I. **MEETING CALLED TO ORDER**

The meeting was called to order at 6:30 p.m. in the Media Center at Lincoln Roosevelt School, President Scheneck presiding.

Mrs. D’Abbraccio motioned, and Mrs. D’Agostino seconded the motion to recess the Public Session and reconvene in Executive Session in the Media Center. The motion was approved by unanimous agreement.

II. **EXECUTIVE SESSION**

Whereas Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session, and

Whereas, the Roxbury Township Board of Education approved Resolution 1 – Executive Session, at its May 20, 2013 meeting;

Now, therefore, the Roxbury Township Board of Education is meeting in Executive Session to discuss personnel, student matters, negotiations and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

III. **PUBLIC SESSION**

The meeting was reconvened in Public Session at 7:31 p.m. in the Auditorium at Lincoln Roosevelt School, President Scheneck presiding.

Mrs. D’Agostino announced that this Workshop Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight’s meeting and copies of the agenda for tonight’s meeting to be transmitted to:

- Roxbury Register - Newspaper
- Daily Record - Newspaper
- Roxbury Web Site - http://www.roxbury.org/boe/minutes/meetings.html

The notice of tonight’s meeting and a copy of tonight’s agenda have been posted in the Board’s Business Office.
IV. **ROLL CALL**

The roll was taken and a quorum deemed present.

**MEMBERS PRESENT:**
Mrs. Margaret Casola, Mr. Leo J. Coakley, Mrs. Liz D’Abbraccio, Mrs. Terry D’Agostino, Mr. Ron Lucas, Mr. James Monaghan, Jr., Mr. John Moschella, Mr. Dave Ramage, Ms. Carol Schenck, Mr. Martin Volz

**MEMBERS ABSENT:** None

**ADMINISTRATION PRESENT:** Dr. Patrick Tiemey, Mrs. Loretta Radulic, Mrs. Phyllis Prestamo, Mr. John Gomez, Ms. Yvonne Hellwig

**OTHERS PRESENT:** Mr. Phil Stern, ASG&L LLC

V. **PLEDGE OF ALLEGIANCE**

Members of the Board, the Administration, and the Public participated in the salute to the flag.

VI. **PRESENTATIONS**

1. **Teachers of the Year 2012/2013:**

Roxbury High School   Roxanne Dome  
Eisenhower Middle School  Deborah Baxter  
Lincoln/Roosevelt School  Carole DeGregorio  
Franklin Elementary School  Russ Redmond  
Jefferson Elementary School  Carolyn Cuda  
Kennedy Elementary School  Nancy Sekella  
Nixon Elementary School  Pam Kaufman

**Teachers of the Year 2011/2012:**

Roxbury High School  Lisa McLoughlin (Science)  
Eisenhower Middle School  None  
Lincoln/Roosevelt School  Brenda Sumski (Reading Specialist)  
Franklin Elementary School  Marla Sarel (4th Grade)  
Jefferson Elementary School  Barbara Derrick  
Kennedy Elementary School  Brenda Wilson (Reading Specialist)  
Nixon Elementary School  Larry Goldsholl

The Principals from each building were introduced and they, in turn, presented their respective Teacher of the Year for 2011/2012 and 2012/2013 school years.

The Board President congratulated everyone and presented each with a plaque and the symbolic ‘Apple for Teacher’.
2. Roxbury High School Valedictorian and Salutatorian:

   Valedictorian - Matthew Ross
   Salutatorian  - Michael Taglienti

Jeffrey Swanson, Principal, Roxbury High School, introduced Matthew Ross, 2013 Class Valedictorian and Michael Taglienti, 2013 Class Salutatorian.

The Board President congratulated both for their numerous achievements and reminded everyone that they will be honored at a dinner on June 6th.

3. HIB presentation by Phyllis Prestamo

Ms. Phyllis Prestamo, Human Resources Manager, presented a slide show on the implementation of Anti-Bullying Bill of Rights regulations and how Roxbury School District complies.

VII. CORRESPONDENCE

None

VIII. STUDENT COUNCIL REPRESENTATIVE’S COMMENTS

Allison Cadden reported on the Senior Prom.

IX. BOARD PRESIDENT’S COMMENTS

The Board President reported:

- Will attend the June 6th dinner honoring the 2013 Valedictorian and Salutatorian
- Next Board Meeting scheduled for June 24th will start at 8:00 p.m. and the Executive Session will begin at 7:30 p.m.
- June 25th is the Roxbury High School graduation
- Reminder that Wednesday, June 5th is the next Finance Committee Meeting
- Finance items #5 and #6 of the agenda have been tabled

X. SUPERINTENDENT’S REPORT

The Superintendent reported:

- Congratulated Matt Ross and Michael Taglienti
- Over 80 parents attended the Math Focus event
- Accompanied 150 Roxbury residents to Trenton regarding the Fenimore landfill
- Attended Family Fun Night at Jefferson Elementary School
- Congratulated the ‘Girls’ Lacrosse Team
- Roxbury High School received a $2,500.00 athletic grant
- Update on baseball, softball and Lacrosse events
XI. BUSINESS ADMINISTRATOR’S REPORT

The Business Administrator reported:

- Insurance renewal Property & Liability almost complete
- Waiting for scheduling and coordination on doors and roofs
- Purchase orders have been cut for summer capital projects
- Buses and two vans will be delivered in late June
- Production on four 54-passenger buses almost complete; expect July delivery
- Waiting for state approval on the FSMC contract
- HVAC – everything went into production and possible delivery in the 3rd or 4th week of July

XII. MINUTES

Mrs. Casola motioned, and Mr. Ramage seconded the motion that the Minutes of the Regular Meeting and Executive Session of May 20, 2013 be accepted as amended.

The vote recorded for Ms. Scheneck for Personnel Resolutions 1 through 41 shall state: “Yes to 1, 2, and 4 through 41, however Recuse to M. Scheneck only in Resolution 6, and No to 3”

The motion was approved by roll call vote.

Mrs. Casola: Abstain to all; Mr. Coakley: Yes to all; Mrs. D’Abraccio: Yes to all; Mrs. D’Agostino: Yes to all; Mr. Lucas: Yes to all; Mr. Monaghan: Yes to all; Mr. Moschella: Abstain to all; Mr. Ramage: Yes to all; Mr. Volz: Yes to all; Ms. Scheneck: Yes to all

XIII. COMMITTEE REPORTS

A. COMMUNITY RELATIONS/SHARED SERVICES – Mr. Ron Lucas

The Committee meeting was cancelled.

B. EDUCATION – Mr. John Moschella

The Committee discussed:

- Teachers of the Year
- Valedictorian and Salutatorian
- Curriculum rewriting
- Community School Brochure
- Policies
- Senior Options Program
- Teacher evaluations for the 2013/2014 school year
- Summer Reading Program for 8th grade
- Math Training and its implementation
- ESL, writing workshops
C. FACILITIES – Mr. James Monaghan

Mr. Monaghan stated ‘nothing new’ to report.

D. FINANCE – Ms. Carol Scheneck

The Committee discussed:

- May 22nd meeting was cancelled, the next meeting is June 5th
- Dental Insurance renewals
- Capital Improvement Projects

E. PERSONNEL – Ms. Terry D’Agostino

The Committee discussed:

- Anti-Bullying
- New evaluation system
- Next meeting in July

F. NEGOTIATIONS – Mr. David Ramage

Next meeting is June 5th

XIV. PUBLIC COMMENTS - Action Items

- Mr. Wine questioned Finance items 1, 3, 5A, 5C, 5C2, 6 and 8; Education item 2, Policy item 1 and Personnel items 7, 20, 21 and 22
- Ms. Fran Day questioned Personnel items 4, 5 and 6

XV. ACTION ITEMS

A. Finance

Mr. Coakley motioned, and Mrs. Casola seconded the motion that Finance Resolutions 1, 2, 3, 4, and 7, 8 be accepted as presented, and Resolutions 5 and 6 be tabled.

The motion was approved by roll call vote.
Mrs. Casola: Yes to all; Mr. Coakley: Yes to all; Mrs. D’Abbraccio: Yes to all; Mrs. D’Agostino: Yes to all; Mr. Lucas: Yes to all; Mr. Monaghan: Yes to all; Mr. Moschella: Yes to all; Mr. Ramage: Yes to all; Mr. Volz: Yes to all; Ms. Scheneck: Yes to all

*APPROVAL OF SUBMISSION OF SCHOOL SELF-ASSESSMENT FOR DETERMINING SCHOOL GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS

1. IT IS RESOLVED, that the Roxbury Township Board of Education approve the School Self-Assessment for Determining School Grades under the Anti-Bullying Bill of Rights for submission to the New Jersey Department of Education.
*APPROVAL OF UPDATES TO MENTOR AND MENTEE HANDBOOKS*

2. IT IS RESOLVED, that the Roxbury Township Board of Education approve the updates to the Roxbury Public Schools Mentor and Mentee Handbooks.

*LONG RANGE FACILITY PLAN*

3. WHEREAS, every New Jersey School District must amend their Long Range Facility Plan at least every five years, and the five year timeline begins on the date of the final determination or amendment letter sent to each school district, and

WHEREAS, regulations require that every board of education must approve submission of this plan, now therefore

IT IS RESOLVED, that the Roxbury Township Board of Education does hereby authorize the Superintendent and/or the School Business Administrator to submit the Long Range Facility Plan for the Roxbury Township School District to the Commissioner of Education, and

IT IS FURTHER RESOLVED, that the Superintendent and/or the School Business Administrator, in accordance with regulation, shall provide an advisory copy of this plan to the local planning board(s).

