

**DISTRICT OF ROXBURY TOWNSHIP
MINUTES OF REGULAR MEETING OF THE BOARD OF EDUCATION
APRIL 4, 2022
LINCOLN-ROOSEVELT SCHOOL
34 North Hillside Avenue, Succasunna, NJ 07876**

CALL TO ORDER: 6:30 P.M.

PUBLIC SESSION: 7:30 P.M.

I. MEETING CALLED TO ORDER

The meeting was called to order at 6:35 p.m. in the auditorium at Lincoln-Roosevelt School. Board President, Ms. Carol Scheneck, presiding.

Mrs. Kolbusch announced that this Regular meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register – Newspaper

Daily Record – Newspaper

Roxbury Website – <https://www.roxbury.org/domain/83>

Municipal Clerk

Roxbury Public Library

The notice of tonight's meeting has been posted in the Board's Business office.

II. ROLL CALL

The roll was taken and a quorum deemed present.

MEMBERS PRESENT: Mr. Joseph Bocchino, Mr. Edwin Botero, Mrs. Heather Champagne, Mr. Leo Coakley, Mrs. Anne Colucci, Mrs. Michelle Danielson, Mr. Dan Masi, Mrs. Kathy Purcell, Ms. Carol Scheneck, Mr. Brian Staples

MEMBERS ABSENT: None

ADMINISTRATION PRESENT: Dr. Loretta Radulic, Dr. Charles Seipp, Mrs. Lisa Ferrare, Mr. Joseph Mondanaro, Mrs. Kathy Kolbusch

OTHERS PRESENT: Ms. Nathanya Simon, Esq., Scarinci Hollenbeck LLC,

III. ROLL CALL

The roll was taken and a quorum deemed present.

MEMBERS PRESENT: Mr. Joseph Bocchino, Mr. Edwin Botero, Mrs. Heather Champagne, Mr. Leo Coakley, Mrs. Anne Colucci, Mrs. Michelle Danielson,

April 4, 2022

Mr. Dan Masi, Mrs. Kathy Purcell, Ms. Carol Scheneck, Mr. Brian Staples

MEMBERS ABSENT: None

ADMINISTRATION PRESENT: Dr. Loretta Radulic, Dr. Charles Seipp, Mrs. Lisa Ferrare, Mr. Joseph Mondanaro, Mrs. Kathy Kolbusch

OTHERS PRESENT: Ms. Nathanya Simon, Esq., Scarinci Hollenbeck LLC,

IV. RESOLUTION TO MEET IN THE EXECUTIVE SESSION

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on April 4, 2022 regarding personnel matters, student matters, and attorney client privilege.

Ms. Scheneck apologized for starting the Public Session late.

A motion was heard from Mr. Bocchino to amend the order of tonight's agenda. The motion was seconded by Mr. Botero and approved by unanimous agreement. Public session continued in the order shown in these minutes.

V. PLEDGE OF ALLEGIANCE

Members of the Board, the Administration and the Public participated in the salute to the flag. Ms. Scheneck asked for a moment of silence for Jennifer Gorgas and offered condolences to her family.

VI. CORRESPONDENCE

1. Invitation to attend Memorial Day Parade
2. Invitation to attend RHS World Language Honor Society

VII. STUDENT REPRESENTATIVE'S COMMENTS

Ms. Scalera mentioned Spring Sports
Ms. Scalera spoke about Jazz Night
Ms. Scalera stated Girls Lacrosse Team won one of their games
Ms. Scalera said that Softball Team won a game 14-0, and won a game against Sparta, NJ 3-0
Ms. Scalera gave a shout out to Hailey Errichiello who struck out 17 players
Ms. Scalera spoke about the Interact Club raised \$3000.00
Ms. Scalera mentioned the dates of Spring Break 4/8/22-4/17/22
Ms. Scalera mentioned World Language National Honor Society
Ms. Scalera spoke about Junior Prom which is on 4/22/22

VIII. BOARD PRESIDENT'S COMMENTS

Ms. Scheneck thanked Mr. Caccavale
Ms. Scheneck mentioned the Habitat Presentation on May 9, 2022
Ms. Scheneck reminded about the Board Training Survey
Ms. Scheneck spoke about July 20, 2022 Retreat
Ms. Scheneck mentioned two teachers who are retiring Ms. Lise McLoughin and Ms. Patricia MacEwen
Ms. Scheneck mentioned the Memorial Day Parade

IX. SUPERINTENDENT'S REPORT

1. Frozen: Wonderful show.
2. SDF house celebration and move: May 9th and May 18th
3. First Bilingual night very successful March 30th, Shout out to Radwa Ali and the Roxbury library staff for partnering with us.
4. Board Members if you could review my memo and click on the link to add any professional development that you've attended that could increase the number of points for Sustainable schools. We are about a 100 points away from obtaining Silver status and every action counts.
5. RHS Climate: There has been some flutter on FB regarding the climate at RHS with accusations of excessive amounts of fighting. I am not a fan of FB, nor do I visit the various FB platforms, but every so often, comments are brought to my attention. First, I'd like to begin by stating that if a parent has true concerns, the best avenue to take is the direct one. Call or email the principal or vice principal of a building. Be curious and ask questions. It seems to me that FB comments are generally emotionally charged with little to no data or research to support it. Therefore, I would like to share some data with the public.

It's no secret that the pandemic has had an impact on our society and that includes our children. I've witnessed first hand a difference. Without typical school experiences, our children are a little less mature. Not their fault, they just haven't had two years worth of typical experiences. They are a little more impulsive and less able to regulate their emotions. As a result, we've seen an increase in HIB claims and recent fighting.

So, what is being done about it? Unfortunately, there has been an increase in the suspensions of students as a result of behavior. But we have also increased our training for staff which has included Trauma-informed training, HIB training, Social Emotional Learning training, Dream Team training and preparation for Rox/Wellness Days.

Assemblies this year have included "Think Kindness" which all parents should know about as the speaker in the assembly I attended asked students to send a word of gratitude to their parents. We also had a Synergy Group with Harrison Dillard present in the Freshmen Seminar classes on diversity and inclusion. While I did not have an opportunity to observe those classes, I did have the great fortune to meet and learn from the speaker during last year's Administrative Summit. Along with these events, the HS also celebrated the week of respect in October, continues to promote mindfulness strategies, and had its first SEL Day on March 11th.

