

**DISTRICT OF ROXBURY TOWNSHIP
MINUTES OF THE REORGANIZATION MEETING OF THE BOARD OF EDUCATION**

**JANUARY 6, 2025
REORGANIZATION MEETING AGENDA**

**LINCOLN ROOSEVELT SCHOOL
34 North Hillside Avenue, Succasunna, NJ 07876**

CALL TO ORDER: 7:00 P.M.

PUBLIC SESSION: 7:00 P.M.

I. MEETING CALLED TO ORDER

The meeting was called to order at 7:00 p.m. in the auditorium at Lincoln Roosevelt School. Business Administrator, Mr. Joseph Mondanaro, presiding.

Mr. Mondanaro announced that this Reorganization meeting of the Roxbury Township Board of Education is being held to take action and hold a discussion on business before the Board tonight and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register - Newspaper	Municipal Clerk
Daily Record - Newspaper	Roxbury Public Library
Star Ledger - Newspaper	
Roxbury Website – https://www.roxbury.org/domain/83	

The notice of tonight's meeting has been posted in the Board's Business office.

II. PLEDGE OF ALLEGIANCE

Members of the Board, the Administration, and the Public participated in the salute to the flag.

III. SCHOOL ELECTION RESULTS

The annual meeting of the voters of the Roxbury Township School District was held at Nixon Elementary School, the Roxbury Municipal Building, the Berkshire Valley Fire House, the Roxbury Public Library, the Roxbury Senior Center, Jefferson Elementary School, Roxbury High School, Eisenhower Middle School, Kennedy Elementary School, and Nixon Elementary School on Tuesday, November 5, 2024.

The official results were as follows for members of the Board of Education, to fill three, 3-year terms.

	Kim Hopkins	Andrew Schlam	Mirna Hernandez	Kathleen Purcell	David Faulkner Jr.	Caitlyn Barba	WRITE-IN	Early Voting	MAIL-IN	Provisional
District										
Roxbury Township Ward 1 District 1	206	158	183	163	140	146	1	186	82	23
Roxbury Township Ward 1 District 2	209	165	197	235	212	210	10	232	119	14
Roxbury Township Ward 1 District 3	179	151	170	164	158	157	3	200	83	9
Roxbury Township Ward 1 District 4	169	141	145	210	183	184	4	186	75	13
Roxbury Township Ward 1 District 5	231	171	210	187	172	173	3	222	91	11
Roxbury Township Ward 2 District 1	194	158	157	176	153	171	0	108	76	14
Roxbury Township Ward 2 District 2	231	175	216	203	190	175	5	164	86	13

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Roxbury Township Ward 2 District 3	248	215	245	245	226	222	8	201	122	12
Roxbury Township Ward 2 District 4	175	145	164	128	106	117	1	132	98	3
Roxbury Township Ward 2 District 5	238	204	220	213	194	181	4	140	103	8
Roxbury Township Ward 3 District 1	289	262	291	197	187	169	8	216	157	17
Roxbury Township Ward 3 District 2	158	146	149	160	154	154	0	145	78	4
Roxbury Township Ward 3 District 3	187	171	163	179	168	175	15	140	68	9
Roxbury Township Ward 3 District 4	220	173	204	213	184	189	0	189	153	12
Roxbury Township Ward 3 District 5	120	105	105	123	115	111	2	108	62	5
Roxbury Township Ward 3 District 6	269	238	254	228	221	196	8	236	126	7
Roxbury Township Ward 4 District 1	194	166	161	247	221	223	1	170	75	1
Roxbury Township Ward 4 District 2	182	155	170	208	195	191	1	161	75	8
Roxbury Township Ward 4 District 3	199	180	186	213	197	178	3	133	74	9
Roxbury Township Ward 4 District 4	161	151	154	183	175	164	10	134	70	4
Roxbury Township Ward 4 District 5	222	208	205	239	224	225	3	171	92	11
Roxbury Township Ward 4 District 6	307	279	285	333	303	300	9	271	134	10
Total:	4588	3917	4234	4447	4078	4011	99	3845	2099	217
*PLEASE NOTE: Pursuant to N.J.S.A 19:63-22c, which was amended to include provisions to protect voter privacy, certain election results have been concealed in situations where there were a low number of total votes and voter confidentiality may be at risk.										