*SCHOOL BUS EMERGENCY EVACUATION DRILL*

4. IT IS RESOLVED, that the Roxbury Township Board of Education approve the School Bus Emergency Evacuation Drill Reports listed below. All Emergency Evacuation Drills were supervised by Mr. Thomas Cunningham III, Director of Transportation, and are available at the Administration Building during normal working hours.

<table>
<thead>
<tr>
<th>Date of Drill</th>
<th>Time of Day</th>
<th>School Name</th>
<th>Location of Drill</th>
<th>Route Number(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/06/2013</td>
<td>7:00 AM</td>
<td>Roxbury High School</td>
<td>3 Bryant Drive, Succasunna, NJ</td>
<td>RHS01-RHS29</td>
</tr>
<tr>
<td>05/06/2013</td>
<td>7:40 AM</td>
<td>Eisenhower Middle School</td>
<td>47 Eyland Ave., Succasunna, NJ</td>
<td>EMS01-EMS23</td>
</tr>
<tr>
<td>05/10/2013</td>
<td>8:05 AM</td>
<td>Lincoln Roosevelt School</td>
<td>34 North Hillside Ave, Succasunna, NJ</td>
<td>LR01-LR22</td>
</tr>
<tr>
<td>05/07/2013</td>
<td>8:05 AM</td>
<td>Franklin Elementary School</td>
<td>8 Meeker Street, Succasunna, NJ</td>
<td>FRA01-FRA13</td>
</tr>
<tr>
<td>05/10/2013</td>
<td>8:45 AM</td>
<td>Kennedy Elementary School</td>
<td>20 Pleasant Hill Road, Succasunna, NJ</td>
<td>KEN01-KEN08</td>
</tr>
<tr>
<td>05/13/2013</td>
<td>8:45 AM</td>
<td>Jefferson Elementary School</td>
<td>37 Cornhollow Road, Succasunna, NJ</td>
<td>JEF01-JEF14</td>
</tr>
<tr>
<td>05/06/2013</td>
<td>8:40 AM</td>
<td>Nixon Elementary School</td>
<td>275 Mt. Arlington Blvd., Landing, NJ</td>
<td>NIX01-NIX12</td>
</tr>
<tr>
<td>05/07/2013</td>
<td>7:40 AM</td>
<td>St. Therese School</td>
<td>135 Main Street, Succasunna, NJ</td>
<td>STT01-STT06</td>
</tr>
</tbody>
</table>

*RESOLUTION AWARDING FOOD SERVICE CONTRACT TO WHITSON SCHOOL NUTRITION CORP.*

This resolution was tabled.

5. RESOLVED, that the Roxbury Township Board of Education pending final state approval, approve and award a contract for School Food Service Management for the 2013-14 school year, to Whitson School Nutrition Corp., located at 1800 Motor Parkway, Islandia, NY 11749; it is the recommendation of the Business Administrator
that the Roxbury Township Board of Education award the contract to Whitson School Nutrition Corp. subject to the following contractual provisions:

A. The FSMC shall charge the LEA a management fee of $.2383 per meal and meal equivalents served.

B. “Meals” shall be determined by actual counts and are calculated by adding the number of reimbursed meal patterns meals (School Breakfast Program meals (“Breakfast Meals”), National School Lunch Program meals (“Lunch Meals”) and After School Snack Program meals (“Snack Meals”) and meal equivalents served to children. Cash receipts, other than from sales of Lunch, Breakfast and Snack meals served to children, shall be divided by $3.66 to arrive at an equivalent meal count. This includes income from special functions and vended meals.

C. FSMC herein guarantees the profitability of the food service program hereunder to LEA in the amount of $86,739 per year (the “Guarantee”). This Guarantee shall be calculated based on the total revenues generated by the program on an annual basis, less the FSMC’s total costs of operating the program as identified in the FSMC’s monthly operating statements provided hereunder. If the profitability of the program falls below the Guarantee, then the FSMC will subsidize the difference up to the full amount of the shortfall.

1) All data included in the RFP and related communications shall be accurate.
2) The reimbursement rates for the meals shall be as set forth in the Proposals, namely: Breakfast $0.27 paid, $1.25 reduced, $1.55 free; Lunch $.031 paid, $2.515 reduced, $2.915 free.
3) There shall be no decrease in the reimbursement rates (Federal and State.)
4) There will be no change in legislation or regulation that may adversely affect the Guarantee or FSMC’s financial performance hereunder.
5) The value of USDA donated foods for the life of the Contract shall remain at least at the current levels of $0.2275 per meal.
6) There shall be no changes to the Meal periods from those stated in the RFP and as indicated in the Proposal.
7) The number of full feeding days when Breakfast Meals are served during the school year shall not be less than 161 in the Elementary Schools, 0 in the Middle School and 0 in the High School.
8) The number of full feeding days when Lunch Meals are served during the school year shall not be less than 180 in the Elementary Schools, 180 in the Middle School and 177 in the High School.
9) The selling prices for Menu Pattern Meals shall be as set forth in the Proposal namely: Lunch $0.40 reduced, $3.00 Elementary Schools, $3.50 Middle Schools, $3.75 High Schools; Breakfast $0.30 reduced, $2.00 paid district wide.
10) The following variable District expenses are charged to the operating statement and identified and capped so as not to exceed the following:

- Ongoing contract monitoring in the amount of $15,000 annually

In the event the foregoing conditions are not met during the term of this Contract, the FSMC’s Guarantee shall be reduced by an amount equivalent to the net impact of any increased cost or loss of revenue attributable to the changes in such conditions.
*CONTRACT – EDVOCATE, INC.*  

This resolution was tabled.

6. RESOLVED, that the Roxbury Township Board of Education approve a contract for consulting services with Edvocate, Inc., located at 756 Opatut Court, Toms River, New Jersey to provide the District with on-going contract monitoring of the Roxbury Township Board of Education’s food services contract with a Food Services Management Company. The term of the agreement is for one year, with an option for four (4) one year extensions at the School Board’s discretion. In consideration of Edvocate’s performance of its obligations under this agreement, District shall pay Edvocate, Inc. $15,000.00 for the initial term of this agreement.

*CONTRACT – COLLEEN GARCZYNSKI, M.A.*  

7. IT IS RESOLVED, that the Roxbury Township Board of Education approve a contract with Colleen Garczynski, M.A. to provide counseling services for the Extended School Year Program as set forth in student IEPs. This agreement shall commence on July 1, 2013 and terminate on July 26, 2013. Services shall be at the rate of $200.00 per day.

*AWARD OF BID – GARBAGE AND REFUSE REMOVAL*  

8. A Notice to Bidders for Garbage and Refuse Removal was advertised in accordance with the provisions of the Public Contracts Law N.J. S. 18A:18A-21. Bids were received and opened and read publicly at the appointed date and time by the School Business Administrator at 10:00 a.m. on Friday, May 17, 2013 at the Board of Education Office, 42 North Hillside Avenue, Succasunna, New Jersey.

IT IS RESOLVED, that the Roxbury Township Board of Education awards the bid for Garbage and Refuse Removal to the lowest bidder, Gaeta Recycling Inc. in the amount of $109,424.91.

The bid award is being made in accordance with the terms of the Public Contracts Law and pending attorney review. The bid is available for review at the Board Office during regular business hours.

B. Education

Mr. Moschella motioned, and Mrs. D’Abbraccio seconded the motion that Education Resolutions 1 through 4 be accepted as presented.

Mrs. D’Agostino congratulated Dr. Tiemey and the community for coming together for a common goal to represent Roxbury regarding the Fenimore landfill. Mr. Ramage also thanked them.

The motion was approved by roll call vote.  
Mrs. Casola: Yes to all; Mr. Coakley: Yes to all; Mrs. D’Abbraccio: Yes to 1 and 2, and Abstain to 3 and 4; Mrs. D’Agostino: Yes to all; Mr. Lucas: Yes to all; Mr. Monaghan: Yes to all; Mr. Moschella: Yes to all; Mr. Ramage: Yes to all; Mr. Volz: Yes to all; Ms. Scheneck: Yes to all
*OUT-OF-DISTRICT PLACEMENTS/ SERVICES - 2013-2014*

1. IT IS RESOLVED, that the Roxbury Township Board of Education approve the 2013-2014 Out-of-District Placements/Services listed below.

<table>
<thead>
<tr>
<th>File Number</th>
<th>School or Provider</th>
<th>Total Cost</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>108541</td>
<td>DCCF, LLC</td>
<td>$4,500.00</td>
<td>07/09/13-08/09/13</td>
</tr>
<tr>
<td>204683</td>
<td>DCCF, LLC</td>
<td>$4,500.00</td>
<td>07/09/13-08/09/13</td>
</tr>
<tr>
<td>204379</td>
<td>DCCF, LLC</td>
<td>$6,700.00</td>
<td>07/09/13-08/09/13</td>
</tr>
<tr>
<td>203927</td>
<td>DCCF, LLC</td>
<td>$4,500.00</td>
<td>07/09/13-08/09/13</td>
</tr>
<tr>
<td>202264</td>
<td>New Beginnings</td>
<td>$66,383.10</td>
<td>07/08/13-06/30/14</td>
</tr>
<tr>
<td>202361</td>
<td>New Beginnings</td>
<td>$66,383.10</td>
<td>07/08/13-06/30/14</td>
</tr>
<tr>
<td>202105</td>
<td>New Beginnings</td>
<td>$99,983.10</td>
<td>07/08/13-06/30/14</td>
</tr>
</tbody>
</table>

*FIELD TRIPS*

2. IT IS RESOLVED, that staff and students listed below be approved for participation in the following educational events as per Board policy.

