

**DISTRICT OF ROXBURY TOWNSHIP
BOARD OF EDUCATION
JUNE 7, 2021
REGULAR MEETING AGENDA**

**ROXBURY HIGH SCHOOL
1 Bryant Drive, Succasunna, NJ 07876**

CALL TO ORDER: 6:30 P.M.

PUBLIC SESSION: 7:30 P.M.

SPEAKER REQUEST AT BOARD OF EDUCATION MEETINGS

*Anyone wishing to speak about agenda or non-agenda items at a meeting of the Roxbury Township Board of Education must follow these procedures. Located on the front table will be forms entitled, **Speaker Request Form**. Please fill one out indicating your name and address and the agenda item or topic you wish to discuss. After completing the form, return it to the Assistant Business Administrator. Thank you for your cooperation.*

*ACCESS AGENDA & EXHIBITS
ONLINE:*



I. MEETING CALLED TO ORDER

The Roxbury Township Board of Education is meeting in Regular Session for discussion on business before the Board tonight.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board has caused written notice of this meeting and copies of its agenda to be transmitted to:

Roxbury Register – Newspaper

Daily Record – Newspaper

Roxbury Website – <http://www.roxbury.org/domain/43>

Municipal Clerk

Roxbury Public Library

The notice of tonight's meeting has been posted in the Board's Business office.

II. ROLL CALL

III. RESOLUTION TO MEET IN EXECUTIVE SESSION

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on June 7, 2021 regarding personnel matters, student matters, negotiations and attorney client privilege.

IV. PUBLIC SESSION

V. PLEDGE OF ALLEGIANCE

June 7, 2021

VI. PRESENTATIONS

1. Roxbury Resilience Celebration #3
2. Celebration of the VFW Auxiliary's Young American Creative Patriotic Art Contest Winners from Roxbury High School
3. Roxbury High School Valedictorian/Salutatorian

Valedictorian - Jason Lew
Salutatorian - Brendan Straut

VII. CORRESPONDENCE

VIII. STUDENT REPRESENTATIVE'S COMMENTS

IX. BOARD PRESIDENT'S COMMENTS

X. SUPERINTENDENT'S REPORT

XI. BUSINESS ADMINISTRATOR'S REPORT

XII. MINUTES

1. Minutes of the Executive Session of May 10, 2021
2. Minutes of the Regular Meeting of May 10, 2021

XIII. COMMITTEE REPORTS

Each Committee Chair will advise the full board of the last committee meeting, and the next committee meeting, and any other comments you believe are important for the full board to know.

- A. COMMUNITY RELATIONS/SHARED SERVICES
- B. EDUCATION
- C. FACILITIES
- D. FINANCE
- E. PERSONNEL
- F. POLICIES/GOVERNANCE
- G. NEGOTIATIONS
- H. SUSTAINABILITY

XIV. PUBLIC COMMENTS – Action Items – There is a three-minute time limit, per Board Policy.

XV. ACTION ITEMS

A. Finances (Resolutions 1-17)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

TRAVEL REQUESTS

- *1. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	<i>Name</i>	<i>Workshop Title</i>		<i>Place*</i>	<i>Date of Workshop</i>	<i>Registration Fee</i>	<i>Total Estimated Expenses</i>
1	Somers, Alexis	Non-Violent Crisis Intervention Instructor Training	4	Elizabeth, NJ	6/10/2020 6/11/2020 6/12/2020	\$4,550.00**	\$4,572.54**
2	Trotter, Jonathan	CPR Instructor Certification	4 S-1	Dover, NJ	6/10/2021	\$160.00	\$160.00
3	Brookes, Joyce	CPR Instructor Certification	4 S-1	Dover, NJ	6/10/2021	\$160.00	\$160.00
4	Koch, Joseph M.	2021 VNATA Clinical Symposia and AT Expo	4	Virtual	6/22/2021 6/23/2021 6/24/2021	\$179.00	\$179.00
5	Glenn, Denise E.	Strengthening IEPs and 504 Writing Process	4	Virtual	6/30/2021	\$349.00	\$349.00
6	Cook, Christopher	Wilson Foundations Training Level 1	4 T2	Virtual	7/19/2021	\$289.00	\$289.00
7	Marrese, Alexandra	Wilson Foundations Training Level K	4 T2	Virtual	7/19/2021	\$289.00	\$289.00
8	Diaz, Kathy	Wilson Foundations Training Level 1	4 T2	Virtual	7/20/2021	\$289.00	\$289.00
9	Byrne, Kathleen	Wilson Foundations Training Level 2	4 T2	Virtual	7/21/2021	\$289.00	\$289.00
10	Hoopes, Casey	Wilson Foundations Training Level K	4 T2	Virtual	8/10/2021	\$300.00	\$300.00
11	Cassella, Stephanie	Wilson Foundations Training Level 1	4 T2	Virtual	8/11/2021	\$300.00	\$300.00
12	Rice, Kathleen	Wilson Foundations Training Level 1	4 T2	Virtual	8/11/2021	\$300.00	\$300.00
13	Wilson, Courtney	Wilson Foundations Training	4 T2	Virtual	8/17/2021	\$300.00	\$300.00
14	Sobestanovich, Kelsey	Wilson Foundations Training Level 2	4 T2	Virtual	8/17/2021	\$300.00	\$300.00
15	McInnes, Cathy	Wilson Foundations Training Level 2	4 T2	Virtual	8/17/2021	\$300.00	\$300.00
16	Freund, Kelly	Wilson Foundations Training Level 2	4 T2	Virtual	8/17/2021	\$300.00	\$300.00
17	Bocchino, Joseph	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	\$900.00*	\$900.00*
18	Botero, Edwin	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
19	Byrnes, Janine	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
20	Champagne, Heather	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration

21	Coakley, Leo	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
22	Colucci, Anne	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
23	Danielson, Michelle	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
24	Gibbs, Maryann	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
25	Hellner, Tom	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
26	Katz, Robert	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
27	Kolbusch, Kathy	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
28	Masi, Dan	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
29	McCabe, Danielle	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
30	Mondanaro, Joseph	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
31	Pitzer, Wade	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
32	Purcell, Kathy	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
33	Radulic, Loretta	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
34	Renzetti, Sandra	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
35	Rhodes, Ann	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
36	Riffel, Peter	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
37	Scheneck, Carol	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
38	Seipp, Charles	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
39	Simonetti, James	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration
40	Zegar, Christopher	NJSBA Annual Workshop 2021	4	Virtual	10/26/2021 10/27/2021 10/28/2021	*Group Registration	*Group Registration

Notes: *If in-person session is held, attendance will require employee to follow all safety and social distancing protocols.
 **Increase to registration fee, original approval 6/8/2020 (XIV.A.1.4). 1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.

