

DISTRICT OF ROXBURY TOWNSHIP
BOARD OF EDUCATION
APRIL 24, 2023

REGULAR MEETING AGENDA
LINCOLN ROOSEVELT SCHOOL
34 North Hillside Avenue, Succasunna, NJ 07876

CALL TO ORDER: 6:30 P.M.

PUBLIC SESSION: 7:30 P.M.

SPEAKER REQUEST AT BOARD OF EDUCATION MEETINGS

*Anyone wishing to speak about agenda or non-agenda items at a meeting of the Roxbury Township Board of Education must follow these procedures. Located on the front table will be forms entitled, **Speaker Request Form**. Please fill one out indicating your name and address and the agenda item or topic you wish to discuss. After completing the form, return it to the Assistant Business Administrator. Thank you for your cooperation.*

ACCESS AGENDA & EXHIBITS
ONLINE:



I. MEETING CALLED TO ORDER

The Roxbury Township Board of Education is meeting in a Regular Session for discussion on business before the Board tonight.

The New Jersey Open Public Meetings Law was enacted to insure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board has caused written notice of this meeting and copies of its agenda to be transmitted to:

Roxbury Register - Newspaper	Municipal Clerk
Daily Record - Newspaper	Roxbury Public Library
Star Ledger - Newspaper	
Roxbury Website – https://www.roxbury.org/domain/83	

The notice of tonight's meeting has been posted in the Board's Business office.

II. ROLL CALL

III. RESOLUTION TO MEET IN EXECUTIVE SESSION

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on

April 24, 2023

April 24, 2023 regarding personnel matters, student matters, negotiations and attorney client privilege.

IV. ROLL CALL

V. PUBLIC SESSION

VI. PLEDGE OF ALLEGIANCE

VII. PUBLIC HEARING ON THE 2023/2024 SCHOOL BUDGET

- Budget Presentation - Dr. Loretta Radulic and Mr. Joseph Mondanaro

VIII. PRESENTATIONS

- Student Spotlight~ Roxbury High School Senior Jenna Waldron was honored as a 2023 "Unsung Hero" by the Morris County School Boards Association.

IX. CORRESPONDENCE

X. STUDENT REPRESENTATIVE'S COMMENTS

XI. BOARD PRESIDENT'S COMMENTS

XII. SUPERINTENDENT'S REPORT

XIII. BUSINESS ADMINISTRATOR'S REPORT

XIV. MINUTES

1. Minutes of the Regular Meeting of April 3, 2023.
2. Minutes of the Executive Session of April 3, 2023.
3. Minutes of the Special Meetings of April 11, 12, and 13, 2023.
4. Minutes of the Special Executive Session Meetings of April 11, 12, and 13, 2023.

XV. PUBLIC COMMENTS – Action Items – There is a three-minute time limit, per Board Policy.

XVI. ACTION ITEMS

A. Finances (*Resolutions 1-15*)

BILLS LIST

- *1. RESOLVED, that the Roxbury Township Board of Education approve the April 2023 bills list totaling \$2,734,451.39.

TRANSFERS

- *2. RESOLVED, that the Roxbury Township Board of Education approve the March 2023 list of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.

SECRETARY'S REPORT

- *3. RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary's Report for March 2023.

TREASURER'S REPORT

- *4. RESOLVED, that the Roxbury Township Board of Education approve the Treasurer's Report for March 2023.

MONTHLY FINANCIAL CERTIFICATION OF THE BOARD SECRETARY AND BOARD OF EDUCATION

- *5. RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial report for the month of March 2023 that no major accounts and fund balances in the 2022/2023 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

