I. MEETING CALLED TO ORDER

The meeting was called to order at 6:37 p.m. in the Media Center at Lincoln Roosevelt School, President D’Agostino presiding.

Mrs. Casola motioned, and Mr. Ramage seconded the motion to adjourn to Executive Session to discuss a student matter at RHS, a legal matter at EMS, personnel matter with Transportation, and a PERC matter. The motion was approved by unanimous agreement.

II. EXECUTIVE SESSION

Whereas Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

Whereas said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive or Private Session, and

Whereas, the Roxbury Township Board of Education approved Resolution 1 – Executive Session, at its September 8, 2014 meeting;

Now, therefore, the Roxbury Township Board of Education is meeting in Executive Session to discuss personnel, student matters, negotiations and matters covered by attorney client privilege. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only in a public meeting.

III. ROLL CALL

The roll was taken and a quorum deemed present.

MEMBERS PRESENT: Mr. Richard Alexander, Mrs. Margaret Casola, Mr. Leo J. Coakley, Mrs. Terry D’Agostino, Mr. Ron Lucas, Mr. Dave Ramage, Ms. Carol Scheneck, Mr. Martin Volz

MEMBERS ABSENT: Mrs. Rachel Byrne, Mr. James Monaghan, Jr.

ADMINISTRATION PRESENT: Dr. Patrick Tiemey, Mrs. Loretta Radulic, Mrs. Phyllis Prestamo Mr. John Gomez, Ms. Yvonne Hellwig

OTHERS PRESENT: Mr. Paul Griggs, Esq., Lindabury, McCormick, Estabrook & Cooper, P.C.
IV. **PUBLIC SESSION**

Public Session was called to order at 7:33 p.m. in the Auditorium at Lincoln Roosevelt School, President D’Agostino presiding.

Mr. Lucas announced that this Regular Meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight’s meeting and copies of the agenda for tonight’s meeting to be transmitted to:

- Roxbury Register - Newspaper
- Municipal Clerk
- Daily Record - Newspaper
- Roxbury Public Library
- Roxbury Web Site - http://www.roxbury.org/domain/43

The notice of tonight’s meeting and a copy of tonight’s agenda have been posted in the Board’s Business Office.

V. **ROLL CALL**

The roll was taken and a quorum deemed present.

**MEMBERS PRESENT:** Mr. Richard Alexander, Mrs. Margaret Casola, Mr. Leo J. Coakley, Mrs. Terry D’Agostino, Mr. Ron Lucas, Mr. Dave Ramage, Ms. Carol Scheneck, Mr. Martin Volz

**MEMBERS ABSENT:** Mrs. Rachel Byrne, Mr. James Monaghan, Jr.

**ADMINISTRATION PRESENT:** Dr. Patrick Tiemey, Mrs. Loretta Radulic, Mrs. Phyllis Prestamo

Mr. John Gomez, Ms. Yvonne Hellwig

**OTHERS PRESENT:** Mr. Paul Griggs, Esq., Lindabury, McCormick, Estabrook & Cooper, P.C.

VI. **PLEDGE OF ALLEGIANCE**

Members of the Board, the Administration, and the Public participated in the salute to the flag.

VII. **PRESENTATIONS**

1. St. Huberts Walk presented by Ms. Cindy Hubbard, EMS Team 7-1

   Eisenhower Middle School students and teachers raised $1,800 for St. Hubert’s Animal Welfare Center, as part of a school wide effort to make a difference in the lives of pets in the Garden State. Student, Gianna Caggiano is recognized for raising $200.00.
VIII. **CORRESPONDENCE**

None

IX. **STUDENT COUNCIL REPRESENTATIVE’S COMMENTS**

None

X. **BOARD PRESIDENT’S COMMENTS**

The Board President commented on the following:

- Congratulations to students at Eisenhower Middle School for their St. Hubert’s Fundraising activities
- Reminded board members that the this year’s first meeting of the Morris County School Boards Association will take place on the 30th in Mountain Lakes

XI. **SUPERINTENDENT’S REPORT**

The Superintendent reported:

- Nixon School has a Culture and Climate committee
- Jefferson School innovative grant created a learning lounge with bean bags and carts as an alternative learning environment
- Kennedy School increased technology in the classroom and also prepared a 9/11 Memorial
- Franklin School had their Back-to-School Night and an Ice Cream Social
- Eisenhower Middle School will be distributing chrome books, they are awaiting cases
- Roxbury High School chrome books have been distributed to grades 9 and 10
- Marching Band participated at Skylands Stadium; we won Best Band Overall; the Band Classic is scheduled for the 27th
- Sports activities are doing very well
- Received a notice from GDC regarding Enterovirus-D68
- Special Education supervisors have been meeting with teachers and co-teaching
- NJASK scores were mailed out to parents; changes were made to testing calendar
- October 21st is Candidates Night; letters will go out to the five individuals running for the Board
- We will receive 90% from ROD grant and then receive the final 10% The ROD Grant process goes back to September 2013; we had eight projects but applied for three

XII. **BUSINESS ADMINISTRATOR’S REPORT**

The Business Administrator reported:

- There will be a punch-list meeting Wednesday
- Boiler will startup next week
- Reviewing totals for Phase 1; right now change orders are less than 1%
- Auditors are scheduled for October
XIII. MINUTES

1. Minutes of the Workshop Meeting and Executive Session of September 8, 2014

Mr. Coakley motioned, and Mr. Ramage seconded the motion that the Minutes of the Workshop Meeting and Executive Session of September 8, 2014 be accepted as presented.

The motion was approved by roll call vote.
Mr. Alexander: Yes to all; Mrs. Casola: Yes to all; Mr. Coakley: Yes to all; Mr. Lucas: Yes to all; Mr. Ramage: Yes to all; Ms. Scheneck: Yes to all; Mr. Volz: Yes to all; Mrs. D’Agostino: Yes to all

XIV. PUBLIC COMMENTS - Action Items - (There is a three minute time limit, per Board Policy)

Mr. Dennis Wine commented on Personnel Resolution 7.

Ms. Collen McDonald commented on Personnel Resolution 1.

XV. ACTION ITEMS

A. Finance

Ms. Scheneck motioned and Mr. Ramage seconded the motion that Finance Resolutions 1 through 14 be accepted as presented.

The motion was approved by roll call vote.
Mr. Alexander: Yes to all; Mrs. Casola: Yes to all; Mr. Coakley: Yes to all, however Recuse to check #84470 only in Resolution 2, and Recuse to (c), (d), and (h) only in Resolution 6; Mr. Lucas: Yes to all; Mr. Ramage: Yes to all; Ms. Scheneck: Yes to all, however Recuse to (b) only in Resolution 6; Mr. Volz: Yes to all; Mrs. D’Agostino: Yes to all

TRANSFERS

*1. IT IS RESOLVED, that the Roxbury Township Board of Education approve the August 2014 list of transfers between accounts as presented.

BILLS LIST

*2. IT IS RESOLVED, that the Roxbury Township Board of Education approve the monthly bills list totaling $4,854,171.98 as presented.

BOARD SECRETARY’S REPORT

*3. IT IS RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary’s Report for August 2014.
TREASURER’S REPORT

*4. IT IS RESOLVED, that the Roxbury Township Board of Education approve the Treasurer’s Report for August, 2014.

MONTHLY FINANCIAL CERTIFICATION OF THE BOARD SECRETARY AND BOARD OF EDUCATION

*5. IT IS RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

IT IS FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports, that no major accounts and fund balances in the 2014/2015 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

TRAVEL REQUESTS

*6. IT IS RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq.