- *2. RESOLVED, that the Roxbury Township Board of Education approve four (4) ESL teachers to participate in training on August 25, 2021 at a rate of \$100 each per day not to exceed a total of \$400.

CONTRACTS

- *3. WHEREAS, the Roxbury Township Board of Education (hereinafter the School Food Authority, SFA) and Maschio's Food Services, Inc. (hereinafter the Food Service Management Co., FSMC) entered into a Food Service Management Company Cost Reimbursable Contract commencing July 1, 2018 and ending June 30, 2019; the parties now desire to amend the aforesaid contract.

Now Therefore, the purpose of this addendum is to renew the existing Food Service Management Company Contract as previously amended and renewed (if applicable). The terms and conditions will remain the same except as set forth below.

A. Duration of Addendum

This addendum begins on July 1, 2021 and ends on June 30, 2022.

B. Management and/or Administrative Fee

The SFA shall pay the FSMC the following: Management/Administrative Total Flat Fee (all one fee) \$52,500.00 for SY 2021-2022. The meal equivalent conversion Factor in the Base Year Contract was used to determine the Meal Equivalents served by the FSMC increases for this renewal and is \$3.88. The Meal Equivalent Conversion Factor does not apply to Flat Fee contracts.

C. Financial Guarantees

For SY 2021-2022, FSMC Guarantee to the SFA is Return in the amount of \$40,000.00. FSMC return to the SFA is unlimited.

Guarantee Reimbursement Conditions and Assumptions remain the same as previously agreed upon in the Base Year Contract.

Except as specifically set forth in this addendum, all other terms and conditions of the Contract shall remain the same and continue to be in full force and effect. In the event a conflict between the provisions of the Contract and this Addendum, the provisions of this Addendum shall be controlling as to the matters set forth herein. The Parties agree that upon the effective date of this Addendum, it shall become a binding and integral part of the Contract.

NOW THEREFORE BE IT RESOLVED, that the Roxbury Township Board of Education approve the Addendum to the Contract as stated above.

- *4 RESOLVED, that the Roxbury Township Board of Education approve a software license agreement with Systems 3000, Inc., 615 Hope Road, Eatontown, NJ for Visual Fund Accounting, Visual Personnel and Visual Payroll software. The term of this agreement is one year, effective July 1, 2021 in the total amount of \$35,648.00.

BE IT FURTHER RESOLVED, that Systems 3000, Inc. provide Annual hosting and backup services for one year effective July 1, 2021 in the total amount of \$10,694.00.

APPROVAL OF PURCHASES

- *5. RESOLVED, that the Roxbury Township Board of Education approve the purchase from PC University Distributors, Inc., 99 West Hawthorne Avenue, Suite 521, Valley Stream, NY of two (2) each BenQ 75" Interactive -with touchscreen / NFC reader/writer and over the rail mounts. This purchase is being made as per PC University Distributors, Inc. Quote #24053 in the total amount of \$5,796.00.
- *6. RESOLVED, that the Roxbury Township Board of Education approve the purchase from CDW Government Inc., 230 N. Milwaukee Avenue, Vernon Hills, IL of Cyberpower equipment. This purchase is being made in accordance with CDW Quote MDDC597 in the total amount of \$10,077.06.
- *7. RESOLVED, that the Roxbury Township Board of Education approve the purchase from CDW Government Inc., 230 N. Milwaukee Avenue, Vernon Hills, IL of technology supplies and services This purchase is being made in accordance with CDW Quote MCXF805 and ESCNJ 18/19-03 in the total amount of \$59,570.55
- *8. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Frontline Technologies, Inc., 1400 Atwater Drive, Malvern, PA of 2021/2022 Renewal of the software programs: Applicant Tracking Absence & Substitute Management, Employee Evaluation Management, RTI Direct, 504 Program Management, and IEP Direct as per Quote Q-60684 and INVUS 136870 in the total amount of \$78,534.34.
- *9. RESOLVED, that the Roxbury Township Board of Education approve the purchase from DEMCO, P.O. Box 8048, Madison, WI of furniture at Kennedy Elementary School as per Quote T1138047, at Franklin Elementary School as per Quote X1111058, at Jefferson Elementary School as per Quote T1138046 and Nixon Elementary School as per Quote T1138045 in the total amount of \$34,502.16.
- *10. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Cascade School Supplies, 1 Brown Street, North Adams, MA of various items. These purchases are being made through the Educational Data Services Bid in the total amount of \$9,275.66.

APPROVAL OF SUBMISSION OF GRANT

- *11. WHEREAS, the Roxbury Township Public Schools have been certified in compliance with Alyssa's Law by the New Jersey School Development Authority;

THEREFORE, the Roxbury Township Public Schools has been afforded the opportunity to apply for the School Security Grant through the New Jersey Department of Education for school security upgrades;

RESOLVED, that the Roxbury Township Board of Education approve submission of the School Security Grant in the amount of \$202,795.00.

TAX PAYMENT SCHEDULE

- *12. RESOLVED, that the Roxbury Township Board of Education approve the 2021-2022 Tax Payment Schedule as shown below:

ROXBURY TOWNSHIP BOARD OF EDUCATION 2021-2022 TAX PAYMENT SCHEDULE			
Date	Levy	Debt Service Levy	Total Tax Levy
12-Jul-21	2,448,728		2,448,728
24-Jul-21	2,448,728		2,448,728
9-Aug-21	2,448,728		2,448,728
23-Aug-21	2,448,728		2,448,728
13-Sep-21	2,448,728	426,250	2,874,978
27-Sep-21	2,448,728	426,250	2,874,978
12-Oct-21	2,448,728		2,448,728
25-Oct-21	2,448,728		2,448,728
8-Nov-21	2,448,728		2,448,728
22-Nov-21	2,448,728		2,448,728
6-Dec-21	2,448,728		2,448,728
20-Dec-21	2,448,728		2,448,728
10-Jan-22	2,448,728		2,448,728
24-Jan-22	2,448,728		2,448,728
7-Feb-22	2,448,728	426,250	2,874,978
22-Feb-22	2,448,728		2,448,728
7-Mar-22	2,448,728	426,250	2,874,978
21-Mar-22	2,448,728		2,448,728
4-Apr-22	2,448,728		2,448,728
18-Apr-22	2,448,728		2,448,728
9-May-22	2,448,728		2,448,728
23-May-22	2,448,728		2,448,728
6-Jun-22	2,448,728		2,448,728
20-Jun-22	2,448,719		2,448,719
Totals	58,769,463	1,705,000	60,474,463

