

**DISTRICT OF ROXBURY TOWNSHIP
MINUTES OF REGULAR MEETING OF THE BOARD OF EDUCATION
MARCH 16, 2020**

LINCOLN ROOSEVELT SCHOOL - AUDITORIUM
34 North Hillside Avenue, Succasunna, NJ 07876

CALL TO ORDER: 6:30 P.M.

PUBLIC SESSION: 7:30 P.M.

I. MEETING CALLED TO ORDER

The meeting was called to order at 6:32 p.m. in the auditorium of Lincoln Roosevelt School, President Scheneck presiding.

Mr. Mondanaro announced that this Regular meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register – Newspaper

Daily Record – Newspaper

Roxbury Website – <http://www.roxbury.org/domain/43>

Municipal Clerk

Roxbury Public Library

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

II. ROLL CALL

The roll was taken and a quorum deemed present.

MEMBERS PRESENT: Mrs. Rachel Byrne (arrived 6:47 p.m.), Mrs. Heather Champagne,
Mr. Leo Coakley, Mrs. Anne Colucci, Mrs. Michelle Danielson,
Mr. Dan Masi, Mrs. Kathy Purcell, Ms. Carol Scheneck

MEMBERS ABSENT: Mr. Joseph Bocchino, Mrs. Danielle McCabe

ADMINISTRATION PRESENT: Mrs. Loretta Radulic, Dr. Charles Seipp, Mrs. Maryann Gibbs,
Mr. Joseph Mondanaro

OTHERS PRESENT: None

III. RESOLUTION TO MEET IN EXECUTIVE SESSION

Mrs. Purcell motioned and Mrs. Champagne seconded the motion that the resolution to meet in Executive Session be approved as amended. The motion was approved by unanimous agreement.

IT IS RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on March 16, 2020 regarding personnel matters, student matters and negotiations.

March 16, 2020

IV. PUBLIC SESSION

Public Session was called to order at 7:29 p.m. in the auditorium at Lincoln Roosevelt School, President Scheneck presiding.

V. PLEDGE OF ALLEGIANCE

Members of the Board, the Administration and the Public participated in the salute to the flag

VI. CORRESPONDENCE

None

VII. PRESENTATIONS

1. Update on District Assessment Results – Dr. Seipp provided an update.

All other presentations were canceled.

VIII. STUDENT REPRESENTATIVE COMMENTS

None

IX. BOARD PRESIDENT'S COMMENTS

Mrs. Scheneck commented regarding the following:

- Administration and Board had difficult decision to make
- In consultation with Health Officials, Department of Education, the District has decided to close due to health emergency
- Stay safe and healthy
- Mr. Masi has drafted a resolution to be added to tonight's agenda

X. SUPERINTENDENT'S REPORT

Superintendent, Mrs. Loretta Radulic, reported the following:

- Meeting with Principals everyday
- Conducting cabinet meetings daily
- Kudos to everyone

XI. BUSINESS ADMINISTRATOR'S REPORT

Business Administrator, Mr. Joseph Mondanaro, reported that the Tentative 2020/2021 Budget is on tonight's agenda for approval to be submitted to county office. Also on the agenda are contracts resulting from a recent request for proposals and a bid.

XII. MINUTES

1. Minutes of the Executive Session of March 2, 2020

Mr. Coakley motioned and Mrs. Danielson seconded the motion that the minutes of the Executive Session of March 2, 2020 be accepted as presented.

March 16, 2020

The motion was approved by roll call vote.

Mrs. Byrne: Yes; **Mrs. Champagne:** Yes; **Mrs. Colucci:** Yes; **Mr. Coakley:** Yes;
Mrs. Danielson: Yes; **Mr. Masi:** Yes; **Mrs. Purcell:** Yes; **Ms. Scheneck:** Yes

2. Minutes of the Workshop Meeting of March 2, 2020

Mr. Masi motioned and Mrs. Danielson seconded the motion that the minutes of the Workshop Meeting of March 2, 2020 be accepted as presented.

The motion was approved by roll call vote.

Mrs. Byrne: Yes; **Mrs. Champagne:** Yes; **Mrs. Colucci:** Yes; **Mr. Coakley:** Yes;
Mrs. Danielson: Yes; **Mr. Masi:** Yes; **Mrs. Purcell:** Yes; **Ms. Scheneck:** Yes

XIII. COMMITTEE REPORTS

Committee Reports are canceled.

XIV. PUBLIC COMMENTS – Action Items – There is a three-minute time limit, per Board Policy

None

XV. ACTION ITEMS

Mr. Masi motioned and Mr. Coakley seconded the motion that the Resolution in Response to the Coronavirus 19 Health Emergency be accepted as verbally presented.

The motion was approved by roll call vote.

Mrs. Byrne: Yes; **Mrs. Champagne:** Yes; **Mr. Coakley:** Yes; **Mrs. Colucci:** Yes;
Mrs. Danielson: Yes; **Mr. Masi:** Yes; **Mrs. Purcell:** Yes; **Ms. Scheneck:** Yes

RESOLUTION IN RESPONSE TO HEALTH EMERGENCY

WHEREAS the COVID-19 global pandemic has caused disruption of regular activities throughout NJ, the USA, and the world; and

WHEREAS the Roxbury Township School District has, in response to the NJ State of Emergency and in coordination of health officials and NJ Department of Education, created a plan for school closing and Flexible Instruction Days; and

WHEREAS the entire staff of the Roxbury Township School District has worked admirably under extraordinary circumstances to craft, embrace, and execute this plan; now be it

IT IS RESOLVED that the Roxbury Township Board of Education recognizes the creativity and *effort* of the staff in these unique circumstances, and

IT IS RESOLVED that the Roxbury Township Board of Education expresses their sincere appreciation and gratitude to teachers, administrators and staff for their flexibility and for their obvious dedication to the education and welfare of their students in these times that are demanding both professionally and personally.

A. Finances (Resolutions 1-17)

Mrs. Colucci motioned and Mr. Coakley seconded the motion that Finance Resolutions 1 through 17 be accepted as amended.

The motion was approved by roll call vote.

Mrs. Byrne: Yes to all that she is able to vote on; **Mrs. Champagne:** Yes to all; **Mr. Coakley:** Yes to all; **Mrs. Colucci:** Yes to all; **Mrs. Danielson:** Yes to all; **Mr. Masi:** Yes to all; **Mrs. Purcell:** Yes to all; **Ms. Scheneck:** Yes to all, however, Recuse to purchase orders 20-3748, 20-3597 and 20-3626 only in Resolution 2 and Recuse to items (1), (10) and (11) only in Resolution 7 only

BILLS LIST

- *1. IT IS RESOLVED, that the Roxbury Township Board of Education approve the March 2020 bills list totaling \$2,747,814.47 as presented.

TRANSFERS

- *2. IT IS RESOLVED, that the Roxbury Township Board of Education approve the February 2020 list of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.

SECRETARY'S REPORT

- *3. IT IS RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary's Report for February 2020.

TREASURER'S REPORT

- *4. IT IS RESOLVED, that the Roxbury Township Board of Education approve the Treasurer's Report for February 2020.

MONTHLY FINANCIAL CERTIFICATION OF THE BOARD SECRETARY AND BOARD OF EDUCATION

- *5. IT IS RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

IT IS FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of February 2020 that no major accounts and fund balances in the 2019/2020 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

STUDENT ACTIVITY ACCOUNTS

- *6. IT IS RESOLVED, that the Roxbury Township Board of Education approve the Student Activity Accounts monthly bill lists for the month of February 2020 as follows:

Roxbury High School	\$70,795.21	Franklin School	\$18.29
Athletics	\$2,595.00	Kennedy School	\$0.00
Eisenhower Middle School	\$5,942.06	Jefferson School	\$0.00
Lincoln Roosevelt School	\$2,600.00	Nixon School	\$0.00

TRAVEL REQUESTS

- *7. IT IS RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

IT IS FURTHER RESOLVED, that any travel events previously and currently approved by the Roxbury Township Board of Education that are rescheduled or postponed due to the current health emergency do not require board approval for the change in schedule/date.

	Name	Workshop Title		Place	Date of Workshop	Registration Fee	Total Estimated Expenses
1	Zegar, Christopher*	Techspo 2020	4	Atlantic City, NJ	1/30/2020 1/31/2020	\$475.00	\$751.20
2	Shulkowski, Debbie	Fundamentals of Coaching	4	Morristown, NJ	3/24/2020	\$100.00	\$107.56
3	Sheplak-Lewis, Jacqueline	NGSS-Aligned Engineering Challenges, Grades K-5	4 S-1	Bloomfield, NJ	3/27/2020	\$150.00	\$169.74
4	Palmieri, Kristen	Ethical Issues in Schools	4	Piscataway, NJ	3/31/2020	\$129.00	\$152.10
5	Vergara, Alexis	Behavioral Assessment of Youth: Where Comorbidity is the Norm	4	Jersey City, NJ	4/24/2020	\$10.00	\$47.51
6	Lamont, Kelly	2020 Kindergarten Summit - Bridging Our Children's Learning	4 S-1	Somerville, NJ	4/29/2020	\$0.00	\$21.77
7	Dunn, Robin	Teach at the Beach	4 S-1	Toms River, NJ	5/15//2020	\$100.00	\$148.20
8	Fagan, Meg	Teach at the Beach	4 S-1	Toms River, NJ	5/15/2020	\$100.00	\$160.90
9	Hamer, Brian	Legal One - The Principal/APNP's Survival Guide	4	Monroe, NJ	6/4/2020	\$0.00	\$18.62
10	Seipp, Charles	DWFA Conference 2020 - Early Literacy Assessment Takes Center Stage	4	College Park, MD	7/26/2020 7/27/2020 7/28/2020 7/29/2020	\$699.00	\$1,438.50
11	Zegar, Christopher	DWFA Conference 2020 - Early Literacy Assessment Takes Center Stage	4	College Park, MD	7/26/2020 7/27/2020 7/28/2020 7/29/2020	\$699.00	\$1,637.40
12	Scasserra, Dominick	Linking Assessment Results to Educational Strategies and Interventions - Introductory Workshop	4	Online	Online	\$130.00	\$130.00

Notes: *Approved on 12/16/19, XV.A. additional registration fee assessed for second day of attendance
1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title 111 funding. Substitute coverage is indicated by "Sn followed by the number of days for which a substitute is needed.

APPROVAL OF TRAVEL EXPENSE

- *8. IT IS RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are necessitated by student activities/sports travel.

	Name	Workshop Title		Place	Date of Workshop	Registration Fee	Total Estimated Expenses
1	McPhee, Michael	Rutgers Model Congress 2020	4	New Brunswick, NJ	4/2/2020 4/3/2020	\$167.00/ea.	\$705.50/ea.
2	Christiansen, Emily		S-2		4/4/2020 4/5/2020		

Notes:
1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.

APPROVAL OF SUBMISSION OF 2020/2021 TENTATIVE BUDGET

- *9. IT IS RESOLVED, that the Roxbury Township Board of Education approve and authorize the submission of the Tentative Budget for the 2020/2021 school year to the Executive County Superintendent for State approval.

General Fund	\$	78,497,684
Special Revenue Fund	\$	1,293,313
Debt Service Fund	\$	1,699,600
Total Tentative Budget	\$	81,490,597

IT IS FURTHER RESOLVED, that there should be taxes raised for the

General Fund	\$	57,617,121
Debt Service Fund	\$	1,699,600
Total Taxes to be Raised	\$	59,316,721

APPROVAL OF TRAVEL RESOLUTION

- *10. WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2020/2021 school year, and

WHEREAS, the maximum expenditure amount allotted for travel and expense reimbursement for the 2019/2020 school year was \$119,215,

WHEREAS, travel and expense reimbursement has reached a total amount of \$65,033, as of February 28, 2020,

NOW, THEREFORE, IT IS RESOLVED, that the Roxbury Township Board of Education, in the County of Morris, State of New Jersey, hereby establishes the school district travel maximum for the 2020/2021 school year at the sum of \$128,991.

PAYMENT APPLICATIONS

11. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following payments to the following contractor:

	Contractor	Project	Payment No.	Amount
1	Billy Contracting & Restoration, Inc.	Roof Replacement at Lincoln Roosevelt	5 (final)	\$51,582.20
*2	Billy Contracting & Restoration, Inc.	Roof Replacement Administration Bldg	5 (final)	\$7,998.00

APPROVAL OF PURCHASES

- *12. WHEREAS, the Roxbury Township Board of Education previously entered into agreements with the Sussex County Regional Transportation Cooperative to provide transportation services, and

WHEREAS, the cost for these transportation services has surpassed the amount of \$765,000.00 on the current purchase order, now therefore

IT IS RESOLVED, that the purchase order to the Sussex County Regional Transportation Cooperative to provide transportation services for the 2019-2020 school year be increased by \$534,560.41.

- *13. IT IS RESOLVED, that the Roxbury Township Board of Education approve the purchase of furniture, equipment and design services for Roxbury High School Science Labs from Nickerson Corporation with an address at 11 Moffitt Boulevard Bay Shore, NY 11706 in the amount of \$83,924.28 as per quote dated February 3, 2020. This purchase is being made through Educational Services Commission of NJ Contract #MRESC 17/18-16. This purchase is being funded by the Capital Reserve, FY 2020/2021.

AUTHORIZATION OF REQUEST FOR PROPOSALS

- *14. IT IS RESOLVED, that the Roxbury Township Board of Education authorizes the Business Administrator/Board Secretary to conduct requests for proposals for the following services:

Occupational Therapy
Physical Therapy
Speech
Counseling
Independent CST Evaluations

AWARD OF CONTRACTS

- *15. WHEREAS, on January 28, 2020, the Roxbury Township Board of Education (hereinafter referred to as the "Board") published notice for Requests for Proposals for Custodial and Management Services in accordance with the competitive contracting provisions of N.J.S.A. 18A:18A-4.1 et seq.

