 2020
My 3 Sons Tutoring	\$440/Student	SAT/ACT Tutoring / Roxbury HS November-December 2020
My 3 Sons Tutoring	\$440/Student	SAT/ACT Tutoring / Roxbury HS January-February 2021
My 3 Sons Tutoring	\$440/Student	SAT/ACT Tutoring / Roxbury HS March-April 2021
My 3 Sons Tutoring	\$440/Student	SAT/ACT Tutoring / Roxbury HS May-June 2021
STEMRox	\$175/Student per Week	STEMRox Tech Club: Summer Edition Eisenhower MS / July 2020
STEMRox	\$200/Student (3 Sessions) \$275/Student (5 Sessions)	STEAM Week / Eisenhower MS July 2020
STEMRox	\$225/Student (Week 1 Returnee) \$275/Student (New Week 2 Student)	Innovation Week / Eisenhower MS July 2020
Kaplan	\$699/Student	SAT/ACT Prep / Roxbury HS July-August 2020
Kaplan	\$699/Student	SAT/ACT Prep / Roxbury HS August-September 2020

- *23. RESOLVED, that the instructors listed below be appointed for the 2020/2021 Roxbury Community School Course Offerings. All expenses will be paid out of collected tuition and employment is dependent upon sufficient enrollment. Teachers/Instructors receive a percentage of tuition based on enrollment and agreement with the Community School.

Instructor	Fees		Program / Location / Dates
	Compensation	Tuition	
Euphonic Works	\$25/per half hour	\$27/per half hour	Summer Applied Music Program Roxbury High School June-September 2020
Dexter, Garrett			
Soriano, Joseph			
Thornton, Schuyler			
Castle, Lisa	\$25/Hr, BTC Teacher	BB - Half Day \$440/Student	Broadway Bound & Behind the Curtain Roxbury High School July 2020
Otto, Allie	\$20/Hr, BB Teacher	BTC - Half Day 385/Student	
Rogers, Patricia	\$300/Costumes	BB/BTC - Full Day \$785/Student	

B. Education (Resolutions 1-8)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

HIB REPORT

- *1. RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent's decisions provided in the Harassment, Intimidation, and Bullying Report for the 2019/2020 school year, ending as of December 12, 2019 for Incident Nos. 9 through 14.
- *2. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2019/2020 school year, beginning December 13, 2019 and ending January 24, 2020 for Incident Nos. 15 through 17.

FIELD TRIPS

3. RESOLVED, that staff and students be approved for participation in the following educational events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by School, then by Date of Trip:

	<i>School</i>	<i>Date of Trip</i>	<i>Faculty Sponsor</i>	<i>Group</i>	<i># of Students</i>	<i>Trip Destination</i>	<i>Location</i>	<i>Purpose</i>
1	EMS	2020-02-24 (Mon)	K.Farina	Gr. 7 ELA	~40	U.S. Holocaust Memorial Museum	Washington, D.C.	Students will be attending a "Remembrance Journey" sponsored by Morris Rubell Holocaust Remembrance Journeys. This program pertains to students' learnings about human resiliency in the face of adversity; and relates to their current readings of articles, short stories, poems, & books pertaining to the Holocaust.
2	FES	2020-04-02 (Thu)	J.Dranoff, S.Drury, M.Gallagher	Gr. 4	~80	Eisenhower MS	Succasunna, NJ	To view the EMS Drama Club's Spring Musical
3	FES	2020-04-07 (Tue)	K.Freund, L.Manney, M.Sarrel	Gr. 2	64	Morris Museum	Morristown, NJ	Trip provides opportunity to further explain social studies, science, & PEAK curriculum topics
4	FES	2020-05-05 (Tue)	C.Cook, L.Mason, C.Renn	Gr. 1	~64	Turtle Back Zoo	West Orange, NJ	To build connections w/ science standards learned in class involving the habitats & behaviors of animals
5	FES	2020-05-20 (Wed)	R.Allison, J.Mason, S.Schultz	Gr. 3	~64	ShopRite	Succasunna, NJ	To learn more about the importance of food and nutrition, along w/ the budgeting of money
6	FES	2020-06-12 (Fri)	R.Allison, J.Mason, S.Schultz	Gr. 3	~64	Lakota Wolf Preserve	Columbia, NJ	Opportunity for students to study NJ/North American wildlife in conjunction w/ the grade level's life-science curriculum
7	KES	2020-01-31 (Fri)	A.Davis, L.Deeb	REACH	7	Red Robin	Rockaway, NJ	Reward trip earned through class's behavioral-support program; opportunity for students to also apply budgeting & operation skills
8	KES	2020-02-21 (Fri)	A.Davis, L.Deeb	REACH	7	Roxbury HS	Succasunna, NJ	Reward trip earned through class's behavioral-support program; students will be visiting RHS' OPUS class & tying the day's activities to a research project
9	KES	2020-02-27 (Thu)	A.Davis, L.Deeb	REACH	7	St. Hubert's Animal Welfare Center	Madison, NJ	Reward trip earned through class's behavioral-support program and will be tied to project-based learning
10	KES	2020-03-24 (Tue) [Rain date 2020-03-27 (Fri)]	B.Davis, M.Gardner, J.Matz	Gr. K	47	Imagine That! Museum	Florham Park, NJ	Opportunities for students to explore & interact w/ learning-focused play areas & hands-on museum exhibits