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS, NEW JERSEY APPOINTING A LESSOR RELATING TO THE LEASE PURCHASE OF TECHNOLOGY EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$500,000, AND DETERMINING RELATED MATTERS IN CONNECTION THEREWITH

- *13. WHEREAS, The Board of Education of the Township of Roxbury in the County of Morris, New Jersey (the "Board") seeks to purchase technology equipment (the "Project") at a cost not to exceed \$500,000; and

WHEREAS, the Board intends to finance such Project through a tax-exempt, lease purchase financing in an aggregate amount not exceeding \$500,000 (the "Lease Purchase Financing"); and

WHEREAS, the Board sought quotes through the Hunterdon County Educational Services Commission for such Lease Purchase Financing; and

WHEREAS, the Board, on May 18, 2021, received quotes for the Lease Purchase Financing; and

WHEREAS, the quote of TD Equipment Financing, Inc. was the most advantageous quote to the Board; and

WHEREAS, the Board seeks to execute a lease purchase agreement (the "Lease") for the Lease Purchase Financing with TD Equipment Financing, Inc. in its capacity as lessor and in accordance with its quote as set forth below; and

WHEREAS, the Board desires to set forth the basic financial terms to be incorporated into the Lease and authorize the preparation, the execution and the delivery of the Lease and certain other agreements necessary or incidental to the transactions contemplated thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS, NEW JERSEY, as follows:

SECTION 1. The Board hereby approves to finance the acquisition and installation of the Project and other related costs and hereby awards the financing to TD Equipment Financing, Inc. (as defined above). The interest rate per annum, the principal maturities and the other terms of the financing shall be as described in the Lease and shall be consistent with the quote submitted by TD Equipment Financing, Inc. on May 18, 2021 (the "Quote"). In accordance with the Quote the interest rate shall be 0.9085% or as indexed in the Quote.

SECTION 2. The Board hereby authorizes (i) the execution and the delivery of the Lease and other related documents, including an Escrow Agreement, and (ii) the performance by the Board of its obligations under the Lease and the Escrow Agreement, both to be dated the date of respective closing. The Board further authorizes and directs the Board President (or in every instance where the Board President is authorized to execute a document under this Resolution the same such authority shall also be given to the Vice President), the Business Administrator, the Assistant Business Administrator or the Superintendent to approve any non-material changes, additions or deletions to the Lease and the Escrow Agreement as may be necessary in the judgment of the Board's Bond Counsel. The Lease sets forth, among other things, the lease payments of the Board and their respective amounts. In all respects, the Lease shall be consistent with the terms of this Resolution.

SECTION 3. In exchange for its authorization and execution of the Lease, the Board will receive an aggregate amount not to exceed \$500,000, which will be used to finance the Project and other related costs. Lease payments under the Lease may occur on one or more dates, provided that the final lease payment shall not extend beyond July 1, 2023.

SECTION 4. The Board President, the Business Administrator, the Assistant Business Administrator and/or the Superintendent are hereby authorized and directed to execute and to deliver on behalf of the Board each of the agreements referred to in Section 2 of this Resolution and such other agreements and certificates as may be necessary to complete the transaction contemplated by the Lease and the Board President, the Business Administrator, the Assistant Business Administrator and/or the Superintendent are hereby authorized and directed to take, on behalf of the Board, such other actions as shall be necessary and appropriate to accomplish the lease purchase financing of the Project in accordance with the terms of the Lease and this Resolution and pursuant to the terms of the agreements and the instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereof.

SECTION 5. The Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease. The Lease will be designated as "qualified tax-exempt obligations" for purposes of section 265(b)(3)(B)(ii) of the Code.

SECTION 6. The Board reasonably expects to reimburse its expenditure of Project costs paid prior to the issuance of the Lease with proceeds of the Lease. This resolution is intended to be and hereby is a declaration of the Board's official intent to reimburse the expenditure of Project costs paid prior to the issuance of the Lease with the proceeds of the Lease, in accordance with Treasury Regulations §150-2. The maximum principal amount of the Lease expected to be issued to finance the Equipment is \$500,000. The Project costs to be reimbursed with the proceeds of the Lease will be "capital expenditures" in accordance with the meaning of Section 150 of the Code. No reimbursement allocation will employ an "abusive arbitrage device" under Treasury Regulations §1.148-10 to avoid the arbitrage restrictions or to avoid the restrictions under Sections 142 through 147, inclusive, of the Code. The proceeds of the Lease used to reimburse the Board for Project costs, or funds corresponding to such amounts, will not be used in a manner that results in the creation of "replacement proceeds", including "sinking funds", "pledged funds" or funds subject to a "negative pledge" (as such terms are defined in Treasury Regulations §1.148-1), of the Lease or another issue of debt obligations of the Board, other than amounts deposited into a "bona fide debt service fund" (as defined in Treasury Regulations §1.148-1). All reimbursement allocations will occur not later than 18 months after the later of (i) the date the expenditure from a source other than the Lease is paid, or (ii) the date the Project is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than 3 years after the expenditure is paid.

SECTION 7. This Resolution shall take effect immediately upon its adoption.

TRANSFER TO CAPITAL RESERVE ACCOUNT

- *14. WHEREAS, N.J.S.A. 6A:23A-14.4 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Roxbury Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Roxbury Township Board of Education has determined that up to \$4,000,000 may be available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Roxbury Township Board of Education that it hereby authorizes the district's School Business Administrator to make a transfer not to exceed \$4,000,000 consistent with all applicable laws and regulations.

TRANSFER TO MAINTENANCE RESERVE ACCOUNT

- *15. WHEREAS, N.J.S.A. 6A:23A-14.4 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Roxbury Township Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Roxbury Township Board of Education has determined that up to \$1,000,000 may be available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Roxbury Township Board of Education that it hereby authorizes the district's School Business Administrator to make a transfer not to exceed \$1,000,000 consistent with all applicable laws and regulations.

SCHOOL BUS EMERGENCY EVACUATION DRILLS

- *16. RESOLVED, that the Roxbury Township Board of Education approve the School Bus Emergency Evacuation Drill Reports listed below. All Emergency Evacuation Drill Reports are available at the Administration Building during normal working hours.