IV. OATH OF OFFICE

Mr. Mondanaro administered the Oath of Office to the newly elected board members:

Mirna Hernandez

Kim Hopkins

Kathleen Purcell

V. ROLL CALL

MEMBERS PRESENT:

Mr. Camilo Bonilla, Mr. Edwin Botero, Mrs. Ann Colucci,
Ms. Valerie Galdieri, Ms. Mirna Hernandez, Mrs. Kim Hopkins,
Mrs. Sharon MacGregor-Nazzaro, Mr. Christopher Milde,
Mrs. Kathy Purcell, Ms. Carol Scheneck

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Dr. Frank Santora, Mr. Joseph Mondanaro, Mrs. Kathy Kolbusch

OTHERS PRESENT:

Mr. Marc G. Mucciolo, Esq., Busch Law Group LLC

VI. ELECTION OF A PRESIDENT

Mr. Mondanaro opened the nominations for a new Board President.

A. Nominations

Mrs. MacGregor-Nazzaro nominated Mr. Milde
Mrs. Purcell nominated Mr. Milde

B. Close Nominations

Mr. Mondanaro asked for a motion to close the nominations.
Mrs. Anne Colucci motioned and Mrs. Kathy Purcell seconded the motion to close the nominations for the Board President.

C. Voting by Board Members

The election of Mr. Christopher Milde as Board President was by roll call vote:

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Mr. Bonilla:	Yes	Mrs. Hopkins:	Yes
Mr. Botero:	Yes	Mrs. MacGregor-Nazzaro:	Yes
Mr. Colucci:	Yes	Mr. Milde:	Yes
Ms. Galdieri:	Yes	Mrs. Purcell:	Yes
Ms. Hernandez:	<i>Abstain</i>	Ms. Scheneck:	Yes

VII. ELECTION OF A VICE PRESIDENT

Mr. Milde opened the nominations for the new Vice Board President.

A. Nominations

Mrs. Purcell nominated Mrs. Colucci
Mrs. MacGregor-Nazzaro nominated Mrs. Colucci
Ms. Hernandez nominated Ms. Scheneck
Ms. Scheneck declined the nomination

B. Close Nominations

Mr. Milde asked for a motion to close the nominations.
Mrs. Kathy Purcell motioned and Mr. Edwin Botero seconded the motion to close the nominations for the Vice Board President.

C. Voting by Board Members

The election of Mrs. Anne Colucci as Vice Board President was by roll call vote:

Mr. Bonilla:	Yes	Mrs. Hopkins:	Yes
Mr. Botero:	Yes	Mrs. MacGregor-Nazzaro:	Yes
Mr. Colucci:	Yes	Mr. Milde:	Yes
Ms. Galdieri:	Yes	Mrs. Purcell:	Yes
Ms. Hernandez:	<i>Abstain</i>	Ms. Scheneck:	Yes

VIII. CORRESPONDENCE

None

IX. CODE OF ETHICS

Board Members read The Code of Ethics aloud.

X. PUBLIC COMMENTS – Action Items – There is a three-minute time limit, per Board Policy.

None

XI. ACTION ITEMS

A. Finances (Resolutions 1)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business, and will be voted on by one motion.

Mrs. Sharon MacGregor-Nazzaro motioned and Mr. Camilo Bonilla seconded the motion that The Finance Resolution 1 to be accepted as presented.

The motion was approved by roll call vote.

Mr. Bonilla: Yes; Mr. Botero: Yes; Mrs. Colucci: Yes; Mrs. Galdieri: Yes; Ms. Hernandez: Yes; Mrs. Hopkins: Yes; Mrs. MacGregor-Nazzaro: Yes; Mrs. Purcell: Yes; Ms. Scheneck: Yes; Mr. Milde: Yes

CONTRACTS

- *1. RESOLVED, that the Roxbury Township Board of Education approve a contract with Dr. Morton Fridman, 826 Winthrop Road, Teaneck, NJ 07666 to provide psychiatric evaluations on an as-needed and as-requested basis by the district. The services will commence on January 7, 2025, and expire on June 30, 2025.

B. Reorganization (Resolutions 1-39)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

Mr. Edwin Botero motioned and Mrs. Sharon MacGregor-Nazzaro seconded the motion that The Reorganization Finance Resolutions 1 through 39 to be accepted as presented.

The motion was approved by roll call vote.

