

Governance	ROXBURY TOWNSHIP (4560)			
Indicator	Point Value	District Score Yes or N/A = 1 No = 0	County Score Yes or N/A = 1 No = 0	Comments
1. At least annually, and more frequently if required by changes in case law, regulation, or statute, the district board of education or the advisory board, reviews, updates, and adopts, by resolution, policies, procedures, and by-laws reflective of current statutory and regulatory authority. (N.J.S.A. 18A:11)	8	1	0	All policies and regulations are updated in a timely fashion through a three reading cycle; and when adopted posted on the District website at: www.roxbury.org/domain/46
2. The district board of education:				
a. Establishes a policy and a contract with the CSA to annually evaluate him or her based on the adoption of goals and performance measurements that reflect the highest priority is given to student achievement and attention is given to subgroup achievement and each new member has received training on CSA evaluation. N.J.S.A. 18A:17-20.3.	7	1	0	Evaluation of Supt outlined in District Policy & Regulation 1240. During the July Board of Education Retreat, district goals are established that reflect the highest priority given to student achievement. The Board of Education President creates a schedule for the Superintendent evaluation (uploaded).
b. Completes the CSA evaluation by July 1 in accordance with N.J.A.C. 6A:10-8.1(g).	6	1	0	The CSA evaluation is completed by July 1st (uploaded).
3. All new, renegotiated, amended, altered, or extended contracts for CSAs, deputy superintendents, assistant superintendents, and school business administrators are submitted to the executive county superintendent (ECS) for review and approval. The district board of education takes no formal action to approve or implement such contracts prior to ECS review and approval. (N.J.S.A. 18A:7-8 and N.J.A.C. 6A:23A-3.1)	6	1	0	ECS letters approving contracts; Board minutes approving contracts; and executed contracts along w/ cost-of-contract spreadsheets are uploaded. Executed contracts are also available on roxbury.org .
4. The district board of education approves appointments and transfers, and removes or renews certificated and non-certificated officers and employees, only by a roll call majority vote of the district board of education's full membership upon the CSA's recommendation. (N.J.S.A. 18A:27-4.1 and N.J.A.C. 6A:32-4.1 and 4.7)	6	1	0	Board Minutes and Agendas, are available for current and prior years at: www.roxbury.org/domain/43

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5. The district board of education-approved corrective action plans are submitted for any finding or recommendation for all compliance-related reports, consolidated monitoring reports, financial audits, special education reports, etc. The school district has no outstanding monitoring or complaint investigation findings that exceed the required timelines for correction. There is no evidence of the school district not implementing the plan.	7	1	0	Audit Summary & CAP for 7/1/17-6/30/18 BOE accepted/approved 2/11/19 (minutes & CAP uploaded). No outstanding monitoring or complaint investigation findings.
6. The budgeting process and allocation of resources, including grant funding, are aligned with instructional priorities and student needs to provide for a thorough and efficient education as demonstrated by: (N.J.S.A. 18A:7F-6 and 46 and N.J.A.C. 6A:23A-8.1)				
a. Adoption and implementation of written policies and procedures for the budget and financial planning process that are integrated and aligned with school district priorities and planning objectives based on Statewide assessments and applicable strategic plans.	8	1	0	Policy & Regulation 6220 (Budget Preparation) and Policy 6230 (Budget Hearing); development of Budget calendar.
b. Annually align fiscal goals and budget objectives with curricula that comply with the NJSLS.	8	1	0	Fiscal goals and budget objectives are aligned with curricula that complies with the NJSLS.
7. The district board of education follows the budget process by: a. Conducting a public hearing on the proposed budget; b. Adopting the budget at a public meeting; c. Providing ongoing information on the budget's status and any revision(s) or emergent conditions; and d. Making the budget available for public notice and inspection. (N.J.S.A. 18A:22-7 and N.J.A.C. 6A:23A-8.1 and 8.2)	8	1	0	Budget minutes, and policy on Budget Hearing 6230, and Business Administrator's Monthly Reports, user friendly budget is available for public review on the District website... roxbury.org...

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8. The district board of education ensures compliance with all stakeholder engagement requirements pursuant to the Federal grant programs for which the school district receives funds, which shall include but not be limited to grant programs under the Elementary and Secondary Act, the Individuals with Disabilities Education Act, and the Carl D. Perkins Career and Technical Education Act.	6	1	0	ESEA grants are written to support NJSLA and curriculum endeavors that would not otherwise be afforded to students and staff. In addition, all Title I programs and supplies that are supported are utilized to assist students in Targeted Intervention Schools without supplanting otherwise supported programs in other schools.
9. The district board of education has established programs and services for all English language learners (ELLs), pursuant to N.J.A.C. 6A:15.	7	1	0	ELLs are provided instructional support through general budget an enhanced with Title III funds. Students are provided ESL instruction in accordance with te Bilingual waiver submission and through Sheltered English Instruction teachers. The district is currently in cohort three of ELL training for instructional staff beyond ESL teachers.
10. The district board of education implements the Open Public Meetings Act and there have been no findings of noncompliance since the last NJQSAC monitoring. (N.J.S.A. 10:4-6 et seq.)	3	1	0	There have been no findings of noncompliance.
11. The district board of education approves the monthly district board of education secretary's and treasurer's reports within 60 days of month's end and, in its minutes, certifies that major funds (general fund, special revenue, and capital projects fund) have not been over-expended. (N.J.A.C. 6A:23A-16.10(c))	6	1	0	Yes, Board minutes support compliance with these reports. Minutes are available on the District website at: www.roxbury.org/domain/46
12. Minutes of all meetings, including executive sessions, reflect all district board of education actions and are publicly available within two weeks or by the next district board of education meeting. (N.J.S.A.18A:17-7)	6	1	0	Minutes are available on the District website at: www.roxbury.org/domain/46

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13. District board of education members and school administrators annually file a timely and properly completed financial and personal/relative disclosure statement. The district board of education annually discusses the School Ethics Act and no district board of education member or administrator has been found in violation of the School Ethics Act. (N.J.S.A. 18A:12-22 and 26)	5	1	0	Yes, all BOE members and administrators are in compliance.
14. The district board of education ensures that all students have access to library media services that are connected to classroom studies in each school building including access to computers; school district-approved instructional software; appropriate books, including novels, anthologies, and other reference materials; and supplemental materials that motivate students to read in and out of school and to conduct research. (N.J.A.C. 6A:13-2.1(h))	3	1	0	Library Media Services have worked to collaborate instructional efforts in Grads K - 4 to align with media literacy and technology to provide students with curriculum that is current and aligned with best practices and current National School Library Standards. This instruction is offered on a weekly basis in both areas. The Elementary Media Centers are also rich with maker-space experiences that expose students to coding and creative, maker opportunities. In grades 5 - 12, students are provided access to content connected resources as well as maker opportunities. In addition, grades 5 - 12, Media Centers have championed a consistent research protocol which is embedded in all research opportunities so a consistent language is utilized.
Governance Total	100	100	0	