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Conference/Seminar Title</th>
<th>Place</th>
<th>Date of Trip</th>
<th>Total Estimated Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Joann</td>
<td>Hughes</td>
<td>Traditional Nigerian Pottery, Udu Drums</td>
<td>4 Montclair Art Museum</td>
<td>11/9/14</td>
<td>$170.00 Registration See Note</td>
</tr>
<tr>
<td>b) Stuart</td>
<td>Mason</td>
<td>NJ Google in Education Summit</td>
<td>4 West Orange High School</td>
<td>3/14-15/15</td>
<td>$299.00 Registration See Note</td>
</tr>
<tr>
<td>c) Jennifer</td>
<td>Wnuk</td>
<td>What Every New and Aspiring Administrator Needs to Know About Ed Law</td>
<td>4 Monroe Twp.</td>
<td>10/21/14 11/26/14</td>
<td>$150.00 Registration See Note</td>
</tr>
<tr>
<td>d) Melissa</td>
<td>Cosgrove</td>
<td>What Every New and Aspiring Administrator Needs to Know About Ed Law</td>
<td>4 Monroe Twp.</td>
<td>10/21/14 11/26/14</td>
<td>$150.00 Registration See Note</td>
</tr>
<tr>
<td>e) Christine</td>
<td>LaPosta</td>
<td>Art Educators of NJ Fall Conference</td>
<td>4 S-1 Long Branch, NJ</td>
<td>10/06/15</td>
<td>$175.00 Registration See Note</td>
</tr>
<tr>
<td>f) Arlene</td>
<td>Swotinsky</td>
<td>International Dyslexia Association NJ Branch Fall Conference</td>
<td>4 S-1 Somerset, NJ</td>
<td>10/24/14</td>
<td>$193.00 Registration See Note</td>
</tr>
<tr>
<td>g) Justin</td>
<td>Renna</td>
<td>NSCAA National Convention</td>
<td>4 S-2 Philadelphia, PA</td>
<td>01/14-18/15</td>
<td>$309.00 Registration See Note</td>
</tr>
</tbody>
</table>
### Table

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Conference/Seminar Title</th>
<th>Place</th>
<th>Date of Trip</th>
<th>Total Estimated Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>h) Jennifer</td>
<td>Wnuk</td>
<td>CEL Conference on English Leadership</td>
<td>Washington D.C.</td>
<td>11/22-25/14</td>
<td>$240.00 Registration $552.00 Hotel See Note</td>
</tr>
</tbody>
</table>

Notes:
See Note – does not include mileage and sustenance as they are contractual.
1-State/Federal policy requirements, 2-State curricular requirements, 3-State initiatives, 4-Individual job requirements Substitute coverage is indicated by “S” followed by the number of days for which a substitute is needed

### CHANGE NOTICES

*7. WHEREAS, the Roxbury Township Board of Education awarded a contract for the **Stadium Lighting Replacement at Roxbury High School** project to FAI-GON Electric, 140 Eleventh Street, Piscataway, NJ 08854 in the total contract lump sum of $457,450.00 at the June 16, 2014 board meeting, and

WHEREAS, the contract awarded to FAI-GON Electric included an allowance for contingency items in the amount of $5,000.00, and

WHEREAS, unforeseeable physical conditions and/or minor modifications to the project scope have arisen, and:

WHEREAS, N.J.A.C. 6A:26-4.9(a)1 permits district boards of education to approve change orders to the contract;

NOW THEREFORE IT IS RESOLVED, that the Roxbury Township Board of Education in conjunction with the Board Architect, SSP Architectural Group, approve the following change orders to the Stadium Lighting Replacement at Roxbury High School Project. The total contingency allowance applied to these items is $5,000.00. The new contract sum will be increased by these change orders in the amount of $8,838.62. The new Contract Sum including these change orders will be $466,288.62. The Contract Time will remain unchanged at September 1, 2014.

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Scope</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>FGE-01</td>
<td>Provide and install neutral wiring to each of the four new poles. Total cost $3,467.36 will be taken from contingency.</td>
<td>$0.00</td>
</tr>
<tr>
<td>FGE-02</td>
<td>Replace existing exterior lighting panel with new NEMA 3R rated panel per the direction of the Township Inspector. Total cost of $10,371.26, of which $1,532.64 will be taken from contingency.</td>
<td>$8,838.62</td>
</tr>
</tbody>
</table>
WHEREAS, the Roxbury Township Board of Education awarded a contract for the Unit Ventilator Replacement at Eisenhower Middle School project to DuMont Mechanical, 2048 Route 31, Glen Gardner, NJ in the total contract lump sum of $834,180.00 at the April 28, 2014 board meeting, and

WHEREAS, the contract awarded to DuMont Mechanical included an allowance for contingency items in the amount of $10,000, and

WHEREAS, unforeseeable physical conditions and/or minor modifications to the project scope have arisen, and:

WHEREAS, N.J.A.C. 6A:26-4.9(a)1 permits district boards of education to approve change orders to the contract, and