WHEREAS, on February 18, 2020 the Board received three (3) proposals for Custodial and Management Services; and

WHEREAS, the proposals were reviewed by the Roxbury Township School District Custodial RFP Evaluation Committee designated by the Board and determined that the proposal submitted by Pritchard Industries (hereinafter referred to as "Pritchard") was the most advantageous for the Roxbury Township School District based on the application of the evaluation criteria to the proposals received;

NOW THEREFORE IT IS RESOLVED that the Board of Education awards the contract for Custodial and Management Services to Pritchard for the 2020-2021 school year in the amount of \$2,147,228.76; for the 2021/2022 school year in the amount of \$2,409,992.05; for the 2022/2023 school year in the amount of \$2,493,971.05; for the 2023/2024 school year in the amount of \$2,589,943.39 and the 2024/2025 school year in the amount of \$2,676,480.08 for a total contract charge for five years of \$12,317,615.31.

IT IS FURTHER RESOLVED that the board secretary is authorized to sign the management services agreement on behalf of the Board of Education.

16. A Notice to Bidders for sealed proposals for the Jefferson Elementary School and Eisenhower Middle School Roof Replacement project was advertised in accordance with the provisions of the Public Contracts Law N.J.S.A. 18A:18A-1. Proposals were received, opened and read publicly at 11:00 a.m. on Thursday, March 12, 2020, by the School Business Administrator at the Board of Education Office, 42 North Hillside Avenue, Succasunna, New Jersey as follows:

Bidders	Base Bid Single Overall Lump Sum Bid	Alternate Bid A-1 Removal of ACM Soffit Panels {ADD}	
Barrett Roofs, Inc. 21 Ise St., South Hackensack, NJ	\$1,822,000	\$40,000	\$1,862,000
Billy Contracting & Restoration, Inc. 12 Maple Ave., Pine Brook, NJ	\$1,604,000	\$35,000	\$1,639,000
Jottan, Inc. P.O. Box 166, Florence, NJ	\$2,034,667	\$35,169	\$2,069,836
Mak Group, LLC 40 Summit Ave., Clifton, NJ	\$1,768,758	\$125,000	\$1,893,758
D.A. Nolt, Inc. 53 Cross Keys Rd., Berlin, NJ	\$2,555,593	\$56,506	\$2,612,099
Northeast Roof Maintenance, Inc. 649 Catherine St., Perth Amboy, NJ	\$1,728,000	\$65	\$1,728,065
USA General Contractors Corp. 980 Dehart Place, Elizabeth, NJ	\$1,962,000	\$35,000	\$1,997,000

IT IS RESOLVED, that in conjunction with the recommendations of the Project Architect, SSP Architectural Group, the Roxbury Township Board of Education award the proposal for the Jefferson Elementary School and Eisenhower Middle School Roof Replacement project to the lowest bidder, Billy Contracting & Restoration, Inc., 12 Maple Avenue, Pine Brook, NJ in the amount of \$1,639,000.

IT IS FURTHER RESOLVED, that the award is being made in accordance with the terms of the Public Contracts Law and pending attorney review. The bid is available for review at the Board Office during regular business hours.

APPROVAL OF DISPOSAL OF BOOKS

- *17. IT IS RESOLVED, that textbooks listed below for the Roxbury Township School District, which have been identified to be outdated, etc., be disposed of according to Regulation 7300.3, Disposition of Personal Property.

	<i>Textbook Title</i>	<i>Publisher</i>	<i>Copyright</i>	<i>ISBN</i>	<i>No. of Copies</i>	<i>School</i>
1	Everyday Language Reference Set - Thesaurus, Vocabulary Builder and Dictionary	Merriam-Webster	2004	978-0877799399	300	RHS

B. Education (Resolutions 1-9)

Mr. Masi motioned and Mrs. Danielson seconded the motion that Education Resolutions 1 through 9 be accepted as presented.

The motion was approved by roll call vote.

Mrs. Byrne: Yes to all that she is able to vote on; **Mrs. Champagne:** Yes to all; **Mr. Coakley:** Yes to all; **Mrs. Colucci:** Yes to all; **Mrs. Danielson:** Yes to all; **Mr. Masi:** Yes to all; **Mrs. Purcell:** Yes to all; **Ms. Scheneck:** Yes to all

SCHOOL CALENDAR FOR THE 2021/2022 SCHOOL YEAR

- *1. IT IS RESOLVED, that the school calendar be amended for the 2021/2022 school year as presented. (Exhibit E1-rev)

HIB REPORT

- *2. IT IS RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent's decisions provided in the Harassment, Intimidation, and Bullying Report for the 2019/2020 school year, ending as of February 27, 2020 for Incident Nos. 24 through 31.
- *3. IT IS RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation and Bullying Report for the 2019/2020 school year beginning February 28, 2020 through March 12, 2020 for Incident No. 32.

FIELDS TRIPS

4. IT IS RESOLVED, that staff and students be approved for participation in the following educational events as per board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by School, then by Date of Trip:

	<i>School</i>	<i>Date of Trip</i>	<i>Faculty Sponsor</i>	<i>Group</i>	<i># of Students</i>	<i>Trip Destination</i>	<i>Location</i>	<i>Purpose</i>
1	EMS	2020-05-21 (Thu)	P.Moskowitz	STEAM, Gr. 7 & 8	30	Picatinny Arsenal	Wharton, NJ	To compete in Picatinny Arsenal's Annual Junior Solar Sprints Invitational; students used PBL skills and engineering & design principles to build solar cars.
* 2	RHS	2020-05-21 (Thu)	A.Theodoropoulos	AP Psychology	~40	Liberty Science Center	Jersey City, NJ	To attend LSC's "Live From Surgery - Neurosurgery" session; participation will support studies in class of the physiological factors involved in human motivation

5. IT IS RESOLVED, that staff and students be approved for participation in the following community-based instructional events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by Group then by Trip Destination:

	<i>School</i>	<i>Faculty Sponsor</i>	<i>Group</i>	<i>#of Students</i>	<i>Trip Destination</i>	<i>Location</i>	<i>Date(s) of Trip</i>
1	EMS	T.Martino	TIDES	3	Bagels On the Hill	Landing, NJ	4/2/20 (Thu)
*2	RHS	D.Rose	TIDES	5	Enzos Ristorante and Pizzeria	Budd Lake, NJ	4/7/20 (Tue)
3	EMS, NES	B.MacIntosh, A.Marrese	TIDES	13	Roxbury Twp Police Dept	Ledgewood, NJ	5/7/20 (Thu)
4	EMS	T.Martino	TIDES	3	Weis Supermarket	Randolph, NJ	5/8/20 (Fri)

- *6. IT IS RESOLVED, that staff and students be approved for participation in the following overnight field trip per Board policy.

Overnight Field Trip Requests

	<i>School</i>	<i>Date of Trip</i>	<i>Faculty Sponsor(s) & Chaperones(c)</i>	<i>Group(s) & # of Students</i>	<i>Trip Dest</i>	<i>Location</i>	<i>Purpose</i>
1	RHS	2020-04-02 (Thu) thru 2020-04-05 (Sun)	M. McPee ^{(s)(c)} E. Christiansen ^(c)	Academic Decathlon 18-20	Hyatt Regency	New Brunswick, NJ	To take part in a Rutgers Model United Nations Conference in which students will be assigned to specific nations & committees and challenged w/ using their 21st century skills to solve a global issue

OUT-OF-DISTRICT PLACEMENTS/SERVICES - 2019/2020

- *7. IT IS RESOLVED, that the Roxbury Township Board of Education approve the 2019/2020 Out-of-District Placements/Services listed below:

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
204522	Somerset County Educational Services	\$15,688.00	3/2/2020-6/30/2020
208680	Celebrate the Children	\$40,628.15	3/5/2020-6/30/2020

TUITION STUDENT

- *8. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following tuition contract agreements for the 2019/2020 school year and/or extended school year.

<i>Student ID</i>	<i>Sending District</i>	<i>Program</i>	<i>Total</i>
9583006931*	High Point Regional High School	Autistic	\$26,262.28

*student relocated; currently enrolled in Autistic Program at RHS; change in district of residency only

FLEXIBLE INSTRUCTIONAL DAY PROGRAM

- *9. IT IS RESOLVED, that the Roxbury Township Board of Education approve the Flexible Instructional Day (FID) Program for public health-related school closures, developed in accordance with the New Jersey Department of Education's Broadcast dated March 5, 2020.

C. Personnel (Resolutions 1-13)

Mrs. Purcell motioned and Mrs. Colucci seconded the motion that Personnel Resolutions 1 through 15 be accepted as amended.

The motion was approved by roll call vote.

Mrs. Byrne: Yes to all that she is able to vote on; **Mrs. Champagne:** Yes to all; **Mr. Coakley:** Yes to all; **Mrs. Colucci:** Yes to all; **Mrs. Danielson:** Yes to all; **Mr. Masi:** Yes to all; **Mrs. Purcell:** Yes to all; **Ms. Scheneck:** Yes to all, however Recuse to items (1), (10) and (11) only in Resolution 7

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

RESIGNATIONS, RETIREMENTS, TERMINATIONS

1. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following:

Organized by Name

	Name	Loc	Position	Action	Final day of employment	Discussion
*1	Mahoney, Nathalie	EMS, RHS	French Teacher	Resignation for personal reasons	3/31/20	
2	Szigeti, Jennifer	NES	Special Education Paraprofessional	Resignation for personal reasons	3/13/20	

2. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following:

<i>Stipend Positions</i>						
	Name	Loc.	Position	Action	Discussion	
*1	Arentowicz, Scott	RHS	Equipment Manager for Spring Sports	Resignation for personal reasons	Resignation eff 3/6/20; season was to begin 3/6/20.	
*2	Riches, Mark	RHS	Co-Asst Baseball Coach	Rescind appointment	Aprvd 6/17/19 XV.C.10, Exhibit HR1.	

LEAVES OF ABSENCE

3. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Leave Start Date	Paid Leave	Unpaid FMLA/ NJFLA	Return Date	Discussion
1	Carnevale, Michelle	JES	Special Education Paraprof	3/4/20	Using available days	FMLA	Upon release by physician	
*3	Perrelli, Jamie	TR	Bus Aide	3/11/20	Using available sick & personal days	FMLA	Upon release by physician	
*4	Renna, Justin	RHS	H/PE Teacher	3/17/20	Using available sick days	FMLA	Upon release by physician	
5	Siegel, David	FES NES	Technology Teacher	4/20/20	N/A	FMLA/NJFLA	9/1/20	

*Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.

APPOINTMENTS

4. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following:

Organized by Name

	Name	Loc	Position	Salary Guide/Step	Salary	Start Date	End Date	Discussion
*1	Burkat, Walter	EMS RHS	French Teacher	19/20 MA Step 2 of 1-2	\$58,917 prorated	5/15/20 or sooner pending release from current employer	6/30/20	Replacement in position TCH.RHS.WL.FR.01
*2	PLACE HOLDER	B&G	Maintenance Worker	REA Maintenance	\$ prorated	TBD	6/30/20	New Position B&G.DS.MNT.NA.08

APPOINTMENTS - ATHLETICS

- *5. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following for the 2019/2020 school year:

Grouped by Sport, then organized by Name

19/20 Coaching Appts										
	POSITION LOC	POSITION	ASSIGNMENT	SEASON	19/20 LAST NAME	19/20 FIRST NAME	19/20 Base Stipend	# of Consec Yrs thru 19/20 Season	19/20 Longevity Stipend	19/20 TOTAL Stipend
1	RHS	All Sports	Equipment Co-Manager	Spring	Dolan	James	\$ 2,920	1	n/a	\$ 2,920
2	RHS	All Sports	Equipment Co-Manager	Spring	Spargo	Justin	\$ 2,920	1	n/a	\$ 2,920
3	RHS	Baseball	Asst Coach^	Spring	Doyle	Robert	\$5,409^	2	\$ -	\$ 5,409^
4	RHS	Lacrosse - Boys'	Asst Coach	Spring	Kelley	Ryan	\$ 5,409	1	\$ -	\$ 5,409

^Amends Assignment, Base Stipend, and TOTAL Stipend approved 6/17/19.

- *6. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following for the 2019/2020 school year. A Certification for School Volunteer form has been signed and is on file:

Grouped by Sport, then organized by Name

19/20 Specialized Athletic Consultants							
	Name	Position	Sport	Season	Loc of Sport	Payment	Discussion
1	Arentowicz, Scott	Specialized Consultant	Softball	Spring	RHS	Volunteer-basis	
2	Blough, Mark^	Specialized Consultant	Lacrosse - Boys'	Spring	RHS	Volunteer-basis	^Start date pending receipt of documentation in accordance with law and district policy.
3	Merle, Paige	Specialized Consultant	Softball	Spring	RHS	Volunteer-basis	
4	Norgard, Kaitlyn	Specialized Consultant	Outdoor Track	Spring	RHS	Volunteer-basis	

APPOINTMENTS - SUBSTITUTES

7. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following on an as needed basis:

	Name	Loc.	Position	Salary	Start Date	End Date	Discussion
* 1	Burkat, Walter	District	Substitute Teacher	19/20 Sub Rate Bd. aprvd 5/6/19	4/1/20^	5/14/20	
* 2	LaBadie, Keith	District	Substitute Teacher	19/20 Sub Rate Bd. aprvd 5/6/19	3/3/20	4/20/20	
* 3	Livingston, William	RHS	Substitute Teacher (exceeds 20 consecutive days)	\$200.00 per diem	2/18/20	4/8/20	Amends end date app'd 210/20 C.8.5; Special Education Coverage for position TCH.SPE.RES.NA.30
* 4	Vignali, Dominic	District	Substitute Teacher	19/20 Sub Rate Bd. aprvd 5/6/19	3/3/20	3/16/20	
* 5	Mobilio, Jessica	District	Substitute Teacher, Paraprofessional and Secretary	19/20 Sub Rate Bd. aprvd 5/6/19	3/17/20^	6/30/20	
^Start date pending receipt of documentation in accordance with law and district policy.							

