

DISTRICT OF ROXBURY TOWNSHIP
BOARD OF EDUCATION

February 12, 2024
REGULAR MEETING AGENDA

LINCOLN ROOSEVELT SCHOOL
34 North Hillside Avenue, Succasunna, NJ 07876

CALL TO ORDER: 6:30 P.M.

PUBLIC SESSION: 7:30 P.M.

SPEAKER REQUEST AT BOARD OF EDUCATION MEETINGS

*Anyone wishing to speak about agenda or non-agenda items at a meeting of the Roxbury Township Board of Education must follow these procedures. Located on the front table will be forms entitled, **Speaker Request Form**. Please fill one out indicating your name and address and the agenda item or topic you wish to discuss. After completing the form, return it to the Assistant Business Administrator. Thank you for your cooperation.*

ACCESS AGENDA & EXHIBITS
ONLINE:



I. MEETING CALLED TO ORDER

The Roxbury Township Board of Education is meeting in a Regular Session for discussion on business before the Board tonight.

The New Jersey Open Public Meetings Law was enacted to ensure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board has caused written notice of this meeting and copies of its agenda to be transmitted to:

Roxbury Register - Newspaper

Daily Record - Newspaper

Star Ledger - Newspaper

Roxbury Website – <https://www.roxbury.org/domain/83>

Municipal Clerk

Roxbury Public Library

The notice of tonight's meeting has been posted in the Board's Business office.

II. ROLL CALL

III. RESOLUTION TO MEET IN EXECUTIVE SESSION

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on February 12, 2024, regarding personnel matters, student matters, negotiations and attorney client privilege.

IV. ROLL CALL

V. PUBLIC SESSION

February 12, 2024

VI. PLEDGE OF ALLEGIANCE

VII. PRESENTATIONS

- **Celebration of the VFW Patriot's Pen & Voice of Democracy Winners from Roxbury Schools-**
Mr. Jeff McDonald, Quartermaster of VFW Post 2833 Alward and Henry Meeker Post

VIII. CORRESPONDENCE

IX. STUDENT REPRESENTATIVE'S COMMENTS

X. BOARD PRESIDENT'S COMMENTS

XI. SUPERINTENDENT'S REPORT

XII. BUSINESS ADMINISTRATOR'S REPORT

XIII. MINUTES

1. Minutes of the Regular Meeting of January 22, 2024.
2. Minutes of the Executive Session of January 22, 2024.

XIV. COMMITTEE REPORTS

Each Committee Chair will advise the full board of the last committee meeting, and the next committee meeting, and any other comments you believe are important for the full board to know.

- A. COMMUNITY RELATIONS/SHARED SERVICES
- B. EDUCATION
- C. FACILITIES
- D. FINANCE
- E. PERSONNEL
- F. POLICIES/GOVERNANCE
- G. NEGOTIATIONS
- H. SUSTAINABILITY

XV. PUBLIC COMMENTS - Action Items - There is a three-minute time limit, per Board Policy

XVI. ACTION ITEMS

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business, and will be voted on by one motion.

A. INTRODUCTION - BOND ORDINANCE FIRST READING (Resolutions 1)

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS, NEW JERSEY APPROVING, ON FIRST READING, A REFUNDING SCHOOL BOND ORDINANCE PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING SCHOOL ENERGY SAVINGS OBLIGATION REFUNDING BONDS, SERIES 2014, DATED APRIL 24, 2014

February 12, 2024

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS, NEW JERSEY as follows:

Section 1. The Refunding Bond Ordinance attached hereto as Exhibit A is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of public hearing for the Refunding Bond Ordinance in the form and at the time required by N.J.S.A. 18A:24-61.4.

Section 2. This resolution shall take effect immediately.

The foregoing resolution was adopted on February 12, 2024 by the following roll call vote:

EXHIBIT A

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS, NEW JERSEY PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING SCHOOL ENERGY SAVINGS OBLIGATION REFUNDING BONDS, SERIES 2014, DATED APRIL 24, 2014, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$7,740,000 AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,700,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS OF THE BOARD TO EFFECT SUCH REFUNDING

WHEREAS, on April 24, 2014, The Board of Education of the Township of Roxbury in the County of Morris, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) issued \$7,740,000 aggregate principal amount of tax-exempt School Energy Savings Obligation Refunding Bonds, Series 2014, dated April 24, 2014 (the "2014 School Bonds"); and

WHEREAS, the Board has determined that the current interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the "Refunding School Bonds") to refund all or a portion of the \$5,350,000 aggregate principal amount of the outstanding 2014 School Bonds maturing on April 15 in the years 2025 through 2035, inclusive (the "Refunded Bonds"); and

WHEREAS, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the "Refunding Bond Ordinance") authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$5,700,000, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROXBURY IN THE COUNTY OF MORRIS, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board is hereby authorized to refund all or a portion of the \$5,350,000 aggregate principal amount of outstanding 2014 School Bonds maturing on April 15 in the years 2025 through 2035, inclusive. The Refunded Bonds may be paid/redeemed on or after April 15, 2024, at a redemption price equal to par, plus accrued interest to the date of redemption.