WHEREAS, the following change orders have been previously approved by the Board of Education at the August 25, 2014 board meeting;

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Scope</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>DMM-01</td>
<td>Modify gypsum board pipe enclosures at all classrooms to provide for three-sided enclosures as indicated on sketch SK-1 rev.</td>
<td>$16,980.00</td>
</tr>
<tr>
<td>DMM-02</td>
<td>Adjust the scope of work as follows, due to existing field conditions: 1. Change location of gas regulator from area near existing meter to roof (14003-1); total cost ($2,810.00) credit to contract. 2. Adjust connections of classroom piping to piping mains, by removing existing tees and installing new in new locations to avoid creating traps and to provide sufficient insulation clearance (14003-4); total cost $6,320.00. 3. Provide and install masonry at bottoms and sides of existing louver openings to seal off potential air leakage from wall box to unit ventilator (14003-6); total cost $8,223.00.</td>
<td>$1,733.00</td>
</tr>
</tbody>
</table>

NOW THEREFORE IT IS RESOLVED, that the Roxbury Township Board of Education in conjunction with the Board Architect, SSP Architectural Group, approve the following change orders to the Unit Ventilator Replacement at Eisenhower Middle School Project. The total contingency allowance applied to these items is $0.00. The new contract sum will be increased by these change orders in the amount of $21,480.00. The new Contract Sum including these change orders will be $874,373.00. The Contract Time will remain unchanged with a substantial completion date of September 17, 2014.

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Scope</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>DMM-03</td>
<td>Adjust the scope of work as follows, due to existing field conditions: 1. Infill five louver openings at the science wing, to enclose oversized wall openings to work with new unit ventilators.</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>DMM-04</td>
<td>Adjust the scope of work as follows, due to existing field conditions: 1. Repair 25 existing falling pipe joints above the corridor ceilings; repair work on piping mains was not part of DuMont’s contract. 2. Reroute piping in rooms 15, 21, and 26 for improved installation.</td>
<td>$6,480.00</td>
</tr>
</tbody>
</table>
WHEREAS, the Roxbury Township Board of Education awarded a contract for the Lighting Upgrades at Roxbury High School and Eisenhower Middle School project to TSUJ Corporation, P.O. Box 4621, Wayne, NJ in the total contract lump sum of $290,007.00 at the June 2, 2014 board meeting, and

WHEREAS, the contract awarded to TSUJ Corporation included an allowance for contingency items in the amount of $10,000, and

WHEREAS, unforeseeable physical conditions and/or minor modifications to the project scope have arisen, and:

WHEREAS, N.J.A.C. 6A:26-4.9(a)1 permits district boards of education to approve change orders to the contract, and

WHEREAS, the following change order has been previously approved by the Board of Education at the August 25, 2014 board meeting:

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Scope</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>TSUJ-01</td>
<td>Provide and install two 45 kVA transformers in lieu of two 30 kVA transformers at Eisenhower Middle School.</td>
<td>$2,622.00</td>
</tr>
</tbody>
</table>

NOW THEREFORE IT IS RESOLVED, that the Roxbury Township Board of Education in conjunction with the Board Architect, SSP Architectural Group, approve the following change order to the Lighting Upgrades at Roxbury High School and Eisenhower Middle School project. The total contingency allowance applied to this item is $7,378.00. The new contract sum will be decreased by this change order in the amount of $778.00. The new Contract Sum including this Change Order will be $289,229.00. The Contract Time will remain unchanged with a substantial completion date of August 27, 2014.

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Scope</th>
<th>Amount</th>
</tr>
</thead>
</table>
| TSUJ-02             | 1. Provide 26 additional lights at RHS auditorium, gymnasium, and weight room, per unit prices. Total cost $4,060.00  
                     2. Provide 7 additional lights at EMS media center and entrance, per unit prices. Total cost $1,490.00.  
                     3. Provide three additional lights at gymnasium entrances, per unit prices (as outlined in RF13). Total cost $1,050.00.  
                     4. Credit remaining general repair allowance: ($778.00) | ($778.00)   |
WHEREAS, the Roxbury Township Board of Education awarded a contract for the Rooftop Unit Replacement at Roxbury High School project to Midcoast Mechanical, Inc., 6 Columbia Road, Neptune, NJ in the total contract lump sum of $946,701.00 at the May 5, 2014 board meeting, and

