

**DISTRICT OF ROXBURY TOWNSHIP
MINUTES OF WORKSHOP MEETING OF THE BOARD OF EDUCATION
APRIL 6, 2020**

VIRTUAL

CALL TO ORDER: 6:00 P.M.

PUBLIC SESSION: 6:00 P.M.

I. MEETING CALLED TO ORDER

The meeting was called to order at 6:06 p.m. remotely (virtual) with Board President Scheneck presiding.

Mr. Mondanaro announced that this Workshop meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register – Newspaper

Daily Record – Newspaper

Roxbury Website – <http://www.roxbury.org/domain/43>

Municipal Clerk

Roxbury Public Library

The notice of tonight's meeting and a copy of tonight's agenda have been posted in the Board's Business Office.

II. ROLL CALL

The roll was taken and a quorum deemed present.

MEMBERS PRESENT: Mr. Joseph Bocchino, Mrs. Rachel Byrne, Mrs. Heather Champagne, Mr. Leo Coakley, Mrs. Anne Colucci, Mrs. Michelle Danielson, Mr. Dan Masi, Mrs. Danielle McCabe Mrs. Kathy Purcell, Ms. Carol Scheneck

MEMBERS ABSENT: None

ADMINISTRATION PRESENT: Mrs. Loretta Radulic, Dr. Charles Seipp, Mrs. Maryann Gibbs, Mr. Joseph Mondanaro

OTHERS PRESENT: Ms. Nathanya Simon, Esq., Scarinci Hollenbeck LLC

III. PUBLIC SESSION

Public Session was called to order at 6:06 p.m. remotely (virtual meeting), President Scheneck presiding.

IV. PLEDGE OF ALLEGIANCE

Members of the Board, the Administration and the Public participated in the salute to the flag

V. CORRESPONDENCE

1. Letter from Township of Roxbury Memorial Day 2020 Parade Committee

VI. PRESENTATIONS

1. Summary of Roxbury Public Schools' Student Safety Data System Report submitted to the NJDOE for 2019/2020 Report Period 1 - Maryann Gibbs.

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VII. STUDENT REPRESENTATIVE COMMENTS

None

VIII. BOARD PRESIDENT'S COMMENTS

Board President, Mrs. Scheneck, commented regarding the following:

- Tonight's meeting is being conducting remotely. This is new to all of us and there may be some technical difficulties.
- Board members did participate in a practice session at the March 23rd meeting.
- I would like to thank our administration, teachers, students and families for their understanding.
- Reminder that Disclosure forms are due by April 30th
- Stay healthy, Stay safe

IX. SUPERINTENDENT'S REPORT

Superintendent, Mrs. Loretta Radulic, reported the following:

- I'd like to commend the Board of Education for their willingness to stay the course and continue to work to serve this district. For some of us using technology in this fashion is completely out of our comfort zones, but that is what makes good leaders. Therefore, on behalf of the Roxbury School District I'd like to thank the Board of Education for fearlessly jumping onboard and taking this journey.
- I'd also like to give a shout-out to all of the parents out there who are balancing the many roles that you are playing in this current reality: keeping your families safe and secure, supporting your children in their on-line learning experiences, striving to keep a schedule, and working. On the bright side, there's less taxi-ing your children around town, less organizing of everyone's schedules on the run, more family dinners and game nights, and more time to get the laundry done!
- Shout-out to all of our technicians, bus drivers, mechanics, security, buildings and grounds, custodians, and leadership deemed essential "on-site employees". You are our heroes!
- Shout-out to teachers, paras, aides, administrative assistants, supervisors, directors, assistant principals, principals, and central office team for keeping our vision of "preparing the children of today for tomorrow" alive and humming.
- Within the next day or so, I will be sharing a communication to update all and address the change in the calendar after the Board of Education votes on it. We had an overwhelming response requesting the change-slightly over 80%. That tells me we've got our rhythm going and we need to sustain it. The change in the calendar will do just that.
- I'd also like to thank our police department, health officer, and town council. We have a strong community because we strive to support each other and I truly appreciate it.

X. BUSINESS ADMINISTRATOR'S REPORT

Business Administrator, Mr. Mondanaro, reported the following:

- I just want to start by thanking our essential staff. Our Buildings and Grounds crew is working to keep our facilities maintained. Our bus drivers continue to deliver meals to our most in-need families. Over the past few weeks they have delivered over 4000 meals. And if that's not enough, they are also assisting with the delivery of meals to the students of Mount Arlington.
- Our next board meeting on April 27th is the Budget Hearing. Loretta and myself will be presenting.