January 27, 2020

11	KES	2020-06-03 (Wed) [Rain date 2020-06-10 (Wed)]	A.Grant, E.Kim, K.Nickel	Gr. 1	53	Turtle Back Zoo	West Orange, NJ	Trip will enhance students' studies of science standards learned in class involving the habitats & behaviors of animals
12	LRS	2020-02-04 (Tue)	E.Neumann	REACH	1900-01 -04 (Thu)	Circle Bowl & Entertainment	Ledgewood, NJ	Trip earned via class's behavioral goals & reward system
13	LRS	2020-06-15 (Mon) [Rain date 2020-06-16 (Tue)]	C.Argenziano	Gr. 6	~270	Horseshoe Lake	Succasunna, NJ	End-of-year activities, 6th Grade Picnic
14	LRS	2020-06-17 (Wed) [Rain date 2020-06-18 (Thu)]	C.Argenziano	Gr. 6	~270	Horseshoe Lake	Succasunna, NJ	End-of-year activities, 5th Grade Picnic
* 15	RHS	2020-01-31 (Fri)	B.Kroog	Careers in FCS	20	Jefferson ES	Succasunna, NJ	Trip relates to class's Education Careers unit and will serve as a summative, observation, and reflection on careers in education
* 16	RHS	2020-01-31 (Fri)	J.Toupet	Transition	20	Morris County School of Technology	Denville, NJ	Freshmen & Sophomores will be able to explore share-time vocational programs as a possible pathway to gaining the necessary skills to meet post-secondary goals. Seniors will have the chance to explore adult programming.
* 17	RHS	2020-02-04 (Tue)	J.Benbow, R.Caivano, J.Wilkerson	French Club	40	The Prudential Center	Newark, NJ	Students will be attending the NJ Devils vs. Montreal Canadiens Hockey Game; trip ties into lessons that study the impact of Canadian culture. Students will also have a Q/A session w/ the Canadien team in the target language, supporting language acquisition through questioning, listening & speaking
* 18	RHS	2020-02-05 (Wed)	K.Stellingwerf	English	45	The Cloisters, a branch of the Metropolitan Museum of Art	New York, NY	Trip will serve as an immersive experience into the history of the students' classroom content from the Middle Ages
* 19	RHS	2020-02-07 (Fri)	J.Lavigne	Careers in Health Services Class	10	American Institute of Medical Sciences & Education	Piscataway, NJ	Trip will allow a look-in for students at a technical school that specializes in the medical field
* 20	RHS	2020-02-07 (Fri)	J.Toupet	Transition	20	Division of Vocational Rehabilitation Services (DVRs), followed by Forte's Pizzeria	Randolph, NJ	Students will be exploring agencies that can provide post-secondary support in career exploration & employment; followed by lunch @ restaurant