TRAVEL REQUESTS

- *6. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or further the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	<i>Name</i>	<i>Workshop Title</i>		<i>Place*</i>	<i>Date of Workshop</i>	<i>Registration Fee</i>	<i>Total Estimated Expenses</i>
1.	Fortenza, Corey	Skills USA - Championships	4	Somerset, NJ	4/1/23	\$0	\$22.46
2.	Maher, Chelsea	College Fair Consortium	4	Chester, NJ	4/21/23	\$0	\$6.77
3.	Gallagher, Amy	NJASA/NJAPSA Spring Leadership Conference	4	Atlantic City, NJ	5/17-5/19/23	\$0	\$133.58
4.	Mann, Monica	NJACAC Annual Conference	4	Atlantic City, NJ	5/21-5/23/23	\$300.00	\$434.04
5.	Bellardino, Alyssa	NJPSA NJ ELA Supervisor Meeting	4	Monroe Township, NJ	6/1/23	\$0	\$47.85
6.	Schmidt, Eric	NJPSA NJ ELA Supervisor Meeting	4	Monroe Township, NJ	6/1/23	\$0	\$45.54
7.	Ng, Ellen	NJSMA PD Day	4 S-1	Mountain Lakes, NJ	6/6/23	\$0	\$11.28
8.	Coakley, Leo	NJSBA 2023 Workshop	4	Atlantic City, NJ	10/23-10/26/23	Group Registration*	\$774.21*
9.	Colucci, Anne	NJSBA 2023 Workshop	4	Atlantic City, NJ	10/23-10/26/23	Group Registration*	\$774.21*

10.	Ferrare, Lisa	NJSBA 2023 Workshop	4	Atlantic City, NJ	10/23-10/26/23	Group Registration*	\$766.22*
11.	Kolbusch, Kathy	NJSBA 2023 Workshop	4	Atlantic City, NJ	10/23-10/26/23	Group Registration*	\$771.11*
12.	MacGregor-Nazzaro, Sharon	NJSBA 2023 Workshop	4	Atlantic City, NJ	10/23-10/26/23	Group Registration*	\$774.21*
13.	Mondanaro, Joseph	NJSBA 2023 Workshop	4	Atlantic City, NJ	10/23-10/26/23	Group Registration*	\$774.21*
14.	Purcell, Kathy	NJSBA 2023 Workshop	4	Atlantic City, NJ	10/23-10/26/23	Group Registration*	\$771.21*
15.	Riffel, Peter	NJSBA 2023 Workshop	4	Atlantic City, NJ	10/23-10/26/23	Group Registration*	\$774.21*
16.	Seipp, Charles	NJSBA 2023 Workshop	4	Atlantic City, NJ	10/23-10/26/23	Group Registration*	\$774.21*
17.	Scheneck, Carol	NJSBA 2023 Workshop	4	Atlantic City, NJ	10/23-10/26/23	Group Registration*	\$774.21*
18.	Staples, Brian	NJSBA 2023 Workshop	4	Atlantic City, NJ	10/23-10/26/23	Group Registration*	\$774.21*
19.	Bautz, Kelsey	NJPSA/FEA Anti-Bullying Specialist (ABS) Online Certificate Program	4	Online	Online	\$500.00	\$500.00

1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.
 *Group Registration fee total amount of \$2100.00 which includes up to 25 members.

TUITION RATES - 2023-2024 SCHOOL YEAR

- *7. RESOLVED, that the Roxbury Township Board of Education approve the following annual tuition rates for students attending the Roxbury Township School District from other districts or at the request of parents for the 2023-2024 school year.

<i>Roxbury Tentative Tuition Rates 2023-2024</i>		<i>ESY Per Diem</i>
Preschool-Kindergarten	\$15,962.00	
Grades 1-5	\$17,767.00	
Grades 6-8	\$17,930.00	
Grades 9-12	\$19,658.00	
Learning/Language Disabilities (LLD)	\$28,972.00	\$160.96
Behavioral Disabilities	\$25,439.00	\$141.33
Autism	\$24,434.00	\$135.74
Multiple Disabled	\$24,156.00	\$134.20
Preschool Disability FT	\$23,223.00	\$129.02
Learning/Language Disabilities (LLD) SEVERE	\$10,717.00	\$59.54
Resource Room	\$3,316.00	

CONTRACTS

- *8. WHEREAS, the Roxbury Township Board of Education and Edvocate, Inc. entered into a consulting agreement on July 1, 2023 to provide consulting services for the District's Custodial Services Program, and the parties now desire to further amend the aforesaid agreement; now therefore

BE IT RESOLVED, that the Roxbury Township Board of Education approve an amendment to the contract as follows:

- a) Renew the agreement from July 1, 2023 to June 30, 2024.
- b) Paragraph 5.1 Agreement Price is hereby deleted in its entirety and the following is substituted therefore:

5.1 Agreement Price: In consideration of Edvocate's performance of its obligations under this Agreement, District shall pay Edvocate Twenty-Three Thousand Four hundred Ninety-Six Dollars (\$23,496.00) for the term of this Agreement. The Agreement Price shall be paid in twelve (12) equal monthly installments ("Installment Payments") of One Thousand Nine Hundred Fifty-Eight Dollars (\$1,958.00). This Agreement price covers the services as outlined above. This also includes Four Thousand Eight Hundred Dollars for adding the Mine Hill School District to the agreement.