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XI. MINUTES

1. Minutes of the Executive Session of March 16, 2020

Mrs. Colucci motioned and Mrs. Champagne seconded the motion that the minutes of the Executive Session of March 16, 2020 be accepted as presented.

The motion was approved by roll call vote.

**Mr. Bocchino: Yes; Mrs. Byrne: Yes; Mrs. Champagne: Yes; Mr. Coakley: Yes;
Mrs. Colucci: Yes; Mrs. Danielson: Yes; Mr. Masi: Yes; Mrs. McCabe: Yes;
Mrs. Purcell: Yes; Ms. Schneck: Yes**

2. Minutes of the Regular Meeting of March 16, 2020

Mr. Bocchino motioned and Mrs. Danielson seconded the motion that the minutes of the Regular Meeting of March 16, 2020 be accepted as presented.

The motion was approved by roll call vote.

**Mr. Bocchino: Yes; Mrs. Byrne: Yes; Mrs. Champagne: Yes; Mr. Coakley: Yes;
Mrs. Colucci: Yes; Mrs. Danielson: Yes; Mr. Masi: Yes; Mrs. McCabe: Yes;
Mrs. Purcell: Yes; Ms. Schneck: Yes**

3. Minutes of Special Training Meeting of March 23, 2020

Mrs. Purcell motioned and Mrs. Champagne seconded the motion that the minutes of the Special/Training Meeting of March 23, 2020 be accepted as presented.

The motion was approved by roll call vote.

**Mr. Bocchino: Yes; Mrs. Byrne: Yes; Mrs. Champagne: Yes; Mr. Coakley: Yes;
Mrs. Colucci: Yes; Mrs. Danielson: Yes; Mr. Masi: Yes; Mrs. McCabe: Yes;
Mrs. Purcell: Yes; Ms. Schneck: Yes**

XII. COMMITTEE REPORTS

Each Committee Chair will advise the full board of the last committee meeting, and the next committee meeting, and any other comments you believe are important for the full board to know.

A. COMMUNITY RELATIONS/SHARED SERVICES

Mrs. Champagne reported the committee did not meet, however, next meeting will be virtual and will be discussing the Alumni of the year award.

B. EDUCATION

Mr. Bocchino reported the committee met on April 4, 2020 and discussed the following:

- Bigs and Littles
- Administrative Retreat
- Next meeting will be in May

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C. FACILITIES

Mrs. Colucci reported the committee met on March 31, 2020 and discussed the following:

- Bathroom at Jefferson
- Refinishing gym floors and stages
- Eisenhower Middle School carpet in the auditorium
- Lincoln Roosevelt School removal of basketball hoops
- Next meeting is scheduled for April 21, 2020

D. FINANCE

Ms. Schenck reported the committee met on March 31, 2020 and discussed the following:

- Calendar
- Health Benefits
- County budget approval
- Pre-recording the budget presentation
- Spring coach stipends
- Bus drivers
- Luigi's Pizza donation
- Next meeting is scheduled for April 21, 2020

E. PERSONNEL

Mrs. Purcell reported the committee met on April 1, 2020 and discussed all personnel resolutions on the agenda. The next meeting is scheduled for April 22, 2020. Congratulations to Anna De Witt

F. POLICIES/GOVERNANCE

Mr. Masi reported the committee met on March 19, 2020 and discussed the policies and regulations for first reading on tonight's agenda.

G. NEGOTIATIONS

Mr. Coakley reported that two virtual sessions with the REA and Teamsters were held using Webex.

H. SUSTAINABILITY

Mr. Mondanaro reported that Sustainable Jersey for Schools is altering their submission dates due to the closures. They also have a ton of distance learning resources on their website.

XIII. PUBLIC COMMENTS – Action Items – There is a three-minute time limit, per Board Policy

None

XIV. ACTION ITEMS

A. **Finances** (*Resolutions 1-6*)

Mrs. Colucci motioned and Mr. Coakley seconded the motion that Finance Resolutions 1 through 6 be accepted as presented.

The motion was approved by roll call vote.