I've been incredibly impressed by the actions of our staff as they have worked to ensure the safety of our students and I completely understand the concerns of the community. One fight between our kids is one too many. On behalf of the school district and the HS and MS particularly, I ask parents to join the district in setting high expectations for our children. This is not a reality show where people are paid to act badly, to make poor choices, and to let their emotions run wild. Rather, it is through our partnership, honest conversations and belief that we all want what is best for our kids, that we can set an example of how to appropriately handle conflict, how to empower our students to be strong in their self-worth while empathetic and compassionate to others, and how to be curious rather than accusatory. I know both Mr. Miller and Mr. Gallagher have reached out to their communities and they have reported an improvement in behavior when parents and the school have worked together to guide and grow our youth. For that, I want to give a huge "shout out" to our parents and a sincere word of thanks.

We are entering spring which brings better weather and longer days. It is also the time of year when students need greater support in making good decisions. I am convinced that together, we can help our children to better enjoy the festivities of the spring and the conclusion of this school year.

X. BUSINESS ADMINISTRATOR'S REPORT

Finance Resolution #3 is the renewal with Maschio's to provide food service management services. The management fee is \$56,250 and our guarantee is \$40,000. We have done extremely well with our food service revenue.

Finance Resolution #4 is our meal prices for last year. From what we are hearing, the Department of Agriculture will no longer charge for reduced meals.

Lunch Programs			
	Paid	Reduced Price	Adult
High School	\$4.25	\$0	\$4.75
Middle School	\$3.75	\$0	\$4.50
Elementary School	\$3.25	\$0	\$4.00

Breakfast Programs			
	Paid	Reduced Price	Adult
Nixon School	\$2.25	\$0	\$3.00
Franklin School	\$2.25	\$0	\$3.00

XI. PUBLIC COMMENTS - None Agenda items - There is a three-minute time limit, per Board Police

Mr. Wine spoke about State Aid, Personal Finance, PARC, apartments and new students
 Mr. Autrey spoke about Birthday Invitations and a student Contract
 Mr. DelVecchio spoke about Bullying
 Ms. Conover spoke about the Kindergarten Teacher at Nixon School
 Mr. Kontozoglus spoke about the safety of his children
 Ms. Tresca spoke about the Kindergarten Teacher at Nixon School

Mr. Spivak spoke about recent fights at the Roxbury High School
 Ms. Scheneck thanked Mr. Spivak for coming forward and speaking

Mr. Walker spoke about the Kindergarten Teacher at Nixon

XII. PRESENTATIONS

DREAMS Program - Presented by Ms. A.Gallagher

Mrs. Purcell commented on implementation of DREAMS Program
 Ms. Scalera asked a question about the DREAMS Program
 Mrs. Champagne said this presentation came about before the occurrence at the High School
 Mr. Coakley thanked Ms. A. Gallagher, this program ties in with other programs in the district
 Mr. Masi said that every single student should have someone they can go to
 Ms. Scheneck thanked Ms. A. Gallagher, prevalent problem occurring in other districts as well
 Mr. Bocchino os echoing what Mr. Coakley and Mr. Masi have said
 Dr. Radulic thanked Ms. A. Gallagher for the presentation

XIII. MINUTES

- Minutes of the Regular Meeting of March 14, 2022

Mrs. Heather Champagne motioned and Mrs. Kathy Purcell seconded the motion that

April 4, 2022

the minutes of the Regular Meeting on March 14, 2022 be accepted as amended.

The motion was approved by roll call vote.

Mr. Bocchino: *Yes*; **Mr. Botero:** *Abstain*; **Mrs. Champagne:** *Yes*;
Mr. Coakley: *Yes*; **Mrs. Colucci:** *Yes*; **Mrs. Danielson:** *Yes*; **Mr. Masi:** *Yes*;
Mrs. Purcell: *Yes*; **Ms. Scheneck:** *Yes*; **Mr. Staples:** *Abstain*

2. Minutes of the Executive Session of March 14, 2022

Mrs. Anne Colucci motioned and Mrs. Heather Champagne seconded the motion that the minutes of the Executive Session on March 14, 2022 be accepted as presented.

The motion was approved by roll call vote.

Mr. Bocchino: *Yes*; **Mr. Botero:** *Abstain*; **Mrs. Champagne:** *Yes*; **Mr. Coakley:** *Yes*;
Mrs. Colucci: *Yes*; **Mrs. Danielson:** *Yes*; **Mr. Masi:** *Yes*; **Mrs. Purcell:** *Yes*; **Ms. Scheneck:** *Yes*;
Mr. Staples: *Abstain*

XIV. COMMITTEE REPORTS

A. COMMUNITY RELATIONS/SHARED SERVICES

- Mrs. Danielson stated that the Committee met on March 29, 2022
- Pavers
- PTA Board of Education Liaison meeting is on May 3, 2022
- The next meeting is scheduled for April 19, 2022

B. EDUCATION

- Mr. Bocchino spoke about Mr. Caccavale and the donations
- Building Furniture
- The next meeting is scheduled for April 21, 2022
- Mr. Coakley mentioned NHS inductions night

C. FACILITIES

- Mrs. Colucci stated there was no Facilities Committee meeting
- The next meeting is scheduled for April 19, 2022

D. FINANCE

- Ms. Scheneck spoke about Donations to the Habitat House
- Integrity Consulting Presentation
- The next meeting is scheduled for April 19, 2022

E. PERSONNEL

- Mrs. Purcell stated that the Committee met on March 30, 2022
- Personnel Resolution 1 through 18 listed on this Agenda were discussed
- The next meeting is scheduled for April 20, 2022

April 4, 2022

F. POLICIES/GOVERNANCE

- Mr. Masi stated there was no Policy Committee meeting
- The date for next meeting will be discussed

G. NEGOTIATIONS

- Mr. Coakley stated the next meeting is scheduled for May 10, 2022

H. SUSTAINABILITY

The March application submission to Sustainable Jersey for Schools was submitted last week.

All K-4 schools experienced “The Magic of Recycling” assembly hosted by Bill Kerwood during the month of March thanks to the collaboration of Kellie Ann Keyes from Roxbury Clean Communities.

Roxbury Clean Communities will hold its annual Spring Litter Clean-up on Saturday, April 23rd. For additional information please contact Kellie Ann Keyes at Roxbury DPW.

Earth Day is Friday, April 22nd.

RHS Environmental Club’s Earth Day Project – The club plans to create a mural out of recycled bottle caps and is currently collecting caps in boxes throughout the high school.

Plans for our first Farmer’s Market are coming together for an April 30th event. This event which is a collaboration between the district and Maschio’s will provide healthy produce to district families. Participation in the first market will focus on our elementary school families with a goal of distributing 1100 bags of food. Future markets will be held for the upper grade levels.

Assembly of the bags of food will take place at EMS on 4/29/22 from 4 – 8 pm and distribution will be at EMS from 9:00 a.m. – 1:00 p.m. on Saturday, 4/30/22. Board members are invited and encouraged to come lend a hand.