January 27, 2020

* 21	RHS	2020-02-15 (Sat)	J.Kulick, S.Perrone	Indoor Percussion	~25	West Milford HS	West Milford, NJ	To participate in an indoor percussion competition
* 22	RHS	2020-02-18 (Tue)	D.Rose	TIDES	5	Mayo Performing Arts Center	Morristown, NJ	To attend the musical history lesson- "Harriet Tubman and the Underground Railroad"
* 23	RHS	2020-02-20 (Thu)	P.Critelli, C.Thompson	OPUS	15	Zimmerlie Art Museum at Rutgers Univ.	New Brunswick, NJ	To view & study art & artists from the 1970s and discuss the culture of that era
* 24	RHS	2020-02-28 (Fri)	David Hughes	DELTA	7	AMC Movie Theatre	Rockaway, NJ	Trip earned via class's behavioral goals & reward system
* 25	RHS	2020-03-07 (Sat)	J.Kulick, S.Perrone	Indoor Percussion	45 max	Bridgewater- Raritan HS	Bridgewater, NJ	To participate in an indoor percussion competition
* 26	RHS	2020-03-18 (Wed) [Rain date 2020-03-20 (Fri)]	L.Gurzo	Ceramics I, Ceramics III, & Portfolio	38	Roxbury HS	In-school field trip	Students will explore Raku firing in a workshop led by Montclair Art Museum's Ceramics Studio Mgr Steve Jaskowak
* 27	RHS	2020-03-21 (Sat)	J.Kulick, S.Perrone	Indoor Percussion	45 max	Old Bridge HS	Matawan, NJ	To participate in an indoor percussion competition
* 28	RHS	2020-03-16 (Mon)	D.Rose	TIDES	5	Mayo Performing Arts Center	Morristown, NJ	To attend the performance- "The Cat in the Hat"
* 29	RHS	2020-03-20 (Fri)	P.Critelli, C.Thompson	OPUS	15	Lost River Caverns	Hellertown, PA	Trip relates to students' studies of rock/land formations in Geophysical science
* 30	RHS	2020-03-29 (Sun)	J.Kulick, S.Perrone	Indoor Percussion	45 max	Fairlawn HS	Fair Lawn, NJ	To participate in an indoor percussion competition
* 31	RHS	2020-04-02 (Thu)	David Hughes	DELTA	7	Game Vault	Morristown, NJ	Trip earned via class's behavioral goals & reward system

4. RESOLVED, that staff and students be approved for participation in the following community-based instructional events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by Group, then by Trip Destination:

	School	Faculty Sponsor	Group	# of Students	Trip Destination	Location	Date(s) of Trip
1	KES	A.Davis, L.Deeb	REACH	7	IHOP	Kenvil, NJ	2/25/20 (Tue)
* 2	RHS	L.Cortiss, J.Hancock, J.Lavigne, B.McGinley	STEP, SUCCESS , VISTA	~45	Life Town	Livingston, NJ	2/4/20 (Tue); 3/12/20 (Thu)
* 3	RHS	B.McGinley	SUCCESS	10	Jefferson HS	Oak Ridge, NJ	2/13/20 (Thu)
* 4	RHS	B.McGinley	SUCCESS	10	Randolph HS	Randolph, NJ	3/6/20 (Fri)
* 5	RHS	D.Rose	TIDES	6	Circle Bowl & Entertainment	Ledgewood, NJ	2/11/20 (Tue)
* 6	RHS	D.Rose	TIDES	5	Home Depot	Succasunna, NJ	2/27/20 (Thu); 3/11/20 (Wed)
* 7	RHS	D.Rose	TIDES	5	Roxbury Diner	Succasunna, NJ	2/5/20 (Wed); 3/4/20 (Wed); 3/25/20 (Wed)
* 8	RHS	D.Rose	TIDES	5	Roxbury Public Library	Succasunna, NJ	3/18/20 (Wed)

OUT-OF-DISTRICT PLACEMENTS/SERVICES - 2019/2020

- *5. RESOLVED, that the Roxbury Township Board of Education approve the 2019/2020 Out-of-District Placements/Services listed below:

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
204381	The Calais School	\$42,294.00	12/12/19-6/30/20
209137	Bancroft NeuroHealth	64,133.44	12/13/19-6/30/20

TITLE I SUMMER SCHOOL PROGRAM

6. RESOLVED, that the Roxbury Township Board of Education approve the 2020 Title I Summer School Program for qualifying students from Franklin and Nixon Elementary Schools as follows:

2020 Title I Summer School Program - July 6, 2020 - July 31, 2020

Five Days per Week: Monday - Friday, 8:30 AM - 12:30 PM

Location: Franklin Elementary School

In addition to the program dates, teachers are required to be available at least one day (not to exceed 4 hours) prior to July 6, 2020.

