

**DISTRICT OF ROXBURY TOWNSHIP
BOARD OF EDUCATION
JANUARY 24, 2022
REGULAR MEETING AGENDA**

**LINCOLN ROOSEVELT SCHOOL
34 North Hillside Avenue, Succasunna, NJ 07876**

CALL TO ORDER: 6:30 P.M.

PUBLIC SESSION: 7:30 P.M.

SPEAKER REQUEST AT BOARD OF EDUCATION MEETINGS

*Anyone wishing to speak about agenda or non-agenda items at a meeting of the Roxbury Township Board of Education must follow these procedures. Located on the front table will be forms entitled, **Speaker Request Form**. Please fill one out indicating your name and address and the agenda item or topic you wish to discuss. After completing the form, return it to the Assistant Business Administrator. Thank you for your cooperation.*

**ACCESS AGENDA & EXHIBITS
ONLINE:**



I. MEETING CALLED TO ORDER

The Roxbury Township Board of Education is meeting in Regular Session for discussion on business before the Board tonight.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board has caused written notice of this meeting and copies of its agenda to be transmitted to:

Roxbury Register – Newspaper

Daily Record – Newspaper

Roxbury Website – <https://www.roxbury.org/domain/83>

Municipal Clerk

Roxbury Public Library

The notice of tonight's meeting has been posted in the Board's Business office.

II. OATH OF OFFICE

The Board Secretary shall administer the Oath of Office to the newly elected board members:

Brian Staples

III. ROLL CALL

IV. RESOLUTION TO MEET IN EXECUTIVE SESSION

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on January 24, 2022 regarding personnel matters, student matters, and attorney client privilege.

V. ROLL CALL

January 24, 2022

VI. PUBLIC SESSION

VII. PLEDGE OF ALLEGIANCE

VIII. PRESENTATIONS

1. Celebration of the VFW Patriot's Pen and Voice of Democracy Essay Winners from Roxbury Schools- Mr. John Lehnert, Post Commander and Mr. Jeff McDonald, Quartermaster of VFW Post 2833 Alward and Henry Meeker Post
2. Fall 2021 Start Strong Data - Dr. Charles Seipp

IX. CORRESPONDENCE

X. STUDENT REPRESENTATIVE'S COMMENTS

XI. BOARD PRESIDENT'S COMMENTS

XII. SUPERINTENDENT'S REPORT

XIII. BUSINESS ADMINISTRATOR'S REPORT

XIV. MINUTES

1. Minutes of the Regular Meeting of December 13, 2021
2. Minutes of the Executive Session of December 13, 2021
3. Minutes of the Reorganization Meeting of January 6, 2022

XV. COMMITTEE REPORTS

Each Committee Chair will advise the full board of the last committee meeting, and the next committee meeting, and any other comments you believe are important for the full board to know.

- A. COMMUNITY RELATIONS/SHARED SERVICES
- B. EDUCATION
- C. FACILITIES
- D. FINANCE
- E. PERSONNEL
- F. POLICIES/GOVERNANCE
- G. NEGOTIATIONS
- H. SUSTAINABILITY

XVI. PUBLIC COMMENTS – Action Items – There is a three-minute time limit, per Board Policy.

XVII. ACTION ITEMS

A. Finances (Resolutions 1-14)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

BILLS LIST

- *1. RESOLVED, that the Roxbury Township Board of Education approve the January 2022 bills list totaling \$4,184,189.48 as presented.

TRANSFERS

- *2. RESOLVED, that the Roxbury Township Board of Education approve the December 2021 list of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.

SECRETARY'S REPORT

- *3. RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary's Report for December 2021.

TREASURER'S REPORT

- *4. RESOLVED, that the Roxbury Township Board of Education approve the Treasurer's Report for December 2021.