SALARY ADJUSTMENTS - CERTIFICATED STAFF

8. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following teaching assignments for the staff indicated below for the 2019/2020 school year:

	Name	Loc	Program/ Class	Extra Blocks assigned:	Salary Guide / Step	Addl. Salary	Start Date	End Date
1	Darling, Samantha	EMS	Gr. 8 Social Studies, Out-of-class Resource, Block 2	1 block on A and 1 block on B days w/in A/B day schedule @ EMS	19/20 BA Step 1-2	\$4,263	3/2/20	6/30/20^
2	Hubert, Travis	EMS	Gr. 8 Science In-class Resource, Block 5	1 block on A and 1 block on B days w/in A/B day schedule @ EMS	19/20 BA Step 1-2	\$4,263	3/2/20	6/30/20^
3	Loeb, Jessica	EMS	Gr. 8 Social Studies In-class Resource, Block 1	1 block on A and 1 block on B days w/in A/B day schedule @ EMS	19/20 MA+30 Step 15	\$5,716	3/2/20	6/30/20^
4	Trautz, Caryn	EMS	Gr. 8 Science, Out-of-class Resource, Block 6	1 block on A and 1 block on B days w/in A/B day schedule @ EMS	19/20 MA+30 Step 8-10	\$5,226	3/2/20	6/30/20^
* 5	Basso, Gregory	RHS	VISTA VIP, Block 3A	0.5 block on A days w/in A/B day schedule @ RHS	19/20 MA+30 Step 18	\$836	4/20/20	5/20/20#
* 6	Fagan, Margaret	RHS	VISTA Science, Block 1	1 block on A days w/in A/B day schedule @ RHS	19/20 MA+30 Step 22	\$2,001	4/20/20	5/20/20#
* 7	Gluck, Caitlin	RHS	VISTA STEP, Block 6	1 block on B days w/in A/B day schedule @ RHS	19/20 MA+30 Step 13-14	\$1,275	4/20/20	5/20/20#
* 8	Hancock, Jessie	RHS	VISTA VIP, Block 7A	0.5 block on B days w/in A/B day schedule @ RHS	19/20 BA Step 6	\$508	4/20/20	5/20/20#

	Name	Loc	Program/ Class	Extra Blocks assigned:	Salary Guide / Step	Addl. Salary	Start Date	End Date
* 9	Hughes, David	RHS	VISTA Math, Block 2	1 block on A days w/in A/B day schedule @ RHS	19/20 MA+30 Step 15	\$1,446	4/20/20	5/20/20#
* 10	McGinley, Birsan	RHS	VISTA Math, Block 5	1 block on B days w/in A/B day schedule @ RHS	19/20 BA+15 Step 7	\$1,085	4/20/20	5/20/20#
* 11	Rose, Denise	RHS	VISTA STEP, Block 3CD	1 block on A days w/in A/B day schedule @ RHS	19/20 BA Step 7	\$1,128	4/20/20	5/20/20#
^Coverage for position TCH.SPE.RES.NA.37. #Replacement for position TCH.SPE.VIS.MD.02.								

SALARY ADJUSTMENTS - HOURLY EMPLOYEES

9. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following salary adjustments:

	Name	Loc	Position	Guide / Step	Hourly Rate	Hrs / Day	Days / Wk	Days / Year	Annual Salary	Start Date	End Date	Discussion
1	Friedella, Tracy	KES	Special Education Paraprof	REA Paraprof Step 12	\$22.28	5.75	5	185	\$23,700 prorated	3/3/20	6/30/20	Amend from 6.33 hrs/day on M,T,W,F

SALARY ADJUSTMENTS

10. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Guide / Step	Annual Salary	Start Date	End Date	Discussion
* 1	Palmieri, Lisa	DIST	Treasurer of School Monies	N/A	\$11,000 prorated	1/1/20	6/30/20	Last salary increase in 2013-14

19/20 SUPERINTENDENT MERIT GOAL

- *11. IT IS RESOLVED, that the Roxbury Township Board of Education hereby recognizes that Mrs. Loretta Radulic has met the criteria objectives as outlined in the Superintendent's Merit Goal No. 2 (Quantitative ~ *District Climate Gathering While Calibrating*) for the 2019/20 school year; and achievement of this goal has been submitted to the Executive County Superintendent for approval.

STUDENT TEACHERS

12. RESOLVED, that the following student-teaching assignment be approved for the 2019/2020 school year:

	Student Teacher				Roxbury Cooperating Teacher		
	Name	College/Univ.	Placement Sought	Term	Name	Position	Loc.
* 1	Acevedo, Nicholas	CCM	Athletic Training	3/17/20^ thru 6/30/20, for 20hrs	Koch, Joseph	Athletic Trainer	RHS
^Pending receipt of documentation in accordance with law and district policy.							

TITLE I PARENT ACADEMY MONITORS

13. IT IS RESOLVED, that the following personnel be approved as indicated on an as needed basis as Title I Parent Academy Monitors.

	Name	Start Date	End Date	Salary Guide	Hourly Rate	Discussion
1	Bellardino, Alyssa	3/17/20	6/30/20	2017-20 REA Contract for Parent University	\$37.00/hr	Salaries to be paid from Title IA grant allocation.
2	McInnes, Cathy	3/17/20	6/30/20			

D. Policies (Resolutions 1-2)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

Mr. Coakley motioned and Mrs. Byrne seconded the motion that Policies Resolution 1 be accepted as presented in the addendum to the agenda.

The motion was approved by roll call vote.

Mrs. Byrne: Yes; **Mrs. Champagne:** Yes; **Mr. Coakley:** Yes; **Mrs. Colucci:** Yes; **Mrs. Danielson:** Yes; **Mr. Masi:** Yes; **Mrs. Purcell:** Yes; **Ms. Scheneck:** Yes

- *1. IT IS RESOLVED, that the Roxbury Township Board of Education approved the temporary suspension of the language in Bylaw 0131 requiring a first and second reading to last the duration of this Board meeting.

Mrs. Champagne motioned and Mrs. Purcell seconded the motion that Policy Resolution 2 be accepted as amended and presented in the addendum to the agenda.

The motion was approved by roll call vote.

Mrs. Byrne: Yes; **Mrs. Champagne:** Yes; **Mr. Coakley:** Yes; **Mrs. Colucci:** Yes; **Mrs. Danielson:** Yes; **Mr. Masi:** Yes; **Mrs. Purcell:** Yes; **Ms. Scheneck:** Yes

- *2. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following for adoption:

	Policy/Regulation Number	Policy/Regulation Title	Exhibit Number
a	Bylaw 0000.02 (Revised)	Introduction (M) Bylaws, Policies & Regulations	P1
b	Bylaw 0155.1 (New)	Board of Education Meeting through Electronic Means	P2
c	Bylaw 0162 (Revised)	Notice of Board Meetings	P3
d	Bylaw 0165 (Revised)	Voting	P4
e	Bylaw 0169 (Revised)	Board Member Use of Electronic Mail/Internet	P5

E. Executive Session (Resolution 1)

Mrs. Champagne motioned and Mrs. Colucci seconded the motion that Executive Session Resolution 1 be accepted as presented.

The motion was approved by unanimous agreement.

- *1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Workshop Meeting on April 6, 2020 at 6:30 at Lincoln Roosevelt School, 34 North Hillside Avenue, Succasunna, New Jersey; and

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, IT IS RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, negotiations and matters covered by attorney client privilege during the aforementioned Executive Sessions; and

IT IS FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

XVI. PUBLIC COMMENTS

None

XVII. BOARD MEMBERS COMMENTS

Mrs. Purcell inquired as to any estimate on how long health emergency will be?

Mr. Coakley commented regarding the school closing and thanked Mr. Mondanaro for putting together the budget.

Mr. Masi commented on life in the Masi household and that other districts have commented "Why couldn't we have done this like Roxbury?"

Ms. Scheneck thanked Dr. Seipp for the presentation.

XVIII. ADJOURNMENT

Mrs. Purcell motioned and Mr. Masi seconded the motion to adjourn the meeting at this time, 8:02 p.m. The motion was approved by unanimous agreement.

Respectfully submitted,



Mr. Joseph Mondanaro
Board Secretary

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10
Interim Balance Sheet
For 8 Month Period Ending 02/29/2020

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$10,404,572.33
116	Capital reserve Account		\$7,926,730.48
117	Maint. Reserve Account		\$1,975,104.32
118	Investments - Cur. Exp. Emergency Rsrv.		\$216,105.87
	Accounts receivable:		
132	Interfund	\$8,679.41	
141	Intergovernmental - State	\$142,389.25	
143	Intergovernmental - Other	(\$64,251.60)	
			\$86,817.06

--- R E S O U R C E S ---

301	Estimated Revenues	\$73,992,657.00	
302	Less Revenues	(\$48,164,553.72)	
			\$25,828,103.28
	Total assets and resources		\$46,437,433.34

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10
Interim Balance Sheet
For 8 Month Period Ending 02/29/2020

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

421	Accounts Payable	\$2,076,816.92
	Other current liabilities	(\$870.13)

TOTAL LIABILITIES

\$2,075,946.79

FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$20,444,757.14
754	Reserve for Encumbrance - Prior Year	\$24,142.46
	Reserved fund balance:	
761	Capital reserve account -	\$7,926,730.48
		<u>\$7,926,730.48</u>
766	Reserve for Current Expense Emergencies	\$216,105.87
		<u>\$216,105.87</u>
764	Reserve for Maintenance	\$1,975,104.32
		<u>\$1,975,104.32</u>
601	Appropriations	\$77,514,590.41
602	Less : Expenditures	\$47,941,329.86
603	Encumbrances	\$20,468,899.60 (\$68,410,229.46)
		<u>\$9,104,360.95</u>

Total Appropriated

\$39,691,201.22

--- U n a p p r o p r i a t e d ---

770	Unreserved Fund Balance -	\$6,717,231.90
303	Budgeted Fund Balance	(\$2,046,946.57)

TOTAL FUND BALANCE

\$44,361,486.55

TOTAL LIABILITIES AND FUND EQUITY

\$46,437,433.34

Roxbury Public Schools
 General Fund - Fund 10
 Interim Balance Sheet
 For 8 Month Period Ending 02/29/2020

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$77,514,590.41	\$68,410,229.46	\$9,104,360.95
Revenues	(\$73,992,657.00)	(\$48,164,553.72)	(\$25,828,103.28)
	<u>\$3,521,933.41</u>	<u>\$20,245,675.74</u>	<u>(\$16,723,742.33)</u>
Less: Adjust for prior year encumb.	<u>(\$1,474,986.84)</u>	<u>(\$1,474,986.84)</u>	
Budgeted Fund Balance	<u>\$2,046,946.57</u>	<u>\$18,770,688.90</u>	<u>(\$16,723,742.33)</u>
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$2,046,946.57	\$18,770,688.90	(\$16,723,742.33)
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	<u>\$2,046,946.57</u>	<u>\$18,770,688.90</u>	<u>(\$16,723,742.33)</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/29/2020

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$60,992,719.00	\$40,452,259.39		\$20,540,459.61
3XXX	From State Sources	\$12,935,286.00	\$7,676,876.00		\$5,258,410.00
4XXX	From Federal Sources	\$64,652.00	\$35,418.33		\$29,233.67
TOTAL REVENUE/SOURCES OF FUNDS		\$73,992,657.00	\$48,164,553.72		\$25,828,103.28
*** EXPENDITURES ***					AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$21,661,592.59	\$13,019,290.68	\$7,504,057.91	\$1,138,244.00
11-2XX-100-XXX	Special Education - Instruction	\$6,403,018.70	\$3,712,760.41	\$2,454,395.48	\$235,862.81
11-230-100-XXX	Basic Skills - Remedial Instruction	\$590,842.00	\$377,346.11	\$208,495.89	\$5,000.00
11-240-100-XXX	Bilingual Education - Instruction	\$296,719.00	\$170,397.36	\$125,106.10	\$1,215.54
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$327,821.05	\$103,287.04	\$6,535.01	\$217,999.00
11-402-100-XXX	School-Spons. Athletics - Instruction	\$1,308,502.15	\$669,538.87	\$89,297.11	\$549,666.17
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$3,408,624.25	\$2,284,576.77	\$871,421.61	\$252,625.87
11-000-211-XXX	Attendance and Social Work Services	\$103,105.00	\$58,427.32	\$32,818.40	\$11,859.28
11-000-213-XXX	Health Services	\$687,133.00	\$422,015.97	\$246,645.10	\$18,471.93
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$1,528,394.70	\$859,584.77	\$558,911.69	\$109,898.24
11-000-217-XXX	Other Support Serv - Students Extra Srvc	\$1,636,908.71	\$1,093,697.55	\$524,624.39	\$18,586.77
11-000-218-XXX	Guidance	\$1,283,847.70	\$763,468.18	\$431,559.80	\$88,819.72
11-000-219-XXX	Child Study Teams	\$1,636,402.93	\$1,011,725.20	\$529,311.74	\$95,365.99
11-000-219-592	Misc Purch Ser	\$7,500.00	\$1,995.54	.00	\$5,504.46
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$659,081.50	\$476,456.10	\$139,181.68	\$43,443.72
11-000-222-XXX	Educational Media Serv/School Library	\$486,220.66	\$319,084.57	\$157,450.53	\$9,685.56
11-000-223-XXX	Instructional Staff Training Services	\$568,509.68	\$366,496.45	\$154,928.51	\$47,084.72
11-000-230-XXX	Supp. Serv.-General Administration	\$1,252,726.34	\$712,808.17	\$270,296.17	\$269,622.00
11-000-240-XXX	Supp. Serv.-School Administration	\$3,101,599.16	\$1,875,651.72	\$897,644.96	\$328,302.48
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$2,426,256.21	\$1,592,903.45	\$440,615.08	\$392,737.68
11-000-261-XXX	Require Maint. for School Facilities	\$4,438,049.26	\$2,029,158.69	\$947,417.69	\$1,461,472.88
11-000-262-XXX	Custodial Services	\$4,864,222.88	\$3,365,153.58	\$1,046,937.14	\$452,132.16
11-000-263-XXX	Care and Upkeep of Grounds	\$450,661.00	\$241,614.71	\$108,095.13	\$100,951.16
11-000-266-XXX	Security	\$235,445.00	\$145,959.70	\$83,921.26	\$5,564.04
11-000-270-XXX	Student Transportation Services	\$5,357,638.82	\$3,329,784.34	\$1,287,176.62	\$740,677.86
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$10,395,071.07	\$7,231,187.63	\$1,082,274.33	\$2,081,609.11
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$75,115,893.36	\$46,234,370.88	\$20,199,119.33	\$8,682,403.15