Section 2. In order to finance the cost of the purpose set forth in Section 1 hereof, the Board is hereby authorized to issue not to exceed \$5,700,000 aggregate principal amount of Refunding School Bonds, all in accordance with the requirements of N.J.S.A. 18A:24-61 through 62.

Section 3. An aggregate amount not exceeding \$150,000 may be allocated from the aggregate principal amount of the Refunding School Bonds to pay for the aggregate costs of issuance thereof, including, but not limited to, bond insurance premiums, financial advisory fees, underwriting fees, official statement printing fees, public advertisement expenses, refunding verification agent fees, refunding escrow agent fees, bond counsel fees and other expenses in connection therewith.

Section 4. The purpose of the issuance of the Refunding School Bonds is to realize net present value interest cost savings for property taxpayers residing in the School District ("net" meaning savings after payment of all costs of issuance of the Refunding School Bonds). Applicable State requirements mandate that such net present value interest cost savings equal at least 3% of the principal amount of the Refunded Bonds. In addition, the issuance of the Refunding Bonds shall comply with the provisions of N.J.A.C. 5:30-2.5, including that within 10 days of the date of the closing on the Refunding Bonds, the Business Administrator/Board Secretary shall file a report with the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs setting forth: (a) a comparison of the Refunding School Bonds' debt service and the Refunded Bonds' debt service which comparison shall set forth the present value savings achieved by the issuance of the Refunding School Bonds; (b) a summary of the issuance of the Refunding School Bonds; (c) an itemized accounting of all costs of issuance in connection with the issuance of the Refunding School Bonds; and (d) a certification of the Business Administrator/Board Secretary that (i) all of the conditions of section (b) of N.J.A.C. 5:30-2.5 have been met, and (ii) a resolution authorizing the issuance of the Refunding School Bonds, adopted pursuant to N.J.S.A. 18A:24-61.5(b), was approved by a two-thirds vote of the full membership of the Board.

Section 5. The supplemental debt statement required by N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-17 has been duly prepared by the Chief Financial Officer of the Township of Roxbury and has been filed in the Office of the Clerk of the municipality and in the Office of the Business Administrator/Board Secretary of the Board as of the date of approval of this Refunding Bond Ordinance and a complete executed duplicate has been filed in the Office of the Director and such statement shows that the gross debt of the Township of Roxbury is increased by \$350,000 as a result of the authorization of the Refunding School Bonds.

Section 6. If the Refunding School Bonds are issued as tax exempt, the Board covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all Refunding School Bonds issued under this Refunding Bond Ordinance.

Section 7. This Refunding Bond Ordinance shall take effect upon final adoption hereof.

The foregoing Refunding Bond Ordinance was introduced by the Board on February 12, 2024 by the following vote:

B. Finances (Resolutions 1-15)

BILLS LIST

- *1. RESOLVED, that the Roxbury Township Board of Education approve the January 2024 bills list totaling \$2,346,174.21 as presented.

TRANSFERS

- *2. RESOLVED, that the Roxbury Township Board of Education approve the December 2023 list and January 2024 list of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.

SECRETARY'S REPORT

- *3. RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary's Reports for December 2023 and January 2024.

TREASURER'S REPORT

- *4. RESOLVED, that the Roxbury Township Board of Education approve the Treasurer's Reports for December 2023 and January 2024.