MONTHLY FINANCIAL CERTIFICATION OF THE BOARD SECRETARY AND BOARD OF EDUCATION

- *5. RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of December 2021 that no major accounts and fund balances in the 2021/2022 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

STUDENT ACTIVITY ACCOUNTS

- *6. RESOLVED, that the Roxbury Township Board of Education approve the Student Activity Accounts monthly bills lists for the month of December 2021 as follows:

Roxbury High School	\$25,743.69	Franklin School	\$0.00
Athletics	\$1,232.00	Kennedy School	\$0.00
Eisenhower Middle School	\$2,127.39	Jefferson School	\$0.00
Lincoln Roosevelt School	\$0.00	Nixon School	\$0.00

TRAVEL REQUESTS

- *7. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	Name	Workshop Title		Place*	Date of Workshop	Registrati on Fee	Total Estimated Expenses
1	Bellardino, Alyssa	Lindamood Bell Seeing Stars	4	Virtual	2/1-2/4/22	\$758.00	\$1,173.80
2	Deeb, Lorey	Lindamood Bell Seeing Stars	4 S-4	Virtual	2/1-2/4/22	\$750.00	\$750.000
3	Gallagher, Amy	Lindamood Bell Seeing Stars	4	Virtual	2/1-2/4/22	\$758.00	\$1,173.80
4	Hatch, Bryant	Lindamood Bell Seeing Stars	4	Virtual	2/1-2/4/22	\$758.00	\$758.000
5	Mosher, Michael	UCASE Annual Conference 2022	4	Virtual	2/4/22	\$50.00	\$50.00
6	Redwood, Susan	UCASE Annual Conference 2022	4	Virtual	2/4/22	\$50.00	\$50.00
7	Ventricelli, Kathryn	UCASE Annual Conference 2022	4	Virtual	2/4/22	\$50.00	\$50.00
8	Caccavale, Frank	Homeowner's Plumbing - Morris County Vocational School District, Continuing Education	4	Denville, NJ	Weekly on Saturdays from 2/5-4/9/22	\$307.97	\$307.97
9	Caccavale, Frank	International Builders Show	4 S-4	Orlando, FL	2/7-2/11/22	\$80.00	\$386.00
10	Estes, Stacey	Practicing Parenting Toolbox	4	Virtual	2/7/22	\$60.00	\$60.00
11	Banes, Christopher	Combating Mold in Buildings	4	Virtual	2/9-2/10/22	\$265.00	\$265.00
12	Poisseroux, William	Combating Mold in Buildings	4	Virtual	2/9-2/10/22	\$265.00	\$265.00
13	Riffer, Peter	Combating Mold in Buildings	4	Virtual	2/9-2/10/22	\$265.00	\$265.00
14	Stoia, Jason	Combating Mold in Buildings	4	Virtual	2/9-2/10/22	\$265.00	\$265.00
15	Fagan, Meg	Gardening Education Series	4	Virtual	2/9-5/25/2	\$200.00	\$200.00
16	Cadena, Meaghan	NJ SHAPE Convention	4 S-2	Long Branch, NJ	2/14-2/15/22	\$149.00	\$325.26
17	George, Michelle	NJ SHAPE Convention	4 S-2	Long Branch, NJ	2/14-2/15/22	\$149.00	\$325.26
18	Poggi, Kevin	NJ State Conference	4 S-1	Long Branch, NJ	2/14/22	\$0.00	\$45.64
19	Miller, Ryan	2022 NJAHPERD Convention	4 S-1	Long Branch, NJ	2/14/22	\$149.00	\$202.22
20	Seipp, Charles	AASA National Conference on Education 2022	4	Nashville, TN	2/16-2/19/22	\$855.00	\$2544.95^
21	Caccavale, Frank	OSHA 500 Trainer Course in Occupational Safety and Health Standards for Construction Industry	4 S-4	Virtual	2/22-2/25/22	\$875.00	\$875.00
22	Seipp, Charles	Innovative Teaching Strategies Conference	4	New York, nY	3/31-4/2/22	\$550.00	\$887.73
23	Katz, Robert	School Transportation Supervisor Certificate Program/Financial Operations	4	Virtual	3/1, 3/8, 3/15, 3/22, 3/29, 4/5	\$575.00	\$575.00
24	Russo, Patricia	Practical Interventions for Increasing the Success of Youth School-Based OT Outcomes	4	Virtual	3/3/22	\$279.00	\$279.00
25	Franco, Kevin	Strengthen Your Special Needs Students "Executive Function Skills": Reduce Impulsive Behavior, Increase Focus and Develop Working Memory	4	West Orange, NJ	3/7/22	\$279.00	\$298.04
26	Poisseroux, William	NJSBGA 24th Annual Conference/Expo	4	Atlantic City, NJ	3/20-3/23/22	\$300.00	494.00
27	Rifferl, Peter	NJSBGA 24th Annual Conference/Expo	4	Atlantic City, NJ	3/20-3/23/22	\$300.00	494.00
28	DiGerolamo, Kathy	Family & Consumer Sciences PD	4 S-1	Ramsey, NJ	3/25/22	\$0.00	\$15.19
29	Kroog, Barbara	Family & Consumer Sciences PD	4 S-1	Ramsey, NJ	3/25/22	\$0.00	\$0.00
30	Del Rosario, Monica	NJTESOL 2022 Spring	4	New	6/1/22	314.00	\$339.41