<i>Evacuation Drill # 2</i>				
<i>Date of Drill</i>	<i>Time of Day</i>	<i>School Name Supervisor of Drill</i>	<i>Location of Drill</i>	<i>Route Number</i>
5/17/2021	7:15 AM	Roxbury High School Mr. D. Miller, Principal	1 Bryant Drive, Succasunna	RHS01-RHS24, MTH12-14 MHC15
5/17/2021	7:50 AM	Eisenhower Middle School Mr. P. Gallagher, Principal	47 Eyland Ave, Succasunna	EMS01-EMS13, MHC
5/17/2021	8:30 AM	Lincoln Roosevelt School Mr. C. Argenziano, Principal	34 N Hillside Ave, Succasunna	LR01-LR13
5/20/2021	8:50 AM	Franklin School Mrs. L. Ferrare, Principal	8 Meeker St, Succasunna	FRA1-FRA6
5/20/2021	8:50 AM	Jefferson School Mrs. M. Cosgrove, Principal	37 Cornhollow Rd, Succasunna	JEF1-JEF12
5/20/2021	8:50 AM	Kennedy School Mrs. N. Acevedo, Principal	20 Pleasant Hill Rd, Succasunna	KEN01-KEN05
5/20/2021	8:50 AM	Nixon School Mrs. D. Lynch, Principal	275 Mt. Arlington Blvd, Landing	NIX01-NIX07
5/17/2021	8:30 AM	Mt. Arlington Public School Mr. J. Grillo, Principal	235 Howard Blvd, Mt. Arlington	MTM1-MTM6
5/17/2021	8:30 AM	Edith Decker School Mr. J. Grillo, Principal	446 Howard Blvd, Mt. Arlington	MTD7-MTD9, MTDPK

APPROVAL OF DISPOSAL OF BOOKS

- *17. RESOLVED, that textbooks listed below for the Roxbury Township School District, which have been identified to be outdated, etc., be disposed of according to Regulation 7300.3, Disposition of Personal Property.

	<i>Textbook Title</i>	<i>Publisher</i>	<i>Copyright</i>	<i>ISBN</i>	<i>No. of Copies</i>	<i>School</i>
1	Prentice Hall: Literature: Timeless Voices, Timeless Themes (Gold Level)	Pearson Education, Inc.	2002	0-13-054789-1	300	RHS
2	Elements of Literature: Third Course	Holt, Rinehart and Winston	2000	0-03-052062-2	200	RHS

B. Education (Resolutions 1-11)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

HIB REPORT

- *1. RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent's decisions provided in the Harassment, Intimidation, and Bullying Report for the 2020/2021 school year, ending as of May 6, 2021 for Incident Nos. 7 through 8.
- *2. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2020/2021 school year, beginning May 7, 2021 and ending June 3, 2021 for Incident Nos. 9 through 18.

FIELD TRIPS

- 3. RESOLVED, that based on current and projected positive health conditions, that staff and students be approved for participation in the following educational events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by Date of Trip:

	<i>School</i>	<i>Date of Trip</i>	<i>Faculty Sponsor</i>	<i>Group</i>	<i># of Students</i>	<i>Trip Destination</i>	<i>Location</i>	<i>Purpose</i>
1	LRS	2021-06-07 (Mon)	C.Argenziano	Gr. 6	120	Eisenhower MS	Succasunna, NJ	Orientation to 7th Grade
2	LRS	2021-06-08 (Tue)	C.Argenziano	Gr. 6	82			
3	FES	2021-06-14 (Mon)	L.Ferrare	Gr. 4	55	Lincoln Roosevelt Elem School	Succasunna, NJ	Orientation to 5th Grade
4	NES	2021-06-15 (Tue)	D.Lynch	Gr. 4	47			
5	JES	2021-06-16 (Wed)	M.Cosgrove	Gr. 4	70			
6	KES	2021-06-17 (Thu)	N.Acevedo	Gr. 4	47			

OUT-OF-DISTRICT PLACEMENTS/SERVICES - 2020/2021

- *4. RESOLVED, that the Roxbury Township Board of Education approve the 2020/2021 School Year Out-of-District Placements/Services listed below:

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
210589	Shepard Preparatory High School	\$4,795.68	5/19/21-6/30/21

OUT-OF-DISTRICT PLACEMENTS/SERVICES - 2021/2022

- *5. RESOLVED, that the Roxbury Township Board of Education approve the 2021/2022 Extended School Year and 2021/2022 School Year Out-of-District Placements/Services listed below:

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
208936	Windsor Learning Center	\$59,940.00	9/8/21-6/30/22
21047	Sage Day at Boonton	\$66,559.00	9/1/21-6/30/22
207216	Windsor School	\$90,300.00	7/6/21-6/30/22
210502	Broadstep Academy, Inc.	\$123,284.70	7/6/21-6/30/22
208900	Pillar Care Continuum - Pillar High School	\$133,135.80	7/6/21-6/30/22
203923	Pillar Care Continuum - Pillar High School	\$133,135.80	7/6/21-6/30/22
203761	Terranova Group, Inc. t/a Chapel Hill Academy	\$72,450.00	7/1/21-6/30/22
108044	Academy 360 Upper School and Academy 360 Lower School, Programs of Spectrum 360	\$81,335.80	7/6/21-6/30/22
209268	Academy 360 Upper School and Academy 360 Lower School, Programs of Spectrum 360	\$118,686.80	7/6/21-6/30/22
210589	Shepard Preparatory High School	\$65,895.81	7/1/21-6/30/22

TUITION STUDENTS

- *6. RESOLVED, that the Roxbury Township Board of Education approve the following tuition contract agreements for the 2021/2022 school year and/or extended school year.

<i>State ID</i>	<i>Sending District</i>	<i>Program</i>	<i>Total</i>
3397198089*	Mt. Arlington	MD	\$77,397
8543370680	Mt. Arlington	BD	\$87,097
*Revises total approved in Education Resolution #5 dated 5/10/21			

CURRICULUM WRITING

- *7. RESOLVED, that the Roxbury Township Board of Education approve twenty-five (25) teachers and related service providers to complete curriculum game development in Alludo for the 2021/2022 school year at a rate of \$46 per hour not to exceed 100 hours or cost of \$4,600.

EXTRACURRICULAR CLUB AGREEMENTS

- *8. RESOLVED, that the following extracurricular club, previously approved by the Roxbury Township Board of Education at its meeting of May 11, 2020 for Year One of its two-year trial effective September 1, 2020 through June 30, 2021, be approved instead for Year One of its two-year trial effective August 30, 2021 through June 30, 2022.

Extracurricular Clubs Two-year trial basis Year 1 as of 2021/2022			
	<i>School</i>	<i>Club Name</i>	<i>Purpose</i>
1	RHS	e-Sports Club	To educate students on the positive culture of gaming; and introduce a spirit of sportsmanship and competition to gaming

AUTHORIZATION TO ESTABLISH SPORTS

- *9. RESOLVED, that authorization to establish Year Three of the following sport on a three-year trial basis be approved effective August 30, 2021 through June 30, 2022. This sport's existence and continuation are contingent on funding from the Special Olympics New Jersey Unified Champion Schools grant.