<table>
<thead>
<tr>
<th>Event</th>
<th>Estimated # Students</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>NJ State Senate Hearing</td>
<td>100</td>
<td>Trenton, NJ</td>
</tr>
<tr>
<td>05/30/2013</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*FIELD TRIPS*

3. IT IS RESOLVED, that staff and students listed below be approved for participation in the following educational events as per Board policy.

<table>
<thead>
<tr>
<th>Event</th>
<th>Estimated # Students</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS – Chess Team Championship</td>
<td>35</td>
<td>Sussex County Community College</td>
</tr>
<tr>
<td>06/03/2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EMS – Social Climate of our School</td>
<td>14</td>
<td>College of Saint Elizabeth</td>
</tr>
<tr>
<td>06/04/2013</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*TUITION STUDENT*

4. IT IS RESOLVED, that the Roxbury Township Board of Education approve a tuition contract with the Stanhope Public School District for a student (3005978995) to attend our Extended School Year Program, and

IT IS FURTHER RESOLVED, that the Roxbury Township Board of Education approve a tuition contract for this same student to attend our Eighth Grade Program at Eisenhower Middle School for the 2013-2014 school year.
C. Policies

Mr. Lucas motioned, and Mr. Monaghan seconded the motion that Policies Resolutions 1 and 2 be accepted as presented.

The motion was approved by roll call vote.
Mrs. Casola: Yes to all; Mr. Coakley: Yes to all; Mrs. D'Abbraccio: Yes to all; Mrs. D'Agostino: Yes to all; Mr. Lucas: Yes to all; Mr. Monaghan: Yes to all; Mr. Moschella: Yes to all; Mr. Ramage: Yes to all; Mr. Volz: Yes to all; Ms. Scheneck: Yes to all

1. IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 5533 Smoking for second reading. (Exhibit 1)

2. IT IS RESOLVED, that the Roxbury Township Board of Education approve the attached Policy 6441 Pupil Lunch Charges for second reading. (Exhibit 2)

D. Personnel

Mrs. D'Agostino motioned, and Mr. Moschella seconded the motion that Personnel Resolutions 1 through 22 be accepted as presented.

The motion was approved by roll call vote.
Mrs. Casola: Yes to all; Mr. Coakley: Yes to 3 and 5 through 22, and Recuse to 1, 2, and 4; Mrs. D'Abbraccio: Yes to 1 through 12, and Abstain to 13 through 22; Mrs. D'Agostino: Yes to all; Mr. Lucas: Yes to all; Mr. Monaghan: Yes to 6 through 22, and Recuse to 1, 2, 3, 4, and 5; Mr. Moschella: Yes to all; Mr. Ramage: Yes to all; Mr. Volz: Yes to all; Ms. Scheneck: Yes 3, 5, 6, 7, 8, 9, 10, 11, and 13 through 22, Recuse to 1, 2, and 4, and No to 12

*REAPPOINTMENTS

1. IT IS RESOLVED, that Dr. Patrick Tiemey continues in the position of Superintendent for the 2013/2014 school year. There are no changes to the 2013/2014 contract from the 2012/2013 contract. Salary: $167,500. This salary reflects no increase from the 2012/2013 school year.

2. IT IS RESOLVED, that Ms. Loretta Radulic continues in the position of Assistant Superintendent for the 2013/2014 school year. There are no changes to the 2013/2014 contract from the 2012/2013 contract. Salary: $132,600. This salary reflects a 2% increase from the 2012/2013 school year.

3. IT IS RESOLVED, that Mr. John A. Gomez continues in the position of Business Administrator/Board Secretary for the 2013/2014 school year. There are no changes to the 2013/2014 contract from the 2012/2013 contract. Salary: $135,660. This salary reflects a 2% increase from the 2012/2013 school year.
4. IT IS RESOLVED, that the Central Office Administrator gaining tenure listed below be reappointed for the 2013/2014 school year.

<table>
<thead>
<tr>
<th>2013/2014 - Central Office Administrator Gaining Tenure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Prestamo, Phyllis*</td>
</tr>
</tbody>
</table>

*tenured in district/not in position

5. IT IS RESOLVED, that the non-tenured Central Office Administrator listed below be reappointed for the 2013/2014 school year.

<table>
<thead>
<tr>
<th>2013/2014 - Non Tenured Central Office Administrator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Hellwig, Yvonne</td>
</tr>
</tbody>
</table>

6. IT IS RESOLVED, that the Central Office Managers listed below be reappointed for the 2013/2014 school year at the salary indicated.

<table>
<thead>
<tr>
<th>2013/2014 REAPPOINTMENTS - Central Office Managers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Cunningham, Thomas</td>
</tr>
<tr>
<td>Doland, Douglas</td>
</tr>
<tr>
<td>Eschmann, John</td>
</tr>
<tr>
<td>Mainiero, Raymond</td>
</tr>
<tr>
<td>Palacios, Ameerah</td>
</tr>
</tbody>
</table>

1 Pending receipt of Educational Facilities Management Certificate
2 Includes Boiler’s License ($375)

7. IT IS RESOLVED, that the Energy Education Specialist listed below be reappointed for the 2013/2014 school year at the salary indicated.

