

TO WHOM IT MAY CONCERN:

Events at Roxbury Township Schools, which are not sponsored by the Roxbury Township Board of Education, must meet certain standards of insurance liability to secure approval. Your organization shall be required to furnish the school system with satisfactory proof that it carries general comprehensive liability and commercial insurance each in the amounts of not less than \$1,000,000.00 bodily injury and property damage.

The general comprehensive liability insurance shall include coverage for the liability assumed by your organization under the "Hold Harmless" condition described below and proof of such coverage shall be required.

The proof of insurance together with the original copy of this letter, signed by an appropriate officer of your organization, must be received by the school system no less than 10 days prior to the date on which use of the school system's facilities is to take place.

HOLD HARMLESS AGREEMENT

In accordance with established Roxbury Township Board of Education policy permission to use the school system's facilities is granted on the condition that your organization shall indemnify and save harmless the school systems, its officers, employees, and agents, and each and every one of them, against and from all claims, suits, costs, expenses, fees (including legal fees) and from all damages of every kind and description (including statutory and workmen's compensation liability) by reason of the injury or death of any person or persons (including school system employees) or by reason of property damage to any property which arise from or in any manner grow out of the use of these school system's facilities by your organization.

The undersigned thereby agree to indemnify and hold Roxbury Township Board of Education harmless as provided above.

The individual signing on behalf of the Sponsoring Organization are not agreeing to be personally liable or to personally indemnify the Roxbury Township Board of Education for any liability arising from or relating to the Sponsoring Organization's use of the school district's facilities.

SIGNATURES:

Authorized Representative

Name of Sponsoring Organization (please print)

Date