		Conference	S-1	Brunswick, NJ			
31	Forlenza, Corey	Spanish For Healthcare Professionals" An Intensive Online Course	4	Online	Online	\$300.00	\$300.00
32	Koch, Joseph	Spanish For Healthcare Professionals" An Intensive Online Course	4	Online	Online	\$300.00	\$300.00
<p>Notes: *If in-person session is held, attendance will require employee to follow all safety and social distancing protocols. 1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed. ^Amends Total Est Expenses app'd 8/30/21 XV.A.4 to reflect increased air rates.</p>							

APPROVAL OF TRAVEL EXPENSE

- *8. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are necessitated by student activities/sports travel.

	Name	Event Title		Place	Date(s)	Registration Fee	Total Estimated Expenses
1	Jacoby, Adam	NJSIAA State Wrestling Tournament	4 S-3	Atlantic City, NJ	3/2-3/5/22	0	\$841.50
2	Roman, Daniel	NJSIAA State Wrestling Tournament	4 S-3	Atlantic City, NJ	3/2-3/5/22	0	\$791.45
3	Roumes, Craig	NJSIAA State Wrestling Tournament	4 S-3	Atlantic City, NJ	3/2-3/5/22	0	\$841.50
<p>1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.</p>							

CONTRACTS

- *9 RESOLVED, that the Roxbury Township Board of Education approve a contract with Sage Thrive Inc. with offices located at 601 Jefferson Road, Suite B204, Parsippany, NJ to provide school based counseling and related counseling services to students for the period September 1, 2021 through June 30, 2022. This contract is through the competitive quote process in the amount of \$181,800.00 and funded by ESSER III.

APPROVAL OF PURCHASES

10. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Grainger, 827 Fisher Drive, Waterloo, IA 50701 for an upgrade of an Art Room at Eisenhower Middle School in the amount of \$5,637.83. This purchase is being funded through the Maintenance Reserve Account.
11. RESOLVED, that the Roxbury Township Board of Education approve the purchase from School Specialty, W6316 Design Drive, Greenville, WI 54942 for an upgrade of an Art Room at Eisenhower Middle School in the amount of \$31,239.05. This purchase is being funded through the Maintenance Reserve Account.
12. RESOLVED, that the Roxbury Township Board of Education approve the purchase from Tanner North Jersey Furniture, 1251 Lakewood Farmingdale Road, Howell, NJ for Lincoln Roosevelt School Auditorium chairs in the amount of \$37,677.64.

APPROVAL OF SETTLEMENT AGREEMENT

13. RESOLVED, upon the recommendation of the Superintendent of Schools and Board Attorney, that the Settlement Agreement and Release in the matter of OAL DKT. NO.: EDS 07427-2021, AGENCY REF. NO.: 2022-33282 be approved and the Board President or Board President's designee is authorized to sign the same on behalf of the Board.

APPROVAL OF DISPOSAL OF PROPERTY

14. RESOLVED, that the Roxbury Township Board of Education approve the discontinued use of 6 computer tables and 40 classroom chairs at Nixon Elementary School. This furniture has been identified as obsolete, broken and/or no longer functioning, if unsellable, items will be discarded.