- c) This Amendment is effective July 1, 2023, and thereafter, unless amended. All other terms and conditions contained in the Agreement shall remain unchanged and in full force and effect.

APPROVAL OF HEALTH BENEFITS PROVIDER

- *9. RESOLVED, that the Roxbury Township Board of Education approves the renewal of the School Health Insurance Fund as the provider of medical and prescription benefits to employees for the renewal period of July 1, 2023, to June 30, 2024.

APPROVAL OF PURCHASES

- *10. RESOLVED, that the Roxbury Township Board of Education approve the purchase of technology from CDW Government, Inc., 230 N. Milwaukee Avenue, Vernon Hills, IL in the amount of \$24,921.47.
- 11. RESOLVED, that the Roxbury Township Board of Education approves the purchase of controllers for the univent system at Lincoln Roosevelt School from A.M.E. Inc., 1275 Bloomfield Avenue, Building 2 Suite 17B, Fairfield, NJ in the amount of \$35,887.36 funded through ARP ESSER.

APPROVAL OF PROPOSAL

- *12. RESOLVED, that the Roxbury Township Board of Education approve the proposal provided by RWC Surveying, P.O. Box 3652, Toms River, NJ to survey Lincoln Roosevelt School property. The total cost of this proposal is \$6,500.00.

JOINT TRANSPORTATION AGREEMENT

- *13. RESOLVED, that the Roxbury Township Board of Education approve a Joint Transportation Agreement whereby the Roxbury Township Board of Education will act as the Host District providing transportation services as specified below to the Joiner District, the Mount Arlington Board of Education.

2023-2024 Joint Transportation Agreement				
Start Date	End Date	Host District's Route Number	Destination	Joiner Cost
09/01/2023	06/30/2024	MTM01	Mt. Arlington Public School	\$34,170.00
		MTM02	Mt. Arlington Public School	\$34,170.00
		MTM03	Mt. Arlington Public School	\$34,170.00
		MTM04	Mt. Arlington Public School	\$34,170.00
		MTM05	Mt. Arlington Public School	\$34,170.00
		MTD07	Edith Decker School	\$34,170.00
		MTD08	Edith Decker School	\$34,170.00
		MTD09	Edith Decker School	\$34,170.00
		MTH12	Roxbury HS	\$34,170.00
		MTH13	Roxbury HS	\$34,170.00
		MTH14	Roxbury HS	\$34,170.00
		MTH15	Roxbury HS	\$34,170.00
		4% Administrative fee		\$16,401.60
		Joiner District To and From Total Route Cost		\$426,441.60

2023-2024 Joint Transportation Agreement School Related Activities					
Start Date	End Date	Host District's Identification Number	Destination	Basis of the Agreement Per Bus	Per Bus Cost
09/01/2023	06/30/2024	MAFTATH	Various	\$90.00 hourly rate per bus	\$90.00 per hour

2023-2024 Joint Transportation Agreement				
Start Date	End Date	Host District's Route Number	Destination	Joiner Cost
09/01/2023	06/30/2024	PKED	Edith Decker School - Preschool	\$70,890.00
		4% Administrative fee		\$2,835.60
		Joiner District To and From Total Route Cost		\$73,725.60

BE IT FURTHER RESOLVED, this supersedes and amends in its entirety Finance Resolution XVI.A.19 Joint Transportation Agreement dated March 20, 2023.

DONATIONS

- *14. RESOLVED, that the Roxbury Township Board of Education approve the donation from Roxbury Football Fan Club, 121 S. Hillside Avenue, Succasunna, NJ of banners and bleacher wrap for the Roxbury High School Field. The donation is valued at \$10,638.00.
- *15. RESOLVED, that the Roxbury Township Board of Education approve the donation of a golf cart for the day of Roxbury High School Graduation from Eastern Auto Trading Inc., 2625 Route 23 B 5, Newfoundland, NJ.