Mr. Bocchino: *Yes to all;* **Mrs. Byrne:** *Yes to all that she is able to vote on;*
Mrs. Champagne: *Yes to all;* **Mr. Coakley:** *Yes to all;* **Mrs. Colucci:** *Yes to all;*
Mrs. Danielson: *Yes to all;* **Mr. Masi:** *Yes to all;* **Mrs. McCabe:** *Yes to all;* **Mrs. Purcell:** *Yes to all;* **Ms. Scheneck:** *Yes to all*

APPROVAL OF PURCHASES

1. IT IS RESOLVED, that the Roxbury Township Board of Education approve the purchase of paving and related work at Kennedy Elementary School from Crossroads Pavement Maintenance LLC, 512 Newark Pompton Turnpike, Pompton Plains, New Jersey in the amount of \$9,570.00. This vendor is Ed-Data primary vendor for macadm services 2017-2020. This purchase is being funded by the Maintenance Reserve.
- *2. IT IS RESOLVED, that the Roxbury Township Board of Education approve the purchase of iPads from Apple, Inc., 5505 W. Parmer Lane, Austin, TX 78727 in an amount not to exceed \$226,770. This purchase is being made through the Educational Services Commission of NJ (ESCNJ). Contract Number MRESC 15/16-69 NJ state-approved co-op number 65MCESCCPS.
- *3. IT IS RESOLVED, that the Roxbury Township Board of Education approve the purchase of iboss, a cloud based network security solution for content filtering, from SHI, 290 Davidson Ave., Somerset, NJ 08873 in an amount not to exceed \$64,600.

APPROVAL OF SETTLEMENT AGREEMENT

- *4. IT IS RESOLVED, upon the recommendation of the Superintendent of Schools and Board Attorney, that the Settlement Agreement and Release in the matter of Docket EDS TBD, Agency Ref. No. 2020-31329 be approved and the Business Administrator is authorized to sign the same on behalf of the Board.

RESOLUTION AUTHORIZING THE CHANGE IN MEDICAL AND PRESCRIPTION CARRIERS

- *5. WHEREAS, the Roxbury Township Board of Education currently offers Medical and Prescription Coverage to its' employees through Horizon Blue Cross Blue Shield of New Jersey, and;

WHEREAS, Integrity Consulting Group, the Board's health insurance broker, has received a quote on behalf of the Board of Education from Aetna and;

WHEREAS, the quoted rates received from Aetna are less expensive than the current Horizon Blue Cross Blue Shield of New Jersey rates for the period July 1, 2020 through June 30, 2021, and;

WHEREAS, Aetna has guaranteed equal to or better than benefits to the current Horizon Blue Cross Blue Shield of New Jersey Plan, and;

WHEREAS, Integrity Consulting Group recommends the change in Medical and Prescription Carriers effective July 1, 2020;

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NOW, THEREFORE, IT IS RESOLVED, by the Roxbury Township Board of Education that, the change in the Medical and Prescription Carriers to Aetna be effective July 1, 2020.

IT IS FURTHER RESOLVED that a certified copy of this Resolution be forwarded to Integrity Consulting Group for execution with insurance carrier.

OPPOSING DELAY IN TRANSMISSION OF QUARTERLY PROPERTY TAX REVENUE TO SCHOOL DISTRICTS

- *6. WHEREAS, Assembly Bill 3902, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the quarterly transmission of property tax revenues to school districts during gubernatorial-declared emergencies; and

WHEREAS, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

WHEREAS, on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts; and

WHEREAS, a delay in payments from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process—and bringing it to a halt; and

WHEREAS, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote learning and home instruction; and

WHEREAS, continued timely transmission of school property taxes is critical for the education process to continue without interruption; and

WHEREAS, even though municipalities are designated as the authorities to collect property taxes, these taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

WHEREAS, as currently written, A-3902, which is intended to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve; and

WHEREAS, the Roxbury Township Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes this legislation would worsen the situation for our communities.

NOW, THEREFORE, IT IS RESOLVED that the Roxbury Township Board of Education urges the State Senate and the Governor to oppose A-3902; and be it further

IT IS RESOLVED, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the 25th Legislative District's representatives in the State Senate and General Assembly; and be it further

IT IS RESOLVED, that copies of this resolution be sent to the New Jersey School Boards Association.

B. Education (Resolutions 1-5)

Mr. Bocchino motioned and Mrs. Danielson seconded the motion that Education Resolutions 1 through 5 be accepted as presented.

The motion was approved by roll call vote.