Community wide survey to gauge Roxbury Schools’ communications and the results will be used to fulfill part of our SJFS application submission in June. The results of the survey will be shared through the Community Relations committee in a report at a later Board meeting.

Mr. Masi asked a question regarding Silver Award

Mrs. Kolbusch responded

Mr. Coakley asked a question regarding a Workshop

Mrs. Kolbusch responded

XV. ACTION ITEMS

A. **Finances** (*Resolutions 1-21*)

Mrs. Anne Colucci motioned and Mr. Leo Coakley seconded the motion that the Finances Resolutions 1 through 21 be accepted as amended.

The motion was approved by roll call vote.

Mr. Bocchino: *Yes to all;* **Mr. Botero:** *Yes to all;* **Mrs. Champagne:** *Yes to all;* **Mr. Coakley:** *Yes to all;* **Mrs. Colucci:** *Yes to all;* **Mrs. Danielson:** *Yes to all;* **Mr. Masi:** *Yes to all;* **Mrs. Purcell:** *Yes to all;* **Ms. Scheneck:** *Yes to all, however Recuse items 1,3,4,7,12,15 in Resolution #2;* **Mr. Staples:** *Yes to all.*

STUDENT ACTIVITY ACCOUNTS

*1. RESOLVED, that the Roxbury Township Board of Education approve the Student Activity Accounts monthly bills lists for the month of March 2022 as follows:

Roxbury High School	\$26,442.63	Franklin School	\$960.00
Athletics	\$824.75	Kennedy School	\$512.50
Eisenhower Middle School	\$8,655.85	Jefferson School	\$0.00
Lincoln Roosevelt School	\$0.00	Nixon School	\$1,164.00

TRAVEL REQUESTS

*2. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	<i>Name</i>	<i>Workshop Title</i>		<i>Place*</i>	<i>Date of Workshop</i>	<i>Registration Fee</i>	<i>Total Estimated Expenses</i>
1.	Ferrare, Lisa	Spring 2022 Education Career Fair	4	Wayne, NJ	4/8/22	\$125.00	\$147.61
2.	Gallagher, Paul	Spring 2022 Education Career Fair	4	Wayne, NJ	4/8/22	\$0	\$22.96
3.	Ferrare, Lisa	Navigating the Media Firestorm: Crisis Communications through Social Media and Social Relations	4	Morris Plains, NJ	4/27/22	\$150.00	\$155.88
4.	Dr. Radulic, Loretta	Navigating the Media Firestorm: Crisis Communications through Social Media and Social Relations	4	Morris Plains, NJ	4/27/22	\$150.00	\$155.88
5.	Bellardino, Alyssa	MACN-Innovative Curriculum, Instruction, and Assessment Practices	4	Randolph, NJ	4/28/22	\$75.00	\$78.08
6.	Fiscina, Jeff	MACN-Innovative Curriculum, Instruction, and Assessment Practices	4	Randolph, NJ	4/28/22	\$75.00	\$78.29
7.	Kelaid, Mina	MACN-Innovative Curriculum,	4	Randolph, NJ	4/28/22	\$75.00	\$78.29

		Instruction, and Assessment Practices					
8.	Kelly, Erika	MACN-Innovative Curriculum, Instruction, and Assessment Practices	4	Randolph, NJ	4/28/22	\$75.00	\$78.08
9.	Trokan, Matt	MACN-Innovative Curriculum, Instruction, and Assessment Practices	4	Randolph, NJ	4/28/22	\$75.00	\$78.29
10.	Benson, Monica	2022-2023 Mini-College Fair Consortium	4	Kinnelon, NJ	4/29/22	\$0	\$15.12
11.	Bauder, Yanina	NJASBO-Administrative Assistant Program	4	Whippany, NJ	5/17/22	\$100.00	\$100.00
12.	Dr. Radulic, Loretta	NJASA/NJAPSA Annual Spring Leadership Conference 2022	4	Atlantic City, NJ	5/18-5/20/22	\$0	\$458.01
13.	Mann, Monica	Morris County Directors of Guidance Meeting	4	TBD	6/11/22	\$0	\$0
14.	Busby, Erin	Augmentative Communications Workshops AAC for Para-Professionals	4 S-2	Online	4/4/22 & 4/19/22	\$150.00	\$150.00
15.	Dr. Radulic, Loretta	NJ Public Employment Virtual Conference	4	Online	4/29/22	\$189.00	\$189.00
16.	Szigeti, Elizabeth	Wilson Foundations Training Level 2	4 S-1	Online	5/17/22	\$289.00	\$289.00
17.	Sobestanovich, Kelsey	Wilson Foundations Training Level 2	4 S-1	Online	5/26/22	\$289.00	\$289.00
18.	Echevarria, Stephanie	Wilson Foundations Training Level 2	4 S-1	Online	6/2/22	\$289.00	\$289.00
19.	Bauder, Yanina	Google Training for Administrative Assistants and School Secretaries	4	Online	6/28/22	\$55.00	\$55.00
20.	Del Rosario, Monica	Comprehensive Orton-Gillingham Plus Virtual	4	Online	8/1-8/5/22 8/8-8/8/22	\$1275.00	\$1275.00
Notes: *If in-person session is held, attendance will require employee to follow all safety and social distancing protocols. 1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.							

CONTRACTS

*3. WHEREAS, the Roxbury Township Board of Education (hereinafter the School Food Authority, SFA) and Maschio's Food Services, Inc. (hereinafter the Food Service Management Co., FSMC) entered into a Food Service Management Company Cost Reimbursable Contract commencing July 1, 2018 and ending June 30, 2019; the parties now desire to amend the aforesaid contract.

Now Therefore, the purpose of this addendum is to renew the existing Food Service Management Company Contract as previously amended and renewed (if applicable). The terms and conditions will remain the same except as set forth below.

A. Duration of Addendum

This addendum begins on July 1, 2022 and ends on June 30, 2023.

B. Management and/or Administrative Fee

The SFA shall pay the FSMC the following: Management/Administrative Total Flat Fee (all one fee) \$52,250.00 for SY 2022-2023. The meal equivalent conversion Factor in the Base Year Contract was used to determine the Meal Equivalents served by the

FSMC increases for this renewal and is \$4.095. The Meal Equivalent Conversion Factor does not apply to Flat Fee contracts.

C. Financial Guarantees

For SY 2022-2023, FSMC Guarantee to the SFA is Return in the amount of \$40,000.00. FSMC return to the SFA is unlimited.

Guarantee Reimbursement Conditions and Assumptions remain the same as previously agreed upon in the Base Year Contract.

Except as specifically set forth in this addendum, all other terms and conditions of the Contract shall remain the same and continue to be in full force and effect. In the event of a conflict between the provisions of the Contract and this Addendum, the provisions of this Addendum shall be controlling as to the matters set forth herein. The Parties agree that upon the effective date of this Addendum, it shall become a binding and integral part of the Contract.