B. Education (Resolutions 1-7)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

HIB REPORT

- *1. RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent's decisions provided in the Harassment, Intimidation, and Bullying Report for the 2022/2023 school year, ending as of March 31, 2023 for Incident Nos. 55 through 59.
- *2. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2022/2023 school year, beginning April 1, 2023 and ending April 21, 2023 for Incident Nos. 60 through 66.

FIELD TRIPS / COMPETITIONS

- 3. RESOLVED, that the Roxbury Township Board of Education approve staff and students for participation in **community-based instructional trip requests** as listed, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

	School	Group	Trip Destination	Location	Estimated # of Students	Faculty Sponsor
1	EMS	Gr. 8	Morris County School of Technology	Denville, NJ	27	J.Billeci; R.Engle
* 2	RHS	SUCCESS	Silas Condict County Park	Kinnelon, NJ	11	B.McGinley; A.Solotist
* 3	RHS	VISTA	Rockaway Townsquare Mall	Rockaway, NJ	7	C.Jones
* 4	RHS	VISTA	Walgreen's Shopping Center & Downtown Denville	Denville, NJ	6	C.Jones
* 5	RHS	VISTA	Walmart	Ledgewood, NJ	6	C.Jones

- 4. RESOLVED, that the Roxbury Township Board of Education approve staff and students for participation in **day field trip requests** as listed, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by "School":

	School	Group	Trip Destination	Location	Estimated # of Students	Faculty Sponsor
1	FES	Gr. 4	Lincoln Roosevelt Elem School	Succasunna, NJ	68	J.Dranoff; S.Drury; M.Gallagher
2	RCS	Roxbury Community School Preschool Program @ Kennedy	High View Farms	Budd Lake, NJ	26 max	A.Rhodes; E.Maio; S.Spicka
* 3	RHS	SUMMIT	Pequest Trout Hatchery & Natural Resource Education Center	Oxford, NJ	19	David Hughes; C.Thompson; A.Somers
* 4	RHS	Transition	Morris County School of Technology	Denville, NJ	15	B.McGinley
* 5	RHS	Tomorrow's Teachers	Montclair State University	Montclair, NJ	16+	D.Burleigh; B.Kroog

* 6	RHS	English, Performing Arts, Visual Arts, & Dance	CCM	Randolph, NJ	101	M.Mawn; E.Schmidt
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OUT-OF-DISTRICT PLACEMENTS/SERVICES - 2023/2024

5. RESOLVED, that the Roxbury Township Board of Education approve 2023/2024 Extended School Year and 2023/2024 School Year Out-Of-District Placements/Services listed below:

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
204047	Morris-Union Jointure Commission Board of Education	\$16,970.00	6/28/23-8/9/23
210835	DCCF, LLC	\$8,104.00	7/5/23-8/4/23
206933	DCCF, LLC	\$8,104.00	7/5/23-8/4/23
204683	DCCF, LLC	\$8,104.00	7/5/23-8/4/23
206194	DCCF, LLC	\$8,104.00	7/5/23-8/4/23
204047	Morris-Union Jointure Commission Board of Education	\$101,820.00	9/6/23-6/30/24

AUTHORIZATION TO ESTABLISH EXTRACURRICULAR CLUB

6. RESOLVED, that authorization to establish Year Two of the following extracurricular clubs on a two-year trial basis be approved effective September 1, 2023 through June 30, 2024.

Extracurricular Clubs Two-year trial basis Year 2 as of 2023/2024			
	<i>School</i>	<i>Club Name</i>	<i>Yr 1 of Trial (22/23) aprvd on:</i>
* 1	RHS	Aviation	5/23/22
2	EMS	Peer Mentoring	5/23/22

AUTHORIZATION TO ESTABLISH SPORT

7. RESOLVED, that authorization to establish Year Two of the following sport on a three-year trial basis be approved effective September 1, 2023 through June 30, 2024.

New Sports Three-year trial basis Year 2 as of 2023/2024			
	<i>School</i>	<i>Sport</i>	<i>Yr 1 of Trial (22/23) aprvd on:</i>
1	EMS	Baseball	1/23/23

C. Policies (Resolutions 1)

The following motion recommended by the Superintendent and School Business Administrator is non-controversial, a matter of routine business and will be voted on by one motion.