New Sports Three-year trial basis Year 3 as of 2021/2022				
	<i>School</i>	<i>Sport</i>	<i>Yr 1 of Trial (19/20) aprvd on:</i>	<i>Yr 2 of Trial (20/21) aprvd on:</i>
1	RHS	Bowling	9/6/19	11/23/20

- *10. RESOLVED, that after having completed a Board approved, three-year trial period, authorization to establish the following sport be approved effective August 30, 2021, pending stipend negotiations with the Roxbury Education Association.

Sports as of 2021/2022						
	<i>School</i>	<i>Sport</i>	<i>Yr 1 of Trial (18/19) aprvd on:</i>	<i>Yr 2 of Trial (19/20) aprvd on:</i>	<i>Yr 3 of Trial (20/21) aprvd on:</i>	<i>Stipend (as of 21/22)</i>
1	RHS	Girls' Gymnastics	6/18/18	5/20/19	6/8/20	TBD

SPECIAL SERVICES SUPPORT PROGRAM

- *11. RESOLVED, that the Roxbury Township Board of Education in conjunction with the Roxbury Special Services Department approve the Special Services Support Program to fulfill compensatory and additional services for qualifying students as follows:

Dates: Monday through Thursday, July 6, 2021 - August 5, 2021

Hours/Location: 12:00pm - 2:00pm at Jefferson Elementary and Roxbury High School

Rate of Pay: Certificated staff: \$55/hour

	Positions
a	Four (4) Preschool Special Education Teachers
b	Eight (8) Elementary Special Education Teachers (Grades K - 5)
c	Seven (7) Secondary Special Education Teachers (Grades 6-12)
d	One (1) Transition Coordinator
e	Three (3) Speech Language Pathologists
f	Two (2) Occupational Therapists
g	One (1) Physical Therapist
h	Two (2) Behavior Analysts
i	Three (3) Counselors/Social Workers
j	Two (2) School Nurses

C. Personnel (Resolutions 1-19)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

APPROVAL OF RATE OF PAY - SUBSTITUTE POSITIONS

- *1. RESOLVED, that the Roxbury Township Board of Education approves the following rate of pay schedule for substitute positions for the 2021-2022 school year effective July 1, 2021:

<i>Category</i>	<i>Rate of Pay 2021-2022 School Year</i>
Leave Replacement Teacher (must hold proper NJ certification in content area)	\$54,800
Transitional Substitute Teacher: up to 20 consecutive days in same position; 21-40 days maximum with county superintendent's approval (Alternate or Traditional Route candidate holding a county substitute credential pending issuance of NJ certification)	\$230.00 per diem
Substitute Teacher: in assignment exceeding 20 consecutive days; 40 days maximum in non-content area (holding a NJ standard/CE/CEAS certification)	\$200.00 per diem
Substitute Nurse / Permanent Substitute Nurse	\$235.00 per diem
Permanent Substitute Teacher (holding a NJ standard/CE/CEAS certification)	\$150.00 per diem
Substitute Teacher (holding a NJ standard/CE/CEAS certification)	\$100.00 per diem
Substitute Teacher (holding a county substitute credential)	\$90.00 per diem
Interim Instructional Paraprofessional	\$105.00 per diem
Substitute Instructional Paraprofessional	\$90.00 per diem
Substitute Bus Aide	\$15.00 hourly
Substitute Bus Driver	\$21.50 hourly
Substitute Cafeteria (Lunch) Aide	\$13.95 hourly
Substitute Computer Technician	\$16.00 hourly
Substitute Maintenance / Groundskeeper	\$15.00 - \$25.00 hourly
Substitute Secretary	\$13.00 hourly
Substitute Secretary (Central Office)	\$16.00 hourly
Substitute Security Guard / Matron	\$16.50 hourly
Substitute Security Guard (with Permit to Carry)	\$20.00 hourly

RESIGNATIONS, RETIREMENTS, TERMINATIONS

2. RESOLVED, that the Roxbury Township Board of Education approve the following:

Organized by Name

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Action</i>	<i>Final day of employment</i>	<i>Discussion</i>
1	Boccuti, Gregory	EMS	Music Teacher	Resignation for personal reasons	6/24/21	
2	Davis, Briana	KES	Kindergarten Teacher	Resignation for personal reasons	6/30/21	
* 3	Gasiorowski, Cynthia	TR	Bus Driver	Resignation for personal reasons	5/12/21	
4	Hegarty, Kenneth	NES	Special Education Paraprofessional	Resignation for personal reasons	6/1/21	
* 5	Irons, Shannon	TR	Bus Driver	Rescind appointment	- -	App'd 5/10/21 C.7.3
6	Leggiardo, Emily Goble	NES	Permanent Substitute Teacher	Resignation for personal reasons	6/30/21	
* 7	Marantz, Anne	RHS	Special Education Paraprofessional	Resignation for personal reasons	6/30/21	
8	Murray, Megan	JES	Special Education Paraprofessional	Resignation for personal reasons	6/2/21	
9	Pessolano, Marie	EMS	Art Teacher	Resignation for retirement purposes	6/30/21	
* 10	Valdes, Silvio	RHS	Security Guard 10m	Resignation for personal reasons	6/24/21	
* 11	Wildermuth, Adele	RHS	Business Teacher	Resignation for personal reasons	6/30/21	

LEAVES OF ABSENCE

3. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Leave Start Date</i>	<i>Paid Leave</i>	<i>Unpaid FMLA/ NJFLA^</i>	<i>Return Date</i>	<i>Discussion</i>
* 1	5579	8/30/21	Using available sick & personal days	FMLA/NJFLA	1/3/22	
2	5736	8/30/21		NJFLA	8/25/22	
* 3	5748	5/17/21	Using 15 sick & 3 personal days	FMLA if needed	Upon release by physician	Antic ret 8/30/21
4	6228	5/6/21	Using available sick days	FMLA	Upon release by physician	
5	6445	5/21/21	Using available sick days	FMLA if needed	Upon release by physician	
6	6735	6/10/21	Using 11 sick days	FMLA if needed	Upon release by physician	Antic ret 8/30/21
7	7141	6/10/21	Using 6 sick & 5 personal days	FMLA if needed	Upon release by physician	Antic ret 8/30/21
^Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.						