WHEREAS, the contract awarded to Midcoast Mechanical, Inc. included an allowance for contingency items in the amount of $10,000, and

WHEREAS, unforeseeable physical conditions and/or minor modifications to the project scope have arisen, and:

WHEREAS, N.J.A.C. 6A:26-4.9(a)1 permits district boards of education to approve change orders to the contract, and

WHEREAS, the following change order has been previously approved by the Board of Education at the July 21, 2014 board meeting;

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Scope</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>MMI-01</td>
<td>COP#1 - Provide controls for eight rooftop units</td>
<td>($34,677.00)</td>
</tr>
<tr>
<td></td>
<td>COP#2 - Eliminate RTU 15 and RTU 20 from the scope of the project</td>
<td></td>
</tr>
</tbody>
</table>

NOW THEREFORE IT IS RESOLVED, that the Roxbury Township Board of Education in conjunction with the Board Architect, SSP Architectural Group, approve the following change order to the Rooftop Unit Replacement at Roxbury High School project. The total contingency allowance applied to this item is $0.00. The new contract sum will be decreased by this change order in the amount of $10,000.00. The new Contract Sum including this Change Order will be $902,024.00. The Contract Time will remain unchanged at November 9, 2014.

<table>
<thead>
<tr>
<th>Change Order Number</th>
<th>Scope</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>MMI-02</td>
<td>Credit back unspent General Repair Allowance</td>
<td>($10,000.00)</td>
</tr>
</tbody>
</table>

APPROVAL OF DONATION

11. IT IS RESOLVED, that the Roxbury Township Board of Education approves a donation of used elementary (grades 3-5) Harcourt Math basal texts to Better World Books. These texts have been deemed to have no monetary value per the State textbook web site and Follett Books, Inc.

IT IS FURTHER RESOLVED, that the Roxbury Township Board of Education approves a donation of used elementary (grades 3-4) LbD (literacy) source texts to Better World Books. These texts have been deemed to have no monetary value per the State textbook web site and Follett Books, Inc.
APPROVAL OF SUBMISSION OF SCHOOL SELF-ASSESSMENT FOR DETERMINING SCHOOL GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS

*12. IT IS RESOLVED, that the Roxbury Township Board of Education approve the School Self-Assessment for Determining School Grades under the Anti-Bullying Bill of Rights for submission to the New Jersey Department of Education.

APPROVAL OF DISPOSAL

13. IT IS RESOLVED, that the following overhead projectors from the Franklin Elementary School which have been identified by the Principal to be outdated, etc., be disposed of according to Regulation 7300.1, Disposition of Instructional Property.

- S/N 507049A040700878 buhl
- S/N 507049A040700861 buhl
- S/N 507049A040700876 buhl
- S/N 204267 Elmo HP-L2900H
- S/N 373742 Elmo HP-L3550H
- S/N 519643 Elmo HP-L11
- S/N 204185 Elmo HP-L2900H
- S/N 632245 HP-L11QLC MPC

OCTOBER - DRUG FREE MONTH

*14. IT IS RESOLVED, that the Roxbury Township School District declares October as a month to acknowledge a drug free life as well as showing kindness and compassion to others. October 6-10, 2014, is designated as the “Week of Respect” while October 27-31, 2014, is “Red Ribbon Week”. This month is devoted to creating a healthy, drug, and violence free America.

B. Education

Mr. Volz motioned, and Mr. Alexander seconded the motion that Education Resolutions 1 through 5 be accepted as presented.

The motion was approved by roll call vote.

Mr. Alexander: Yes to all; Mrs. Casola: Yes to all; Mr. Coakley: Yes to all; Mr. Lucas: Yes to all; Mr. Ramage: Yes to all; Ms. Scheneck: Yes to all; Mr. Volz: Yes to all; Mrs. D'Agostino: Yes to all

OUT-OF-DISTRICT PLACEMENTS/SERVICES - 2014-2015

*1. IT IS RESOLVED, that the Roxbury Township Board of Education approve the 2014/2015 Out-of-District Placements/Services listed below.