Mr. Bonilla: Yes; Mr. Botero: Yes; Mrs. Colucci: Yes; Mrs. Galdieri: Yes; Ms. Hernandez: Yes; Mrs. Hopkins: Yes; Mrs. MacGregor-Nazzaro: Yes; Mrs. Purcell: Yes; Ms. Scheneck: Yes to all, however, Recuse Resolution #13, #26, #27, #30 and #34; Mr. Milde: Yes

BOARD BYLAWS AND POLICIES

- *1. RESOLVED, that the existing bylaws and policies of the Roxbury Township Board of Education, established for its own operation and the operation of the school district, will continue until the next reorganization meeting of the Roxbury Township Board of Education or until revised by vote of the Board of Education.

CODE OF ETHICS

- *2. RESOLVED, that every board member shall abide by the existing Code of Ethics of the Roxbury Township Board of Education as presented which will continue until the next reorganization meeting of the Roxbury Township Board of Education or until revised by vote of the Board of Education.

Board Members will now read the Code of Ethics aloud.

APPROVAL OF PROGRAMS AND TEXTBOOKS

- *3. RESOLVED, that the existing school programs and textbooks currently in use in the district for the 2024/2025 school year continue for the 2025/2026 school year or until revised by vote of the Board of Education.

OFFICIAL NEWSPAPERS

- *4. RESOLVED, that the official newspapers for the Roxbury Township Board of Education be the *Roxbury Register*, *Daily Record*, and the *Star Ledger* as the alternate newspaper.

CALENDAR OF MEETINGS

- *5. RESOLVED, that the Roxbury Township Board of Education approve the dates and locations for the Roxbury Township Board of Education meetings as listed below. Meetings will be held at Lincoln-Roosevelt School, 34 North Hillside Avenue, Succasunna, NJ; or Roxbury High School, 1 Bryant Drive, Succasunna, NJ. Executive Sessions will commence at 6:30 p.m., and Public Sessions will commence at 7:30 p.m. unless otherwise notified. Formal action may be taken.

CALENDAR OF MEETINGS FOR 2025

Meeting Date	Type	Location
January 6, 2025*	Reorganization	Lincoln-Roosevelt Auditorium
January 27, 2025	Regular	Lincoln-Roosevelt Auditorium
February 24, 2025	Regular	Lincoln-Roosevelt Auditorium
March 13, 2025**	Board Training	Lincoln-Roosevelt Auditorium
March 17, 2025	Regular	Lincoln-Roosevelt Auditorium
April 28, 2025	Regular	Lincoln-Roosevelt Auditorium
May 12, 2025	Regular	Lincoln-Roosevelt Auditorium
June 9, 2025	Regular	Roxbury High School Auditorium
July 14, 2025	Regular	Lincoln-Roosevelt Auditorium
July 16, 2025 ***	Board Retreat	Lincoln-Roosevelt Auditorium
August 18, 2025	Regular	Lincoln-Roosevelt Auditorium
September 15, 2025	Regular	Lincoln-Roosevelt Auditorium
October 13, 2025	Regular	Lincoln-Roosevelt Auditorium
November 17, 2025	Regular	Lincoln-Roosevelt Auditorium
December 15, 2025	Regular	Lincoln-Roosevelt Auditorium
* January 6, 2025 Reorganization meeting will commence at 7:00 p.m. ** March 13, 2025 Board Training will commence at 6:30 p.m. *** July 16, 2025 Board Retreat will commence at 6:00 p.m.		

DEPOSITORY OF SCHOOL FUNDS

- *6. RESOLVED, that the Roxbury Township Board of Education approve TD Bank, 11000 Atrium Way, Mount Laurel, NJ 08054 as the official depository of school funds for the accounts listed below:

Name of Account	Signature(s) of Record
Athletic Account	High School Principal and Business Administrator or Superintendent
Capital Reserve	Business Administrator and/or Treasurer
Eisenhower Activity	School Principal and Business Administrator or Superintendent
Flexible Spending	Business Administrator or Assistant Business Administrator
Franklin Activity	School Principal and Business Administrator or Assistant Business Administrator
General Account	Board President or Board Vice President and Business Administrator or Assistant Business Administrator and Treasurer