One (1) Nurse	\$35/hour (not to exceed 20 hours/week)
Two (2) Paraprofessionals	\$15/hour (not to exceed 20 hours/week)
Eleven (11) Teachers	\$35/hour (not to exceed 20 hours/week)
One (1) Summer Staff Trainer	\$37/hour (not to exceed 2 hours)
One (1) Summer School Coordinator	\$40/hour (not to exceed \$6,000)
Substitute Nurses	\$35/hour (not to exceed 20 hours/week)
Substitute Paraprofessionals	\$15/hour (not to exceed 20 hours/week)
Substitute Teachers	\$35/hour (not to exceed 20 hours/week)
Substitute for Summer School Coordinator	\$40/hour (not to exceed 20 hours/week)

EXTENDED SCHOOL YEAR PROGRAM

- *7. RESOLVED, that the Roxbury Township Board of Education approve the 2020 Extended School Year Program as follows:

2020 Extended School Year 5-Week Program - July 6, 2020 - August 6, 2020

Four Days per Week: Monday - Thursday, 9:00 AM. - 1:00 PM

Program Coordinator (1)	\$38/hour (not to exceed 20 hours/week)
Transition Coordinator (1)	\$38/hour (not to exceed 20 hours/week)
Special Education Teachers (20)	\$35/hour (not to exceed 20 hours/week)
Substitute Teachers (as needed)	\$35/hour (not to exceed 20 hours/week)
Nurses (2)	\$35/hour (not to exceed 20 hours/week)
Substitute Nurses (as needed)	\$35/hour (not to exceed 20 hours/week)
Occupational Therapists (2)	\$35/hour (not to exceed 20 hours/week)
Physical Therapists (Contracted)	\$35/hour (not to exceed 20 hours/week)
Speech Language Therapists (2 + Contr)	\$35/hour (not to exceed 20 hours/week)
Behaviorists (2)	\$35/hour (not to exceed 20 hours/week)
Counselors (2)	\$35/hour (not to exceed 20 hours/week)
Paraprofessionals (60)	\$15/hour (not to exceed 16 hours/week)
Substitute Paraprofessionals (as needed)	\$15/hour (not to exceed 16 hours/week)

APPROVAL OF DISPOSAL OF TEXTBOOKS

8. RESOLVED, that textbooks listed below for the Roxbury Township School District, which have been identified to be outdated, etc. be disposed of according to District Regulation 7300.3, Disposition of Personal Property.

	School	Textbook Title	Publisher	Copyright	ISBN	No. of Copies
1	EMS	Prentice Hall Literature Bronze	Prentice Hall	1989	0-13-698499-1	100
2	EMS	Writer's Choice Grammar and Composition	McGraw Hill	2001	0-07-822655-4	100
3	EMS	Mirrors and Windows	EMC Publishing	2012	978-0-82196-033-2	100
4	EMS	Prentice Hall Literature Silver	Prentice Hall	1989	0-13-698523-8	100

C. Personnel (Resolutions 1-20)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

RESIGNATIONS, RETIREMENTS, TERMINATIONS

1. RESOLVED, that the Roxbury Township Board of Education approve the following:

Organized by Name

	Name	Loc	Position	Action	Final day of employment	Discussion
1	Del Vescovo, Denise	FES	Special Education Paraprofessional	Resignation for personal reasons	1/24/20	
* 2	Feller, Jeffrey	RHS	Special Education Paraprofessional	Resignation for personal reasons	2/6/20 or sooner	Release pending hire of a suitable replacement
3	Gaydos, Jennifer	NES	Special Education Paraprofessional	Resignation for personal reasons	1/31/20	
* 4	Henderson, Barbara	TR	Bus Driver	Resignation for the purpose of retirement	1/31/20	
* 5	Nieto, Juan	TR	Bus Driver	Rescind appointment	--	App'd 11/18/19 Res. D.8.2
* 6	Nonez, Reginald	TR	Bus Driver	Rescind appointment	--	App'd 11/18/19 Res. D.8.3
7	White, Karen	EMS	Special Education Paraprofessional	Resignation for personal reasons	1/22/20	

- *2. RESOLVED, that the Roxbury Township Board of Education approve the following:

Stipend Positions						
	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Action</i>	<i>Effective</i>	<i>Discussion</i>
1	Manganella, Joelle	RHS	Co-Asst Girls' Lacrosse Coach	Rescind appt	--	App'd 6/17/19 XV.C.10, Exhibit HR1. Season was to begin 3/6/20.
2	Rossi, Christina	RHS	Co-Asst Girls' Lacrosse Coach	Resignation for personal reasons	1/23/20	Season was to begin 3/6/20.