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/29/2020

	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** EXPENDITURES - cont'd ***				
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$1,662,639.55	\$1,448,832.48	\$106,939.99	\$106,867.08
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$413,164.00	.00	\$98,073.28	\$315,090.72
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$2,075,803.55	\$1,448,832.48	\$205,013.27	\$421,957.80
*** SPECIAL SCHOOLS ***				
13-4XX-100-XXX Other spec. schools-instruction	\$169,061.00	\$169,061.00	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$169,061.00	\$169,061.00	\$0.00	\$0.00
10-000-100-56X Transfer of Funds to Charter Schools	\$149,510.00	\$84,743.00	\$64,767.00	.00
TOTAL GENERAL FUND EXPENDITURES	\$77,510,267.91	\$47,937,007.36	\$20,468,899.60	\$9,104,360.95

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 8 Month Period Ending 02/29/2020

		ESTIMATED	ACTUAL	UNREALIZED
		<u> </u>	<u> </u>	<u> </u>
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$56,487,374.00	\$37,658,256.00	\$18,829,118.00
1320	Tuition from LEAs Within State	\$3,679,345.00	\$1,651,874.39	\$2,027,470.61
1410	Transp Fees from Individuals	\$500,000.00	\$426,467.30	\$73,532.70
1420-1440	Transp Fees from Other LEAs		\$263,822.21	(\$263,822.21)
1910	Rents and Royalties	\$30,000.00	\$28,879.79	\$1,120.21
1XXX	Miscellaneous	\$296,000.00	\$422,959.70	(\$126,959.70)
	TOTAL	<u>\$60,992,719.00</u>	<u>\$40,452,259.39</u>	<u>\$20,540,459.61</u>
--- STATE SOURCES ---				
3116	School Choice Aid	\$309,388.00	\$185,632.80	\$123,755.20
3121	Categorical Transportation Aid	\$558,875.00	\$335,325.00	\$223,550.00
3132	Categorical Special Education Aid	\$2,433,575.00	\$1,460,145.00	\$973,430.00
3176	Equalization	\$9,572,015.00	\$5,607,880.40	\$3,964,134.60
3177	Categorical Security	\$61,433.00	\$36,859.80	\$24,573.20
3190	Other Unrestricted State Aid		\$51,033.00	(\$51,033.00)
	TOTAL	<u>\$12,935,286.00</u>	<u>\$7,676,876.00</u>	<u>\$5,258,410.00</u>
--- FEDERAL SOURCES ---				
4200	Federal Grants including Medicaid Reimbursement			
		\$64,652.00	\$35,418.33	\$29,233.67
	TOTAL	<u>\$64,652.00</u>	<u>\$35,418.33</u>	<u>\$29,233.67</u>
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	<u>\$73,992,657.00</u>	<u>\$48,164,553.72</u>	<u>\$25,828,103.28</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/29/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$829,486.00	\$490,648.48	\$296,293.64	\$42,543.88
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$5,973,477.00	\$3,508,460.57	\$2,158,977.19	\$306,039.24
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$4,002,509.00	\$2,321,473.68	\$1,605,600.82	\$75,434.50
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$8,382,203.20	\$4,800,353.05	\$3,256,759.66	\$325,090.49
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$30,000.00	\$3,199.70	\$0.00	\$26,800.30
11-150-100-320 Purchased Prof.-Ed. Services	\$66,805.00	\$23,793.90	\$22,952.00	\$20,059.10
--- Regular Programs - Undistr. Instruction ---				
11-190-100-320 Purchased Prof.-Ed. Services	\$40,350.00	\$20,730.00	\$10,695.00	\$8,925.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$1,123,407.89	\$970,848.32	\$93,263.71	\$59,295.86
11-190-100-610 General Supplies	\$1,093,652.42	\$821,410.44	\$59,515.89	\$212,726.09
11-190-100-640 Textbooks	\$103,992.08	\$46,897.54	.00	\$57,094.54
11-190-100-800 Other Objects	\$15,710.00	\$11,475.00	.00	\$4,235.00
TOTAL	\$21,661,592.59	\$13,019,290.68	\$7,504,057.91	\$1,138,244.00
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$398,806.58	\$309,788.59	\$87,967.38	\$1,050.61
11-204-100-106 Other Salaries for Instruction	\$238,216.20	\$105,063.22	\$133,152.98	.00
11-204-100-610 General Supplies	\$3,300.00	\$2,041.40	.00	\$1,258.60
11-204-100-640 Textbooks	\$1,800.00	\$1,094.50	.00	\$705.50
TOTAL	\$642,122.78	\$417,987.71	\$221,120.36	\$3,014.71
Behavioral Disabilities:				
11-209-100-101 Salaries of Teachers	\$466,891.90	\$286,752.61	\$180,139.29	\$0.00
11-209-100-106 Other Salaries for Instruction	\$253,402.00	\$140,240.55	\$113,161.45	.00
11-209-100-610 General supplies	\$4,250.00	\$1,510.19	.00	\$2,739.81
11-209-100-800 Other Objects	\$6,467.00	\$1,548.50	.00	\$4,918.50
TOTAL	\$731,010.90	\$430,051.85	\$293,300.74	\$7,658.31
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$139,314.00	\$83,588.40	\$55,725.60	\$0.00
11-212-100-106 Other Salaries for Instruction	\$104,847.79	\$104,847.79	.00	.00
11-212-100-320 Purchased Prof.-Ed. Services	\$205,722.50	\$81,422.00	\$118,578.00	\$5,722.50
11-212-100-610 General supplies	\$20,400.00	\$12,671.56	\$57.65	\$7,670.79
11-212-100-640 Textbooks	\$800.00	.00	.00	\$800.00
11-212-100-800 Other Objects	\$10,866.00	\$5,810.37	.00	\$5,055.63
TOTAL	\$481,950.29	\$288,340.12	\$174,361.25	\$19,248.92
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$3,262,311.32	\$1,859,756.04	\$1,314,129.18	\$88,426.10
11-213-100-106 Other Salaries for Instruction	\$464,072.06	\$271,703.96	\$147,786.24	\$44,581.86
11-213-100-610 General supplies	\$17,100.00	\$14,466.12	.00	\$2,633.88
11-213-100-640 Textbooks	\$10,000.00	\$240.77	.00	\$9,759.23

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/29/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$3,753,483.38	\$2,146,166.89	\$1,461,915.42	\$145,401.07
Autism:				
11-214-100-101 Salaries of Teachers	\$248,494.00	\$142,488.00	\$106,006.00	\$0.00
11-214-100-106 Other Salaries for Instruction	\$157,035.18	\$46,172.13	\$90,176.87	\$20,686.18
11-214-100-610 General Supplies	\$2,250.00	\$1,333.45	.00	\$916.55
11-214-100-640 Textbooks	\$3,000.00	.00	.00	\$3,000.00
11-214-100-800 Other Objects	\$5,667.00	\$221.70	.00	\$5,445.30
TOTAL	\$416,446.18	\$190,215.28	\$196,182.87	\$30,048.03
Preschool Disabilities - Part-Time:				
11-215-100-101 Salaries of Teachers	\$54,017.00	\$5,401.70	\$48,615.30	\$0.00
11-215-100-106 Other Salaries for Instruction	\$55,468.80	\$8,180.50	\$47,288.30	.00
11-215-100-600 General Supplies	\$1,100.00	\$202.39	\$83.24	\$814.37
TOTAL	\$110,585.80	\$13,784.59	\$95,986.84	\$814.37
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$144,099.70	\$144,099.70	\$0.00	\$0.00
11-216-100-106 Other Salaries for Instruction	\$69,109.67	\$69,109.67	.00	.00
11-216-100-600 General Supplies	\$550.00	\$447.19	.00	\$102.81
11-216-100-800 Other Objects	\$2,500.00	\$1,242.91	.00	\$1,257.09
TOTAL	\$216,259.37	\$214,899.47	\$0.00	\$1,359.90
Home Instruction:				
11-219-100-101 Salaries of Teachers	\$15,000.00	\$5,162.50	\$0.00	\$9,837.50
11-219-100-320 Purchased Prof.-Ed. Services	\$36,160.00	\$6,152.00	\$11,528.00	\$18,480.00
TOTAL	\$51,160.00	\$11,314.50	\$11,528.00	\$28,317.50
TOTAL SPECIAL ED - INSTRUCTION	\$6,403,018.70	\$3,712,760.41	\$2,454,395.48	\$235,862.81
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$585,842.00	\$377,346.11	\$208,495.89	\$0.00
11-230-100-610 General Supplies	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$590,842.00	\$377,346.11	\$208,495.89	\$5,000.00
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$293,719.00	\$168,612.90	\$125,106.10	\$0.00
11-240-100-500 Other Purch. Serv.(400-500 series)	\$500.00	.00	.00	\$500.00
11-240-100-610 General Supplies	\$2,500.00	\$1,784.46	.00	\$715.54
TOTAL	\$296,719.00	\$170,397.36	\$125,106.10	\$1,215.54
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$223,880.10	\$40,005.95	.00	\$183,874.15
11-401-100-500 Purchased Services (300-500 series)	\$25,972.20	\$17,623.28	\$2,648.51	\$5,700.41
11-401-100-600 Supplies and Materials	\$28,878.75	\$12,522.81	\$2,994.00	\$13,361.94
11-401-100-800 Other Objects	\$49,090.00	\$33,135.00	\$892.50	\$15,062.50
TOTAL	\$327,821.05	\$103,287.04	\$6,535.01	\$217,999.00
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$776,839.80	\$315,164.88	\$49,535.92	\$412,139.00

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/29/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-402-100-500 Purchased Services (300-500 series)	\$241,424.00	\$155,820.36	\$15,327.60	\$70,276.04
11-402-100-600 Supplies and Materials	\$148,761.11	\$103,120.41	\$11,888.20	\$33,752.50
11-402-100-800 Other Objects	\$141,477.24	\$95,433.22	\$12,545.39	\$33,498.63
TOTAL	\$1,308,502.15	\$669,538.87	\$89,297.11	\$549,666.17
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$69,720.82	\$49,958.77	\$19,762.05	.00
11-000-100-562 Tuition to Other LEAs within State Special	\$563,662.96	\$366,198.78	\$165,623.00	\$31,841.18
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$430,000.00	\$276,763.20	\$136,006.80	\$17,230.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$42,338.00	\$15,120.00	\$9,484.20	\$17,733.80
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$50,721.37	.00	.00	\$50,721.37
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$1,860,435.88	\$1,343,096.03	\$447,263.23	\$70,076.62
11-000-100-569 Tuition - Other	\$391,745.22	\$233,439.99	\$93,282.33	\$65,022.90
TOTAL	\$3,408,624.25	\$2,284,576.77	\$871,421.61	\$252,625.87
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$102,445.00	\$58,068.40	\$32,818.40	\$11,558.20
11-000-211-600 Supplies and Materials	\$660.00	\$358.92	.00	\$301.08
TOTAL	\$103,105.00	\$58,427.32	\$32,818.40	\$11,859.28
--- Health services ---				
11-000-213-100 Salaries	\$625,013.00	\$382,859.23	\$237,205.90	\$4,947.87
11-000-213-300 Purchased Prof. & Tech. Svc.	\$38,125.00	\$24,533.08	\$6,375.00	\$7,216.92
11-000-213-600 Supplies and Materials	\$23,995.00	\$14,623.66	\$3,064.20	\$6,307.14
TOTAL	\$687,133.00	\$422,015.97	\$246,645.10	\$18,471.93
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$913,445.00	\$512,155.20	\$322,058.60	\$79,231.20
11-000-216-320 Purchased Prof. Ed. Services	\$599,681.70	\$339,540.72	\$233,555.19	\$26,585.79
11-000-216-600 Supplies and Materials	\$15,268.00	\$7,888.85	\$3,297.90	\$4,081.25
TOTAL	\$1,528,394.70	\$859,584.77	\$558,911.69	\$109,898.24
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$877,115.80	\$587,320.23	\$271,531.48	\$18,264.09
11-000-217-320 Purchased Prof. Ed. Services	\$759,792.91	\$506,377.32	\$253,092.91	\$322.68
TOTAL	\$1,636,908.71	\$1,093,697.55	\$524,624.39	\$18,586.77
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$1,041,088.33	\$615,952.85	\$354,268.59	\$70,866.89
11-000-218-105 Sal Sec. & Clerical Asst.	\$142,120.00	\$81,636.51	\$60,483.21	\$0.28
11-000-218-199 Unused Vac Payment to Term/Ret Staff	\$600.00	\$595.62	.00	\$4.38
11-000-218-320 Purchased Prof. - Ed. Services	\$58,569.00	\$35,990.00	\$16,808.00	\$5,771.00
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$6,350.00	\$3,681.19	.00	\$2,668.81
11-000-218-500 Other Purchased Services (400-500 series)	\$19,270.00	\$14,591.30	.00	\$4,678.70
11-000-218-600 Supplies and Materials	\$13,190.37	\$9,428.00	.00	\$3,762.37
11-000-218-800 Other Objects	\$2,660.00	\$1,592.71	.00	\$1,067.29