High School Activity	School Principal and Business Administrator or Superintendent
Jefferson Activity	School Principal and Business Administrator or Assistant Business Administrator
Kennedy Activity	School Principal and Business Administrator or Assistant Business Administrator
Lincoln/Roosevelt Activity	School Principal or Assistant Principal and Business Administrator or Assistant Business Administrator
Miss Anne Fund	Business Administrator and High School Principal
Nixon Activity	School Principal and Business Administrator or Assistant Business Administrator
Payroll Account	Board President or Board Vice President and Business Administrator or Assistant Business Administrator and Treasurer
Tax and Agency	Board President or Board Vice President and Business Administrator or Assistant Business Administrator and Treasurer
Unemployment	Board President or Board Vice President and Business Administrator or Assistant Business Administrator and Treasurer

APPOINTMENT - BOARD SECRETARY

- *7. RESOLVED, that *Mr. Joseph Mondanaro* be appointed School Business Administrator/Board Secretary for the Roxbury Township Board of Education. The terms and conditions of his employment are to be determined and approved at a future meeting of the Roxbury Township Board of Education.

APPOINTMENT – ASSISTANT BOARD SECRETARY

- *8. RESOLVED, that *Mrs. Mary Kathy Kolbusch* be appointed Assistant School Business Administrator/Board Secretary for the Roxbury Township Board of Education. The terms and conditions of her employment are to be determined and approved at a future meeting of the Roxbury Township Board of Education.

APPOINTMENT - PUBLIC SCHOOL ACCOUNTANT

- *9. RESOLVED, that the Roxbury Township Board of Education approve Nisivoccia LLP, Certified Public Accountants & Advisors as auditors (public school accountant) for the year ended June 30, 2025 at a fee of \$66,950. This represents a 2% increase over the prior year.

APPOINTMENT – TREASURER OF SCHOOL MONIES

- *10. RESOLVED, that *Ms. Lisa Palmieri* be appointed Treasurer of School Monies for the Roxbury Township Board of Education for the period July 1, 2025 through June 30, 2026. The terms and conditions of her employment are to be determined and approved at a future meeting of the Roxbury Township Board of Education.

APPOINTMENT – LEGAL COUNSEL

- *11. WHEREAS, the Roxbury Township Board of Education requires the services of Legal Counsel on a regular basis, and

WHEREAS, such services are professional in nature and cannot be secured with confidence through public bidding because they involve qualitative factors which cannot be described adequately in written specifications, and

WHEREAS, the firm of Scarinci Hollenbeck Attorneys At Law is presently handling legal matters for this Board,

BE IT RESOLVED, that the firm of Scarinci & Hollenbeck LLC, 110 Valley Brook Avenue, P.O. Box 790, Lyndhurst, NJ 07071, be appointed as Special Education Counsel for this Board of Education for the period July 1, 2025 to June 30, 2026.

BE IT FURTHER RESOLVED, that the Roxbury Township Board of Education approve Nathanya G. Simon of the firm Scarinci & Hollenbeck, LLC as Special Education Counsel per the same terms and rates of current retainer.

- *12. WHEREAS, the Roxbury Township Board of Education requires the services of Legal Counsel on a regular basis, and

WHEREAS, such services are professional in nature and cannot be secured with confidence through public bidding because they involve qualitative factors which cannot be described adequately in written specifications, and

BE IT RESOLVED, that the firm of Busch Law Group, LLC, 450 Main Street, Metuchen, NJ 08840, be appointed as General Counsel for this Board of Education for the period July 1, 2025 to June 30, 2026.

BE IT FURTHER RESOLVED, that the Roxbury Township Board of Education approve Marc G. Mucciolo of the firm Busch Law Group, LLC as General Counsel.

- *13. WHEREAS, the Roxbury Township Board of Education requires the services of Legal Counsel on a regular basis, and

WHEREAS, such services are professional in nature and cannot be secured with confidence through public bidding because they involve qualitative factors which cannot be described adequately in written specifications, and

BE IT RESOLVED, that the firm of Busch Law Group, LLC, 450 Main Street, Metuchen, NJ 08840, be appointed as Labor Counsel for this Board of Education for the period July 1, 2025 to June 30, 2026.

BE IT FURTHER RESOLVED, that the Roxbury Township Board of Education approve Marc G. Mucciolo of the firm Busch Law Group, LLC as Labor Counsel.