B. Education (Resolutions 1-8)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

HIB REPORT

- *1. RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent's decisions provided in the Harassment, Intimidation, and Bullying Report for the 2021/2022 school year, ending as of December 9, 2021 for incident Nos. 28 through 33.
- *2. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2021/2022 school year, beginning December 10, 2021 and ending January 20, 2022 for Incident Nos. 34 through 44.

FIELD TRIPS / COMPETITIONS

- *3. RESOLVED, that based on current and projected positive health conditions, the Roxbury Township Board of Education approve the staff and students below for participation in the following overnight field trips per Board policy and approve unavoidable travel costs as presented which are necessitated by these student activities/sports travel.

Overnight Field Trip / Competition Requests							
	School	Date of Trip	Faculty Sponsor ^(S) & Chaperones ^(C)	Group(s) & # of Students	Trip Dest	Purpose	Total Estimated Expenses
1	RHS	2022-03-02 (Wed) thru 2022-03-05 (Sat)	D.Roman ^{(S)(C)} , A.Jacoby ^(C) , C.Roumes ^(C)	Wrestling Team # of Students TBD	Boardwalk Hall Atlantic City, NJ	Wrestlers who qualify will attend and compete at the 2022 NJSIAA State Wrestling Tournament from Th. 3/3/22 thru Sat. 3/5/22	\$2,474.45

- *4. RESOLVED, that based on current and projected positive health conditions, that staff and students be approved for participation in the following community-based instructional events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by School, then by Group, then by Trip Destination

	School	Faculty Sponsor	Group	# of Students	Trip Destination	Location	Date(s) of Trip
1	RHS	B.McGinley	SUCCESS	~15	Harmon Face Values	Succasunna, NJ	2/3/22 (Thu)
2	RHS	B.McGinley	SUCCESS	~15	Home Depot	Succasunna, NJ	2/24/22 (Thu)
3	RHS	B.McGinley	SUCCESS	~15	Roxbury Diner	Succasunna, NJ	2/18/22 (Fri)
4	RHS	B.McGinley	SUCCESS	~15	Milton United Methodist Church	Oak Ridge, NJ	2/11/22 (Fri)
5	RHS	B.McGinley	SUCCESS	~15	Roxbury Public Library	Succasunna, NJ	2/8/22 (Tue); 2/16/22 (Wed)
6	RHS	B.McGinley	SUCCESS	~15	Weiss Market	Randolph, NJ	1/27/22 (Thu)

5. RESOLVED, that based on current and projected positive health conditions, that staff and students be approved for participation in the following educational events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by School, then by Date of Trip:

	School	Date of Trip	Faculty Sponsor	Group	# of Students	Trip Destination	Location	Purpose
1	KES	2022-01-28 (Fri)	A.Davis; A.Somers	REACH	7	Circle Bowl & Entertainment	Ledgewood, NJ	Reward trip earned through class's behavioral-support program
2	LRS	2022-01-28 (Fri)	E.Neumann; A.Somers	REACH	9	Circle Bowl & Entertainment	Ledgewood, NJ	Reward trip earned through class's behavioral-support program
* 3	RHS	2022-01-28 (Fri)	P.Critelli; David Hughes; A.Somers; C.Thompson; A.Vergara	SUMMIT	25	Circle Bowl & Entertainment	Ledgewood, NJ	Reward trip earned through class's behavioral-support program
* 4	RHS	2022-05-07 (Sat)	C.Forlenza; J.Koch	Academy for Sports Medicine	36	Somerset Patriots Baseball Stadium	Bridgewater Twp, NJ	Students will be attending a game; prior to that they will be meeting w/ NY Yankees athletic training staff to discuss "the day in the life" of an athletic trainer working w/ a professional team.

ARTICULATION AGREEMENT WITH NORTHEAST CARPENTERS APPRENTICESHIP FUND

- *6. RESOLVED, that the Roxbury Township Board of Education approves the Articulation Agreement as presented between Roxbury Public Schools and the Northeast Carpenters Apprenticeship Fund for a Carpentry Career Connections / YTTW Youth Transition to Work program for the period September 1, 2021 through June 30, 2022.