3. RESOLVED, that Employee No. 6688 be terminated for good cause in accordance with district policy with a final day of employment as February 13, 2020.

LEAVES OF ABSENCE

4. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Leave Start Date</i>	<i>Paid Leave</i>	<i>Unpaid FMLA/ NJFLA</i>	<i>Return Date</i>	<i>Discussion</i>
* 1	Barbolini, Carissa	RHS	School Counselor	3/16/20 or sooner, if necessary	Using available sick days	FMLA/NJFLA^	10/1/20	
* 2	D'Amico, Karen	RHS	Special Education Teacher	2/18/20	Using available sick days	FMLA^	Upon release by physician	Antic ret 4/6/20
3	DiPietro, Sebastian	EMS	Gr. 7 Social Studies Teacher	3/30/20	Using 5 personal days as of 5/18/20	FMLA/NJFLA	5/26/20	
* 4	Engle, Rick	Sp Serv	Supervisor of Special Services	1/7/20	Using available days	FMLA^	Upon release by physician	Antic ret 1/27/20
* 5	Sprague, Jamie	TR	Bus Driver	1/17/20	Using available sick days	FMLA/NJFLA^	Upon release by physician	
^Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.								

5. RESOLVED, that Employee Number 6688 is placed on administrative leave with pay retroactive to January 13, 2020 through February 13, 2020 in accordance with the provisions of NJSA 18A:6-8.3.

REASSIGNMENTS / TRANSFERS

6. RESOLVED, that the staff listed below be transferred to a new location and/or assignment as indicated:

	<i>Name</i>	<i>Former Assignment & Loc.</i>		<i>New Assignment & Loc.</i>		<i>Effective Date</i>
1	Paolicelli, Margarete	Special Education Paraprofessional - Autism Program	EMS	Special Education Paraprofessional - Pre-K Full Day	JES	1/13/20

APPOINTMENTS

7. RESOLVED, that the Roxbury Township Board of Education approve the following:

Organized by Name

	Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Discussion
* 1	PLACE-HOLDER	B&G	Maintenance Worker (HVAC)	REA Maintenance	\$ prorated	TBD	6/30/20	New position B&G.DS.MNT.NA.08

APPOINTMENTS - HOURLY EMPLOYEES

8. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Guide / Step	Hourly Rate	Hrs / Day	Days / Wk	Days / Year	Annual Salary	Start Date	End Date	Discussion
* 1	Arluna - Selva, Nicole	TR	Bus Driver	Teamster Step 1	\$22.85	5	5	184	\$21,022 prorated	2/10/20 [^]	6/30/20	Replacement in position BUS.TR.DRI. RE.26
2	Balzer, JoAnne	FES	Special Education Paraprof	REA Paraprof Step 7	\$18.68	5.75	5	185	\$19,871 prorated	2/18/20 or sooner [^]	6/30/20	RC Program Replacement in position AID.SPE.PT. NA.84
* 3	Ruano, Eric	TR	Bus Driver	Teamster Step 1	\$22.85	5	5	184	\$21,022 prorated	1/28/20 [^]	6/30/20	Replacement in position BUS.TR.DRI. RE.11
* 4	Ventre, Sherry	TR	Bus Driver	Teamster Step 6	\$30.85	5	5	184	\$28,382 prorated	2/10/20 [^]	6/30/20	Replacement in position BUS.TR.DRI. RE.55
5	PLACE - HOLDER	NES	Special Education Paraprof	REA Paraprof Step	\$	5.75	5	185	\$ prorated	2/3/20 [^]	6/30/20	1-1 Replacement in position AID.SPE.PT. NA.06
[^] Employment start date is pending completion of documentation in accordance with the law or district policy.												