APPOINTMENT – INSURANCE RISK MANAGER

- *14. WHEREAS, such services are extraordinary and unspecifiable in nature and cannot be secured with confidence through public bidding because they involve qualitative factors which cannot be described adequately in written specifications, and

WHEREAS, agreement has been reached with Arthur J. Gallagher Risk Management Services, 163 Spring Street, 2nd Floor, Newton, New Jersey for such services, and the Board finds this is in the best interest of the Board of Education,

NOW THEREFORE BE IT RESOLVED, by the Roxbury Township Board of Education that Arthur J. Gallagher Risk Management Services be approved as Insurance Broker for Property and Casualty and Workers Compensation effective July 1, 2025 to June 30, 2026 according to Public School Contracts Laws (N.J.S.A. 18A:18A-5).

APPOINTMENT – HEALTH BENEFITS BROKER

- *15. WHEREAS, such services are extraordinary and unspecifiable in nature and cannot be secured with confidence through public bidding because they involve qualitative factors which cannot be described adequately in written specifications, and

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WHEREAS, agreement has been reached with Integrity Consulting Group, 104 Interchange Plaza, Suite 202, Monroe Twp., NJ 08831, for such services at a cost to be paid by the insurance carriers as per the agreed upon proposals, and the Board finds this is in the best interest of the Board of Education,

NOW THEREFORE, BE IT RESOLVED, by the Roxbury Township Board of Education that Integrity Consulting Group be approved as Health Benefits Broker effective January 1, 2025 through December 31, 2025. according to Public School Contracts Laws (N.J.S.A. 18A:18A-5).

APPOINTMENT – ARCHITECT

- *16. RESOLVED, that the Roxbury Township Board of Education appoint SSP Architects, 50 Division Street, Suite 503, Somerville, NJ 08876 as school architect of record for the 2024/2025 school year with individual projects to be approved separately.

APPOINTMENT - MEDICAL INSPECTOR (SCHOOL PHYSICIAN)

- *17. RESOLVED, that the Roxbury Township Board of Education appoints Skylands Orthopaedics, 57 US Highway 46, Hackettstown, NJ 07840-2695, as Medical Inspector (School Physician) for the 2025/2026 school year at an annual cost of \$25,500.00.

APPOINTMENT OF CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR (“IRMA”)

- *18. RESOLVED, that the Roxbury Township Board of Education appoints Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor (“IRMA”) for the 2025/2026 fiscal year at a fee of \$1,100.00.

APPROVAL OF PETTY CASH FUND AND CUSTODIAN OF FUNDS

- *19. RESOLVED, that the Roxbury Township Board of Education approves the Petty Cash Fund for the 2025/2026 school year in the amount of \$3,350.00, and

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary be appointed as Custodian of the Petty Cash Fund.

APPROVAL OF ATHLETIC FUND AND CUSTODIAN OF FUNDS

- *20. RESOLVED, that the Roxbury Township Board of Education approve the Athletic Fund for the 2025/2026 school year in the amount of \$10,000.00, and

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary be appointed as Custodian of the Athletic Fund.

APPROVAL OF DIRECT DEPOSIT

- *21. RESOLVED, that the Roxbury Township Board of Education approves a mandatory direct deposit program in accordance with District Policy 6511, Direct Deposit, and N.J.S.A. 52:14-15h. TD Bank shall be used to implement the direct deposit program.

APPROVAL OF TAX SHELTERED ANNUITY COMPANIES

- *22. RESOLVED, that the Roxbury Township Board of Education approves the following list of companies as providers of tax sheltered annuities available to the employees of the Roxbury Board of Education through payroll deduction:

Brighthouse Life Insurance Company 403(b)
Corebridge Financial fka AIG Retirement Services 403(b)
Equitable 403(b)/457
Invesco 403(b)
Lincoln National Financial Group 403(b)
Lincoln Investment Planning 403(b)/457
MetLife 403(b)/457
Security Benefit 403(b)

BE IT FURTHER RESOLVED, that PenServ Plan Services act as Third Party Administrator for the Roxbury Township Board of Education for all providers of tax sheltered annuities available to the employees of the Roxbury Township Board of Education through payroll deduction.

APPROVAL OF THE USE OF STATE CONTRACTS

- *23. RESOLVED, that the Roxbury Township Board of Education approve the use of state contracts as appropriate until the next reorganization meeting of the Roxbury Township Board of Education.