APPROVAL OF SENIOR OPTION PROJECTS - RHS

- *7 RESOLVED, that the Roxbury Township Board of Education accepts the Senior Option Projects for the classes at Roxbury High School listed below to be completed in the 2021/2022 school year.

Student	Research Focus	Credits
204791	Early Childhood Education Assistant	3.75

APPROVAL OF NEW COURSES

8. RESOLVED, that the courses listed below be adopted as of the 2022/2023 school year:

	Course	School / Course Level	Grade Level	Course Duration (FY, Sem, Q)
* 1	Activities of Daily Living (ADL)	EMS/RHS	7 - 12	FY
2	Elementary Special Program Community Based Instruction (CBI)	Elementary	K - 5	FY
* 3	SUCCESS: Transition	RHS	12+	FY
* 4	Intro to SDF	RHS	10 - 11	FY

C. Personnel (Resolutions 1-19)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

APPROVAL OF RATE OF PAY - SUBSTITUTE POSITIONS

*1. RESOLVED, that the Roxbury Township Board of Education approves the following rate of pay schedule for substitute positions for the 2021-2022 school year effective January 1, 2022:

Category	Rate of Pay 2021-2022 School Year
Leave Replacement / Interim Teacher or Education Services Personnel (must hold proper NJ certification in content area)	\$297.00 per diem
Transitional Substitute Teacher: up to 20 consecutive days in same position; 21-40 days maximum with county superintendent's approval (Alternate or Traditional Route candidate holding a county substitute credential pending issuance of NJ certification)	\$230.00 per diem
Substitute Teacher: in assignment exceeding 20 consecutive days; 40 days maximum in non-content area (holding a NJ standard/CE/CEAS certification)	\$200.00 per diem
Leave Replacement Nurse (must hold a registered nurse license)	\$325.00 per diem
Substitute Nurse / Permanent Substitute Nurse	\$235.00 per diem
Permanent Substitute Teacher (holding a NJ standard/CE/CEAS certification, or Traditional Route candidate holding a county substitute credential pending issuance of NJ certification)	\$160.00 per diem
Substitute Teacher (holding a NJ standard/CE/CEAS certification)	\$110.00 per diem
Substitute Teacher (holding a county substitute credential)	\$100.00 per diem

Interim Instructional Paraprofessional (exceeding 20 consecutive days in same assignment)	\$105.00 per diem
Substitute Instructional Paraprofessional	\$95.00 per diem
Substitute Bus Aide	\$15.00 hourly
Substitute Bus Driver	\$25.00 hourly
Substitute Cafeteria (Lunch) Aide	\$13.95 hourly
Substitute Computer Technician	\$16.00 hourly
Substitute Maintenance / Groundskeeper	\$15.00 - \$25.00 hourly
Substitute Secretary	\$15.00 hourly
Leave Replacement Secretary	\$25.00 hourly
Substitute Security Guard / Matron	\$16.50 hourly
Substitute Security Guard (with Permit to Carry)	\$20.00 hourly

RESIGNATIONS, RETIREMENTS, TERMINATIONS

2. RESOLVED, that the Roxbury Township Board of Education approve the following:

Organized by Name

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Action</i>	<i>Final day of employment</i>	<i>Discussion</i>
1	Chapman, Weusi	FES	Special Education Paraprofessional	Resignation for personal reasons	1/28/22	
2	Rodriguez, Kristina	FES	Kindergarten Teacher	Resignation for personal reasons	3/4/22	
3	Shakespeare, Briana	FES	Permanent Substitute Teacher	Resignation for personal reasons	2/8/22	
4	Zamorski, Lisa	LRS	Special Education Paraprofessional	Resignation for retirement purposes	2/28/22	DCRP retirement

LEAVES OF ABSENCE

3. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Leave Start Date</i>	<i>Paid Leave</i>	<i>Unpaid FMLA/ NJFLA</i>	<i>Return Date</i>	<i>Discussion</i>
1	17226	1/24/22	Using available days	FMLA, if needed	Upon release by physician	Antic ret 2/14/22
^Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.						