NOW THEREFORE BE IT RESOLVED, that the Roxbury Township Board of Education approve the Addendum to the Contract as stated above.

MEAL PRICES FOR 2022/2023

- *4. RESOLVED, that the Roxbury Township Board of Education approve the following prices for student meals for the 2022/2023 school year as allowed by the National School Lunch Program.

Lunch Programs			
	Paid	Reduced Price	Adult
High School	\$4.25	\$0	\$4.75
Middle School	\$3.75	\$0	\$4.50
Elementary School	\$3.25	\$0	\$4.00

Breakfast Programs			
	Paid	Reduced Price	Adult
Nixon School	\$2.25	\$0	\$3.00
Franklin School	\$2.25	\$0	\$3.00

AUTHORIZATION OF REQUEST FOR PROPOSALS

- *5. RESOLVED, that the Roxbury Township Board of Education authorizes the Business Administrator/Board Secretary to conduct a Request for Proposals for financing of Technology equipment.

MAXIMUM TRAVEL RESOLUTION FOR SCHOOL YEAR 2022-2023

- *6 Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED, that the Roxbury Township Board of Education includes in the tentative

budget a maximum travel expenditure in the amount of \$103,520 for the 2022-2023 school year. The maximum travel expenditure amount for the 2021-2022 school year is \$112,580 of which, \$10,256 has been spent and \$6802.35 is encumbered to date.

APPROVAL OF PURCHASES

- *7. RESOLVED, that the Roxbury Township Board of Education approve the purchase of mathematics materials "Reveal Math" from McGraw Hill LLC, P.O. Box 182605, Columbus, OH in the amount of \$209,293.07.
- *8. RESOLVED, that the Roxbury Township Board of Education approve the purchase of mathematics materials "Number Worlds" from McGraw Hill LLC, P.O. Box 182605, Columbus, OH in the amount of \$97,218.68.
- *9. RESOLVED, that the Roxbury Township Board of Education approve the purchase of Portable Restroom Trailers from Sourcewell, 202 12th Street NE, P.O. Box 219, Staples, MN in the amount \$108,910.00 as per Sourcewell, 202 12th Street NE, P.O. Box 219, Staples, MN quote# RPS-03082022/Sourcewell #176039 Contract#081721-NIU. This purchase is being funded through the Capital Outlay Account.
- *10. RESOLVED, that the Roxbury Township Board of Education amends Resolution XV.A.12 approved on March 14, 2022 regarding the purchase from Crossroads Pavements Maintenance, 512 Newark Pompton Turnpike, Pompton Plains, NJ of labor and equipment for repaving, sidewalk and curbing repairs. Work to be performed through Ed Data Primary Vendor Macadm services bid 2021-2022 and funded through the Maintenance Reserve Account. This resolution changes the funding of this project from Maintenance Reserve account to Capital Outlay Account.

Roxbury High School (Parking lot repaving)	\$389,700.00
Nixon Elementary School (Installation of new curbing and sidewalk)	\$7,970.00
Lincoln Roosevelt School (Installation of new sidewalk)	\$16,920.00
Jefferson Elementary School (Installation of new curbing and sidewalk)	\$49,270.00

- *11. RESOLVED, that the Roxbury Township Board of Education approve the purchase of Educational Technology supplies from Apple, Inc, 5505 W Parmer Lane, Bldg 7, Austin, TX in the amount of \$73,116.00 as per Apple, Inc quote#2211048180.
- *12. RESOLVED, that the Roxbury Township Board of Education approve the purchase of new server from PBG Networks, 7 Lenape Trail, Wenonah, NJ in the amount of \$38,363.54 as per PBG Networks quote #20222207.

RESOLVED, to approve the purchase of installation services for the new server from PBG Networks, 7 Lenape Trail, Wenonah, NJ in the amount of \$14,845.30 as per PBG Networks quote #20222208.

- *13. RESOLVED, that the Roxbury Board of Education approve the purchase of Interactive Boards from PC University Distributors, Inc., 99 West Hawthorne Avenue, Suite 521, Valley Stream, NY in the amount of \$139,190.00 as per PC University Distributors, Inc. quote#27471. This purchase is being funded through the Technology Lease.

PAYMENT APPLICATION

- *14. RESOLVED, that the Roxbury Township Board of Education approve the following payment to the following contractor:

Contractor	Project	Payment No.	Amount
AB Contracting, LLC	RHS Elevator Replacement Project	4	\$97,057.37

RENEWAL OF MEMBERSHIP IN THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL

- *15. WHEREAS, the Morris County Cooperative Pricing Council (“MCCPC”) was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of education, and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, the Roxbury Township Board of Education desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to renew.

AUTHORIZATION OF REQUESTS FOR PROPOSALS - SERVICES

- *16. RESOLVED, that the Roxbury Township Board of Education authorize the Business Administrator/Board Secretary to conduct requests for proposals for the following services:

LDTC Services	Speech
Occupational Therapy	Counseling
Physical Therapy	Independent CST Evaluations

APPROVAL OF DISPOSAL OF PROPERTY

- *17. RESOLVED, that the Roxbury Township Board of Education approve the discontinued use of the vehicles listed below. Identified vehicles will be discarded, sold, as appropriate.

	Bus#	VIN#	License Plate #
1	Bus #08	#1T88P4E26A1121156	#S1V964
2	Bus #29	#1BABHCKA57F246018	#S1U730
3	Bus #30	#1BABHCKA77F246019	#S1U549

- 18. RESOLVED, that the Roxbury Township Board of Education approve the discontinued use of 300 chairs at Lincoln-Roosevelt School. This furniture has been identified as obsolete, broken and/or no longer functioning, if unsellable, items will be discarded.

DONATIONS

- *19. RESOLVED, that the Roxbury Township Board of Education approve the donation from Pfister Faucet, 19701 DaVinci, Lake Forest, CA of plumbing supplies for the Structural Design and Fabrication program. The donation is valued at \$6396.99.

- *20. RESOLVED, that the Roxbury Township Board of Education approve a donation from

NJ Siding & Windows, Inc., 1248 Sussex Turnpike A1, Randolph, NJ of windows and exterior door for the Structural design and Fabrication program. The donation is valued at \$4967.62.

USE OF VEHICLES FOR PROJECT GRADUATION

- *21. RESOLVED, that should health conditions allow, the Roxbury Township Board of Education approve the use of eight (8) buses from 9:30 PM on Thursday, June 16, 2022 until 5:00 AM on Friday, June 17, 2022 at no charge to Project Graduation. The buses will be used to transport approximately 311 Roxbury High School graduates in the Class of 2022 to Project Graduation, a chaperoned, overnight party held at the Branchburg Sports Complex, 47 Readington Road, Branchburg, NJ.