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/29/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$1,283,847.70	\$763,468.18	\$431,559.80	\$88,819.72
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$1,250,632.36	\$809,728.64	\$436,592.14	\$4,311.58
11-000-219-105 Sal Secr. & Clerical Asst.	\$210,274.75	\$131,926.01	\$78,348.22	\$0.52
11-000-219-199 Unused Vac Payment to Term/Ret Staff	\$510.05	\$510.05	.00	.00
11-000-219-320 Purchased Prof. - Ed. Services	\$64,176.80	\$25,040.00	\$9,490.00	\$29,646.80
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$52,587.15	\$17,182.00	\$4,360.00	\$31,045.15
11-000-219-592 Misc Purch Ser (400-500 O/than Resid costs)	\$9,420.00	\$1,995.54	\$0.00	\$7,424.46
11-000-219-600 Supplies and Materials	\$54,485.82	\$25,522.79	\$521.38	\$28,441.65
11-000-219-800 Other Objects	\$1,816.00	\$1,815.71	.00	\$0.29
TOTAL	\$1,643,902.93	\$1,013,720.74	\$529,311.74	\$100,870.45
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$380,808.00	\$233,011.26	\$126,397.62	\$21,399.12
11-000-221-104 Salaries Other Prof. Staff	\$60,000.00	\$44,240.50	.00	\$15,759.50
11-000-221-105 Sal Secr. & Clerical Asst.	\$28,273.50	\$18,802.88	\$9,401.44	\$69.18
11-000-221-600 Supplies and Materials	\$190,000.00	\$180,401.46	\$3,382.62	\$6,215.92
TOTAL	\$659,081.50	\$476,456.10	\$139,181.68	\$43,443.72
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$386,146.00	\$231,687.60	\$154,458.40	.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$21,045.00	\$17,192.50	.00	\$3,852.50
11-000-222-600 Supplies and Materials	\$79,029.66	\$70,204.47	\$2,992.13	\$5,833.06
TOTAL	\$486,220.66	\$319,084.57	\$157,450.53	\$9,685.56
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$378,067.00	\$233,011.59	\$126,398.01	\$18,657.40
11-000-223-105 Sal Secr. & Clerical Asst.	\$28,273.50	\$18,803.04	\$9,401.52	\$68.94
11-000-223-11X Other Salaries	\$25,662.00	\$21,702.43	.00	\$3,959.57
11-000-223-320 Purchased Prof. - Ed. Services	\$65,350.00	\$52,510.00	\$11,280.00	\$1,560.00
11-000-223-500 Other Purchased Services (400-500 series)	\$70,757.18	\$40,284.39	\$7,848.98	\$22,623.81
11-000-223-600 Supplies and Materials	\$400.00	\$185.00	.00	\$215.00
TOTAL	\$568,509.68	\$366,496.45	\$154,928.51	\$47,084.72
--- Support services-general administration ---				
11-000-230-100 Salaries	\$666,293.09	\$365,718.53	\$151,969.91	\$148,604.65
11-000-230-331 Legal Services	\$108,000.00	\$68,580.64	\$25,573.45	\$13,845.91
11-000-230-332 Audit Fees	\$58,580.00	\$58,580.00	.00	.00
11-000-230-334 Architectural/Engineering Services	\$67,660.73	\$31,378.30	\$31,807.65	\$4,474.78
11-000-230-339 Other Purchased Prof. Svc.	\$154,979.16	\$72,282.00	\$31,852.00	\$50,845.16
11-000-230-530 Communications/Telephone	\$99,687.49	\$49,502.70	\$27,065.17	\$23,119.62
11-000-230-585 BOE Other Purchased Prof. Svc.	\$8,775.65	\$3,672.34	\$184.49	\$4,918.82
11-000-230-590 Other Purchased Services	\$24,768.47	\$22,986.71	\$1,049.00	\$732.76
11-000-230-610 General Supplies	\$14,016.75	\$2,830.12	\$2.50	\$11,184.13
11-000-230-890 Misc. Expenditures	\$19,965.00	\$9,530.78	\$792.00	\$9,642.22
11-000-230-895 BOE Membership Dues and Fees	\$30,000.00	\$27,746.05	.00	\$2,253.95
TOTAL	\$1,252,726.34	\$712,808.17	\$270,296.17	\$269,622.00

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/29/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$1,465,341.07	\$944,475.61	\$503,047.48	\$17,817.98
11-000-240-104 Salaries Other Prof. Staff	\$552,288.00	\$351,727.69	\$168,032.91	\$32,527.40
11-000-240-105 Sal Secr. & Clerical Asst.	\$779,204.67	\$472,497.63	\$206,413.49	\$100,293.55
11-000-240-199 Unused Vac Payment to Term/Ret Staff	\$168,429.61	\$18,429.61	.00	\$150,000.00
11-000-240-300 Purchased Prof. & Tech. Svc.	\$12,309.00	\$5,100.00	\$3,350.00	\$3,859.00
11-000-240-500 Other Purchased Services	\$5,200.00	\$120.44	\$1,760.00	\$3,319.56
11-000-240-600 Supplies and Materials	\$65,946.00	\$45,325.93	\$8,792.68	\$11,827.39
11-000-240-800 Other Objects	\$52,880.81	\$37,974.81	\$6,248.40	\$8,657.60
TOTAL	\$3,101,599.16	\$1,875,651.72	\$897,644.96	\$328,302.48
--- Central Services ---				
11-000-251-100 Salaries	\$861,422.44	\$448,511.10	\$207,161.52	\$205,749.82
11-000-251-199 Unused Vac Payment to Term/Ret Staff	\$57,886.50	\$7,886.50	.00	\$50,000.00
11-000-251-330 Purchased Prof. Services	\$4,720.00	.00	\$1,000.00	\$3,720.00
11-000-251-340 Purchased Technical Services	\$96,164.52	\$88,044.52	\$8,120.00	.00
11-000-251-592 Misc Pur Serv (400-500 series)	\$102,389.41	\$43,890.58	\$54,354.95	\$4,143.88
11-000-251-600 Supplies and Materials	\$26,039.63	\$23,328.84	\$210.79	\$2,500.00
11-000-251-89X Other Objects	\$3,851.80	\$1,870.00	\$100.00	\$1,881.80
TOTAL	\$1,152,474.30	\$613,531.54	\$270,947.26	\$267,995.50
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$516,855.00	\$377,336.92	\$133,559.08	\$5,959.00
11-000-252-199 Unused Vac Payment to Term/Ret Staff	\$3,438.15	\$3,438.15	.00	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$600,673.00	\$455,331.75	\$29,774.00	\$115,567.25
11-000-252-600 Supplies and Materials	\$149,610.76	\$142,000.09	\$6,334.74	\$1,275.93
11-000-252-800 Other Objects	\$3,205.00	\$1,265.00	.00	\$1,940.00
TOTAL	\$1,273,781.91	\$979,371.91	\$169,667.82	\$124,742.18
TOTAL Cent. Svcs. & Admin IT	\$2,426,256.21	\$1,592,903.45	\$440,615.08	\$392,737.68
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$597,614.00	\$368,701.08	\$157,831.00	\$71,081.92
11-000-261-420 Cleaning, Repair & Maint. Svc	\$3,328,846.91	\$1,444,568.05	\$765,060.41	\$1,119,218.45
11-000-261-610 General Supplies	\$509,588.35	\$215,889.56	\$24,526.28	\$269,172.51
11-000-261-800 Other Objects	\$2,000.00	.00	.00	\$2,000.00
TOTAL	\$4,438,049.26	\$2,029,158.69	\$947,417.69	\$1,461,472.88
--- Custodial Services ---				
11-000-262-1XX Salaries	\$284,362.33	\$192,804.92	\$44,216.60	\$47,340.81
11-000-262-199 Unused Vac Payment to Term/Ret Staff	\$6,923.17	\$6,923.17	.00	.00
11-000-262-300 Purchased Prof. & Tech. Svc.	\$61,400.00	\$51,577.00	\$3,094.00	\$6,729.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$2,260,495.40	\$1,695,106.45	\$558,177.39	\$7,211.56
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$32,000.00	\$21,990.58	\$8,915.10	\$1,094.32
11-000-262-490 Other Purchased Property Svc.	\$162,881.07	\$111,062.47	\$39,846.15	\$11,972.45
11-000-262-520 Insurance	\$398,308.90	\$372,649.52	.00	\$25,659.38
11-000-262-590 Misc. Purchased Services	\$7,500.00	\$849.00	.00	\$6,651.00
11-000-262-610 General Supplies	\$190,000.00	\$112,608.51	\$5,730.23	\$71,661.26

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/29/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-621 Energy (Natural Gas)	\$322,500.00	\$240,945.91	\$81,131.07	\$423.02
11-000-262-622 Energy (Electricity)	\$643,789.51	\$435,590.30	\$186,295.35	\$21,903.86
11-000-262-8XX Other Objects	\$10,000.00	\$3,514.50	\$0.00	\$6,485.50
11-000-262-837 Interest-Energy Savings Bonds	\$239,062.50	\$119,531.25	\$119,531.25	.00
11-000-262-917 Principal-Energy Savings Bonds	\$245,000.00	.00	.00	\$245,000.00
TOTAL	\$4,864,222.88	\$3,365,153.58	\$1,046,937.14	\$452,132.16
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	\$251,233.00	\$162,237.76	\$81,118.88	\$7,876.36
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$139,360.00	\$52,841.00	\$25,410.00	\$61,109.00
11-000-263-610 General Supplies	\$60,068.00	\$26,535.95	\$1,566.25	\$31,965.80
TOTAL	\$450,661.00	\$241,614.71	\$108,095.13	\$100,951.16
--- Security ---				
11-000-266-100 Salaries	\$223,062.00	\$139,959.70	\$82,913.26	\$189.04
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$5,133.00	.00	.00	\$5,133.00
11-000-266-610 General Supplies	\$7,250.00	\$6,000.00	\$1,008.00	\$242.00
TOTAL	\$235,445.00	\$145,959.70	\$83,921.26	\$5,564.04
TOTAL Oper & Maint of Plant Services	\$9,988,378.14	\$5,781,886.68	\$2,186,371.22	\$2,020,120.24
--- Student transportation services ---				
11-000-270-160 Sal Pupil Trans(Bet Home & Sch)-reg	\$2,457,879.96	\$1,663,532.12	\$775,328.34	\$19,019.50
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$220,680.78	\$128,543.59	\$91,098.01	\$1,039.18
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$78,557.30	\$40,565.74	.00	\$37,991.56
11-000-270-163 Sal Pupil Trans(Bet Home & Sch)NonPublic	\$91,085.40	\$45,224.43	.00	\$45,860.97
11-000-270-390 Other Purch. Prof. & Tech Svc.	\$13,000.00	\$5,725.00	\$4,975.00	\$2,300.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$65,565.50	\$39,112.48	\$23,022.90	\$3,430.12
11-000-270-443 Lease Purch Payments - School Buses	\$139,181.00	\$139,180.89	.00	\$0.11
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$10,000.00	.00	.00	\$10,000.00
11-000-270-513 Contract Svc (btw home & sch.)-joint agree	\$30,000.00	\$8,101.40	\$21,898.60	.00
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$20,000.00	\$10,509.23	\$3,940.15	\$5,550.62
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$1,350,000.00	\$715,057.36	\$100,382.23	\$534,560.41
11-000-270-517 Contract Svc (reg std) - ESCs	\$100,000.00	\$75,689.60	\$9,310.40	\$15,000.00
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$89,000.00	\$42,088.89	\$42,350.00	\$4,561.11
11-000-270-580 Travel	\$1,037.60	\$950.80	\$86.80	.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$183,362.56	\$136,010.56	.00	\$47,352.00
11-000-270-610 General Supplies	\$502,826.32	\$276,304.25	\$213,622.19	\$12,899.88
11-000-270-800 Misc. Expenditures	\$5,462.40	\$3,188.00	\$1,162.00	\$1,112.40
TOTAL	\$5,357,638.82	\$3,329,784.34	\$1,287,176.62	\$740,677.86
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	\$900,381.92	\$568,198.73	\$332,183.19	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$254,879.49	(\$410.80)	.00	\$255,290.29
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$116,853.00	\$69,281.81	\$10,718.19	\$36,853.00
11-XXX-XXX-250 Unemployment Compensation	\$127,000.00	\$1,416.00	.00	\$125,584.00
11-XXX-XXX-260 Workman's Compensation	\$350,079.52	\$350,079.52	.00	.00

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/29/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-270 Health Benefits	\$7,962,962.14	\$5,939,549.78	\$734,991.64	\$1,288,420.72
11-XXX-XXX-280 Tuition Reimbursement	\$157,515.00	\$70,674.71	.00	\$86,840.29
11-XXX-XXX-290 Other Employee Benefits	\$325,400.00	\$153,438.34	\$4,381.31	\$167,580.35
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$200,000.00	\$78,959.54	.00	\$121,040.46
TOTAL	\$10,395,071.07	\$7,231,187.63	\$1,082,274.33	\$2,081,609.11
 Total Undistributed Expenditures	 \$44,527,397.87	 \$28,181,750.41	 \$9,811,231.83	 \$6,534,415.63
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$75,115,893.36	\$46,234,370.88	\$20,199,119.33	\$8,682,403.15
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$75,115,893.36	\$46,234,370.88	\$20,199,119.33	\$8,682,403.15