MONTHLY FINANCIAL CERTIFICATION OF THE BOARD SECRETARY AND BOARD OF EDUCATION

- *5. RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of December 2023 and for the month of January 2024 that no major accounts and fund balances in the 2023/2024 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

STUDENT ACTIVITY ACCOUNTS

- *6. RESOLVED, that the Roxbury Township Board of Education approve the Student Activity Accounts monthly bills lists for the month of January 2024 as follows:

Roxbury High School	\$38,222.02	Franklin School	\$161.02
Athletics	\$1,958.00	Kennedy School	\$180.00
Eisenhower Middle School	\$7,163.50	Jefferson School	\$0
Lincoln Roosevelt School	\$103.00	Nixon School	\$0

TRAVEL REQUESTS

- *7. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities, and promotes the delivery of instruction or further the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as

established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	Name	Workshop Title		Place*	Date of Workshop	Registration Fee	Total Estimated Expenses
1.	Arcieri, Brianna	Suicide Prevention - Facilitating Risk Assessments & Interventions	4	Wayne, NJ	2/16/24	\$0	\$31.58
2.	Buckler, Jennifer	Suicide Prevention - Facilitating Risk Assessments & Interventions	4	Wayne, NJ	2/16/24	\$0	\$26.41
3.	LaCosta, Gail	Suicide Prevention - Facilitating Risk Assessments & Interventions	4	Wayne, NJ	2/16/24	\$0	\$29.42
4.	Urban, Tara	Suicide Prevention - Facilitating Risk Assessments & Interventions	4	Wayne, NJ	2/16/24	\$0	\$19.27
5.	Wing, Kathleen	Suicide Prevention - Facilitating Risk Assessments & Interventions	4	Wayne, NJ	2/16/24	\$0	\$30.55
6.	Biank, David	2024 Glazier Football Clinic	4 S-1	Atlantic City, NJ	2/22/24-2/25/24	\$0	\$0
7.	Misurelli, Frank	2024 Glazier Football Clinic	4 S-1	Atlantic City, NJ	2/22/24-2/25/24	\$0	\$0
8.	Roumes, Ryan	2024 Glazier Football Clinic	4 S-1	Atlantic City, NJ	2/22/24-2/25/24	\$0	\$134.42
9.	Spargo, Justin	2024 Glazier Football Clinic	4 S-1	Atlantic City, NJ	2/22/24-2/25/24	\$0	\$132.16
10.	Volz, Michael	2024 Glazier Football Clinic	4 S-1	Atlantic City, NJ	2/22/24-2/25/24	\$0	\$0
11.	Barbolini, Carissa	Annual School Counselor Luncheon and Workshop Event at Ramapo College	4	Mahwah, NJ	2/23/24	\$0	\$37.69
12.	Mann, Monica	CCM - Morris County Directors of Guidance Meeting	4	Randolph, NJ	2/23/24	\$0	\$0
13.	Banes, Christopher	2023 NEC Electrical Code Update Seminar	4	Hackettstown, NJ	2/27/24-2/28/24	\$350.00	\$350.00
14.	Jacoby, Adam	NJSIAA Wrestling Tournament	4 S-2	Atlantic City, NJ	2/28/24-3/2/24	\$0	\$735.04
15.	Miller, Tommy	NJSIAA Wrestling Tournament	4 S-2	Atlantic City, NJ	2/28/24-3/2/24	\$0	\$735.04
16.	Roman, DJ	NJSIAA Wrestling Tournament	4 S-2	Atlantic City, NJ	2/28/24-3/2/24	\$0	\$735.04
17.	Gervasio, Thomas	NJ Swimming Meet of Champions	4	Deptford, NJ	3/1/24-3/3/24	\$0	\$495.26
18.	Meeker, Reid	NJ Swimming Meet of Champions	4	Deptford, NJ	3/1/24-3/3/24	\$0	\$281.26
19.	Forlenza, Corey	ATSNJ 38th Annual Conference and Business Meeting	4	Atlantic City, NJ	3/3/24-3/4/24	\$155.00	\$281.90