REASSIGNMENTS / TRANSFERS

4. RESOLVED, that the staff listed below be transferred to a new location and/or assignment as indicated:

Grouped by Related Transfers

	Name	Former Assignment & Loc.		New Assignment & Loc.		Effective Date	End Date	Discussion
1	Rubenstein, Jill	Special Education Teacher (RC) TCH.SPE.RES.NA.01	JES	Special Education Teacher (PSD) TCH.SPE.PSD.NA.02	JES	5/17/21	6/30/21#	Replacement in position TCH.SPE.PSD.NA.02. #Post 6/30/21, returning to position app'd 5/10/21, XV.C.10.14
2	Storm, Meghan	Kindergarten Teacher TCH.JEF.KIN.NA.03	JES	Gr. 2 Teacher TCH.KEN.GR2.NA.01	KES	8/30/21	6/30/22	Replacement in position TCH.KEN.GR2.NA.01

5. RESOLVED, that the Roxbury Township Board of Education approve the reassignment and change in salary for the staff members listed below:

	Name	Former Assignment & Loc.		New Assignment & Loc.		Salary / Rate	Start Date	End Date	Discussion
* 1	DeBarros, Joel	Supervisor of Special Services and Supervisor of World Lang Gr. K-6 SUP.DS.SUP.NA.05	DIST	Assistant Director of Special Services SPS.DS.DIR.NA.02	DIST	\$113,000	7/1/21	6/30/22	JB's 21/22 position to replace SUP.DS.SUP.NA.05
2	Kreider, Troy	Permanent Substitute Teacher TCH.SUB.PERM.FES.02	FES	Substitute Teacher 20+ days	LRS	\$200.00 per diem	5/17/21	6/30/21 #	Coverage in position TCH.SPE.RCH.BD.03. #Post 6/30/21, returning to position app'd 5/10/21, XV.C.9.3, Exhibit HR3, Row No. 7.
3	Reinknecht, Cindy	Special Education Paraprofessional AID.SPE.FT.NA.23	LRS	Leave-repl Special Education Teacher (RC) TCH.SPE.RES.NA.01	JES	\$54,000 prorated ^	5/17/21	6/30/21 ##	Replacement in position TCH.SPE.RES.NA.01. ##Post 6/30/21, returning to position app'd 5/10/21, XV.C.9.4, Exhibit HR4.B, Row No. 20.
^ 20/21 Leave Replacement Teacher Rate Bd. aprvd 4/12/21									

ANNUAL REAPPOINTMENTS

6. RESOLVED, that the Roxbury Township Board of Education amends the tenure status acknowledged at its meeting of May 10, 2021 for Mrs. Lisa Ferrare in Resolution XV.C.9.1, Exhibit HR1, Row No. 5 from “Non-Tenured” to “Tenured 04/26/2021”.
7. RESOLVED, that the Roxbury Township Board of Education amends the tenure status acknowledged at its meeting of May 10, 2021 for Mrs. Shannon Perrone in Resolution XV.C.9.1, Exhibit HR2, Row No. 256 from “Tenured 11/06/2021” to “Tenured 08/31/2021”.

APPOINTMENTS

8. RESOLVED, that the Roxbury Township Board of Education approve the following:

Organized by Name

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Salary Guide / Step</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
1	Culleney, Kaitlyn	LRS / FES	Permanent Substitute Teacher	N/A	\$150.00 per diem	5/12/21	6/30/21	New tenure-track position TCH.SUB.PERM.LRS.02; not to exceed 4 days/wk
2	Curtiss, Karen	NES	ISL Teacher	21/22 BA, Step 15 of 15-16	\$68,145	8/30/21	6/30/22	Replacement in position TCH.DS.BSI.NA.03
3	Hagemann, Regina	EMS	Art Teacher	21/22 BA+15, Step 12 of 10-12	\$65,752	8/30/21	6/30/22	Replacement in position TCH.EMS.ART.NA.01
4	Sabella, Keri	KES	Kindergarten Teacher	21/22 BA, Step 6 of 5-6	\$56,170	8/30/21	6/30/22	Replacement in position TCH.KEN.KIN.NA.02
5	Uccello, Vanessa	KES	Kindergarten Teacher	21/22 MA+30 Step 6 of 5-6	\$64,872	8/30/21	6/30/22	Replacement in position TCH.KEN.KIN.NA.01
* 6	Vignali, Dominic	RHS	School Counselor	21/22 MA Step 1	\$60,225	8/30/21	6/30/22	Replacement in position TCH.RHS.GUI.NA.04
7	PLACE-HOLDER	JES	Kindergarten Teacher	TBD	TBD	8/30/21	6/30/22	Replacement in position TCH.JEF.KIN.NA.03
^ Employment start date is pending completion of documentation in accordance with the law or district policy. # Employment start date is pending release from current employer								

APPOINTMENTS - LEAVE REPLACEMENTS

9. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions:

	Name	Loc	Position	Salary	Start Date	End Date	Discussion
1	Krog, Deborah	FES	Leave-repl Gr. 3 Teacher	\$54,000 prorated ^	4/28/21	6/24/21	Amends end-date of 6/10/21 app'd 4/26/21. Replacement in position TCH.FRA.GR3.NA.03 and/or TCH.FRA.GR3.NA.04.
2	Mueller, Sandra	FES, NES	Leave-repl Art Teacher	\$54,800 #	8/30/21	6/30/22	Replacement in position TCH.DS.ART.NA.01
3	PLACE-HOLDER	KES	Leave-repl School Counselor & ABS	\$54,800 prorated #	8/30/21	12/10/21	Replacement in position TCH.DS.GUI.NA.04
^ 20/21 Leave Replacement Teacher Rate Bd. aprvd 4/12/21 # 21/22 Leave Replacement Teacher Rate Bd. aprvd 6/7/21							

APPOINTMENTS - HOURLY EMPLOYEES

10. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Guide / Step	Hourly Rate	Start Date	End Date	Discussion
1	Reinknecht, Cindy	LRS	Special Education Paraprofessional	REA Paraprof Step 13	\$22.53	4/24/21	5/16/21	Amends return date to F/T (30 hrs/wk) position AID.SPE.FT.NA.23 app'd 4/26/21 E.10.1
* 2	Roumes, Ryan	B&G	Summer Laborer Crew Leader	N/A	\$20.00	7/1/21	8/27/21	Not to exceed 29 hours weekly
^ Employment start date is pending completion of documentation in accordance with the law or district policy.								