APPOINTMENTS - LEAVE REPLACEMENTS

9. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Salary	Start Date	End Date	Discussion
1	Ackerman, Alexis	KES	Leave-repl Gr. 4 Teacher	19/20 Leave Replacement Teacher Rate Bd. aprvd 5/6/19: \$54,000 prorated	2/24/20 or sooner if necessary	6/30/20	Non-tenure track. Replacement in position TCH.KEN.GR4.NA.01

APPOINTMENTS - EXTRACURRICULARS

10. RESOLVED, that the Roxbury Township Board of Education retroactively approve the following for the 2017/2018 school year:

17/18 Coaching Appts										
	<i>POSIT- ION LOC</i>	<i>POSITION</i>	<i>ASSIGN- MENT</i>	<i>SEASON</i>	<i>17/18 LAST NAME</i>	<i>17/18 FIRST NAME</i>	<i>17/18 Base Stipend</i>	<i># of Consec Yrs thru 17/18 Season</i>	<i>17/18 Longevity Stipend</i>	<i>17/18 TOTAL Stipend</i>
1	EMS	Outdoor Track - Boys'	Head Coach	Spring	Brennan	Lauren	\$ 5,210	5#	\$ 100#	\$ 5,310#
# Amendments to what was aprvd 6/13/17 XVI.E.18. Notes about Appt / Consec Yrs: Spring Head Coach for Boys' Outdoor Track @ EMS for 13/14 thru 17/18.										

11. RESOLVED, that the Roxbury Township Board of Education approve the following for the 2019/2020 school year:

19/20 Coaching Appts										
	<i>POSIT- ION LOC</i>	<i>POSITION</i>	<i>ASSIGN- MENT</i>	<i>SEASON</i>	<i>19/20 LAST NAME</i>	<i>19/20 FIRST NAME</i>	<i>19/20 Base Stipend</i>	<i># of Consec Yrs thru 19/20 Season</i>	<i>19/20 Longevity Stipend</i>	<i>19/20 TOTAL Stipend</i>
1	EMS	Outdoor Track - Girls'	Head Coach	Spring	Brennan	Lauren	\$ 5,341	6#	\$ 200#	\$ 5,541#
# Amendments to what was aprvd 6/17/19 XV.C.10, Exhibit HR1. Notes about Appt / Consec Yrs: Spring Head Coach for Boys' Outdoor Track @ EMS for 13/14 thru 17/18.										

APPOINTMENTS - CONCERT

12. RESOLVED, that the Roxbury Township Board of Education approve payment to the following individuals for services to the district for the 2019/2020 school year as indicated below.

	<i>Last Name</i>	<i>First Name</i>	<i>Services performed</i>	<i>Payment</i>
1	Salzerds	Robert	Piano Accompanist for the Lincoln Roosevelt Band, Choir, Orchestra Winter Concert held on 1/2/20	\$250
2	Salzerds	Robert	Piano Accompanist for the Lincoln Roosevelt Band, Choir, Orchestra Spring Concert, anticipated to be held on 5/28/20	\$250

APPOINTMENTS - MUSICAL PLAY

- *13. RESOLVED, that the Roxbury Township Board of Education approve payment to the following individuals for services to the district for the 2019/2020 school year as indicated below. The Board will be reimbursed through fundraising and ticket sales.

	<i>Last Name</i>	<i>First Name</i>	<i>Services performed</i>	<i>Payment</i>
1	Bednarcik	Sarah	Play in the pit orchestra at rehearsals and performances for Roxbury High School Spring Musical, <i>Fiddler on the Roof</i> during the week of February 24, 2020	\$700
2	Boccuti	Gregory		\$700
3	Goodwin	James		\$700
4	Sweer	Krista		\$700
5	Sweer	Ryan		\$700