20.	Koch, Joseph	ATSNJ 38th Annual Conference and Business Meeting	4	Atlantic City, NJ	3/3/24-3/4/24	\$155.00	\$279.08
21.	Izzo, Stephen	2023 NEC Electrical Code Update Seminar	4	Fairfield, NJ	3/5/24-3/6/24	\$350.00	\$350.00
22.	Farina, Kim	IXL-Live	4 S-1	Morristown, NJ	3/6/24	\$95.00	\$109.11
23.	Jamieson, Melissa	IXL-Live	4 S-1	Morristown, NJ	3/6/24	\$95.00	\$100.73
24.	Wing, Kathleen	The Emotional Toolkit - Helping Students Improve Executive Functioning and Coping Skills	4	Wayne, NJ	3/8/24	\$0	\$30.55
25.	Blewitt, Jessica	2024 NJECC 38th Annual Technology Conference	4 S-2	Montclair, NJ	3/12/24 -In-Person 3/13/24 - Virtual	\$0	\$31.68
26.	Mason, Stuart	DAANJ State Conference	4	Atlantic City, NJ	3/13/24 - 3/14/24	\$450.00	\$583.48
27.	Burleigh, Deborah	2024 TV and Film Education Conference	4 S-1	Montclair, NJ	3/15/24	\$0	\$28.57
28.	Riffel, Peter	NJSBGA Conference/Expo	4	Atlantic City, NJ	3/17/24-3/20/24	\$325.00	\$981.10
29.	Vergara, Alexis	Managing Sudden Traumatic Loss	4	Flanders, NJ	3/25/24, 3/27/24	\$0	\$8.84
30.	Ferrare, Lisa	NJSBA Women's Leadership Conference: Connection, Balance, and Inspiration	4	Princeton Junction, NJ	4/19/24	\$99.00	\$99.00
31.	DelRosario, Monica	Designing Success for Multilingual Learners	4 S-1	Online	3/19/24	\$75.00	\$75.00
32.	Wenarsky, Courtney	Rutgers-The Boggs Center on Developmental Disabilities-Making the Most of CBI for Career Exploration	4 S-1	Online	4/25/24	\$0	\$0
33.	Wenarsky, Courtney	Rutgers-The Boggs Center on Developmental Disabilities-Orientation to Support Brokerage	4 S-2	Online	5/15/24 - 5/16/24	\$0	\$0
1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.							

TUITION RATES - 2024-2025 SCHOOL YEAR

8. RESOLVED, that the Roxbury Township Board of Education approve the following annual tuition rates for students attending the Roxbury Township School District from other districts or at the request of parents for the 2024-2025 school year.

<i>Roxbury Tentative Tuition Rates 2024-2025</i>		<i>ESY Per Diem</i>
Preschool-Kindergarten	\$16,508.00	
Grades 1-5	\$18,222.00	
Grades 6-8	\$18,177.00	
Grades 9-12	\$20,269.00*	
Learning/Language Disabilities (LLD)	\$30,408.00	\$168.93
Behavioral Disabilities	\$28,452.00	\$158.07
Autism	\$62,967.00	\$349.82
Multiple Disabled	\$30,585.00	\$169.92
Preschool Disability FT	\$28,219.00	\$156.77
Resource Room	\$3,382.00	

CONTRACTS

- *9. RESOLVED, that the Roxbury Township Board of Education approve a contract with AFC Urgent Care, 278 Rt. 10 West, Succasunna, NJ to provide Sports/School Physicals, Drug Screenings and Pre-Employment Physicals for students and staff members on an as-needed and as-requested basis for the 2023/2024 school year.

APPROVAL OF PURCHASES

- *10. RESOLVED, that the Roxbury Township Board of Education approve the purchase of Home Economics/Food Lab renovations at Roxbury High School from Nickerson Corporation, 515 Union Avenue, Union Beach, NJ in the amount of \$132,021.46 and is quoted through ESCNJ Contract #MRESC 2/23-08 and funded through the Maintenance Reserve Account.
- *11 RESOLVED, that the Roxbury Township Board of Education approve the purchase of Fencing for Softball Field at Roxbury High School from Challenger Fence, 23 Kentucky Avenue, Paterson, NJ in the amount of \$44,910.00 and quoted through MCCPC Contract #53 and funded through the Maintenance Reserve Account.

APPROVAL OF SUBMISSION OF GRANT APPLICATION

- *12. WHEREAS, the Roxbury Township Public Schools has been afforded the opportunity to apply for the 2024 NJ STEM Pathways Network Month Mini-Grant for Roxbury High School in the amount of \$500.00.

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education approve the submission of the grant application for the 2024 NJ STEM Pathways Network Month Mini-Grant for Roxbury High School as authorized by the Business Administrator.

ACCEPTANCE OF GRANT

- *13. RESOLVED, that the Roxbury Township Board of Education approve the acceptance of the 2024 NJ STEM Pathways Network Month Mini-Grant for Roxbury High School in the amount of \$500.00.

APPROVAL OF DISPOSAL OF PROPERTY

- *14. RESOLVED, that the Roxbury Township Board of Education approve the discontinued use of the Transportation Department items listed in Exhibit F-1. These items have been identified as obsolete, broken, and/or no longer functioning, if unsellable, items will be discarded.
- *15. RESOLVED, that the Roxbury Township Board of Education approve the discontinued use of the vehicle listed below. Identified vehicles will be discarded, and sold, as appropriate.