<table>
<thead>
<tr>
<th>2013/2014 REAPPOINTMENT - BUILDINGS &amp; GROUNDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>D’Amico, Michael</td>
</tr>
</tbody>
</table>
8. IT IS RESOLVED, that the following personnel be appointed as a Coach at Roxbury High School for the 2013/2014 school year.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Step</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>McMichael, Anthony</td>
<td>Assistant Coach</td>
<td>3</td>
<td>$5,147</td>
</tr>
</tbody>
</table>

*APPOINTMENTS*

9. IT IS RESOLVED, that Ms. Heather Heun be appointed to the position of English Teacher for Roxbury High School effective September 1, 2013 for the 2013/2014 school year. Ms. Heun will be replacing Ms. Roxanne Calandra.

- **Degree:** MA, Monmouth University, 2012
- **BA,** Misericordia University, 2010
- **Certification:** Teacher of English (CEAS)
- **Teacher of Social Studies (CEAS)**
- **Salary:** Step 1 of the 2013/2014 MA Guide, $55,702

A background check, as required by State law, has been completed.

10. IT IS RESOLVED, that Ms. Kaitlyn Norgard be appointed to the position of English Teacher for Roxbury High School effective September 1, 2013 for the 2013/2014 school year. This is a new position.

- **Degree:** BA, Montclair State University, 2013
- **Certification:** Teacher of English (CEAS pending)
- **Salary:** Step 1 of the 2013/2014 BA Guide, $50,802

A background check, as required by State law, has been completed.

*SUMMER EMPLOYMENT FOR MANDATED SPECIAL EDUCATION - RHS*

11. IT IS RESOLVED, that the staff listed below at Roxbury High School be approved during the summer of 2013 to conduct mandated meetings with parents and staff to determine evaluative status, IEP’s, and other appropriate activities required under the changes in the New Jersey law governing Special Education.

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>2013/2014 Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theresa Alperti</td>
<td>Roxbury High School</td>
<td>$65.17</td>
</tr>
<tr>
<td>Lori Baker</td>
<td>Roxbury High School</td>
<td>68.31</td>
</tr>
<tr>
<td>Karen D’Amico</td>
<td>Roxbury High School</td>
<td>65.17</td>
</tr>
<tr>
<td>Kathleen Drew</td>
<td>Roxbury High School</td>
<td>43.71</td>
</tr>
<tr>
<td>Ryan Gibson</td>
<td>Roxbury High School</td>
<td>36.52</td>
</tr>
<tr>
<td>Judi Isler</td>
<td>Roxbury High School</td>
<td>65.17</td>
</tr>
<tr>
<td>Mary Muller</td>
<td>Roxbury High School</td>
<td>65.17</td>
</tr>
<tr>
<td>William O’Brien</td>
<td>Roxbury High School</td>
<td>58.53</td>
</tr>
</tbody>
</table>
**APPROVAL OF STIPEND – HONEYWELL ALERT SYSTEM COORDINATOR**

12. IT IS RESOLVED, that approval be granted to pay Ms. Joanne Slinger a stipend in the amount of $2,500 for coverage as the Honeywell Alert System Coordinator for the 2013/2014 school year.

**RESIGNATIONS**

13. IT IS RESOLVED, that the resignation for retirement purposes of Ms. Pamela Montgomery, Special Education Teacher at the Nixon School, be accepted effective July 1, 2013.

14. IT IS RESOLVED, that the resignation for retirement purposes of Ms. Ruth Watkinson, First Grade Teacher at the Nixon School, be accepted effective July 1, 2013.

**TRANSFERS**

15. IT IS RESOLVED, that the individuals listed below be transferred as indicated effective September 1, 2013 for the 2013/2014 school year.

<table>
<thead>
<tr>
<th>Name</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shelley Connell</td>
<td>Second Grade Teacher Jefferson School&lt;br&gt;MA+30, Step 2-4&lt;br&gt;$60,827</td>
<td>K-4 Gifted &amp; Talented District&lt;br&gt;MA+30, Step 2-4&lt;br&gt;$60,827</td>
</tr>
<tr>
<td>Kristina Graba</td>
<td>Third Grade Teacher Nixon School&lt;br&gt;MA, Step 10&lt;br&gt;$58,892</td>
<td>K-4 Gifted &amp; Talented District&lt;br&gt;MA, Step 10&lt;br&gt;$58,892</td>
</tr>
</tbody>
</table>

**APPOINTMENTS**

16. IT IS RESOLVED, that Ms. Kimberly Kinder be appointed to the position of English Teacher for the Eisenhower Middle School effective September 1, 2013 for the 2013/2014 school year. Ms. Kinder will be replacing Ms. Cheryl Provence who resigned.