- *1. RESOLVED, that the Roxbury Township Board of Education approve the following for second reading:

	<i>Policy/Regulation Number</i>	<i>Policy/Regulation Title</i>	<i>Exhibit Number</i>
a	Regulation 8441 Revised	Care of Injured and Ill Persons (M)	P1

D. Personnel (Resolutions 1-9)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

RESIGNATIONS, RETIREMENTS, TERMINATIONS

1. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Action</i>	<i>Final day of employment</i>	<i>Discussion</i>
1	Korovich, Kelly	KES	School Counselor & ABS	Resignation for personal reasons	6/30/23	
2	Kovarik, Karen	KES	Library Media Design Teacher	Resignation for retirement purposes	6/30/23	
* 3	Nelson, Susan	RHS	Nurse	Resignation for personal reasons	6/30/23	
4	Randel, Barbara	NES	Title 1 Paraprofessional	Resignation for personal reasons	6/9/23	
5	Schultz, Christopher	FES	Permanent Substitute Teacher	Resignation for personal reasons	4/26/23	
* 6	Valenta, A.T. Nancy	RHS	Art Teacher	Resignation for retirement purposes	6/30/23	
* 7	Ventre, Sherry	TR	Bus Driver	Resignation for personal reasons	6/30/23	

REASSIGNMENTS / TRANSFERS

2. RESOLVED, that the staff members listed below be transferred to a new location and/or assignment as indicated:

	<i>Name</i>	<i>Former Assignment & Loc.</i>	<i>New Assignment & Loc.</i>	<i>Effective Date</i>	<i>Discussion</i>
1	Kacmarcik, Ashley	Special Education Paraprofessional - LLD Program : FES	Special Education Paraprofessional - BD Program : LRS	4/20/23	Student needs

LEAVES OF ABSENCE

3. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Employee</i>	<i>Leave Start Date</i>	<i>Paid Leave</i>	<i>Unpaid FMLA/ NJFLA ^</i>	<i>Return Date</i>	<i>Discussion</i>
1	Kelly, Erika	8/7/23 or sooner if nec	Using avail sick, personal, then 2 vacation days	FMLA/NJFLA	12/27/23	
^Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.						

*4. RESOLVED, that Employee Number 5478 is placed on administrative leave with pay retroactive to the afternoon of April 20, 2023 until further notice in accordance with the provisions of NJSA 18A:6-8.3.

APPOINTMENTS - SUBSTITUTES

*5. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions on an as needed basis:

	<i>Name</i>	<i>Loc.</i>	<i>Position</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
1	Heinemann, Emily	District	Substitute Paraprofessional	22/23 Board approved Sub Rate	4/25/23	6/30/23	
2	Kunde, Mary	District	Substitute Teacher, Paraprofessional and Secretary	22/23 Board approved Sub Rate	5/06/23	6/30/23	
3	Manzo, Brianna	District	Substitute Teacher, Paraprofessional and Secretary	22/23 Board approved Sub Rate	4/25/23^	6/30/23	
4	Oliynik, Laura	District	Substitute Teacher, Paraprofessional and Secretary	22/23 Board approved Sub Rate	4/25/23	6/30/23	
^ Employment start date is pending completion of documentation in accordance with the law or district policy.							

SUBSTITUTES - TRANSPORTATION, TECHNOLOGY, SECURITY, MAINTENANCE/GROUNDS

*6. RESOLVED, that the following substitutes be approved on an as needed basis:

	<i>Name</i>	<i>Position</i>	<i>Hourly Rate</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
1	Mohr, Brandon	Substitute Security Guard	\$26.00	4/24/23	6/30/23	Amends start date app'd 3/20/23 D.8.1; not to exceed 29.5 hrs/wk; holds Permit to Carry
2	Negron, Joaquin	Substitute Security Guard	\$26.00	4/25/23	6/30/23	Not to exceed 29.5 hrs/wk; holds Permit to Carry

APPOINTMENTS - TITLE I SUMMER SCHOOL PROGRAM

7. RESOLVED, that the Roxbury Township Board of Education approve the appointment of the staff listed below for the 2023 Title I Summer School Program. This program will run according to Resolution XVI.B.7 approved January 23, 2023, and Resolution XVI.B.8 approved March 20, 2023. At this time, employment and payment are contingent upon the status of school closures and enrollment numbers.