Mr. Bocchino: Yes to all; **Mrs. Byrne:** Yes to all that she is able to vote on; **Mrs. Champagne:** Yes to all; **Mr. Coakley:** Yes to all; **Mrs. Colucci:** Yes to all; **Mrs. Danielson:** Yes to all; **Mr. Masi:** Yes to all; **Mrs. McCabe:** Yes to all; **Mrs. Purcell:** Yes to all; **Ms. Scheneck:** Yes to all

SCHOOL CALENDAR

- *1. IT IS RESOLVED, that the school calendar be amended for the 2019/2020 school year as presented. (Exhibit E1-rev)

HIB REPORT

- *2. IT IS RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Student Safety Data System (SSDS) Report for Roxbury Public Schools submitted to the New Jersey Department of Education for its Report Period 1 for the 2019/2020 school year. This report encompasses incident data collected from September 1, 2019 through December 31, 2019; and documents Harassment, Intimidation, and Bullying trainings and programs completed from July 1, 2019 through December 31, 2019.
- *3. IT IS RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent’s decisions provided in the Harassment, Intimidation, and Bullying Report for the 2019/2020 school year, ending as of March 12, 2020 for Incident No. 32.
- *4. IT IS RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2019/2020 school year, beginning March 13, 2020 and ending April 2, 2020 for Incident Nos. 33 through 36.

OUT-OF-DISTRICT PLACEMENTS/SERVICES - 2019/2020

- *5. IT IS RESOLVED, that the Roxbury Township Board of Education approve the 2019/2020 Out-of-District Placements/Services listed below:

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
210589	Educational Services Commission of Morris County	\$37,512.00	3/1/2020-6/30/2020

C. Policies (Resolution 1)

Mr. Masi motioned and Mr. Bocchino seconded the motion that Policies Resolutions 1 be accepted as presented.

The motion was approved by roll call vote.

Mr. Bocchino: Yes; **Mrs. Byrne:** Yes; **Mrs. Champagne:** Yes; **Mr. Coakley:** Yes; **Mrs. Colucci:** Yes; **Mrs. Danielson:** Yes; **Mr. Masi:** Yes; **Mrs. McCabe:** Yes; **Mrs. Purcell:** Yes; **Ms. Scheneck:** Yes

- *1. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following for first reading:

	<i>Policy/Regulation Number</i>	<i>Policy/Regulation Title</i>	<i>Exhibit Number</i>
a	Bylaw 0164 (Revised)	Conduct of Board Meeting	P1
b	Policy & Regulation 1581 (Revised)	Domestic Violence (M)	P2 & P3
c	Policy 2422 (Revised)	Health and Physical Education (M)	P4
d	Policy 3421.13 (New)	Postnatal Accommodations	P5
e	Policy & Regulation 5330 (Revised)	Administration of Medication (M)	P6 & P7
f	Policy 7243 (Revised)	Supervision of Construction	P8
g	Policy 8210 (Revised)	School Year	P9
h	Policy 8220 (Revised)	School Day (M)	P10
i	Regulation 8220 (Revised)	School Closings	P11
j	Policy 8454 (Revised)	Management of Pediculosis	P12
k	Policy 8462 (Revised)	Reporting Potentially Missing or Abused Children (M)	P13

D. Personnel (Resolutions 1-8)

Mrs. Purcell motioned and Mrs. Colucci seconded the motion that Personnel Resolutions 1 through 8 be accepted as presented in the agenda and the addendum.

The motion was approved by roll call vote.

Mr. Bocchino: Yes to all; **Mrs. Byrne:** Yes to all that she is able to vote on; **Mrs. Champagne:** Yes to all; **Mr. Coakley:** Yes to all; **Mrs. Colucci:** Yes to all; **Mrs. Danielson:** Yes to all; **Mr. Masi:** Yes to all; **Mrs. McCabe:** Yes to all; **Mrs. Purcell:** Yes to all; **Ms. Scheneck:** Yes to all

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. Seq., or N.J.S.A. 18A:6-4.13 et. Seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

RESIGNATIONS, RETIREMENTS, TERMINATIONS

1. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following:

Organized by Name

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Action</i>	<i>Final day of employment</i>	<i>Discussion</i>
* 1	De Witt, Anna	RHS	Spanish Teacher	Resignation for retirement	6/30/20	
* 2	Kienzlen, Beth	DIST	Data Specialist	Resignation for personal reasons	7/31/20	
* 3	Riches, Mark	RHS	Business Teacher	Resignation For personal reasons	6/30/20	

LEAVES OF ABSENCE

2. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Loc.</i>	<i>Position</i>	<i>Leave Start Date</i>	<i>Paid Leave</i>	<i>Unpaid FMLA/ NJFLA[^]</i>	<i>Return Date</i>	<i>Discussion</i>
1	Carroll, Stacey	JES	Gr. 4 Teacher	4/20/20#	Using available sick days	FMLA	Upon release by physician	#Start date subject to change to a day that falls between 4/20/20 through 5/6/20
^Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.								