4. RESOLVED, that Employee Number 22617 is placed on unpaid administrative leave commencing January 19, 2022 through January 21, 2022.

REASSIGNMENTS / TRANSFERS

5. RESOLVED, that the Roxbury Township Board of Education approve the reassignment and change in salary for the staff members listed below:

	<i>Name</i>	<i>Former Assignment & Loc.</i>		<i>New Assignment & Loc.</i>		<i>Salary</i>	<i>Effective Date</i>	<i>Discussion</i>
* 1	Ferrare, Lisa	Principal ADM.FRA.PRN.NA.01	FES	Director of Human Resources & Staff Development ADM.BO.DRP.NA.01	Dist	\$149,000 prorated	2/16/22 - 6/30/22	Tenure-track replacement in position ADM.BO.DRP.NA.01
2	Murphy, Colleen	Leave-replacement Gr. 3 Teacher TCH.NIX.GR2.NA.03	NES	Leave-replacement Kindergarten Teacher TCH.NIX.KIN.NA.03	NES	\$297.00 per diem	11/22/21 - 1/16/22	Amends end date app'd 1/6/22 XVIII.D.6.2. Non-tenured replacement in position TCH.NIX.KIN.NA.03
3	Murphy, Colleen	Leave-replacement Kindergarten Teacher	NES	Permanent Substitute Teacher TCH.SUB.PERM.NE S.01	NES	\$160.00 per diem	1/17/22 - 6/30/22	Amends start date app'd 1/6/22 XVIII.D.6.3. Tenure-track replacement; not to exceed 4 days/week

APPOINTMENTS

6. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Salary Guide / Step</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
* 1	Nelson, Susan	DIST	Permanent Substitute Nurse (part-time)	N/A	\$285.00 per diem	1/24/22	6/30/22	New tenure-track position NRS.SUB.PERM.DS.03; not to exceed 4 days/wk; ESSR II funded
2	Biank, David	EMS	H/PE Teacher	21/22 BA Step 1	\$54,975 prorated	See (1)	6/30/22	Tenure-track replacement in position TCH.EMS.PEH.NA.04 (1) Appt & start date pending receipt of DB's NJ CEAS for H/PE (Endorsement Code 1605).
3	PLACE - HOLDER	FES	Principal	N/A	TBD	TBD ^	6/30/22	Tenure-track replacement in position ADM.FRA.PRN.NA.01
* 4	PLACE -	FES	Kindergarten	TBD	TBD	TBD ^	6/30/22	Tenure-track replacement in

	HOLDER		Teacher				position TCH.FRA.KIN.NA.02
^ Employment start date is pending completion of documentation in accordance with the law or district policy. # Employment start date is pending release from current employer							

APPOINTMENTS - LEAVE REPLACEMENTS

7. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions:

	Name	Loc	Position	Salary	Start Date	End Date	Discussion
1	Palmisano, Deirdre	FES	Leave-repl Secretary	21/22 Board approved Sub Rate	1/3/22	1/21/22	Amends end date appd 1/6/22 D.9.1; replacement in position SEC.DS.OFF.GR2.01 working 7 hrs/day

APPOINTMENTS - HOURLY EMPLOYEES

8. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Guide / Step	Hourly Rate	Start Date	End Date	Discussion
* 1	Willis, Ronald	TR	Bus Driver	RBDG Step 6	\$34.01	1/18/22^	6/30/22	Replacement in position BUS.TR.DRI.RE.37 (P.H. 12/13/21 D.10.8)
* 2	PLACE - HOLDER	TR	Bus Driver	RBDG Step TBD	TBD	1/25/22^	6/30/22	Replacement in position BUS.TR.DRI.RE.60
* 3	PLACE - HOLDER	TR	Bus Driver	RBDG Step TBD	TBD	2/1/22^	6/30/22	Replacement in position BUS.TR.DRI.RE.01
^ Employment start date is pending completion of documentation in accordance with the law or district policy.								