<table>
<thead>
<tr>
<th>File Number</th>
<th>School or Provider</th>
<th>Total Cost</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>107904</td>
<td>Daytop Preparatory School</td>
<td>$45,360.00</td>
<td>09/08/14-06/30/15</td>
</tr>
</tbody>
</table>

*Mt. Arlington Representative votes
FIELD TRIPS

*2. IT IS RESOLVED, that staff and students at Roxbury High School be approved for participation in the following educational events as per Board policy.

<table>
<thead>
<tr>
<th>Event</th>
<th>Estimated # Students</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>RHS – Debate Team 09/29/2014</td>
<td>1–5</td>
<td>Jefferson High School</td>
</tr>
<tr>
<td>RHS – Chapter Office Leadership Training 10/15/2014</td>
<td>7</td>
<td>Picatinny Arsenal</td>
</tr>
<tr>
<td>RHS – Varsity R Sportsmanship Summit 10/10/2014</td>
<td>5-8</td>
<td>Randolph High School</td>
</tr>
<tr>
<td>RHS – Garden State Scholastic Press Association Fall Conference 10/27/2014</td>
<td>35 Rutgers</td>
<td>New Brunswick, NJ</td>
</tr>
</tbody>
</table>

3. IT IS RESOLVED, that staff and students be approved for participation in the following educational events as per Board policy.

<table>
<thead>
<tr>
<th>Event</th>
<th>Estimated # Students</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS – Morris County Area Choir 10/17/2014</td>
<td>TBD</td>
<td>Randolph High School</td>
</tr>
<tr>
<td>EMS – NJ SMA Region I Choir 02/24/2015, 02/26/2015, 03/04/2015</td>
<td>TBD</td>
<td>Memorial Middle School Fair Lawn, NJ</td>
</tr>
<tr>
<td>L/R – Grade 5 ELA 10/01/2014 (rain date 10/2 or 10/3/2014)</td>
<td>50</td>
<td>Cemetery Meeker Street</td>
</tr>
<tr>
<td>L/R – Grade 5 ELA 10/23/2014</td>
<td>50</td>
<td>Tarrytown, NY</td>
</tr>
<tr>
<td>L/R – Grade 5 Art/ELA 12/09/2014 or 12/10/2014</td>
<td>90</td>
<td>New York City</td>
</tr>
<tr>
<td>L/R – Grade 5 End of Year Trip 06/03/2015</td>
<td>250</td>
<td>New York City</td>
</tr>
<tr>
<td>CS – Community School Preschool Program 10/10/2014</td>
<td>20</td>
<td>Ort Farms</td>
</tr>
</tbody>
</table>

APPROVAL OF INDEPENDENT STUDY AND SENIOR OPTION

*4. IT IS RESOLVED, that the Roxbury Township Board of Education accepts the Senior Option Projects at Roxbury High School listed below to be completed in the 2014/2015 school year.

<table>
<thead>
<tr>
<th>Student</th>
<th>Research Focus</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>105625</td>
<td>Engineering a Concept Car</td>
<td>5</td>
</tr>
<tr>
<td>107486</td>
<td>Accounting</td>
<td>5</td>
</tr>
<tr>
<td>107542</td>
<td>Choreographic Study</td>
<td>5</td>
</tr>
<tr>
<td>105038</td>
<td>Animal Control of Roxbury</td>
<td>5</td>
</tr>
</tbody>
</table>
September 22, 2014

*5. IT IS RESOLVED, that the Roxbury Township Board of Education accepts the Independent Study Projects at Roxbury High School listed below to be completed in the 2014/2015 school year.

<table>
<thead>
<tr>
<th>Student</th>
<th>Research Focus</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>107204</td>
<td>Building an Art Portfolio</td>
<td>5</td>
</tr>
</tbody>
</table>

C. Personnel

Mrs. Casola motioned, and Mr. Coakley seconded the motion that Personnel Resolutions 1 through 18 be accepted as presented.

The motion was approved by roll call vote.

Mr. Alexander: Yes to all; Mrs. Casola: Yes to all; Mr. Coakley: Yes to all; Mr. Lucas: Yes to all; Mr. Ramage: Yes to all; Ms. Scheneck: Yes to all; Mr. Volz: Yes to all; Mrs. D'Agostino: Yes to all

RESIGNATIONS

*1. IT IS RESOLVED, that the resignation for personal reasons of Ms. Deborah Burleigh, Head Swimming (Boys' and Girls') Coach at Roxbury High School, be accepted retroactive to September 5, 2014.