APPOINTMENTS - SUBSTITUTES

14. RESOLVED, that the Roxbury Township Board of Education approve the following on an as needed basis:

	<i>Name</i>	<i>Loc.</i>	<i>Position</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
* 1	Ackerman, Alexis	District	Substitute Teacher	19/20 Sub Rate Bd. aprvd 5/6/19	2/01/20	6/30/20	
* 2	Drury, Heather	District	Substitute Teacher, Paraprofessional and Secretary	19/20 Sub Rate Bd. aprvd 5/6/19	1/28/20	6/30/20	
* 3	Miko, Valerie	District	Substitute Teacher, Paraprofessional and Secretary	19/20 Sub Rate Bd. aprvd 5/6/19	1/28/20	6/30/20	
* 4	Piccolo, Brianna	District	Substitute Teacher, Paraprofessional and Secretary	19/20 Sub Rate Bd. aprvd 5/6/19	1/28/20	6/30/20	
* 5	Wathne, Douglas	District	Substitute Teacher, Paraprofessional and Secretary	19/20 Sub Rate Bd. aprvd 5/6/19	1/28/20	6/30/20	
* 6	White, Karen	District	Substitute Paraprofessional	19/20 Sub Rate Bd. aprvd 5/6/19	1/23/20	6/30/20	
7	Turner, Karisa	EMS	Transitional Substitute Teacher (H/PE)	\$36,000 prorated	1/2/20	3/2/20	Amends <i>End Date</i> app'd 11/18/19. Continuation of replacement in position TCH.EMS.PEH.NA.02.

- *15. RESOLVED, that Ms. Michelle Hachey be approved to serve as the Registered Nurse at Roxbury High School's Annual Choir Invitational held at Roxbury High School on Saturday, March 21, 2020 at a salary of \$235 per diem.

ATHLETIC EVENT WORKERS

- *16. RESOLVED, that the staff listed below be approved to work the 2019-2020 New Jersey State Interscholastic Athletic Association (NJSIAA), District 6 Wrestling Tournament in the positions and at the rates indicated, and as coordinated through the Director of Athletics for Roxbury Public Schools, Mr. Stuart Mason. The tournament is being held at Roxbury High School on Saturday, February 22, 2020 (snow date- Sunday, February 23, 2020): (please note, administrators are not included in this list):

Professional teaching staff
Support staff

	Position	Fee	Session 1	Session 2	Session 3
1	Site Manager	\$70	1 @ \$70	1 @ \$70	1 @ \$70
2	Timer	\$55	2 @ \$55	2 @ \$55	2 @ \$55
3	Announcer	\$60	1 @ \$60	1 @ \$60	2 @ \$60
4	Scorer	\$55	2 @ \$55	2 @ \$55	2 @ \$55
5	Clerk	\$55	2 @ \$55	2 @ \$55	2 @ \$55
6	Ticket Seller	\$60	3 @ \$60	3 @ \$60	3 @ \$60
7	Ticket Taker	\$55	3 @ \$55	3 @ \$55	3 @ \$55
8	Athletic Trainer	\$70	2 @ \$70	2 @ \$70	2 @ \$70
9	Computer Operator	1 @ \$220	--	--	--

- *17. RESOLVED, that the individuals from the New Jersey State Interscholastic Athletic Association (NJSIAA), who are employed to work the positions listed below at the 2019-2020 NJSIAA, District 6 Wrestling Tournament, be approved for payment as indicated and set forth by the NJSIAA. The tournament is being held at Roxbury High School on Saturday, February 22, 2020 (snow date- Sunday, February 23, 2020):

	Position	Fee	Session 1	Session 2	Session 3
1	Official	\$85	3 @ \$85	3 @ \$85	3 @ \$85
2	Weighmaster	\$50	1 @ \$50	1 @ \$50	1 @ \$50