	<i>Name</i>	<i>Position</i>	<i>Hourly Rate #</i>	<i>Not to exceed:</i>	<i>Start</i>	<i>End</i>	<i>Discu sion</i>
1	DeAngelis, Juliana	Paraprofessional	\$20 (NJ certification held)	20 hrs/wk	7/5/23	7/31/23	
2	Hubbard, Cindy	Substitute Teacher	\$40	20 hrs/wk	7/5/23	7/31/23	
		Substitute Paraprofessional	\$20 (NJ certification held)				
3	Strauss, Joyce	Paraprofessional	\$20 (NJ certification held)	20 hrs/wk	7/5/23	7/31/23	
# To be paid from Title I funds.							

COMMUNITY SCHOOL

8. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2022/2023 Roxbury Community School B.A.S.E.S. Program. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

		Loc	Title	Hourly Rate	Start Date	End Date	Discussion
1	Williams, Michael	K-4	Certificated	\$35.00	3/27/23	6/30/23	Fills 8/22 Placeholder

9. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2023/2024 Roxbury Community School Course Offerings. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Program	Instructor	Loc	Pay Rate	Start Date	End Date	Discussion
1	Applied Music Program	Barry, Kenneth	RHS	\$25 / half hour	6/19/23	6/30/24	
2	Applied Music Program	Bednarcik, Sarah	RHS	\$25 / half hour	6/19/23	6/30/24	
3	Applied Music Program	Bream, Samantha	RHS	\$25 / half hour	6/19/23	6/30/24	
4	Applied Music Program	Conrad, Jeffrey	RHS	\$25 / half hour	6/19/23	6/30/24	
5	Applied Music Program	Conrad, Jeffrey	RHS	\$250.00	6/19/23	6/30/24	Instructional Scheduling
6	Applied Music Program	Hachey, Patrick	RHS	\$25 / half hour	6/19/23	6/30/24	
7	Applied Music Program	Hachey, Patrick	RHS	\$300.00	6/19/23	6/30/24	Vocal Scheduling

8	Applied Music Program	Harrison Calderon, Jessica	RHS	\$25 / half hour	6/19/23	6/30/24	
9	Applied Music Program	Monaghan, Mark	RHS	\$25 / half hour	6/19/23	6/30/24	
10	Applied Music Program	Salyerds, R. Daniel	RHS	\$25 / half hour	6/19/23	6/30/24	
11	Applied Music Program	Sweer, Krista	RHS	\$25 / half hour	6/19/23	6/30/24	
12	Applied Music Program	Sweer, Krista	RHS	\$250.00	6/19/23	6/30/24	Accompanist
13	Applied Music Program	Sweer, Ryan	RHS	\$25 / half hour	6/19/23	6/30/24	
14	Band Camp	Barry, Kenneth	RHS	\$25 / Hour	7/10/23	7/14/23	
15	Band Camp	Bream, Samantha	RHS	\$25 / Hour	7/10/23	7/14/23	
16	Band Camp	Conrad, Jeffrey	RHS	\$25 / Hour	7/10/23	7/14/23	
17	Band Camp	Monaghan, Mark	RHS	\$25 / Hour	7/10/23	7/14/23	
18	Calling All Kids Camp	Berta, Yvette	KES	\$30 / Hr (Tchr) \$22 / Hr (Aide)	6/19/23	7/28/23	
19	Calling All Kids Camp	Eskay, Gina	KES	\$22 / Hour	6/19/23	7/28/23	
20	Calling All Kids Camp	Mazza, Lorna	KES	\$22 / Hour	6/19/23	7/28/23	
21	Calling All Kids Camp	Salerno, Phoebe	KES	\$22 / Hour	6/19/23	7/28/23	
22	Calling All Kids Camp	Stanton, Kristy	KES	\$30 / Hour	6/19/23	7/28/23	
23	Calling All Kids Camp	Spicka, Stacy	KES	\$30 / Hour	6/19/23	7/28/23	
24	Calling All Kids Camp	Wilks, Laura	KES	\$22 / Hour	6/19/23	7/28/23	
25	Financial Literacy	Shadwell, Christopher	RHS	\$100 / Student	7/1/23	8/15/23	
26	RHS Credit Recovery Senior English	Norgard, Kaitlyn	RHS	\$100 / Student	7/1/23	6/30/24	
27	RHS Credit Recovery Senior English	Stellingwerf, Kaitlin	RHS	\$100 / Student	7/1/23	6/30/24	
28	RHS Credit Recovery Senior Health	Douglas, Diane Naugle	RHS	\$50 / Student	7/1/23	6/30/24	
29	Roxbury SAT Team	Stellingwerf, Kaitlin	RHS	\$418.50 / Student	7/1/23	8/15/23	