CONTINUATION OF COOPERATIVE PRICING AGREEMENTS

- *24. Whereas the Roxbury Township Board of Education has previously entered into Cooperative Pricing Agreements with the following list of providers hereinafter referred to as "Lead Agency" for the conduct of certain functions relating to the purchase of work materials and supplies for their respective jurisdictions, and

Whereas the Lead Agency entering into contracts on behalf of the Roxbury Township Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1) et seq. and all other provisions of the revised statutes of the State of New Jersey, now, therefore, be it

RESOLVED, that the Roxbury Township Board of Education approve continuation of the use of the contracts awarded by the following organizations for the 2024/2025 school year in accordance with Public Contracts law

Morris County Cooperative Pricing Council	County of Bergen
Educational Services Commission of New Jersey, ESCNJ	NJEDge
ESC of Morris County	MCECCPS
Hunterdon County Educational Services Commission	Sourcewell National Cooperative
Educational Data Services Inc.	NASPO Value Point

APPROVAL OF STANDARD OPERATING PROCEDURES

- *25 RESOLVED, that the Roxbury Township Board of Education approve the Financial Standard Operating Procedures.

APPOINTMENT – ATTENDANCE OFFICER(S)

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- *26. RESOLVED, that the Roxbury Township Board of Education appoint the High School Assistant Principal of Attendance and the K-8 Principals as Attendance Officers for the 2025/2026 school year.

APPOINTMENT - EDUCATIONAL STABILITY LIAISON

- *27. RESOLVED, that the Roxbury Township Board of Education appoint the Assistant Superintendent as the Educational Stability Liaison for the Roxbury School District for the 2025/2026 school year.

APPOINTMENT - 504 COMPLIANCE OFFICER

- *28. RESOLVED, that the Roxbury Township Board of Education appoint the Supervisor of Student Support Services as 504 Compliance Officer for the Roxbury School District for the 2025/2026 school year.

APPOINTMENT – CHILD PROTECTION AND PERMANENCY (CP&P)/HOMELESS LIAISON

- *29. RESOLVED, that the Roxbury Township Board of Education appoint the Assistant Business Administrator as Child Protection and Permanency (CP&P)/Homeless Liaison for the 2025/2026 school year.

APPOINTMENT – AFFIRMATIVE ACTION OFFICERS

- *30. RESOLVED, that the Roxbury Township Board of Education appoint the Human Resources Director and/or an Administrative Designee as Affirmative Action Officers for the 2025/2026 school year, and for the purpose of the Multi-Year Equity Plan.

APPOINTMENT - SCHOOL SAFETY SPECIALIST

- *31. RESOLVED, that the Roxbury Township Board of Education appoint its Director of Security as the School Safety Specialist for the Roxbury School District for the 2025/2026 school year.

APPOINTMENT – SAFETY AND HEALTH DESIGNEE

- *32. RESOLVED, that the Roxbury Township Board of Education appoint the Nurse Coordinator as Safety and Health Designee for the Roxbury School District for the 2025/2026 school year.

APPOINTMENT – DRUG FREE SCHOOLS OFFICERS

- *33. RESOLVED, that the Roxbury Township Board of Education appoint the Student Assistance Counselor at Roxbury High School and the Student Assistance Counselor at Eisenhower Middle School as Drug Free Schools Officers for the 2025/2026 school year.

APPOINTMENT - TITLE IX COORDINATOR

- *34. RESOLVED, that the Roxbury Township Board of Education appoint the Human Resources Director as the Title IX Coordinator for the Roxbury School District for the 2025/2026 school year.

APPOINTMENT - HARASSMENT, INTIMIDATION & BULLYING (HIB) COORDINATOR

- *35. RESOLVED, that the Roxbury Township Board of Education appoint the Supervisor of Student Support Services as the Harassment, Intimidation & Bullying (HIB) Coordinator for the Roxbury School District for the 2025/2026 school year.