*2. IT IS RESOLVED, that the resignation for personal reasons of Mr. Brett Douglas, P/T Special Education Aide at Roxbury High School, be accepted retroactive to September 16, 2014.

*3. IT IS RESOLVED, that the resignation for personal reasons of Mr. William Fichter, P/T Security Guard (10-Months) at Roxbury High School, be accepted retroactive to August 27, 2014.

LEAVES OF ABSENCE

*4. IT IS RESOLVED, that Ms. Renee Zengel, Art Teacher at Roxbury High School, be granted a leave of absence retroactive to September 16, 2014 using available sick days and, thereafter, an unpaid leave of absence until released by her physician.

5. IT IS RESOLVED, that Ms. Kirsten Goodnick, Second Grade Teacher at the Jefferson School and currently on an unpaid leave of absence, be granted an extension of her leave effective October 13, 2014 through October 31, 2014.

REAPPOINTMENTS

*6. IT IS RESOLVED, that the Substitute Teachers listed below be reappointed for the 2014/2015 school year:

Brett Douglas Carolyne Vergara
Anthony Madsen Douglas Wathne

*Mt. Arlington Representative votes
APPOINTMENTS

*7. IT IS RESOLVED, that Ms. Mariya Aksanova be appointed to the position of Confidential Secretary - Payroll, Central Office, effective September 23, 2014 for the 2014/2015 school year. Ms. Aksanova is replacing Ms. Aileen Kasper who resigned.

Salary: $46,604 (pro-rated)

A background search as required by State law has been successfully completed.

*8. IT IS RESOLVED, that Ms. Heather Lewis be appointed to the position of P/T LLD Aide at Roxbury High School effective September 23, 2014 for the 2014/2015 school year. This is a new position.

Salary: Step 5 of the 2013/2014 Paraprofessional Guide - $17.04/Hour
24.5 Hours/Week (not to exceed 25 Hours/Week)
(pending completion of negotiations)

A background search as required by State law has been successfully completed.

*9. IT IS RESOLVED, that the following personnel be appointed as an Extracurricular Advisor at Roxbury High School for the 2014/2015 school year.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>13/14 Step*</th>
<th>13/14 Salary*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Connolly, James</td>
<td>Junior Statesman of America Co-Advisor</td>
<td>½ of Step 3</td>
<td>$775</td>
</tr>
</tbody>
</table>

*Step and salary to be determined pending completion of negotiations

*10. IT IS RESOLVED, that the following be approved as Substitute Teachers for the 2014/2015 school year; remuneration to be in accordance with Board of Education Policy:

Sara Bacchetta  Austin Dubos  Melissa Teller
Heather Church  Lisa Infante  Alexis Zammataro
Devon Davis     Georgia Osteman

A background check, as required by State law, has been completed.

*11. IT IS RESOLVED, that the following be approved as a substitute secretary for the 2014/2015 school year; remuneration to be in accordance with Board of Education Policy:

Kathleen Pavese

A background check, as required by State law, has been completed.
12. IT IS RESOLVED, that Ms. Suzanne Schisler be appointed to the position of P/T Secretary at Jefferson School effective October 1, 2014 for the 2014/2015 school year. Ms. Schisler is replacing Ms. Yanina Bauder who was transferred to another position.

   Salary: Step 1 of the 2013/2014 Secretarial Guide II - 10-Months, 20 Hours/Week, $16,982 (53.34%) pro-rated, not to exceed 25 Hours/Week (Step and salary pending completion of negotiations)

   A background search as required by State law has been successfully completed.

13. IT IS RESOLVED, that Ms. Jennifer Bukosky be appointed to the position of P/T Autistic Aide at Nixon School effective September 23, 2014 for the 2014/2015 school year. This is a new position.

   Salary: Step 5 of the 2013/2014 Paraprofessional Guide - $17.04/Hour 24.5 Hours/Week (not to exceed 25 Hours/Week) (pending completion of negotiations)

   A background search as required by State law has been successfully completed.