E. Negotiations (Resolution 1)

APPROVAL OF CONTRACT AGREEMENT BETWEEN THE ROXBURY TOWNSHIP BOARD OF EDUCATION AND THE ROXBURY ADMINISTRATORS' ASSOCIATION

- *1. RESOLVED, that the Roxbury Township Board of Education ratifies the Contract Agreement between it and the Roxbury Administrators Association covering the period from July 1, 2023 through June 30, 2027. The Contract Agreement has recently been ratified by the Roxbury Administrators Association, and

BE IT FURTHER RESOLVED, that the Board President is authorized and directed to execute the final Collective Bargaining Agreement.

F. Executive Session Special Meetings

*1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold Special Meetings on April 26, April 27, and May 9, 2023 at 6:00 p.m. and;

WHEREAS, the Board of Education intends to discuss personnel matters pertaining to Superintendent search in Special Meetings on April 26, April 27, and May 9, 2023;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Special Meetings will commence at 6:00 p.m. followed by closed session of the Board. No Formal action will be taken.

G. Executive Session Regular Meeting

*1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Regular Meeting on May 8, 2023 at 6:30 p.m. and;

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

XVII. PUBLIC COMMENTS – There is a three-minute time limit, per Board Policy.

XVIII. BOARD MEMBER COMMENTS

April 24, 2023

XIX. EXECUTIVE SESSION - (IF NECESSARY)

XX. PUBLIC SESSION – (IF NECESSARY)

XXI. ADJOURNMENT

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CARE OF INJURED AND ILL PERSONS (M)

R 8441 CARE OF INJURED AND ILL PERSONS (M)

M

A. Injuries and/or Illness Requiring Immediate Attention

These regulations apply when a student, staff member, visitor, or other person on school grounds or during a school-sponsored event, activity, or field trip is injured or becomes suddenly ill. A school staff member shall take charge under these circumstances until the school nurse or another medical professional arrives on the scene.

1. The injury or illness shall be reported immediately to the school nurse or, in the absence of the school nurse, to the Principal or designee.
2. If it is evident the illness or injury is serious and immediate medical attention may be required, emergency medical assistance shall be immediately summoned by a telephone call to 911.
3. The injured or ill person shall be examined for any obvious injuries or health problems.
4. The injured or ill person shall be checked for the presence of a necklace or bracelet that identifies a particular medical problem.
5. The injured or ill person shall not be moved, except as may be necessary to remove the person from a dangerous environment.
6. The injured or ill person should be made as comfortable as possible, without moving him/her.
7. No food or liquid should be given to the injured or ill person except on the orders of the school nurse or another **emergency** medical professional.
8. The injured or ill person shall be informed when emergency medical assistance has been contacted.

B. Emergency First Aid Procedures



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CARE OF INJURED AND ILL PERSONS (M)

1. The school nurse or other **emergency** medical professional will administer emergency first aid to an injured student, staff member, or visitor.
2. In the event the school nurse or other medical professional is not available or before the school nurse or other medical professional arrives, the school staff member or other adult in charge may administer basic first aid to the injured or ill person until the school nurse or other trained medical professional arrives.
 - a. Trauma kits are available in every school.
 - b. The school nurse will develop, in consultation with the school physician, basic emergency first aid procedures in the event a school staff member may be in the position to provide emergency first aid to an injured or ill person until the school nurse or other medical professional arrives on the scene.
 - c. The school nurse will make such basic emergency first aid procedures available to school staff members.

Adopted: 14 October 2013

Revised: 15 August 2016

Revised: **24 April 2023**