January 27, 2020

SALARY ADJUSTMENTS - HOURLY EMPLOYEES

18. RESOLVED, that the Roxbury Township Board of Education approve the following salary adjustments:

	Name	Loc	Position	Guide / Step	Hourly Rate	Hrs / Day	Days / Wk	Days / Year	Annual Salary	Start Date	End Date	Discussion
* 1	Bedel, Diane	TR	Bus Driver	Teamster Step 7	\$34.35	5.25	5	184	\$33,182 prorated	2/1/20	6/30/20	Increase from 5 hrs/day
2	Gentle, Tara	FES	Special Education Paraprof	REA Paraprof Step 8	\$19.34	4.83	5	185	\$17,281 prorated	1/16/20	6/30/20	Decrease hours from 5.75
* 3	Griffin, Joanne	TR	Bus Driver	Teamster Step 7	\$34.35	6	5	184	\$37,922 prorated	2/1/20	6/30/20	Increase from 5.5 hrs/day
* 4	Ianco, Patrice	RHS	Special Education Paraprof	REA Paraprof Step 12	\$22.28	6.75	5	185	\$27,822 prorated	1/16/20	6/30/20	Increase hours from 6.25
* 5	Jacobsen, Kimberly	TR	Bus Driver	Teamster Step 7	\$34.35	6.75	5	184	\$42,663 prorated	2/1/20	6/30/20	Increase from 6.25 hrs/day
* 6	Koval, Margaret	RHS	Special Education Paraprof	REA Paraprof Step 12	\$22.28	6.75	5	185	\$27,822 prorated	1/16/20	6/30/20	Increase hours from 6.25
* 7	Milde, Marybeth	TR	Bus Driver	Teamster Step 7	\$34.35	6.5	5	184	\$41,083 prorated	2/1/20	6/30/20	Increase from 5.5 hrs/day
8	Murray, Megan	JES	Special Education Paraprof	REA Paraprof Step 7	\$18.68	5	5	185	\$17,279 prorated	1/16/20	6/30/20	Change in work days from T,Th,F to 5 days; decrease hours from 5.75 to 5
* 9	Snyder, Betsy	TR	Bus Driver	Teamster Step 7	\$34.35	6.5	5	184	\$41,083 prorated	2/1/20	6/30/20	Increase from 5.5 hrs/day
* 10	Wehmeyer, Mary Ellen	RHS	Special Education Paraprof	REA Paraprof Step 11	\$21.45	6.75	5	185	\$26,786 prorated	1/16/20	6/30/20	Increase hours from 6.25

STIPENDS - STAFF DEVELOPMENT

19. RESOLVED, that the Roxbury Township Board of Education approve the following personnel as instructors of staff development taking place after school hours:

	Name	Loc.	Salary Guide / Step	Salary	Term	Discussion
1	Dale Cropley and Constance Gleichmann	District	2017-2020 REA Contract for Teaching Staff Development	Not to exceed \$111 per instructor per session*	One 3- hour session* 2/6/20	Course title: CPR-AED-Heartsaver
*Session must meet minimum participant requirement to run.						

COMMUNITY SCHOOL

- *20. RESOLVED, that the instructors listed below be appointed for the 2020/2021 Roxbury Community School Course Offerings. All expenses will be paid out of collected tuition and employment is dependent upon sufficient enrollment. Teachers/Instructors receive a percentage of tuition based on enrollment and agreement with the Community School.

Instructor	Fees		Program / Location / Dates
	Compensation	Tuition	
Conrad, Jeffrey	\$25/per half hour	\$27/per half hour	Summer Applied Music Program Roxbury High School June-September 2020
Harrison Calderon, Jessica			
Shadwell, Christopher	\$130/Student	\$135/Student	Financial Literacy / Roxbury HS July-August 2020
Hachey, Patrick	\$30/Hr, Coordinator	BB - Half Day \$440/Student	Broadway Bound & Behind the Curtain Roxbury High School July 2020
Gallagher, Maria	\$25/Hr, BTC Teacher	BTC - Half Day 385/Student	
Harrison Calderon, Jessica	\$25/Hr, BB Teacher	BB/BTC - Full Day \$785/Student	
Salterds, R. Daniel	\$25/Hr, BB Teacher		
Biczak, Lee	\$15/Hr, Aide \$25/Hr, Teacher	\$145/per student per week	Calling All Kids Kennedy School July-August 2020
Eskay, Gina	\$15/Hr, Aide		
Stanton, Kristy	\$25/Hr, Teacher		
Katz, Kate	\$25/Hour	\$135/Student	Summer Band Camp Roxbury High School July 2020
Orton, Timothy	\$25/Hour		

E. Executive Session

- *1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Regular Meeting on February 10, 2020 at 6:30 p.m. at Lincoln Roosevelt School, 34 North Hillside Avenue, Succasunna, New Jersey; and

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

January 27, 2020

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, and matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

- XVI. PUBLIC COMMENTS – There is a three-minute time limit, per Board Policy.
- XVII. BOARD MEMBER COMMENTS
- XVIII. EXECUTIVE SESSION – (IF NECESSARY)
- XIX. PUBLIC SESSION – (IF NECESSARY)
- XX. ADJOURNMENT