B. Education (Resolutions 1-8)

Mrs. Anne Colucci motioned and Mr. Leo Coakley seconded the motion that the Education Resolutions 1 through 8 be accepted as presented.

The motion was approved by roll call vote.

Mr. Bocchino: Yes to all; however Abstain to Resolution# 2; **Mr. Botero:** Yes to all;
Mrs. Champagne: Yes to all; **Mr. Coakley:** Yes to all; **Mrs. Colucci:** Yes to all;
Mrs. Danielson: Yes to all; **Mr. Masi:** Yes to all; **Mrs. Purcell:** Yes to all; **Ms. Scheneck:** Yes to all;
Mr. Staples: Yes to all.

Mr. Bocchino was thankful to see Field Trips on the agenda.

HIB REPORT

- *1. RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent's decisions provided in the Harassment, Intimidation, and Bullying Report for the 2021/2022 school year, ending as of March 11, 2022 for Incident Nos. 64 through 74.
- *2. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2021/2022 school year, beginning March 12, 2022 and ending April 1, 2022 for Incident Nos. 75 through 87.

FIELD TRIPS / COMPETITIONS

- 3. RESOLVED, that based on current and projected positive health conditions, that staff and students be approved for participation in the following community-based instructional events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by School, then by Group, then by Trip Destination

	School	Faculty Sponsor	Group	# of Students	Trip Destination	Location	Date(s) of Trip
1	EMS	T.Martino	VISTA	3	Horseshoe Lake	Succasunna, NJ	4/21/22 (Thu)
2	EMS	T.Martino	VISTA	3	Mayo Performing Arts Center	Morristown, NJ	4/27/22 (Wed)
* 3	RHS	D.Rose; M.Tirella	VISTA	4	Horseshoe Lake	Succasunna, NJ	4/21/22 (Thu)
* 4	RHS	D.Rose	VISTA	4	Mayo Performing Arts	Morristown, NJ	4/27/22 (Wed)

					Center		
--	--	--	--	--	--------	--	--

4. RESOLVED, that based on current and projected positive health conditions, that staff and students be approved for participation in the following educational events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by School, then by Date of Trip:

	School	Date of Trip	Faculty Sponsor	Group	# of Students	Trip Destination	Location	Purpose
1	EMS	2022-04-29 (Fri)	T.Hubert; A.Somers	SUMMIT	6	Castle Cove Mini Golf & Arcade	Lake Hopatcong, NJ	Reward trip earned through class's behavioral-support program
2	FES	2022-06-02 (Thu)	J.Maurer	Gr. 4 Early Act Club	20	LaStrada Restaurant	Randolph, NJ	Students will be sharing their service accomplishment at an end-of-year luncheon w/ Roxbury Rotary
3	JES	2022-05-23 (Mon) [Rain date 2022-05-24 (Tue)]	S.Carroll; S.Friscia; K.Meiser	Gr. 4	63	Horseshoe Lake	Succasunna, NJ	4th Grade Picnic & End-of-year activities
4	JES	2022-06-02 (Thu)	S.Carroll; S.Friscia; K.Meiser	Gr. 4	63	Lincoln Roosevelt Elem School	Succasunna, NJ	Orientation to 5th Grade
5	KES	2022-04-29 (Fri)	A.Davis; A.Somers	REACH	7	Castle Cove Mini Golf & Arcade	Lake Hopatcong, NJ	Reward trip earned through class's behavioral-support program
6	LRS	2022-05-18 (Wed)	A.Correnti; R.Michaels; J.Perhacs	Gr. 5	22	Hopatcong State Park	Landing, NJ	Students will be taken aboard the floating classroom on Lake Hopatcong for hands-on learning about lake ecology
7	LRS	2022-05-25 (Wed)	C.LaPosta	Gr. 6 Art Club	26	Roxbury HS	Succasunna, NJ	Opportunity for elem students to work w/ HS students in district to create temporary pieces of artwork on the sidewalks outside of RHS
8	LRS	2022-05-26 (Thu)	S.DelRusso	Gr. 6	265	Funplex	East Hanover, NJ	Trip will foster team building and positive reinforcement of LRS' IPASS core values
9	LRS	2022-06-08 (Wed)	C.Argenziano	Gr. 6	263	Eisenhower MS	Succasunna, NJ	Orientation to 7th Grade
10	NES	2022-06-03 (Fri)	A.Scales	Gr. K	45	Donaldson Farm	Hackettstown, NJ	Trip correlates w/ students' studies of science unit on plants
* 11	RHS	2022-04-19 (Tue)	M.Gottfried; M.Richman	Rox-THON	21	Goryeb Children's Hospital	Morristown, NJ	Rox-THON leaders will have an opportunity to see the hospital & facilities, and meet personnel to see where their efforts are going
* 12	RHS	2022-04-21 (Thu)	C.Forlenza; J.Koch	Academy for Sports Medicine	45	Prudential Center	Newark, NJ	Students will be attending a Sports Medicine night / career fair prior to a hockey game, & will have the opportunity to speak w/ a panel of Sports Medicine professionals

* 13	RHS	2022-04-29 (Fri)	S.Foster; S.Kaine; C.Lorusso; M.Rispoli; L.Schmidt	English I Classes	~150 - 200	The Shakespear e Theater of New Jersey at Drew University	Madison, NJ	To view Shakespeare's play "A Midsummer Night's Dream"; students will be reading & analyzing this play in English class, and will be comparing the live play to the written text
* 14	RHS	2022-05-13 (Fri)	J.Tom	Advanced Computer Design; and 3D Studio Classes	~40	Whippany Actuation Systems	Whippany, NJ	Exposure to the industry processes of an engineering & manufacturing company; and opportunity for students to see how the software applications & tools used in class are utilized in the real world
* 15	RHS	2022-05-24 (Tue)	C.Forlenza; J.Koch	Academy for Sports Medicine	45	Kean University	Union, NJ	Students will be attending various lectures & hands-on sessions in sports medicine
* 16	RHS	2022-05-25 (Wed) [Rain date 2022-05-26 (Thu)]	M.Roman; N.Valenta	National Art Honor Society; Art Club; Visual Art Students	60	Roxbury HS	In-school field trip	Annual "Chalk Walk" - RHS students will work w/ younger students from district to illustrate designated themes in chalk in front of school

CURRICULUM WRITING

5. RESOLVED, that the courses listed below be approved for curriculum writing for the 2022/2023 school year as indicated.

-Grouped by "School/Course Level", then organized by "Course". Unless otherwise noted, proposed hours provided is the total amount allotted for the grade level or grade span shown.