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/29/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Regular programs-instruction				
12-120-100-730 Grades 1-5	\$21,000.00	\$17,778.99	.00	\$3,221.01
12-130-100-730 Grades 6-8	\$15,365.00	\$13,043.00	.00	\$2,322.00
12-140-100-730 Grades 9-12	\$37,669.37	\$16,956.89	.00	\$20,712.48
Special education - instruction				
12-212-100-730 Multiple Disabilities	\$10,000.00	\$3,846.25	.00	\$6,153.75
12-4XX-100-730 School-spons. & oth instr prog	\$73,536.00	\$72,962.17	\$0.00	\$573.83
12-000-252-730 Admin. Info. Tech.	\$257,500.00	\$175,066.00	\$8,549.99	\$73,884.01
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$76,245.79	\$74,211.79	\$2,034.00	.00
12-000-262-730 Undist. Exp.-Custodial Services	\$31,841.50	\$31,841.50	.00	.00
12-000-263-730 Undist. Exp.-Care and Upkeep of Grnds	\$102,056.00	\$5,700.00	\$96,356.00	.00
Undist. Exp. - Non-instructional Services				
12-000-270-732 Non-instructional equip.	\$520,806.25	\$520,806.25	.00	.00
12-000-270-733 School buses - regular	\$516,619.64	\$516,619.64	.00	.00
TOTAL	\$1,662,639.55	\$1,448,832.48	\$106,939.99	\$106,867.08
--- Facilities acquisition and construction services ---				
12-000-400-450 Construction Services	\$330,500.00	.00	\$98,073.28	\$232,426.72
12-000-400-800 Other objects	\$82,664.00	.00	.00	\$82,664.00
Sub Total	\$413,164.00	\$0.00	\$98,073.28	\$315,090.72
TOTAL	\$413,164.00	\$0.00	\$98,073.28	\$315,090.72
TOTAL CAPITAL OUTLAY EXPENDITURES	\$2,075,803.55	\$1,448,832.48	\$205,013.27	\$421,957.80
*** SPECIAL SCHOOLS ***				
--- Other special schools - instruction ---				
13-4XX-100-101 Salaries of Teachers	\$95,156.00	\$95,156.00	\$0.00	\$0.00
13-4XX-100-106 Other salaries of instruction	\$73,905.00	\$73,905.00	\$0.00	\$0.00
TOTAL	\$169,061.00	\$169,061.00	\$0.00	\$0.00
TOTAL OTHER SPECIAL SCHOOLS	\$169,061.00	\$169,061.00	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES	\$169,061.00	\$169,061.00	\$0.00	\$0.00

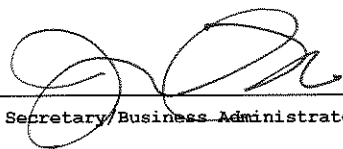
Roxbury Public Schools
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 8 Month Period Ending 02/29/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
10-000-100-56X Transfer of Funds to Charter Schls.	\$149,510.00	\$84,743.00	\$64,767.00	.00
TOTAL GENERAL FUND EXPENDITURES	\$77,510,267.91	\$47,937,007.36	\$20,468,899.60	\$9,104,360.95

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10

For 8 Month Period Ending 02/29/2020

I, JOE MONDANARO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

3/10/2020

Date

3/10 7:05am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 8 Month Period Ending 02/29/20

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		(\$164,386.83)
	Accounts receivable:		
142	Intergovernmental - Federal	\$9,249.84	
143	Intergovernmental - Other	\$979.07	
153,154	Other (net of estimated uncollectible of \$____)	\$7,942.48	
			<u>\$18,171.39</u>
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,496,367.00	
302	Less Revenues	(\$371,031.79)	
			<u>\$1,125,335.21</u>
	Total assets and resources		<u>\$979,119.77</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 8 Month Period Ending 02/29/20

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$101,329.49
412	Intergovernmental accounts payable - Federal	\$4,191.00
421	Accounts Payable	\$133,746.98
481	Deferred revenues	\$54,354.50

TOTAL LIABILITIES		\$293,621.97
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F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$284,600.32
-----	---	--------------

601	Appropriations	\$1,507,667.00
602	Less: Expenditures	\$810,869.20
603	Encumbrances	\$284,600.32 (\$1,095,469.52)
		\$412,197.48

TOTAL FUND BALANCE		\$696,797.80
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TOTAL LIABILITIES AND FUND EQUITY		\$990,419.77
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/29/20

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$53,108.00	\$22,927.79		\$30,180.21
3XXX From State Sources	\$263,401.00	\$192,018.00		\$71,383.00
4XXX From Federal Sources	\$1,179,858.00	\$156,086.00		\$1,023,772.00
<hr/>				
TOTAL REVENUE/SOURCES OF FUNDS	\$1,496,367.00	\$371,031.79		\$1,125,335.21
<hr/>				
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
<hr/>				
LOCAL PROJECTS:	\$64,408.00	\$19,649.67	\$7,030.00	\$37,728.33
STATE PROJECTS:				
Nonpublic textbooks	\$14,179.00	\$13,817.79	\$273.60	\$87.61
Nonpublic auxiliary services	\$72,950.00	\$31,040.46	.00	\$41,909.54
Nonpublic handicapped services	\$98,196.00	\$21,916.54	.00	\$76,279.46
Nonpublic nursing services	\$27,742.00	\$13,143.50	.00	\$14,598.50
Nonpublic Technology Aid	\$9,684.00	\$2,853.75	.00	\$6,830.25
Nonpublic School Programs	\$40,650.00	\$17,581.22	\$14,924.94	\$8,143.84
<hr/>				
TOTAL STATE PROJECTS	\$263,401.00	\$100,353.26	\$15,198.54	\$147,849.20
<hr/>				
FEDERAL PROJECTS:				
NCLB Title I - Part A/D	\$197,701.00	\$115,465.21	.00	\$82,235.79
I.D.E.A. Part B (Handicapped)	\$896,952.00	\$520,181.65	\$256,472.10	\$120,298.25
NCLB Title II - Part A/D	\$57,321.00	\$49,743.32	\$4,070.00	\$3,507.68
NCLB Title III - English Language Enhancement	\$15,566.00	\$498.60	\$1,829.68	\$13,237.72
NCLB Title IV	\$12,318.00	\$4,977.49	.00	\$7,340.51
Other Federal Projects	\$0.00	\$0.00	\$0.00	\$0.00
<hr/>				
TOTAL FEDERAL PROJECTS	\$1,179,858.00	\$690,866.27	\$262,371.78	\$226,619.95
<hr/>				
*** TOTAL EXPENDITURES ***	\$1,507,667.00	\$810,869.20	\$284,600.32	\$412,197.48
<hr/>				

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 8 Month Period Ending 02/29/20

	ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$53,108.00	\$22,927.79	\$30,180.21
Total Revenues from Local Sources	<u>\$53,108.00</u>	<u>\$22,927.79</u>	<u>\$30,180.21</u>
--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$263,401.00	\$192,018.00	\$71,383.00
Total Revenue from State Sources	<u>\$263,401.00</u>	<u>\$192,018.00</u>	<u>\$71,383.00</u>
--- FEDERAL SOURCES ---			
4411-16 Title I	\$197,701.00	\$51,116.00	\$146,585.00
4451-55 Title II	\$57,321.00	\$8,620.00	\$48,701.00
4491-94 Title III	\$27,884.00	.00	\$27,884.00
4420-29 I.D.E.A. Part B (Handicapped)	\$896,952.00	\$96,350.00	\$800,602.00
Total Revenues from Federal Sources	<u>\$1,179,858.00</u>	<u>\$156,086.00</u>	<u>\$1,023,772.00</u>
TOTAL REVENUES/SOURCES OF FUNDS	<u>\$1,496,367.00</u>	<u>\$371,031.79</u>	<u>\$1,125,335.21</u>

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Roxbury Public Schools
 Special Revenue Fund - Fund 20
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 8 Month Period Ending 02/29/20

	Appropriations	Expenditures	Encumbrances	Available Balance
	<hr/>	<hr/>	<hr/>	<hr/>
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,507,667.00	\$810,869.20	\$284,600.32	\$412,197.48
 T O T A L E X P E N D I T U R E	 \$1,507,667.00	 \$810,869.20	 \$284,600.32	 \$412,197.48

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Special Revenue Fund - Fund 20
For 8 Month Period Ending 02/29/20

I, JOE MONDANARO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

3/10/2020
Date

3/10 7:05am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 8 Month Period Ending 02/29/20

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		(\$464.19)
	Accounts receivable:		
141	Intergovernmental - State	\$2,913,076.52	
153,154	Other (net of estimated uncollectible of \$??)	\$24,168.00	
		<hr/>	\$2,937,244.52
	Other Current Assets		\$605.00

--- R E S O U R C E S ---

302	Less Revenues	(\$2,404,143.46)	
		<hr/>	(\$2,404,143.46)
	Total assets and resources		<hr/> \$533,241.87 <hr/>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 8 Month Period Ending 02/29/20

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

421	Accounts Payable	\$62,143.89
	TOTAL LIABILITIES	\$62,143.89

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$198,728.94
754	Reserve for encumbrances - Prior Year	\$20,425.15
601	Appropriations	\$1,670,355.21
602	Less : Expenditures	\$1,629,759.34
603	Encumbrances	\$219,154.09 (\$1,848,913.43)
		(\$178,558.22)
	Total Appropriated	\$40,595.87

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$1,996,802.11
303	Budgeted Fund Balance	(\$1,566,300.00)

TOTAL FUND BALANCE	\$471,097.98
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TOTAL LIABILITIES AND FUND EQUITY	\$533,241.87
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/29/20

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
*** REVENUES/SOURCES OF FUNDS ***				
3255 Addtl. State Schl Building Aid-EDA Grant		\$2,404,143.46		(\$2,404,143.46)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL REVENUE/SOURCES OF FUNDS	\$0.00	\$2,404,143.46		(\$2,404,143.46)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$50,272.74	\$113,955.51	\$71,175.15	(\$134,857.92)
30-000-4XX-450 Construction services	\$1,620,082.47	\$1,515,803.83	\$147,978.94	(\$43,700.30)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total fac.acq.and constr. serv.	\$1,670,355.21	\$1,629,759.34	\$219,154.09	(\$178,558.22)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL EXPENDITURES	\$1,670,355.21	\$1,629,759.34	\$219,154.09	(\$178,558.22)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
*** TOTAL EXPENDITURES AND TRANSFERS	\$1,670,355.21	\$1,629,759.34	\$219,154.09	(\$178,558.22)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Capital Projects Fund - Fund 30
For 8 Month Period Ending 02/29/20

I, JOE MONDANARO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

3/10/2020
Date

3/10 7:05am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Debt Service Fund - Fund 40
Interim Balance Sheet
For 8 Month Period Ending 02/29/20

ASSETS AND RESOURCES

--- A S S E T S ---

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,701,600.00
302	Less Revenues	(\$1,701,600.00)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Debt Service Fund - Fund 40
Interim Balance Sheet
For 8 Month Period Ending 02/29/20

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations		\$1,701,600.00
602	Less : Expenditures	\$1,701,600.00	
			(\$1,701,600.00)

--- Unappropriated ---

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$1,701,600.00	\$1,701,600.00	\$0.00
Revenues	(\$1,701,600.00)	(\$1,701,600.00)	\$0.00
--- Change in Maint. / Capital reserve account ---			
Less: Adjust for prior year encumb.	\$0.00	\$0.00	

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/29/20

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210 Local tax levy	\$1,701,600.00	\$1,701,600.00		.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Local Sources	\$1,701,600.00	\$1,701,600.00		\$0.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL REVENUE/SOURCES OF FUNDS	\$1,701,600.00	\$1,701,600.00		\$0.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/29/20

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	<u> </u>	<u> </u>	<u> </u>
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$181,600.00	\$181,600.00	.00
40-701-510-910 Redemption of Principal	\$1,520,000.00	\$1,520,000.00	.00
	<u> </u>	<u> </u>	<u> </u>
TOTAL	\$1,701,600.00	\$1,701,600.00	\$0.00
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$1,701,600.00	\$1,701,600.00	\$0.00
	<u> </u>	<u> </u>	<u> </u>
*** TOTAL USES OF FUNDS ***	\$1,701,600.00	\$1,701,600.00	\$0.00
	<u> </u>	<u> </u>	<u> </u>

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Debt Service Fund - Fund 40

For 8 Month Period Ending 02/29/20

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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.


Board Secretary/Administrator

2/10/2020
Date

va_s1701_8919
02/01/2020

Roxbury Public Schools

Monthly Transfer Report

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX 18-1XX-100-XXX	21,648,925.06	37,301.90	21,686,226.96	2,168,622.70	(24,634.37)	-0.11	2,143,988.33	1,138,244.00
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	10,459,883.11	0.00	10,459,883.11	1,045,988.31	(4,000.00)	-0.04	1,041,988.31	370,563.36
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	1,587,507.91	58,725.29	1,646,233.20	164,623.32	(9,910.00)	-0.60	154,713.32	767,665.17
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNDISTRIBUTED EXPENDITURES		33,696,316.08	96,027.19	33,792,343.27		(38,544.37)			2,276,472.53
Tuition	11-000-100-XXX 16-000-100-XXX 17-000-100-XXX 18-000-100-XXX	3,582,007.75	0.00	3,582,007.75	358,200.78	(173,383.50)	-4.84	184,817.28	252,625.87
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	4,191,743.44	11,017.03	4,202,760.47	420,276.05	1,448.82	0.03	421,724.87	229,706.94
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	1,229,000.00	0.00	1,229,000.00	122,900.00	(1,408.82)	-0.11	121,491.18	90,528.44
General Administration	1X-000-230-XXX	1,073,338.09	73,272.64	1,146,610.73	114,661.07	106,115.61	9.25	220,776.68	269,657.49
School Administration	1X-000-240-XXX	2,817,840.50	8,926.81	2,826,767.31	282,676.73	274,831.85	9.72	557,508.58	328,302.48
Central Services & Administrative Information Technology	1X-000-25X-XXX	2,176,162.07	30,771.60	2,206,933.67	220,693.37	219,322.54	9.94	440,015.91	394,737.68
Operation and Maintenance of Plant Services	1X-000-26X-XXX	8,390,310.40	696,059.11	9,086,369.51	908,636.95	902,008.63	9.93	1,810,645.58	2,020,120.24
Student Transportation Services	1X-000-270-XXX	4,855,247.00	6,826.32	4,862,073.32	486,207.33	495,565.50	10.19	981,772.83	740,677.86

