

**DISTRICT OF ROXBURY TOWNSHIP
MINUTES OF THE SPECIAL MEETING
BOARD RETREAT OF THE BOARD OF EDUCATION
SEPTEMBER 13, 2021**

Roxbury High School
1 Bryant Drive, Succasunna, New Jersey

CALL TO ORDER: 6:00 P.M.

PUBLIC SESSION: 6:00 P.M.

I. MEETING CALLED TO ORDER

The meeting was called to order at 6:13 p.m. in the Media Center at Roxbury High School. Board President, Carol Scheneck, presiding.

Mr. Mondanaro announced that this Special Meeting – Board Retreat meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register – Newspaper
Daily Record – Newspaper

Municipal Clerk
Roxbury Public Library

Roxbury Website – <http://www.roxbury.org/domain/43>

The notice of tonight's meeting has been posted in the Board's Business Office.

II. ROLL CALL

The roll was taken and a quorum deemed present.

MEMBERS PRESENT: Mr. Edwin Botero, Mrs. Heather Champagne, Mr. Leo Coakley, Mrs. Anne Colucci, Mrs. Michelle Danielson, Mr. Dan Masi, Mrs. Danielle McCabe, Mrs. Kathy Purcell, Ms. Carol Scheneck

MEMBERS ABSENT: Mr. Joseph Bocchino

ADMINISTRATION PRESENT: Dr. Loretta Radulic, Dr. Charles Seipp, Mr. Joseph Mondanaro, Mrs. M. Kathy Kolbusch

OTHERS PRESENT: Ms. Nathanya Simon, Esq., Scarinci Hollenbeck LLC
Ms. Charlene Peterson, NJSBA

III. PLEDGE OF ALLEGIANCE

Members of the Board, the Administration and the Public participated in the salute to the flag.

IV. BOARD PRESIDENT'S COMMENTS

Board President, Ms. Scheneck, welcomed everyone to tonight's retreat and indicated that Ms. Simon, Board Attorney, and Mrs. Charlene Pedersen, NJSBA, are here tonight.

July 21, 2021

V. PUBLIC COMMENTS

See below.

VI. PRESENTATIONS

1. Ms. Simon presented insight on the Open Public Meetings Act (aka The Sunshine Law), identified topics that are appropriate for Executive Session discussion vs. Public Session discussion and indicated that roll call should be taken at both Public and Executive sessions.

Group discussion ensued regarding protocols for texts and emails.

2. Mrs. Peterson presented a review of the Board self-evaluation results.

VII. BOARD RETREAT

Board members discussed a variety of topics included in the evaluation process.

- Planning
- Policy
- Student Achievement
- Board Operations
- Board Performance
- Board/Superintendent Relationship
- Board/Staff Relationship
- Board/Community Relationship

At this time, 8:42 p.m., Ms. Scheneck took a moment to open the meeting for public comments; however, no members of the public were in attendance.

Ms. Peterson continued with discussion of last year's board goals.

VIII. ADJOURNMENT

Mrs. Champagne motioned and Mr. Botero seconded the motion to adjourn the meeting at this time, 9:04 p.m. The motion was approved by unanimous agreement.

Respectfully submitted,



Mr. Joseph Mondanaro
Board Secretary