	Course	School / Course Level	Grade Level	Course Duration (FY, Sem, Q)	New, Revision, or Rewrite	Proposed hours
# 1	Art (Ceramics)	EMS	8	Cycle	New	15
# 2	Art (Drawing & Painting)	EMS	8	Cycle	New	15
3	Art (Exploring Art)	EMS	7	Cycle	New	20
# Supersedes resolution app'd 2/28/22, XVI.B.11, Exhibit E2, Row No. 29.						

OUT-OF-DISTRICT PLACEMENTS/SERVICES - 2021/2022

6. RESOLVED, that the Roxbury Township Board of Education approve 2021/2022 Extended School Year and 2021/2022 School Year Out-Of-District Placements/Services listed below:

File Number	School or Provider	Total Cost	Dates
208108	The Craig School	\$2,500.00	7/5/22-7/28/22
211609	Mount Carmel Guild Academy	\$29,104.00	3/15/22-6/30/22
208858	Windsor Learning Center	\$19,314.00	3/28/22-6/30/22

EXTENDED SCHOOL YEAR PROGRAM

- *7. RESOLVED, that based on current and projected positive health conditions, the Roxbury Township Board of Education approve the 2022 Extended School Year Program as follows:

2022 Extended School Year Program - July 5, 2022 - August 4, 2022
 Four Days per Week: Monday - Thursday, 9:00 AM - 1:00 PM
 Locations: Jefferson Elementary School & Roxbury High School

In addition to the program dates, teachers are required to be available at least one day (not to exceed 4 hours) prior to July 5, 2022.

	<i>Positions</i>	<i>Hourly Rate of Pay</i>	<i>Not to exceed:</i>
a	Program Coordinator (1)	\$50.00	25 hours/week
b	Transition Coordinator (1)	\$45.00	20 hours/week
c	Special Education Teachers (20)	\$45.00 (holding NJ teaching certification)	20 hours/week
d	Substitute Teachers (as needed)	\$45.00 (holding NJ teacher certification \$30.00 (holding county substitute certificate)	20 hours/week
e	Nurses (2); Substitute Nurses (as needed)	\$45.00	20 hours/week
f	Occupational Therapists (2+ contracted)	\$45.00	20 hours/week
g	Physical Therapist (1+ contracted)	\$45.00	20 hours/week
h	Speech-Language Therapists (3+ contracted)	\$45.00	20 hours/week
i	Counselors (2)	\$45.00	20 hours/week
j	Behaviorists (2)	\$45.00	20 hours/week
k	Paraprofessionals (60); Substitute Paraprofessionals (as needed)	\$17.00 (without NJ teaching certification) \$20.00 (holding NJ teaching certification)	20 hours/week

COMPREHENSIVE EQUITY PLAN

- *8. RESOLVED, that the Roxbury Township Board of Education approve the submission of the district’s Comprehensive Equity Plan Annual Statement of Assurance for the 2022-2023 school year to the Morris County Office of Education in order to extend the implementation of the district’s 2019-2022 Comprehensive Equity Plan through school year 2022-2023, pursuant to the New Jersey Department of Education’s Broadcast dated March 23, 2022.

C. Personnel (Resolutions 1-18)

Mrs. Kathy Purcell motioned and Mr. Brian Staples seconded the motion that the Personnel Resolutions 1 through 18 be accepted as presented.

The motion was approved by roll call vote.

Mr. Bocchino: Yes to all, however Abstain to item 1 in Resolution# 1; **Mr. Botero:** Yes to all; **Mrs. Champagne:** Yes to all; **Mr. Coakley:** Yes to all; **Mrs. Colucci:** Yes to all; **Mrs. Danielson:** Yes to all; **Mr. Masi:** Yes to all, however Abstain to item 8 in Resolution# 1 ; **Mrs. Purcell:** Yes to all; **Ms. Scheneck:** Yes to all, however Recuse item 1 Resolution# 6; **Mr. Staples:** Yes to all.

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate’s attestation that he/she has

not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

RESIGNATIONS, RETIREMENTS, TERMINATIONS

1. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Action</i>	<i>Final day of employment</i>	<i>Discussion</i>
* 1	Conklin, Lauren	RHS	School Nurse	Resignation for personal reasons	5/27/22	
2	Cuda, Carolyn	JES	Leave-repl Gr. 1 Teacher	Resignation for personal reasons	3/25/22	
* 3	Ketch, Madison	TR	Substitute Bus Aide	Resignation for personal reasons	3/22/22	
* 4	Lavin, Evelyn	TR	Bus Driver	Resignation for personal reasons	4/8/22	
5	MacEwen, Patricia	LRS	Special Education Teacher	Resignation for retirement purposes	6/30/22	
* 6	McLoughlin, Lise	RHS	Math Teacher	Resignation for retirement purposes	6/30/22	
* 7	Monahan, David	RHS	Leave-replacement Nurse	Resignation for personal reasons	5/20/22	
8	Quinty, Kelly	NES	Kindergarten Teacher	Resignation for personal reasons	5/20/22	

LEAVES OF ABSENCE

2. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Employee</i>	<i>Leave Start Date</i>	<i>Paid Leave</i>	<i>Unpaid FMLA/ NJFLA ^</i>	<i>Return Date</i>	<i>Discussion</i>
1	12645	3/28/22	Using 1 personal day	4 wks of FMLA/NJFLA	5/2/22	
* 2	13689	4/6/22	Using 6 sick days	FMLA, if needed	Upon release by physician	
* 3	17079	5/18/22	n/a	FMLA	Upon release by physician	Antic ret 8/1/22
4	18684	3/17/22	n/a	FMLA	Upon release by physician	
5	19218	3/23/22	n/a	2 wks of FMLA	4/4/22	
6	19497	8/25/22	Using available sick days	FMLA/NJFLA	1/23/23	
7	20682	3/28/22	Using available days	FMLA	Upon release by physician	
8	20964	3/17/22	n/a	FMLA/NJFLA	Upon depletion of days	Intermittent leave as needed
* 9	22437	3/7/22	Using 3 personal days	N/A	Upon release by physician	Uncompensated leave for medical reasons

[^]Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.