APPOINTMENTS - SUBSTITUTES

- *9. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions on an as needed basis:

	Name	Loc.	Position	Salary	Start Date	End Date	Discussion
1	Biank, David	EMS	Transitional Substitute Teacher (H/PE)	21/22 Board approved Sub Rate	1/18/22	3/15/22 (1)	Coverage for position TCH.EMS.PEH.NA.04 (1) Amends <i>End Date</i> of 2/14/22 app'd 1/6/22 XVIII.D.12.1
* 2	Iturralde, Kaytel	RHS	Transitional Substitute Teacher (Special Education, RC)	21/22 Board approved Sub Rate	1/03/22	2/28/22 (2)	Coverage for position TCH.SPE.RES.NA.26 (1) Amends <i>End Date</i> of 1/28/22 app'd 1/6/22 XVIII.D.12.4
^Start date pending receipt of documentation in accordance with law and district policy.							

SALARY ADJUSTMENTS - CERTIFICATED STAFF

10. RESOLVED, that for the purpose of contact tracing necessitated from December 24, 2021 through January 2, 2022, the Roxbury Township Board of Education approve the following nurses for payment for the hours indicated at their 21/22 hourly rate. Staff listed below will be paid through ESSER II funds. This resolution amends and supersedes in its entirety Personnel Resolution No. 14 dated January 4, 2022.

	<i>Name</i>	<i>Loc</i>	<i>Hours from 12/24/21 - 1/2/22</i>
1	Phillips, Melissa	FES	15
2	Zenna, Kathryn	JES	10
3	Kocoski, Sanja	KES	3
4	Leonard, Catherine	NES	12
5	Kovacs, Rachelle	LRS	6
6	Hornung, Desiree	EMS	30
* 7	Katinsky, Jaclyn	RHS	20
* 8	Monahan, David	RHS	7

- *11. RESOLVED, that Mr. David Monahan be approved to serve as the Registered Nurse on the Roxbury High School Roxbury Classic Sounds Honors' trip to the American Choral Directors Association All-Eastern Convention in Boston, MA from Wednesday, February 9, 2022 through Friday, February 11, 2022 for a payment of \$240.00 in addition to his daily salary.

12. RESOLVED, that the Roxbury Township Board of Education approve the following teaching assignments for the staff indicated below for the 2021/2022 school year, with the understanding that these assignments are subject to change based on scheduling adjustments:

	<i>Name</i>	<i>Loc</i>	<i>Program/ Class</i>	<i>Extra Blocks assigned:</i>	<i>Salary Guide / Step</i>	<i>Addl. Salary</i>	<i>Start Date</i>	<i>End Date</i>
1	Hancock, Jessie	LRS	Supplemental Reading	1 class on MTWF, during Period 6	21/22 BA Step 8	\$379	1/24/22	Antic 2/11/22 #
2	Neumann, Erin	LRS	Supplemental Reading	1 class daily, during Period 9	21/22 BA+30 Step 5-6	\$491	1/24/22	Antic 2/11/22 #
3	Trimmer, Theresa	LRS	Supplemental Reading	1 class daily, during Period 10	21/22 MA+30 Step 23	\$825	1/24/22	Antic 2/11/22 #
4	Trimmer, Theresa	LRS	Supplemental Reading	1 class on Thursdays, during Period 3	21/22 MA+30 Step 23	\$165	1/24/22	Antic 2/11/22 #
* 5	Rose, Denise	RHS	VISTA, Science	1 block (Block 3CD) on A days w/in A/B day schedule @ RHS	21/22 BA, Step 9	\$904	1/18/22	2/11/22^
* 6	Fagan, Margaret	RHS	Careers in Healthcare	1 block (Block 6) on B days w/in A/B day schedule @ RHS	21/22 MA+30, Step 23	\$1,693	1/18/22	2/11/22^
* 7	Basso, Gregory	RHS	Special Education (RC), Intro to Chem & Phys	1 block (Block 7CD) on B days w/in A/B day schedule @ RHS	21/22 MA+30, Step 20	\$1,529	1/18/22	2/11/22^
^ Replacement in position TCH.SPE.RES.NA.25. # Coverage for position TCH.SPE.RES.NA.05.								

DISTRICT CONTACT TRACING - SUPPORT STAFF

13. RESOLVED, that the Roxbury Township Board of Education approve the following staff members to be paid through ESSER II funds for the purpose of contact tracing not to exceed two (2) hours daily as needed.