<table>
<thead>
<tr>
<th>Degree:</th>
<th>Ed.M. Harvard University, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certification:</td>
<td>Teacher of English</td>
</tr>
<tr>
<td>Salary:</td>
<td>Step 2-4 of the 2013/2014 MA Guide, $56,027</td>
</tr>
</tbody>
</table>

This appointment, where necessary, is dependent upon successful completion of a background search as required by State law.
17. IT IS RESOLVED, that Ms. Lauren VanVlaanderen be appointed to the position of BSIP Teacher for the Eisenhower Middle School effective September 1, 2013 for the 2013/2014 school year. Ms. VanVlaanderen will be replacing Ms. Lisa Manuppelli who retired.

Degree: BA, Montclair State University, 2012
Certification: Teacher of English
Experience: 2012/2013: Leave replacement English Teacher, Eisenhower Middle School, Succasunna, NJ
Salary: Step 1 of the 2013/2014 BA Guide, $50,802

A background check, as required by State law, has been completed.

18. IT IS RESOLVED, that the following personnel be appointed as Coaches at the Eisenhower Middle School for the 2013/2014 school year.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Step</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Field Hockey</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vacancy</td>
<td>Head Coach</td>
<td>3</td>
<td>$5,083</td>
</tr>
<tr>
<td><strong>Cross Country - Boys’</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gangemi, Joe</td>
<td>Head Coach</td>
<td>3</td>
<td>5,083</td>
</tr>
<tr>
<td><strong>Cross Country - Girls’</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parker, Mike</td>
<td>Head Coach</td>
<td>3</td>
<td>5,083</td>
</tr>
<tr>
<td><strong>Basketball - Boys’</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Solis, Merced</td>
<td>Head Coach</td>
<td>3</td>
<td>5,083</td>
</tr>
<tr>
<td><strong>Basketball - Girls’</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Farina, Kimberly</td>
<td>Head Coach</td>
<td>3</td>
<td>5,083</td>
</tr>
<tr>
<td><strong>Spring Track - Boys’</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basso, Greg</td>
<td>Head Coach</td>
<td>3</td>
<td>5,083</td>
</tr>
<tr>
<td><strong>Spring Track - Girls’</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donegan, Jennifer</td>
<td>Head Coach</td>
<td>3</td>
<td>5,083</td>
</tr>
</tbody>
</table>
SUMMER EMPLOYMENT FOR MANDATED SPECIAL EDUCATION

19. IT IS RESOLVED, that the staff listed below be approved during the summer of 2013 to conduct mandated meetings with parents and staff to determine evaluative status, IEP’s, and other appropriate activities required under the changes in the New Jersey law governing Special Education.

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>2013/2014 Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joe Gangemi</td>
<td>Eisenhower Middle School</td>
<td>$61.71</td>
</tr>
<tr>
<td>Helen Hollenbeck</td>
<td>Eisenhower Middle School</td>
<td>36.52</td>
</tr>
<tr>
<td>Cindy Knill</td>
<td>Eisenhower Middle School</td>
<td>62.65</td>
</tr>
<tr>
<td>Caryn Trautz</td>
<td>Eisenhower Middle School</td>
<td>39.16</td>
</tr>
<tr>
<td>Tara Vandergoot</td>
<td>Eisenhower Middle School</td>
<td>41.08</td>
</tr>
<tr>
<td>Karl Corino</td>
<td>Lincoln/Roosevelt School</td>
<td>62.65</td>
</tr>
<tr>
<td>Kathy Goodwin</td>
<td>Lincoln/Roosevelt School</td>
<td>68.31</td>
</tr>
<tr>
<td>Sharon Jordan</td>
<td>Lincoln/Roosevelt School</td>
<td>65.17</td>
</tr>
<tr>
<td>Patricia MacEwen</td>
<td>Lincoln/Roosevelt School</td>
<td>65.17</td>
</tr>
<tr>
<td>Erin Maiello</td>
<td>Lincoln/Roosevelt School</td>
<td>58.99</td>
</tr>
<tr>
<td>Joanne Nielsen</td>
<td>Lincoln/Roosevelt School</td>
<td>62.65</td>
</tr>
<tr>
<td>Dan Pojedinec</td>
<td>Lincoln/Roosevelt School</td>
<td>53.71</td>
</tr>
<tr>
<td>Jill Rubenstein</td>
<td>Lincoln/Roosevelt School</td>
<td>50.88</td>
</tr>
<tr>
<td>Arlene Swotinsky</td>
<td>Lincoln/Roosevelt School</td>
<td>56.03</td>
</tr>
<tr>
<td>Maria DiAgostino-Tryon</td>
<td>Franklin School</td>
<td>42.07</td>
</tr>
<tr>
<td>Toni Gelok</td>
<td>Franklin School</td>
<td>36.52</td>
</tr>
<tr>
<td>Robin Hellyer</td>
<td>Franklin School</td>
<td>41.93</td>
</tr>
<tr>
<td>Sharli Schultz</td>
<td>Franklin School</td>
<td>47.73</td>
</tr>
<tr>
<td>Courtney Wenarsky</td>
<td>Franklin School</td>
<td>36.52</td>
</tr>
<tr>
<td>Theresa Boyle</td>
<td>Jefferson School</td>
<td>46.42</td>
</tr>
<tr>
<td>Stacey Carroll</td>
<td>Jefferson School</td>
<td>36.78</td>
</tr>
<tr>
<td>Dolores Hayowyk</td>
<td>Jefferson School</td>
<td>68.31</td>
</tr>
<tr>
<td>Patricia Klein</td>
<td>Jefferson School</td>
<td>38.57</td>
</tr>
<tr>
<td>Larissa Krumbiegel</td>
<td>Jefferson School</td>
<td>68.31</td>
</tr>
<tr>
<td>Karen Fasino</td>
<td>Kennedy School</td>
<td>68.31</td>
</tr>
<tr>
<td>Brenda Wilson</td>
<td>Kennedy School</td>
<td>68.31</td>
</tr>
<tr>
<td>Joyce Jose</td>
<td>Nixon School</td>
<td>51.56</td>
</tr>
<tr>
<td>Stacey Saveth</td>
<td>Nixon School</td>
<td>66.99</td>
</tr>
<tr>
<td>Kathleen Vaccchio</td>
<td>Nixon School</td>
<td>41.93</td>
</tr>
</tbody>
</table>
**APPROVAL CURRICULUM WRITING**