APPOINTMENTS OF THE BUSINESS ADMINISTRATOR

- *36. RESOLVED, that the Roxbury Township Board of Education appoint the School Business Administrator/Board Secretary, as the following for the 2025/2026 school year:

Investments Officer	Public Agency Compliance Officer (P.A.C.O.)
Public Contracts Officer	Purchasing Agent
Custodian of Records	

APPOINTMENTS OF THE DIRECTOR OF BUILDINGS AND GROUNDS

- *37. RESOLVED, that the Roxbury Township Board of Education appoint the Director of Buildings and Grounds, as the following for the 2025/2026 school year:

Asbestos Management Officer	Indoor Air Quality Coordinator
Integrated Pest Management Coordinator	Right to Know Officer
Chemical Hygiene Officer	AHERA Coordinator

DELEGATE APPOINTMENTS

- *38. WHEREAS, the Roxbury Township Board of Education requires representation at the following professional organizations, and reorganization of the Roxbury Township Board of Education requires delegate assignments to said professional organizations be made,

THEREFORE BE IT RESOLVED, that the Roxbury Township Board of Education here and now assigns the following delegate appointments:

New Jersey School Boards Association Delegate: Mr. Christopher Milde
NJSBA Alternate: Ms. Mirna Hernandez/Mrs. Kathy Purcell
MCSBA Representative: Mrs. Anne Colucci
MCSBA Alternate: Mrs. Kathy Purcell
Educational Services Commission of Morris County: Mr. Christopher Milde

CHAIRPERSON APPOINTMENTS

- *39. WHEREAS, the Roxbury Township Board of Education utilizes Committee groups to investigate and make recommendations regarding district activities, and reorganization of the Roxbury Township Board of Education requires Committees and Committee Chairperson assignments be made,

THEREFORE BE IT RESOLVED, that the Roxbury Township Board of Education here and now assigns the following Committees and Committee Chairperson appointments:

Community Relations/Shared Services	Ms. Valerie Galdieri (Chair)
	Mr. Edwin Botero
	Ms. Mirna Hernandez
	Mrs. Sharon MacGregor-Nazzaro
	Mr. Christopher Milde

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Education	Mr. Camilo Bonilla (Chair) Mrs. Anne Colucci Mr. Christopher Milde Mrs. Kathy Purcell Ms. Carol Scheneck
Facilities	Mrs. Anne Colucci (Chair) Mr. Edwin Botero Ms. Valerie Galdieri Mrs. Kathy Purcell Ms. Carol Scheneck
Finance	Ms. Carol Scheneck (Chair) Mr. Edwin Botero Mrs. Anne Colucci Ms. Valerie Galdieri Mrs. Kathy Purcell
Personnel	Mrs. Sharon MacGregor-Nazzaro (Chair) Mr. Camilo Bonilla Mrs. Anne Colucci Mrs. Kim Hopkins Mrs. Kathy Purcell
Policies/Governance	Mr. Christopher Milde (Chair) Mr. Camilo Bonilla Ms. Mirna Hernandez Mrs. Sharon MacGregor-Nazzaro Ms. Carol Scheneck
Negotiations	Mrs. Kathy Purcell (Chair) Mrs. Kim Hopkins
Project Graduation Liaison	Mrs. Sharon MacGregor-Nazzaro
Town Council Liaison	Mrs. Anne Colucci
District Sustainability Team	Ms. Valerie Galdieri Mrs. Kim Hopkins

C. Executive Session

Mr. Edwin Botero motioned and Mrs. Kathy Purcell seconded the motion that the Executive Session Resolution 1 be accepted as presented.

The motion was approved unanimously.

*1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Regular Meeting on January 27, 2025 at 6:30 p.m. at Lincoln Roosevelt School; and

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and

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BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

XII. PUBLIC COMMENTS – None Agenda Items - There is a three-minute time limit, per Board Policy.

None

XIII. BOARD MEMBER COMMENTS

Mr. Edwin Botero spoke about not being able to fulfill the role of either the Board President or a Vice President.

Mr. Anne Colucci congratulated the new board members.

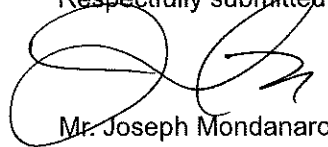
Mrs. Kathy Purcell congratulated the new board members.

Mr. Christopher Milde welcomed the new board members and thanked everyone for their support.

XIV. ADJOURNMENT

Mrs. Kathy Purcell motioned and Ms. Valerie Galdieri seconded the motion to adjourn the meeting at this time 7:30 p.m. The motion was approved by unanimous agreement.

Respectfully submitted,



Mr. Joseph Mondanaro
Business Administrator/Board Secretary