APPOINTMENTS - SUBSTITUTES

11. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions on an as needed basis:

	Name	Loc	Position	Salary	Start Date	End Date	Discussion
* 1	Boutrs, Margi	District	Substitute Teacher, Paraprofessional, Secretary	20/21 Sub Rate Bd. aprvd 4/12/21	6/8/21	6/30/21	
* 2	Graf, Courtney	District	Substitute Teacher, Paraprofessional, Secretary	20/21 Sub Rate Bd. aprvd 4/12/21	6/8/21^	6/30/21	
* 3	Lyons, Natalie	District	Substitute Teacher, Paraprofessional, Secretary	20/21 Sub Rate Bd. aprvd 4/12/21	6/8/21^	6/30/21	
4	Reinknecht, Cindy	JES	Interim Substitute	\$291.90 per diem	12/15/20	4/23/21	Amends end date

			Teacher (Special Ed, RC)				app'd 4/26/21 E.9.5; coverage for position TCH.SPE.RES.NA.40
* 5	Sansone, Ryelle	District	Substitute Teacher, Paraprofessional, Secretary	20/21 Sub Rate Bd. aprvd 4/12/21	6/8/21	6/30/21	
* 6	Sorto, Selene	District	Substitute Teacher, Paraprofessional, Secretary	20/21 Sub Rate Bd. aprvd 4/12/21	6/8/21^	6/30/21	

^ Start date is pending completion of documentation in accordance with the law or district policy.

APPOINTMENTS - EXTRACURRICULAR

12. RESOLVED, that for the purpose of providing nursing services/coverage for Early Act Meetings at Franklin Elementary School from 3:45 PM to 4:15 PM on June 3, 2021, and June 16, 2021, the Roxbury Township Board of Education approve the following nurse for the payment indicated.

	Name	Hourly Rate based on 20/21 Base salary	Payment
1	Phillips, Melissa	\$52.86	\$52.86

APPOINTMENTS - TITLE I SUMMER SCHOOL PROGRAM

13. RESOLVED, that the Roxbury Township Board of Education approve the appointment of the staff listed below for the 2021 Title I Summer School Program. This program will run according to Resolution XV.B.4 that was approved April 12, 2021. At this time, employment and payment is contingent upon the status of school closures and enrollment numbers.

	Name	Position	Hourly Rate#	Not to exceed:	Start	End
1	Gauthier, Nicole	Teacher, PreK^	\$40	20 hrs/wk	7/6/21	7/30/21
2	Renn, Christi	Teacher, PreK^	\$40	20 hrs/wk	7/6/21	7/30/21
3	Curtiss, Karen	Teacher, Kindergarten^	\$40	20 hrs/wk	7/6/21	7/30/21
4	Wilson, Brenda	Teacher, Kindergarten^	\$40	20 hrs/wk	7/6/21	7/30/21
5	Kim, Erica	Teacher, Gr. 1^	\$40	20 hrs/wk	7/6/21	7/30/21
6	McInnes, Cathy	Teacher, Gr. 1^	\$40	20 hrs/wk	7/6/21	7/30/21
7	Olcott, Nicole	Teacher, Gr. 2^	\$40	20 hrs/wk	7/6/21	7/30/21
8	Arms, Victoria	Teacher, Gr. 3^	\$40	20 hrs/wk	7/6/21	7/30/21
9	Tunstead, Elena	Teacher, Gr. 4^	\$40	20 hrs/wk	7/6/21	7/30/21
10	Demarest, Karen	Teacher, ELL	\$40	20 hrs/wk	7/6/21	7/30/21
11	Martini, Ann	Teacher, PE/Kinesthetic Learning	\$40	20 hrs/wk	7/6/21	7/30/21
12	Del Rosario, Monica	Paraprofessional	\$20	20 hrs/wk	7/6/21	7/30/21
13	Kreider, Troy	Paraprofessional	\$20	20 hrs/wk	7/6/21	7/30/21

14	Bellardino, Alyssa	Summer Staff Trainer	\$42	2 hrs	6/29/21	6/29/21
15	Derendel, Lyndsay	Substitute Teacher	\$40	20 hrs/wk	7/6/21	7/30/21
16	Freund, Kelly	Substitute Teacher	\$40	20 hrs/wk	7/6/21	7/30/21
17	Manney, Lynn	Substitute Teacher	\$40	20 hrs/wk	7/6/21	7/30/21
18	Sarrel, Marla	Substitute Teacher	\$40	20 hrs/wk	7/6/21	7/30/21
19	Derendel, Lyndsay	Substitute Paraprofessional	\$20	20 hrs/wk	7/6/21	7/30/21
20	Freund, Brynn	Substitute Paraprofessional	\$17	20 hrs/wk	7/6/21	7/30/21
21	West, Mary	Substitute Paraprofessional	\$20	20 hrs/wk	7/6/21	7/30/21
22	Phillips, Melissa	Substitute Nurse	\$40	20 hrs/wk	7/6/21	7/30/21
23	Freund, Kelly	Substitute for Summer School Coordinator	\$45	20 hrs/wk	7/6/21	7/30/21
24	Sarrel, Marla	Substitute for Summer School Coordinator	\$45	20 hrs/wk	7/6/21	7/30/21
#To be paid from Title I funds.						
^Grade-level assignment may change based upon enrollment.						

SALARY ADJUSTMENTS - CERTIFICATED STAFF

- *14. RESOLVED, that the Roxbury Township Board of Education approve the following teaching assignments for the staff indicated below for the 2020/2021 school year, with the understanding that these assignments are subject to change based on scheduling adjustments:

	Name	Loc	Program/ Class	Extra Blocks assigned	Salary Guide / Step	Addl. Salary	Start Date	End Date
1	Burke, Jenna	RHS	English IV: Literature & The Human Psyche, Block 3CD	1 block on A days w/in A/B day schedule @ RHS	20/21 MA Step 1-3	\$1,192	5/20/21	6/24/21 ^
2	Heddy, Elizabeth	RHS	English III A, Block 2	1 block on A days w/in A/B day schedule @ RHS	20/21 MA+30 Step 18	\$1,679	5/20/21	6/24/21 ^
3	Schmidt, Laura	RHS	English IV: Science Fiction, Block 4	1 block on A days w/in A/B day schedule @ RHS	20/21 MA Step 12-13	\$1,358	5/20/21	6/24/21 ^
4	Spargo, Barbra	RHS	English III A, Block 7CD	1 block on B days w/in A/B day schedule @ RHS	20/21 BA+30 Step 18	\$1,582	5/20/21	6/24/21 ^
5	Stellingwerf, Kaitlin	RHS	English III A, Block 5	1 block on B days w/in A/B day schedule @ RHS	20/21 MA Step 1-3	\$1,192	5/20/21	6/24/21 ^
^ Coverage for position TCH.RHS.ENG.NA.05.								

STIPEND FOR THE MANAGEMENT OF TRANSPORTATION JOINTURE AGREEMENTS

- *15. RESOLVED, that the Roxbury Board of Education approves a stipend in the amount of \$20,000 payable in equal semi-monthly installments commencing July 1, 2021 through June 30, 2022 to Janine Byrnes for managing the transportation jointure agreements. The stipend is funded by the revenue generated by the Board's 2021 - 2022 school year transportation jointure agreements established with other school districts.