*14. IT IS RESOLVED, that the staff listed below be appointed for the Roxbury Community School 2014/2015 Programs. All expenses paid out of collected tuitions and employment is dependent upon sufficient enrollment.

   **College Essay Writing (By Appointment)**
   Pay Rate - $30.00/Hour
   Tuition Charged - $45.00/Hour

   **Teachers**
   Maria Rispoli
   Jonathan Benbow

   **Roxbury Community School Preschool Program 2014-2015**
   **Aides - $15.00/Hour**

   **Aides**
   Kristine Fiederer
   Ellen Baccallo
   Lorna Mazza
**Snowboard and Ski Clubs**

Tuition Charged per Student: $200.00

(Participants pay mountain directly for ski fees)

**Snowboard and Ski Club Advisors**

Stipend: $1,605

Season: January to March 2014

**Instructors - L/R School (Shawnee Mountain)**

Shawn P. Smith  
Patrick Vetter

**Instructors - RHS (Camelback Mountain)**

Laura Hyde  
Jill Scalera

**Chaperones - RHS**

Dan Corio  
Michael Gottfried
Lisa Hudlow  
Kellie Damelio
Lee Hayden  
Nicole Barbata
Ryan Gibson  
Bud Mulderig

**Instructors - EMS (Shawnee Mountain)**

Lynne Kranik  
William O’Brien

**Chaperones - EMS**

Steve Soergel

**APPROVAL OF ATHLETIC TRAINER SUBSTITUTES**

*15. IT IS RESOLVED, that the Roxbury Township Board of Education approves the individuals listed below to provide substitute Athletic Trainer services for the 2013/2014 school year at a rate of $35 per hour. These individuals are licensed and certified.

   Eric Armstrong  Jessica Jackson  Sue Mauer
   Al Errico  Scot Leiter  Kathleen Whitehead

**ATHLETIC VOLUNTEERS**

*16. IT IS RESOLVED, that the Roxbury Board of Education approve the appointment of the following Athletic Department Volunteer at Roxbury High School for the 2014/2015 school year. A Certification for Paraprofessional Aide – Athletic Volunteer form has been signed and is on file.

   Austin Dubos - Winter Indoor Track/Spring Track
**SALARY ADJUSTMENT**

*17. IT IS RESOLVED, that the staff member listed below at Roxbury High School have their salary adjusted as follows effective September 22, 2014 for the 2014/2015 school year.

<table>
<thead>
<tr>
<th>Name</th>
<th>(13/14) From*</th>
<th>(13/14) To*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael McPhee</td>
<td>Junior Statesman of America Advisor</td>
<td>Junior Statesman of America Co-Advisor</td>
</tr>
<tr>
<td></td>
<td>Step 3, $1,550</td>
<td>½ of Step 3, $775</td>
</tr>
</tbody>
</table>

*Step and salary to be determined pending completion of negotiations

**INCREASE IN TIME/SALARY ADJUSTMENT – PROFESSIONAL STAFF**

*18. IT IS RESOLVED, that the following staff be appointed to teach one (1) extended block of Special Education on an as-needed basis at Roxbury High School effective September 24, 2014 for the 2014/2015 school year.

<table>
<thead>
<tr>
<th>Name</th>
<th>Program</th>
<th>2/7th Per Diem Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tina Rokuson</td>
<td>Special Education</td>
<td>MA+30, Step 19, $133.42</td>
</tr>
</tbody>
</table>

**D. Executive Session**

Mr. Coakley motioned, and Mrs. Casola seconded the motion that Executive Session Resolution 1 be accepted as presented.

The motion was approved by roll call vote.

**EXECUTIVE SESSION**

*1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Workshop Meeting on October 6, 2014 at 6:30 p.m. at Lincoln Roosevelt School; and

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;
NOW THEREFORE, IT IS RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and

IT IS FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education meeting will commence at 7:30 p.m.

XVI. **PUBLIC COMMENTS** - (There is a three minute time limit, per Board Policy)

Mr. Wine commented on 2014 Public High School rankings.

XVII. **ADJOURNMENT**

Mr. Ramage motioned, and Mrs. Casola seconded the motion to adjourn the meeting at this time, 8:04 p.m. The motion was approved by unanimous agreement.

Respectfully submitted,

Ms. Yvonne Hellwig
Assistant Board Secretary