REASSIGNMENTS / TRANSFERS

3. RESOLVED, that the Roxbury Township Board of Education approve the reassignment and change in salary for the staff members listed below:

	Name	Former Assignment & Loc.	New Assignment & Loc.	Salary	Effective Date	Discussion
1	Mulch, Jean	Secretary 10m f/t Grade II, Step 7 FES	Secretary 10m p/t Grade II, Step 7 0.5334 FTE FES	\$24,165^ prorated	5/1/22 - 6/30/22	Reduction in hours for SEC.DS.OFF.GR2.01; ^Base \$23,521 plus \$644
^Salary frozen until it exceeds 2020-21 Grade IV, Step 7 level in 2022-23						

4. RESOLVED, that the staff listed below be transferred to a new location and/or assignment as indicated:

	Name	Former Assignment & Loc.	New Assignment & Loc.	Effective Date	Discussion
* 1	Iturralde, Kaytel	Leave-repl Special Education Teacher (RC) TCH.SPE.RES.NA.26 RHS	Leave-repl Special Education Teacher (RC) TCH.SPE.RES.NA.31 EMS	4/25/22 - 6/30/22	Non-tenure track replacement in position TCH.SPE.RES.NA.31
2	Krog, Deborah	Leave-repl Gr. 3 Teacher TCH.FRA.GR3.NA.02 FES	Leave-repl Gr. 1 Teacher TCH.JEF.GR1.NA.03 JES	4/5/22 - 6/30/22	Non tenure-track replacement in position TCH.JEF.GR1.NA.03

APPOINTMENTS

5. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Discussion
* 1	Johnson, Heather	Dist	Computer Technician	N/A	\$58,124 prorated	4/22/22	6/30/22	Replacement in position TEC.DS.TECH.NA.01
^ Employment start date is pending completion of documentation in accordance with the law or district policy. # Employment start date is pending release from current employer								

APPOINTMENTS - LEAVE REPLACEMENTS

6. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions:

	Name	Loc	Position	Salary	Start Date	End Date	Discussion
* 1	Kelaid, Mina	RHS	Leave-repl Assistant Principal	\$3,750	5/18/22	6/30/22	Addl administrative assignment; replacement in position ADM.RHS.APR.NA.03. Leave-repl salary shown includes compensation for coverages provided from 4/5/22 - 5/17/22.
2	PLACE-HOLDER	NES	Leave-repl School Counselor & ABS	\$297.00 per diem	4/18/22	5/13/22	Replacement in position TCH.DS.GUI.NA.01.

APPOINTMENTS - HOURLY EMPLOYEES

7. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Guide / Step</i>	<i>Hourly Rate</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
1	Appelgren, Melissa	FES	Title 1 Paraprofessional	REA Paraprof Step 9	\$20.12	4/5/22	6/30/22	Replacement in position AID.REG.FES.T1.05
* 2	Fehsal, Jennifer	TR	Bus Aide	N/A	\$16.00	4/5/22^	6/30/22	Replacement in position AID.BUS.TRN.NA.01
* 3	Nicholais, Liliانا	TR	Bus Driver	RBDG Step 1	\$26.33	3/22/22	6/30/22	Correction to hourly rate app'd 3/14/22 D.5.4; replacement in position BUS.TR.DRI.RE.16

^ Employment start date is pending completion of documentation in accordance with the law or district policy.

APPOINTMENTS - SUBSTITUTES

8. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions on an as needed basis:

	<i>Name</i>	<i>Loc.</i>	<i>Position</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
* 1	Conklin, Lauren	District	Substitute Nurse	21/22 Board approved Sub Rate	5/30/22	6/30/2022	
2	Doucette, Nicole	EMS	Substitute Teacher	\$100.00 per diem	4/5/22	4/28/22	2 transition days prior to TST assignment @ EMS beginning 4/29/22
3	Doucette, Nicole	EMS	Transitional Substitute Teacher (Gr. 8 Math)	\$230.00 per diem	4/29/22	5/27/22	Coverage for position TCH.EMS.MAT.NA.04
* 4	Scafolani, Andrea	District	Substitute Teacher, Paraprofessional, and Secretary	21/22 Board approved Sub Rate	4/4/2022	6/30/2022	
* 5	Wildermuth, Adele	District	Substitute Teacher, Paraprofessional, and Secretary	21/22 Board approved Sub Rate	4/5/2022	6/30/2022	

^Start date pending receipt of documentation in accordance with law and district policy.

*9. RESOLVED, that Ms. Susan Nelson be approved to serve as the Registered Nurse on the Roxbury High School Vocal Music Department's trip to the WorldStrides Williamsburg Music Festival in Williamsburg, VA from Thursday, April 28, 2022 through Sunday, May 1, 2022 for a payment of \$360 in addition to her per diem rate.

APPOINTMENTS - TITLE I SUMMER SCHOOL PROGRAM

10. RESOLVED, that the Roxbury Township Board of Education approve the appointment of the staff listed below for the 2022 Title I Summer School Program. This program will run according to Resolution XVI.B.8 that was approved February 28, 2022. At this time, employment and payment are contingent upon the status of school closures and enrollment numbers.

	<i>Name</i>	<i>Position</i>	<i>Hourly Rate #</i>	<i>Not to exceed:</i>	<i>Start</i>	<i>End</i>
1	Gauthier, Nicole	Teacher, PreK ^	\$40	20 hrs/wk	7/5/22	7/29/22
2	Renn, Christi	Teacher, PreK ^	\$40	20 hrs/wk	7/5/22	7/29/22
3	Olcott, Nicole	Teacher, Kindergarten ^	\$40	20 hrs/wk	7/5/22	7/29/22
4	Wilson, Brenda	Teacher, Kindergarten ^	\$40	20 hrs/wk	7/5/22	7/29/22
5	Kim, Erika	Teacher, Gr. 1 ^	\$40	20 hrs/wk	7/5/22	7/29/22
6	Rex, Jean	Teacher, Gr. 2 ^	\$40	20 hrs/wk	7/5/22	7/29/22
7	Arms, Victoria	Teacher, Gr. 3 ^	\$40	20 hrs/wk	7/5/22	7/29/22
8	McInnes, Cathy	Teacher, Gr. 3 ^	\$40	20 hrs/wk	7/5/22	7/29/22
9	Tunstead, Elena	Teacher, Gr. 4 ^	\$40	20 hrs/wk	7/5/22	7/29/22
10	Demarest, Karen	Teacher, ELL	\$40	20 hrs/wk	7/5/22	7/29/22
11	Martini, Ann	Teacher, PE/Kinesthetic Learning	\$40	20 hrs/wk	7/5/22	7/29/22
12	Nelson, Susan	Nurse	\$45	20 hrs/wk	7/5/22	7/29/22
13	Del Rosario, Monica	Paraprofessional	\$20 (NJ certification held)	20 hrs/wk	7/5/22	7/29/22
14	Sobestanovich, Kelsey	Paraprofessional	\$20	20 hrs/wk	7/5/22	7/29/22
15	Derendel, Lyndsay	Substitute Teacher	\$40	20 hrs/wk	7/5/22	7/29/22
		Substitute Paraprofessional	\$20 (NJ certification held)			
16	Freund, Kelly	Substitute Teacher	\$40	20 hrs/wk	7/5/22	7/29/22
		Substitute for Summer School Coordinator	\$45			
17	Sarrel, Marla	Substitute Teacher	\$40	20 hrs/wk	7/5/22	7/29/22
		Substitute for Summer School Coordinator	\$45			
18	Sheplak, Jacqueline	Substitute Teacher	\$40	20 hrs/wk	7/5/22	7/29/22
19	Leonard, Catherine	Substitute Nurse	\$45	20 hrs/wk	7/5/22	7/29/22
# To be paid from Title I funds. ^ Grade-level assignment may change based upon enrollment.						