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Roxbury Public Schools

Monthly Transfer Report

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	10,944,665.49	1,275.00	10,945,940.49	1,094,594.05	(550,869.42)	-5.03	543,724.63	2,081,609.11
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL CURRENT EXPENSE		39,260,314.74	828,148.51	40,088,463.25		1,273,631.21			6,407,966.11
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	949,857.75	550,811.14	1,500,668.89	150,066.89	161,970.66	10.79	312,037.55	106,867.08
Facilities Acquisition and Construction Services	12-000-4XX-XXX	913,164.00	0.00	913,164.00	0.00	(500,000.00)	-54.75	0.00	315,090.72
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		1,863,021.75	550,811.14	2,413,832.89		(338,029.34)			421,957.80
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0.00	0.00	0.00	0.00	173,383.50	0.00	173,383.50	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	149,510.00	0.00	149,510.00	14,951.00	0.00	0.00	14,951.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		74,969,162.57	1,474,986.84	76,444,149.41		1,070,441.00			9,106,396.44



School Business Administrator Signature

3/10/2020
Date

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Roxbury Public Schools

Expense Account Adjustment Analysis By Adjustment#

Current Cycle : February

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
000193	rhs lumber rack	11-190-100-610-404-300-	SOC STUDIES GEN SUPPL	02/01/2020	JMONDANAR	\$33,277.00	(\$3,559.04)	\$29,717.96
					O			
	rhs lumber rack	11-190-100-610-507-007-	RHS TECHNOLOGY SPLSI	02/01/2020	JMONDANAR	\$37,000.00	\$3,559.04	\$40,559.04
					O			
Total for Adjustment # 000193							\$0.00	
000194	inc rhs travel	11-000-223-102-000-100-	SAL SUPV INSTR	02/01/2020	JMONDANAR	\$316,283.88	(\$2,500.00)	\$313,783.88
					O			
	inc rhs travel	11-000-223-590-878-007-	RHS STAFF DVL TRVL	02/01/2020	JMONDANAR	\$18,600.00	\$2,500.00	\$21,100.00
					O			
Total for Adjustment # 000194							\$0.00	
000195	flex seating	11-190-100-610-000-600-	DW FURN SPLS	02/01/2020	JMONDANAR	\$51,500.00	\$4,290.00	\$55,790.00
					O			
	flex seating	11-190-100-610-000-901-	DW SUPPLIES	02/01/2020	JMONDANAR	\$30,000.00	(\$4,290.00)	\$25,710.00
					O			
Total for Adjustment # 000195							\$0.00	
000196	set up acct	95-007-000-000-000-016-	RHS ENV SCIENCE CLUB	02/01/2020	JMONDANAR	\$0.00	\$892.16	\$892.16
					O			
	set up acct	95-007-000-000-000-050-	RHS TEEN ARTS FESTIVAL	02/01/2020	JMONDANAR	\$0.00	\$855.00	\$855.00
					O			
Total for Adjustment # 000196							\$1,747.16	
000197	ATHLETIC FIELD UPGRADE	11-000-261-420-999-999-	MAINT. RES - PURCH SERV	02/01/2020	JMONDANAR	\$230,732.25	\$1,070,441.00	\$1,301,173.25
					O			
000198	one - one aide	11-000-217-320-000-250-	PURCHASED SERVICES	02/01/2020	JMONDANAR	\$758,792.91	\$1,000.00	\$759,792.91
					O			
	one - one aide	11-000-219-320-000-250-	CST PRCH SVCS	02/01/2020	JMONDANAR	\$65,176.80	(\$1,000.00)	\$64,176.80
					O			
Total for Adjustment # 000198							\$0.00	
000199	sdf materials	11-190-100-610-507-007-	RHS TECHNOLOGY SPLSI	02/01/2020	JMONDANAR	\$40,559.04	\$3,500.00	\$44,059.04
					O			
	sdf materials	11-190-100-610-508-007-	RHS BUSINESS ED SUPL	02/01/2020	JMONDANAR	\$7,148.21	(\$3,500.00)	\$3,648.21
					O			
Total for Adjustment # 000199							\$0.00	
000200	math and isl supplies	11-190-100-610-104-300-	MATH GENERAL SUPPLIES	02/01/2020	JMONDANAR	\$119,000.00	\$10,000.00	\$129,000.00
					O			
	math and isl supplies	11-190-100-640-120-300-	MATH TXTS K5 CURR	02/01/2020	JMONDANAR	\$16,949.00	(\$10,000.00)	\$6,949.00

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Roxbury Public Schools

Expense Account Adjustment Analysis By Adjustment#

Current Cycle : February

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
000200					O			
					Total for Adjustment #	000200	\$0.00	
000201	flex seating	11-190-100-610-003-003-	FRNKLN KNDG SPLS	02/01/2020	JMONDANAR	\$7,266.00	(\$4,830.07)	\$2,435.93
					O			
	flex seating	11-190-100-610-004-003-	FRNKLN GENERAL SUPPLIES	02/01/2020	JMONDANAR	\$14,030.00	\$4,830.07	\$18,860.07
					O			
					Total for Adjustment #	000201	\$0.00	
000202	engraver RHS	11-190-100-610-002-007-	RHS AV SUPPLIES	02/01/2020	JMONDANAR	\$19,000.00	(\$5,000.00)	\$14,000.00
					O			
	engraver RHS	11-190-100-610-405-007-	SOC STUD WKBKS/PERIOD	02/01/2020	JMONDANAR	\$8,130.00	(\$2,083.00)	\$6,047.00
					O			
	engraver RHS	11-190-100-640-220-300-	CURR SCIENCE TEXTS	02/01/2020	JMONDANAR	\$15,576.00	(\$6,513.37)	\$9,062.63
					O			
	engraver RHS	11-190-100-640-521-007-	RHS BUSINESS ED TEXT	02/01/2020	JMONDANAR	\$21,327.20	(\$6,600.00)	\$14,727.20
					O			
	engraver RHS	12-140-100-730-000-007-	RHS EQUIPMENT	02/01/2020	JMONDANAR	\$10,473.00	\$20,196.37	\$30,669.37
					O			
					Total for Adjustment #	000202	\$0.00	
000203	spec ed co-op contract increas	11-000-270-515-000-700-	TRANSP JNT HME SCHL SP	02/01/2020	JMONDANAR	\$850,000.00	\$500,000.00	\$1,350,000.00
					O			
	spec ed co-op contract increas	12-000-400-450-001-900-	CONSTRUCTION SERVICES	02/01/2020	JMONDANAR	\$830,500.00	(\$500,000.00)	\$330,500.00
					O			
					Total for Adjustment #	000203	\$0.00	
000204	home instruction increase	11-150-100-320-000-250-	HOME INSTRCN PRCH SV	02/01/2020	JMONDANAR	\$41,250.00	\$20,000.00	\$61,250.00
					O			
	home instruction increase	11-219-100-320-000-250-	HOME INSTR PURCH ED SV	02/01/2020	JMONDANAR	\$56,160.00	(\$20,000.00)	\$36,160.00
					O			
					Total for Adjustment #	000204	\$0.00	
000205	nurse sub	11-000-213-104-001-100-	SAL NURSE SUB	02/01/2020	JMONDANAR	\$14,800.00	\$3,810.35	\$18,610.35
					O			
	nurse sub	11-000-213-104-091-100-	PERM SUB NURSE	02/01/2020	JMONDANAR	\$32,158.00	(\$3,810.35)	\$28,347.65
					O			
					Total for Adjustment #	000205	\$0.00	
000206	sw leave	11-000-218-104-000-100-	SAL GUIDANCE	02/01/2020	JMONDANAR	\$1,014,068.63	(\$5,383.94)	\$1,008,684.69
					O			

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Roxbury Public Schools

Expense Account Adjustment Analysis By Adjustment#

Current Cycle : February

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
000206	sw leave	11-000-218-104-999-100-	LEAVE REPLACEMENT SW	02/01/2020	JMONDANAR O	\$26,919.70	\$5,383.94	\$32,303.64
Total for Adjustment # 000206							\$0.00	
000207	leave cst/supv	11-000-219-104-999-100-	LEAVE REPLACEMENT CST	02/01/2020	JMONDANAR O	\$27,105.00	\$5,421.00	\$32,526.00
	leave cst/supv	11-000-221-102-000-100-	SAL IMPRV INSTR	02/01/2020	JMONDANAR O	\$269,913.50	(\$9,421.00)	\$260,492.50
	leave cst/supv	11-000-221-102-001-100-	LEAVE REPLACE SPVR	02/01/2020	JMONDANAR O	\$6,200.00	\$4,000.00	\$10,200.00
Total for Adjustment # 000207							\$0.00	
000208	supv leave	11-000-223-102-000-100-	SAL SUPV INSTR	02/01/2020	JMONDANAR O	\$313,783.88	(\$4,000.00)	\$309,783.88
	supv leave	11-000-223-102-001-100-	LEAVE REPLACE SPVR	02/01/2020	JMONDANAR O	\$6,200.00	\$4,000.00	\$10,200.00
Total for Adjustment # 000208							\$0.00	
000209	supt trav	11-000-230-580-878-800-	SUPT OFF TRAVEL	02/01/2020	JMONDANAR O	\$9,228.47	\$40.00	\$9,268.47
	supt trav	11-000-230-585-878-800-	BOARD OF ED TRAVEL	02/01/2020	JMONDANAR O	\$8,815.65	(\$40.00)	\$8,775.65
Total for Adjustment # 000209							\$0.00	
000210	systems support	11-000-251-104-001-100-	SAL BA/ASST BA	02/01/2020	JMONDANAR O	\$275,983.89	(\$7,280.45)	\$268,703.44
	systems support	11-000-251-340-000-900-	SOFTWARE SUPPORT	02/01/2020	JMONDANAR O	\$88,884.07	\$7,280.45	\$96,164.52
Total for Adjustment # 000210							\$0.00	
000211	bo supplies	11-000-251-610-000-900-	BO SUPPLIES	02/01/2020	JMONDANAR O	\$23,264.97	\$93.82	\$23,358.79
	bo supplies	11-000-251-890-000-900-	BO MISC	02/01/2020	JMONDANAR O	\$2,500.00	(\$93.82)	\$2,406.18
Total for Adjustment # 000211							\$0.00	
000212	sec stip	11-000-266-100-999-100-	SECURITY EXTRA STIPEND	02/01/2020	JMONDANAR O	\$3,836.00	\$794.00	\$4,630.00
	sec stip	11-000-266-420-000-800-	SECURITY PURCHASED SERV	02/01/2020	JMONDANAR O	\$5,927.00	(\$794.00)	\$5,133.00
Total for Adjustment # 000212							\$0.00	

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Roxbury Public Schools

Expense Account Adjustment Analysis By Adjustment#

Current Cycle : February

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
000213	trans ot	11-000-270-160-001-100-	SAL TRANSP OT	02/01/2020	JMONDANAR	\$54,115.05	\$15,258.87	\$69,373.92
					O			
	trans ot	11-000-270-160-601-100-	SAL. FOR PUPIL TRANS OT	02/01/2020	JMONDANAR	\$0.00	\$3,185.35	\$3,185.35
					O			
	trans ot	11-000-270-161-000-100-	SAL TRANSP SP ED	02/01/2020	JMONDANAR	\$246,643.50	(\$25,962.72)	\$220,680.78
					O			
	trans ot	11-000-270-162-080-000-	TRANS TRIPS - OTHER	02/01/2020	JMONDANAR	\$343.51	\$189.83	\$533.34
					O			
	trans ot	11-000-270-162-080-100-	TRANSP TRPS SP SVCS	02/01/2020	JMONDANAR	\$16,087.20	\$7,328.67	\$23,415.87
					O			
Total for Adjustment # 000213							\$0.00	
000214	1-5 prep	11-120-100-101-000-101-	GR.1-5 PREP/DUTY	02/01/2020	JMONDANAR	\$396.00	\$33.00	\$429.00
					O			
	1-5 prep	11-120-100-101-600-100-	SAL 1-5 ART	02/01/2020	JMONDANAR	\$460,941.00	(\$17,751.20)	\$443,189.80
					O			
	1-5 prep	11-120-100-101-999-100-	GR 1-5 - LEAVE REPLACEME	02/01/2020	JMONDANAR	\$97,020.56	\$17,718.20	\$114,738.76
					O			
Total for Adjustment # 000214							\$0.00	
000215	6-8 prep/leave repl	11-130-100-101-000-101-	GR.6-8 PREP/DUTY	02/01/2020	JMONDANAR	\$99.00	\$297.00	\$396.00
					O			
	6-8 prep/leave repl	11-130-100-101-300-100-	SAL 6-8 LANG ARTS	02/01/2020	JMONDANAR	\$860,762.00	(\$4,097.00)	\$856,665.00
					O			
	6-8 prep/leave repl	11-130-100-101-999-100-	GRADES 6-8 - LEAVE REPLA	02/01/2020	JMONDANAR	\$4,200.00	\$3,800.00	\$8,000.00
					O			
Total for Adjustment # 000215							\$0.00	
000216	hs prep/leave/sat detent	11-140-100-101-000-101-	PREP/DUTY RHS	02/01/2020	JMONDANAR	\$14,553.00	\$10,263.00	\$24,816.00
					O			
	hs prep/leave/sat detent	11-140-100-101-000-102-	RHS SAT. DETENTION	02/01/2020	JMONDANAR	\$891.00	\$594.00	\$1,485.00
					O			
	hs prep/leave/sat detent	11-140-100-101-090-100-	SAL 9-12 SUBSTITUTES	02/01/2020	JMONDANAR	\$191,117.00	(\$10,857.00)	\$180,260.00
					O			
Total for Adjustment # 000216							\$0.00	
000217	lld leave	11-204-100-101-999-100-	LLD LEAVE REPLACE	02/01/2020	JMONDANAR	\$56,523.59	\$10,896.38	\$67,419.97
					O			
	lld leave	11-212-100-106-000-100-	SAL MD AIDES	02/01/2020	JMONDANAR	\$103,712.90	\$1,134.89	\$104,847.79
					O			