CURRICULUM WRITING

- *16. RESOLVED, that the staff listed below be approved to write curriculum for the 2021/2022 school year as indicated at a salary of \$46 per hour per course, not to exceed thirty-five (35) hours per course by August 27, 2021. Unless otherwise noted, proposed hours provided is the total amount allotted for the grade level or grade span shown.

	<i>Course</i>	<i>School/ Course Level</i>	<i>Grade Level</i>	<i>Course Duration (FY, Sem, Q)</i>	<i>New, Revision, or Rewrite</i>	<i>Proposed hours</i>	<i>Teachers to be Board-approved to write</i>
1	AP World History	RHS	11	FY	New	35	Bohdanka Demova

STUDENT TEACHERS/INTERNS

17. RESOLVED, that the following student teacher/intern assignment be approved as per the placement requirements in Policy 9541- Student Teachers/Interns:

	<i>Student-Teacher/Intern</i>				<i>Roxbury Cooperating Teacher</i>		
	<i>Name</i>	<i>College/Univ</i>	<i>Placement Sought</i>	<i>Term</i>	<i>Name</i>	<i>Position</i>	<i>Loc</i>
1	Scimeca, Rachel	Centenary Univ	Clinical Exp- Sci 5 - 8	8/30/21 - 12/17/21 for 2 days/week	Blewitt, Jessica	Gr. 8 Science Teacher	EMS
2	Scimeca, Rachel	Centenary Univ	Clinical Int- Sci 5 - 8	1/10/22 thru 3/2/22 for f/t	Blewitt, Jessica	Gr. 8 Science Teacher	EMS
3	Scimeca, Rachel	Centenary Univ	Clinical Int- Special Education	3/3/22 thru 4/29/22 for f/t	Trautz, Caryn	Special Education Teacher (RC)	EMS

COMMUNITY SCHOOL

- *18. RESOLVED, that the Roxbury Township Board of Education in conjunction with the Roxbury Community School approve the appointment of staff for the Saturday Support Program. Employment is dependent upon sufficient enrollment. Job sharing within each job category will occur and will be scheduled based on expressed interest.

Position	Start Date	End Date	Pay Rate
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Any paraprofessional of the Roxbury School district	6/5/21	6/12/21	\$27.50/Hour
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- *19. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2021/2022 Roxbury Community School Course Offerings. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

Program	Instructor	Pay Rate	Loc	Start Date	End Date	Tuition Rates per Student
Applied Music Program	Barry, Kenneth	\$25/per half hour	RHS	7/1/21	6/30/22	\$27 per half hour lesson
Applied Music Program	Hachey, Patrick	\$25/per half hour	RHS	7/1/21	6/30/22	\$27 per half hour lesson
Applied Music Program	Harrison Calderon, Jessica	\$25/per half hour	RHS	7/1/21	6/30/22	\$27 per half hour lesson
Applied Music Program	Salyerds,R. Daniel	\$25/per half hour	RHS	7/1/21	6/30/22	\$27 per half hour lesson
Applied Music Program	Sweer, Ryan	\$25/per half hour	RHS	7/1/21	6/30/22	\$27 per half hour lesson
Applied Music Program	Conrad, Jeff	\$250 / Instrumental Scheduling	RHS	7/1/21	6/30/22	\$27 per half hour lesson
Applied Music Program	Hachey, Patrick	\$300 / Vocal Scheduling	RHS	7/1/21	6/30/22	\$27 per half hour lesson
Applied Music Program	Sweer, Krista	\$250 / Accompanist	RHS	7/1/21	6/30/22	\$27 per half hour lesson

D. Executive Session

- *1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a hybrid, virtual or in-person as conditions allow Regular Meeting on June 21, 2021 at 6:30 p.m. and;

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

- XVI. PUBLIC COMMENTS – There is a three-minute time limit, per Board Policy.
- XVII. BOARD MEMBER COMMENTS
- XVIII. EXECUTIVE SESSION - (IF NECESSARY)

June 7, 2021

XIX. PUBLIC SESSION – (IF NECESSARY)

XX. ADJOURNMENT

**DISTRICT OF ROXBURY TOWNSHIP
BOARD OF EDUCATION
JUNE 7, 2021
REGULAR MEETING AGENDA**

**ROXBURY HIGH SCHOOL
1 Bryant Drive, Succasunna, NJ 07876**

CALL TO ORDER: 6:30 P.M.

PUBLIC SESSION: 7:30 P.M.

ADDENDUM

XV. ACTION ITEMS

B. Education (Resolutions 1-12)

SPECIAL SERVICES SUPPORT PROGRAM

- *12. RESOLVED, that in addition to Resolution XV.B.7 approved on April 12, 2021, the Roxbury Township Board of Education in conjunction with the Roxbury Special Services Department approve the following Special Services Support Program positions to fulfill compensatory and additional services for qualifying students:

Positions	Dates	Hours/Location	Rate of Pay
Four (4) School Nurses	Monday through Friday, May 3, 2021 - June 18, 2021	After school at each district school, hours to be determined on anticipated full-day building schedule	\$55/hour

C. Personnel (Resolutions 1-21)

REASSIGNMENTS / TRANSFERS

20. RESOLVED, that the Roxbury Township Board of Education approve the reassignment and change in salary for the staff members listed below:

	Name	Former Assignment & Loc.	New Assignment & Loc.	Salary / Rate	Start Date	End Date	Discussion
1	Gonzalez, Christine	Special Education Paraprofessional AID.SPE.FT.NA.15	Leave-repl School Counselor & ABS TCH.DS.GUI.NA.04	\$54,800 prorated #	8/30/21	12/10/21 ##	Non-tenure track replacement in position TCH.DS.GUI.NA.04; related to placeholder app'd 6/7/21 XV.C.9.3. ##Post 12/10/21, returning to position app'd 5/10/21, XV.C.9.4, Exhibit HR4.B, Row No. 7.
# 21/22 Leave Replacement Teacher Rate Bd. aprvd 6/7/21							

APPOINTMENTS - EXTRACURRICULAR

21. RESOLVED, that the following personnel be appointed to the positions shown below for the 2020/2021 school year at the stipend indicated:

20/21 Club Appts						
	<i>POS LOC</i>	<i>POSITION</i>	<i>ASSIGN- MENT</i>	<i>20/21 NAME</i>	<i>20/21 TOTAL Stipend</i>	<i>20/21 Notes about Assignment</i>
1	EMS	Spanish Club	Co-Advisor (FTE 0.40)	Corderio, Marcia	\$860	Amends Assignment and 20/21 Total Stipend app'd 9/21/20.