	Name	Location	Hourly Rate	Start Date	End Date
1	Ireland, Susan	JES	\$35.00	1/10/22	6/16/22
2	Perez, Cynthia	LRS	\$35.00	1/10/22	6/16/22
3	Slepian, Krystal	EMS	\$35.00	1/10/22	6/16/22

SPECIAL SERVICES SATURDAY SUPPORT PROGRAM

- *14. RESOLVED, that the Roxbury Township Board of Education in conjunction with the Roxbury Special Services Department approve the appointment of the staff below for the 2021/2022 Special Services Saturday Support Program. Employment is dependent upon sufficient enrollment. Job sharing within each job category will occur and will be scheduled based on expressed interest. Staff listed below will be paid through ARP-IDEA funds.

	Name	Position	Hourly Pay Rate	Start Date	End Date
1	Harrison, Lori	Transportation Dispatcher	\$60.00	1/15/22	6/11/22

STUDENT TEACHERS/INTERNS

15. RESOLVED, that the following student teacher/intern assignments be approved as per the placement requirements in Policy 9541- Student Teachers/Interns:

<i>Student-Teacher/Intern</i>					<i>Roxbury Cooperating Teacher</i>		
	<i>Name</i>	<i>College/Univ</i>	<i>Placement Sought</i>	<i>Term</i>	<i>Name</i>	<i>Position</i>	<i>Loc</i>
1	Taher, Motaleb	Ramapo Univ	CI, Elem Gr. 4 - 5	9/7/21 - 1/18/22 #	Sheplak - Lewis, Jacqueline	Gr. 5 Teacher	LRS
# Amends end date of 5/6/22 app'd 4/12/21, XV.D.17.1							

COMMUNITY SCHOOL

- *16. RESOLVED, that the Roxbury Township Board of Education in conjunction with the Roxbury Community School approve the appointment of the certificated staff below for the 2021/2022 Saturday Support Program at a rate of \$60/hour. Employment is dependent upon sufficient enrollment. Job sharing within each job category will occur and will be scheduled based on expressed interest. Staff listed below will be paid through ESSER II Funds.

	Name
1	Hornung, Desiree

- *17. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2022/2023 Roxbury Community School Calling All Kids Camp. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Instructor	Loc	Hourly Pay Rate	Start Date	End Date
1	Eskay, Gina	KES	\$15.00	7/5/22	8/4/22
2	Mazza, Lorna	KES	\$15.00	7/5/22	8/4/22
3.	Salerno, Phoebe	KES	\$15.00	7/5/22	8/4/22
4.	Spicka, Stacy	KES	\$25.00	7/5/22	8/4/22
5	White (Vogel), Jennifer	KES	\$25.00	7/5/22	8/4/22
6	Wilks, Laura	KES	\$15.00	7/5/22	8/4/22

- *18. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2021/2022 Roxbury Community School Course Offerings. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Program	Instructor	Loc	Pay Rate	Start Date	End Date
1	MS Volleyball Clinic	Correnti, Alison	EMS	\$24/Student	2/15/22	3/10/22
2	MS Volleyball Clinic	McMichael, Anthony	EMS	\$24/Student	2/15/22	3/10/22
3	MS Volleyball Clinic	Small, Jessica	EMS	\$24/Student	2/15/22	3/10/22

- *19. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2021/2022 Roxbury Community School B.A.S.E.S. Program. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Instructor	Loc	Title	Hourly Pay Rate	Start Date	End Date	Discussion
1	Gaydos, Jennifer	K-4	Non-Certificated	\$22.00	1/25/22	6/30/22	Sub Capacity Only

D. Executive Session

- *1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Regular Meeting on February 28, 2022 at 6:30 p.m. and;

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, and matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

XVIII. PUBLIC COMMENTS – There is a three-minute time limit, per Board Policy.

XIX. BOARD MEMBER COMMENTS

XX. EXECUTIVE SESSION - (IF NECESSARY)

XXI. PUBLIC SESSION – (IF NECESSARY)

XXII. ADJOURNMENT