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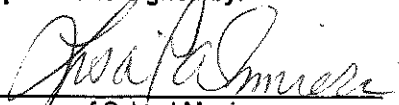
Roxbury Public Schools
Expense Account Adjustment Analysis By Adjustment#
Current Cycle : February

Adj #	Description	Account#	Account Description	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
000217	ltd leave	11-213-100-101-000-100- -	SAL RES CNTR	02/01/2020	JMONDANAR O	\$3,140,829.85	(\$39,246.53)	\$3,101,583.32
	ltd leave	11-216-100-101-008-100- -	SAL FD PRESCH	02/01/2020	JMONDANAR O	\$128,285.00	\$15,814.70	\$144,099.70
	ltd leave	11-216-100-106-008-100- -	SAL AIDE FD PRESCH JEFF	02/01/2020	JMONDANAR O	\$57,709.11	\$11,400.56	\$69,109.67
Total for Adjustment # 000217							<u>\$0.00</u>	
Total Current Appropriation Adjustments							<u>\$1,072,188.16</u>	

**ROXBURY TOWNSHIP
SCHOOL DISTRICT
Treasurer's Report
ALL FUNDS
Month Ending
FEBRUARY 29, 2020**

FUNDS	Beginning Cash Balances	Cash Adjustments	Cash Receipts	Cash Disbursements	Ending Cash Balances
GOVERNMENT FUNDS					
General Fund - Fund 10-101/111	8,628,241.71		7,010,861.24	5,234,530.62	10,404,572.33
General Fund - Petty Cash 10-103	0.00				0.00
Capital Reserve - Fund 10-116	7,926,730.48				7,926,730.48
Maintenance Reserve - Fund 10-117	1,975,104.32				1,975,104.32
Emergency Reserve - Fund 10-118	216,105.87				216,105.87
Special Revenue - Fund 20	(83,397.95)		22,735.00	103,723.88	(164,386.83)
Capital Projects - Fund 30	(310,777.13)		310,312.94		(464.19)
Debt Service Fund - Fund 40	0.00		75,600.00	75,600.00	0.00
Food Service Fund - Fund 60	140,796.04		144,681.25	93,528.82	191,948.47
Community School - Fund 61	199,485.23		43,917.50	35,977.21	207,425.52
TOTAL GOVERNMENT FUNDS	18,692,288.57	0.00	7,608,107.93	5,543,360.53	20,757,035.97
TRUST & AGENCY FUNDS					
Payroll	0.00	0.00	2,443,035.86	2,443,035.86	0.00
Payroll Agency	241,407.20	0.00	1,857,386.10	1,994,372.36	104,420.94
SUI Fund					
TOTAL TRUST & AGENCY FUNDS	241,407.20	0.00	4,300,421.96	4,437,408.22	104,420.94
Student Activities Fund					
Enterprise Fund					
Petty Cash					
TOTAL ALL FUNDS	18,933,695.77	0.00	11,908,529.89	9,980,768.75	20,861,456.91

Prepared and signed by:


Treasurer of School Monies


Date

BANK RECONCILIATION

Bank Name		TD Bank, N.A.		Prepared By: LP	
Account Number		7866118651		Date: 3/4/20	
Statement Date		2/29/20			
Fund/Funds		Net Payroll			

1	Balance per Bank					\$9,644.30
	Reconciling Items					
	Additions					
	Deposits in Transit					
	Date	Amount				
2a	4/24/18	(2.51)				
2b						
2c						
2d						
2	Total D.I.T.'s		(2.51)			
3	Total Additions			(2.51)		
	Deductions					
	Outstanding Checks					
4	(Attach list)		9,641.79			
5						
6	Total Deductions			9,641.79		
7	Net Reconciling Items					(9,644.30)
8	Adjusted Balance per Bank as of 2/29/20 *					\$0.00
9	Balance per Board Secretary's Records as of 2/29/20 **					\$0.00
	Reconciling Items:					
	Additions					
10	Interest Earned					
11	Other (Explain)					
12	Total Additions					
	Deductions					
13	Bank Charges					
14	Other (Explain)					
15	Total Deductions					
16	Net Reconciling Items					
17	Adjusted board Secretary's Balance as of 2/29/20 *					\$0.00

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

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BANK RECONCILIATION

Bank Name		TD Bank, N.A.		Prepared By: LP	
Account Number		7866118610		Date: 3/4/20	
Statement Date		2/29/20			
Fund/Funds		Payroll Agency			

1	Balance per Bank					\$115,450.84
	Reconciling Items					
	Additions					
	Deposits in Transit					
	Date	Amount				
2a						
2b						
2c						
2d						
2	Total D.I.T.'s		0.00			
3	Total Additions			0.00		
	Deductions					
	Outstanding Checks					
4	(Attach list)		11,029.90			
5						
6	Total Deductions			11,029.90		
7	Net Reconciling Items					(11,029.90)
8	Adjusted Balance per Bank as of 2/29/20 *					\$104,420.94
9	Balance per Board Secretary's Records as of 2/29/20 **					\$104,420.94
	Reconciling Items:					
	Additions					
10	Interest Earned					
11	Other (Explain)					
12	Total Additions					
	Deductions					
13	Bank Charges					
14	Other (Explain)					
15	Total Deductions					
16	Net Reconciling Items					
17	Adjusted board Secretary's Balance as of 2/29/20 *					\$104,420.94

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

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ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF FEBRUARY 29, 2020

Balance per Books - February 1, 2020	18,692,288.57
Add: Receipts	<u>7,608,107.93</u>
	26,300,396.50
Less: Disbursements	<u>5,543,360.53</u>
Balance per Books - February 29, 2020	<u>20,757,035.97</u>
Balance per Bank	
TD Bank, N.A. #7866118636 (Capital Reserve Increase)	2,828,941.41
TD Bank, N.A. #4739260399 (General - Certificate of Deposit)	0.00
TD Bank, N.A. #7866118669 (General)	<u>17,977,450.64</u>
	20,806,392.05
Add: Bank Error - Check #77244 dated 4/30/13, cashed 6/14/16 (previous write-off)	180.77
Add: Bank Error - Check #87869 for \$45.00 cashed as \$48.15	3.15
Add: Due from Tax & Agency 9/9/19 transfer difference	3.00
Add: Deposit in Transit - Credit Card Receipts - Community School	2,882.50
Add: Deposit in Transit - Credit Card Receipts - Food Service	<u>6,227.25</u>
	20,815,688.72
Less: Wire in Transit - Due to Student Activity	(1,000.00)
Less: Outstanding Credit Card Fees - Community School	(202.21)
Less: Outstanding Checks	<u>(57,450.54)</u>
	<u>20,757,035.97</u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF FEBRUARY 29, 2020

<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>	<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>	<u>Date</u> <u>Issued</u>	<u>Check</u> <u>#</u>	<u>Amount</u>
2/14/17	94055	65.05	2/11/20	105059	72.00			
8/29/17	95599	19.96	2/11/20	105060	660.00			
10/17/17	96288	3,132.32	2/11/20	105061	46.20			
12/19/17	97058	200.00	2/11/20	105067	199.95			
1/23/18	97243	50.00	2/11/20	105069	600.00			
3/20/18	97765	69.94	2/11/20	105096	59.99			
5/22/18	98503	100.00	2/11/20	105130	275.00			
6/19/18	98772	22.25	2/11/20	105152	135.00			
6/19/18	98895	24.49	2/11/20	105162	500.00			
6/29/18	99114	8.43	2/11/20	105174	500.00			
7/24/18	99233	27.00	2/11/20	105175	500.00			
10/16/18	99944	400.00	2/11/20	105196	120.00			
12/18/18	100717	25.00	2/11/20	105206	25.00			
2/12/19	101294	49.50	2/11/20	105221	213.50			
3/19/19	101623	800.00	2/11/20	105244	20.65			
4/16/19	101887	625.00	2/11/20	105249	6,940.34			
4/16/19	101931	19.78	2/11/20	105262	1,225.00			
4/16/19	102023	19.78	2/12/20	105277	164.00			
5/21/19	102051	80.00						
6/18/19	102306	15.69						
6/18/19	102344	25.00						
6/18/19	102432	22.75						
6/18/19	102552	25.73						
6/28/19	102852	44.59						
6/28/19	102884	9.73						
7/23/19	102905	250.00						
8/27/19	103397	18,216.00						
9/17/19	103454	7.74						
9/17/19	103631	4.30						
11/19/19	104187	290.00						
11/19/19	104375	127.50						
12/17/19	104476	225.00						
12/17/19	104569	484.64						
1/28/20	104735	210.00						
1/28/20	104776	129.00						
1/28/20	104851	55.79						
1/28/20	104890	400.00						
1/28/20	104937	140.67						
1/28/20	104973	125.00						
1/28/20	104991	11,076.10						
2/11/20	105022	500.00						
2/11/20	105030	500.00						
2/11/20	105039	1,188.68						
2/11/20	105051	5,281.50						
2/11/20	105057	100.00						
		<u>45,193.91</u>			<u>12,256.63</u>			<u>0.00</u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF FEBRUARY 29, 2020

RECAP:

45,193.91

12,256.63

0.00

TOTAL

57,450.54

Total outstanding checks as of February 29, 2020

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL ACCOUNT
AS OF FEBRUARY 29, 2020

Balance per Books - February 1, 2020	0.00
Add: Receipts	2,443,035.86
	<u>2,443,035.86</u>
Less: Disbursements	<u>2,443,035.86</u>
Balance per Books - February 29, 2020	<u><u>0.00</u></u>

Balance per Bank:	
TD Bank, N.A. - #7866118651	9,644.30
Less: Class Action Settlement 8/7/18 due to General Fund	(0.33)
Less: Class Action Settlement 4/24/18 due to General Fund	(2.18)
Less: Outstanding Checks	<u>(9,641.79)</u>
	<u><u>0.00</u></u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL ACCOUNT
AS OF FEBRUARY 29, 2020

<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>
10/30/14	12335	1,946.30						
12/15/14	12409	82.04						
12/22/14	12434	41.32						
12/22/14	12435	199.16						
11/30/15	12757	495.23						
1/15/16	702129	230.38						
8/16/16	703069	89.09						
11/15/16	703239	1.95						
11/15/16	703245	1.87						
11/15/16	703248	18.05						
11/15/16	703256	1.55						
11/15/16	703258	2.37						
2/15/19	703546	41.33						
6/26/19	703622	81.31						
9/13/19	703684	2,530.35						
9/13/19	703701	1,118.72						
1/30/20	703828	424.33						
2/28/20	703847	179.53						
2/28/20	703849	81.24						
2/28/20	703850	163.72						
2/28/20	703851	1,749.48						
2/28/20	703855	162.47						

<u>9,641.79</u>	<u>0.00</u>	<u>0.00</u>
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RECAP:

9,641.79
0.00
<u>0.00</u>

<u>9,641.79</u>	TOTAL OUTSTANDING CHECKS AS OF FEBRUARY 29, 2020
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ROXBURY TOWNSHIP BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT
AS OF FEBRUARY 29, 2020

	Balance 2/1/20	Add: Receipts	Less: Disbursements	Balance 2/29/20
Federal Withholding - Employee	0.00	350,045.26	350,045.26	0.00
FICA/MED	0.00	579,229.61	579,229.61	0.00
NJ GIT	0.00	124,232.67	124,232.67	0.00
PA GIT	0.23	1,664.50	1,664.50	0.23
Family Leave/SUI/DIS	0.03	49,809.03	49,809.03	0.03
NJ Catastrophic Illness	1,419.00			1,419.00
TPAF Pension	131,956.49	269,685.99	380,996.18	20,646.30
Pension - Annual Liability	0.00			0.00
PERS Pension	8,997.73	45,373.76	54,371.49	0.00
DCRP	32.34	28,260.28	28,260.28	32.34
Custodial Dues	4.20			4.20
Teamsters/Bus Driver Dues	0.00	2,852.50	2,852.50	0.00
NJEA Dues	51,411.04	51,351.84	51,411.04	51,351.84
CIGNA	(0.25)	66.78	66.78	(0.25)
UNUM DIS/UNUM LTD	11,248.82	5,311.38	5,341.58	11,218.62
AFLAC	6,588.46	2,651.56	2,651.56	6,588.46
Tax Shelter Annuity	2,025.00	130,349.34	130,349.34	2,025.00
Prudential	0.00	6,730.34	6,730.34	0.00
Colonial Supplemental	7,769.37	7,784.14	7,767.58	7,785.93
Garnishments	2,249.88	2,181.86	2,181.86	2,249.88
Medical Insurance	(376.77)	186,519.51	186,519.51	(376.77)
Medical Insurance Non Group	0.03			0.03
Credit Union	980.00			980.00
Scholarship	496.00	58.00	58.00	496.00
Health Savings Account (HSA)	0.00	100.00	100.00	0.00
Flexible Spending Acct. (FSA)	0.00	3,128.92	3,128.92	0.00
Dental	0.10	9,196.91	9,196.91	0.10
Mentor	16,605.50	801.92	17,407.42	0.00
	<u>241,407.20</u>	<u>1,857,386.10</u>	<u>1,994,372.36</u>	<u>104,420.94</u>

ROXBURY TOWNSHIP BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT
AS OF FEBRUARY 29, 2020

Balance per Bank:

TD Bank, N.A. #786-6118610	115,450.84
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Less: Outstanding Checks/Wires:

#30596 - Garnishment	175.35	
#30636 - Scholarship	64.00	
#30798 - Health Savings Acct	50.00	
#30799 - Cigna	66.78	
#30800 - Garnishment	230.70	
#30801 - Garnishment	198.91	
#30802 - Garnishment	173.81	
#30803 - Garnishment	433.34	
#30804 - Garnishment	54.17	
#30805 - Prudential	6,730.34	
#30806 - Teamsters	2,852.50	
	<hr/>	
		11,029.90
		<hr/>
		104,420.94
		<hr/>