20. IT IS RESOLVED, that the individuals listed below be approved to rewrite curriculum for the 2013/2014 school year as indicated below at a salary of $46 per hour per course not to exceed twenty (20) hours per course by Friday, August 30, 2013.

**Course - Rewrite**

- Amy Murillo, ELA, Grade 5
- Margaret Ferrentino, ELA, Grade 5
- Amy Muller, ELA, Grade 6
- Stacy Buchanan, ELA, Grade 6

21. IT IS RESOLVED, that the individuals listed below be approved to write curriculum for the 2013/2014 school year as indicated below at a salary of $46 per hour per course not to exceed thirty-five (35) hours per course by Friday, August 30, 2013.

**Course - Write New Course**

- Christina Green, Social Studies, Grade 1
- Briana Tantaros, Social Studies, Grade 1
- Donna Norman, Social Studies, Grade 2
- Jennifer Hallet, Social Studies, Grade 2
- Christine Luetchau, Social Studies, Grade 3
- Elizabeth Szigeti, Social Studies, Grade 3
- Lauren Pirozzi, Social Studies, Grade 4
- Stacey Carroll, Social Studies, Grade 4
- Shelley Connell, K-4 Gifted & Talented
- Kristina Graba, K-4 Gifted & Talented

22. IT IS RESOLVED, that the individuals listed below be approved to revise curriculum for the 2013/2014 school year as indicated below at a salary of $46 per hour per course not to exceed ten (10) hours per course by Friday, August 30, 2013.

**Course - Revise Course**

- Robin Hellyer, Writing, Kindergarten
- Kara Tillyer, Writing, Grade 1
- Kristina Graba, Writing, Grade 2
- Jackie Pennella, Writing, Grade 2
- Kristina Graba, Writing, Grade 3
- Jackie Pennella, Writing, Grade 3
- Kristin Meiser, Writing, Grade 4
E. **Executive Session**

Mr. Volz motioned, and Mr. Ramage seconded the motion that Executive Session Resolution 1 be accepted as presented.

The motion was approved by roll call vote.

Mrs. Casola: Yes; Mr. Coakley: Yes; Mrs. D'Abbraccio: Yes; Mrs. D'Agostino: Yes; Mr. Lucas: Yes; Mr. Monaghan: Yes; Mr. Moschella: Yes; Mr. Ramage: Yes; Mr. Volz: Yes; Ms. Scheneck: Yes

*EXECUTIVE SESSION*

1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is scheduled to hold a Regular Meeting on June 24, 2013 at 7:30 p.m. at the Lincoln Roosevelt School; and

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, IT IS RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and

IT IS FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education meeting will commence at 8:00 p.m.

XVI. **PUBLIC COMMENTS** – (There is a three minute time limit, per Board Policy)

- Mr. Wine commented on letter to Board President dated May 24, 2013
- Ms. Ann Matheson commented on the incredibly wonderful behavior of the students that attended the Trenton Hearings

XVII. **ADJOURNMENT**

Mrs. D'Agostino motioned, and Mrs. D'Abbraccio seconded the motion to adjourn the meeting at this time, 9:06 p.m. The motion was approved by unanimous agreement.

Respectfully submitted,

Ms. Yvonne Hellwig
Assistant Board Secretary