SALARY ADJUSTMENTS - CERTIFICATED STAFF

11. RESOLVED, that the Roxbury Township Board of Education approve the following teaching assignments for the staff indicated below for the 2021/2022 school year, with the understanding that these assignments are subject to change based on scheduling adjustments:

	Name	Loc	Program/ Class	Extra Blocks assigned;	Start Date	Salary Guide / Step	Addl. Salary not to exceed
1	Hancock, Jessie	LRS	Supplemental Reading	1 class on MTWF, during Period 6	4/8/22 #	21/22 BA Step 8	\$190
2	Rubenstein, Jill	LRS	Supplemental Reading	1 class on MWF, during Period 7	4/5/22 #	21/22 BA+30 Step 23	\$315
3	Trimmer, Theresa	LRS	Supplemental Reading	1 class daily, during Period 10	4/5/22 #	21/22 MA+30 Step 23	\$550
4	Trimmer, Theresa	LRS	Supplemental Reading	1 class on Thursdays, during Period 3	4/5/22 #	21/22 MA+30 Step 23	\$110
# Coverage for position TCH.SPE.RES.NA.05.							

MENTORING

- *12. RESOLVED, that the Roxbury Township Board of Education approve the mentoring assignments indicated below. The number of weeks shown encompasses weeks when school is in session; and when the novice teacher and mentor are present at school to collaborate:

Novice Teacher					Mentoring Term in Roxbury					
	Name	Loc	Instr. Cert.	No. of weeks of mentoring completed to date	Mentor	Loc	Start Date	End Date	No. of Wks	Fee
1	Iturralde, Kaytel	EMS	CE-R	9 (in Roxbury 2/11/22-4/22/22)	Filoramo, Joseph	RHS	4/25/22	6/17/22	8	\$147

AUDIOVISUAL PRODUCTIONS

- *13. RESOLVED, that the staff listed below be approved as indicated to perform the lighting and sound responsibilities for events within the district and those that are reimbursed by outside agencies:

	Last Name	First Name	Start Date	End Date	Payment
1	Palanchi	Kristen	4/5/22	6/30/22	\$45/hr

STUDENT TEACHERS/INTERNS

- *14. RESOLVED, that the following student teacher/intern assignments be approved as per the placement requirements in Policy 9541- Student Teachers/Interns:

<i>Student-Teacher/Intern</i>					<i>Roxbury Cooperating Teacher</i>		
	<i>Name</i>	<i>College/Univ</i>	<i>Placement Sought</i>	<i>Term</i>	<i>Name</i>	<i>Position</i>	<i>Loc</i>
1	Pinard, Leanne	Seton Hall Univ.	Clinical Int-School Counseling	8/15/22 - 5/15/23	Mann, Monica	Dir of Guidance	DIST

COMMUNITY SCHOOL

- *15. RESOLVED, that the Roxbury Township Board of Education in conjunction with the Roxbury Community School approve the appointment of the certificated staff below for the 2021/2022 Saturday Support Program at a rate of \$60/hour. Employment is dependent upon sufficient enrollment. Job sharing within each job category will occur and will be scheduled based on expressed interest. Staff listed below will be paid through ESSER II Funds.

	Name
1	Mainiero, Melissa
2	Wilson, Courtney

- *16. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2021/2022 Roxbury Community School B.A.S.E.S. Program. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Instructor	Loc	Title	Hourly Pay Rate	Start Date	End Date	Discussion
1	Dunn, Francis*	K-4	Certified	\$35.00	03/29/22	06/30/22	Not to exceed 29.5 Hrs/Wk with various district positions.
2	Rock, Andrea	K-4	Sub Certified	\$25.00	04/04/22	06/30/22	
3	Segrave, Kelly*	K-4	Sub Certified	\$25.00	03/28/22	06/30/22	
4	Wyszkowski, Alexa*	K-4	Certified	\$35.00	03/22/22	06/30/22	
*Filing placeholders from the August 30th agenda.							

- *17. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2021/2022 Roxbury Community School Preschool Program. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Instructor	Loc	Hourly Pay Rate	Start Date	End Date	Discussion
--	-------------------	------------	------------------------	-------------------	-----------------	-------------------

1	Dunn, Francis (Frank)	KES	\$17/Sub Aide \$25/Sub Teacher	04/04/22	6/30/22	As needed. Not to exceed 29.5 Hrs/Wk with various district positions.
2	Wyszkowski, Alexa*	KES	\$17/Sub Aide \$25/Sub Teacher	03/21/22	6/30/22	
*Filing placeholders from the December 13th agenda.						

- *18. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2022/2023 Roxbury Community School Course Offerings. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Program	Instructor	Loc	Pay Rate	Start Date	End Date
1	Summer Art Camp (Grades 1-4)	Hagemann, Regina	EMS	\$180/Student	06/20/22	07/29/22
2	Summer Art Camp (Grades 5-8)	Hagemann, Regina	EMS	\$180/Student	06/20/22	07/29/22

D. Executive Session

Mr. Edwin Botero motioned and Mr. Joseph Bocchino seconded the motion that the Executive Session Resolution 1 be accepted as presented.

- *1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Regular Meeting on April 25, 2022 at 6:30 p.m. and;

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, and matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

XVI. PUBLIC COMMENTS – There is a three-minute time limit, per Board Policy.

None

XVII. BOARD MEMBER COMMENTS

Mrs. Colucci commented on EMS Production of Frozen, Kudos to the students
Mrs. Purcell commented on EMS Production of Frozen

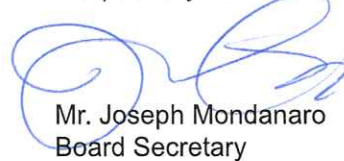
April 4, 2022

Mr. Bocchino said his son attended his first Assembly on Recycling, very happy
Mr. Masi commented on the Choir Invitational and Metropolitan Wind Invitational
Mr. Masi thanked the Buildings & Grounds and Security Staff
Mr. Coakley spoke about Virtual Morris County School Boards Training

XVIII. ADJOURNMENT

Mr. Coakley motioned and Mr. Staples seconded the motion to adjourn the meeting at this time 9:49 p.m. The motion was approved by unanimous agreement.

Respectfully submitted,



Mr. Joseph Mondanaro
Board Secretary