APPOINTMENTS - LEAVE REPLACEMENTS

3. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
1	Denburg, Andrew	EMS	Leave-repl Music Teacher	19/20 Leave Replacement Teacher Rate Bd. aprvd 5/6/19: \$54,000 prorated	4/27/20 or sooner if nec	6/30/20	Non-tenure track. Replacement in position TCH.EMS.MUS.IN.02

APPOINTMENTS - SUBSTITUTES

4. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following on an as needed basis:

	<i>Name</i>	<i>Loc.</i>	<i>Position</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
* 1	Livingston, William	RHS	Substitute Teacher (exceeds 20 consecutive days)	\$200.00 per diem	2/18/20	4/17/20	Amends end date app'd 3/16/20 C.7.3; Special Education Coverage for position TCH.SPE.RES.NA.30
^Start date pending receipt of documentation in accordance with law and district policy.							

CURRICULUM CONSULTANT

*5. IT IS RESOLVED, that the following staff be appointed to work as described below at the per diem rate indicated.

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Effective</i>	<i>Per Diem Rate</i>	<i>Discussion</i>
1	Burkat, Walter	RHS	French Consultant	4/1/20 thru 5/14/20 on days school is in session	\$180	

MENTORING

- *6. IT IS RESOLVED, that the Roxbury Township Board of Education approve the mentoring assignments indicated below. The number of weeks shown encompasses weeks when school is in session; and when the novice teacher and mentor are present at school to collaborate:

Novice Teacher				Mentoring Term in Roxbury					
	Name	Loc	Instr. Cert.	No. of weeks of mentoring completed to date	Mentor	Start Date	End Date	No. of Wks	Fee
1	Burkat, Waiter	EMS, RHS	CE	20 (in Franklin Twp 1/2019-6/2019)	Filoramo, Joseph	5/15/20	6/26/20	6	\$200

APPOINTMENTS

7. IT IS RESOLVED, that the Roxbury Township Board of Education approve the following:

Organized by Name

	Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Discussion
* 1	Blanchette, Marinelle	DIST	Consultant - Data Integration	N/A	\$270.00 per diem	6/8/20	7/31/20	
* 2	Blanchette, Marinelle	DIST	Data Integration Specialist	N/A	\$70,000 prorated	8/1/20	6/30/21	Replacement in position TEC.DS.TECN.NA.03

SALARY ADJUSTMENTS - CERTIFICATED STAFF

8. IT IS RESOLVED, that the Roxbury Township Board of Education rescind the following teaching assignment for the staff indicated below for the 2019/2020 school year:

	Name	Loc	Program/ Class	Extra Blocks assigned:	Salary Guide / Step	Addl. Salary	Start Date	End Date
* 1	Hancock, Jessie	RHS	VISTA VIP, Block 7A	0.5 block on B days w/in A/B day schedule @ RHS	19/20 BA Step 6	\$508	4/20/20	5/20/20#
#Replacement for position TCH.SPE.VIS.MD.02.								

E. Executive Session (Resolution 1)

Mrs. Champagne motioned and Mr. Bocchino seconded the motion that Executive Session Resolution 1 be accepted as presented.

The motion was approved by unanimous agreement.

- *1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

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WHEREAS, the Board of Education is anticipating to hold a Regular Meeting on April 27, 2020 at 6:00 p.m. remotely; and

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, and matters covered by attorney client privilege during the aforementioned Executive Sessions; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 6:00 p.m.

XV. PUBLIC COMMENTS

None

XVI. BOARD MEMBERS COMMENTS

Mrs. Purcell congratulated the administration during this time. Mrs. Radulic has been working so hard."

Mrs. Danielson gave a shout-out to Special Services.

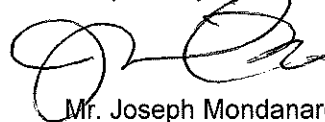
Mr. Bocchino gave kudo's to all

Ms. Scheneck thanked the administration and staff for all they are doing.

XVII. ADJOURNMENT

Mrs. Danielson motioned and Mrs. Colucci seconded the motion to adjourn the meeting at this time, 7:41 p.m. The motion was approved by unanimous agreement.

Respectfully submitted,



Mr. Joseph Mondanaro
Board Secretary