	Vehicle#	VIN#
1	1991 GMC Blue Bird Truck	#2GDHG31K0M4512474

C. Education (Resolutions 1-10)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

HIB REPORT

- *1. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the district’s Student Safety Data System (SSDS) Report submitted to the New Jersey Department of Education for its Report Period 1 for the 2023/2024 school year. This report certifies both incident data collected from September 1, 2023 through December 31, 2023; and Harassment, Intimidation, and Bullying trainings and programs completed from July 1, 2023 through December 31, 2023.
- *2. RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent’s decisions provided in the Harassment, Intimidation, and Bullying Report for the 2023/2024 school year for Incident Nos. 27 through 37.
- *3. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2023/2024 school year for Incident Nos. 38 through 49.

FIELD TRIPS / COMPETITIONS

- 4. RESOLVED, that the Roxbury Township Board of Education approve staff and students for participation in **community-based instructional trip requests** as listed, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

	School	Group	Estimated # of Students	Trip Destination	Location	Faculty Sponsor
* 1	RHS	SUCCESS	12	Body Strong Life	Succasunna, NJ	C.Wenarsky
* 2	RHS	SUCCESS	12	Chipotle	Ledgewood, NJ	C.Wenarsky
* 3	RHS	SUCCESS	12	Merry Heart Assisted Living	Succasunna, NJ	C.Wenarsky

* 4	RHS	SUCCESS	12	Milton United Methodist Church	Oak Ridge, NJ	B.McGinley; C.Wenarsky
* 5	RHS	SUCCESS	12	Panera Bread	Succasunna, NJ	C.Wenarsky
* 6	RHS	SUCCESS	12	Party Place	Flanders, NJ	C.Wenarsky
* 7	RHS	VISTA	7	Morris Plains Shopping Center	Morris Plains, NJ	K.Gangemi

5. RESOLVED, that the Roxbury Township Board of Education approve staff and students for participation in **same-day field trip requests** as listed, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by "School":

	<i>School</i>	<i>Group</i>	<i>Estimated # of Students</i>	<i>Trip Destination</i>	<i>Location</i>	<i>Faculty Sponsor</i>
1	FES	Gr. 4	63	Horseshoe Lake	Succasunna, NJ	M.Gallagher
2	JES	Gr. 4	73	Lincoln Roosevelt Elem School	Succasunna, NJ	S.Carroll
3	KES	Gr. 4	47	Lincoln Roosevelt ES	Succasunna, NJ	S.Goodyear
4	LRS	Gr. 6 ELA	25-30	Franklin ES	Succasunna, NJ	K.Battaglia; A.Bellardino
5	NES	Gr. 4	48	Lincoln Roosevelt ES	Succasunna, NJ	V.Miller
6	NES	Gr. 4	48	Horseshoe Lake	Succasunna, NJ	V.Miller
* 7	RHS	Academy for Sports Medicine	29	Fairleigh Dickinson Univ - Madison Campus	Madison, NJ	C.Forlenza; J.Koch
* 8	RHS	Italian	46	New Brunswick Performing Arts Center	New Brunswick, NJ	A.LaPara
* 9	RHS	AP Psychology	40	Liberty Science Center	Jersey City, NJ	A.Theodoropoulos
* 10	RHS	SUMMIT	24	American Dream	East Rutherford, NJ	A.Somers
* 11	RHS	AP European History; AP Comparative Government	35	Metropolitan Museum of Art	New York, NY	J.Connolly
* 12	RHS	Aviation & Drone Technologies	15	Franklin, Jefferson, Kennedy & Nixon Schools	Succasunna & Landing, NJ	C.Blough; M.Gottfried; M.Mawn
* 13	RHS	Geophysical Science A & Honors	90	Mount Tammany	Knowlton Township, NJ	M.Gottfried
* 14	RHS	Rox-THON	30	Goryeb Children's Hospital	Morristown, NJ	M.Gottfried
* 15	RHS	Aviation	45	Morristown Airport	Morristown, NJ	M.Gottfried

- *6. RESOLVED, that the Roxbury Township Board of Education approve staff and students for participation in **overnight field trip requests** as listed.

	<i>School</i>	<i>Group</i>	<i>Estimated # of Students</i>	<i>Trip Destination</i>	<i>Location</i>	<i>Faculty Sponsor(S) & Chaperones(C)</i>	<i>Total Estimated Expenses to District</i>
1	RHS	Wrestling	5	Boardwalk	Atlantic City,	A.Jacoby(C);	\$2,207.94 for

		Team		Hall	NJ	T.Miller(C); D.Roman(S)(C)	Chaperones' Travel Costs; plus Sub Coverage for 2 staff members for 2 days
2	RHS	Swim Team	4	Gloucester County Institute of Technology	Sewell, NJ	T.Gervasio(S)(C); R.Meeker(C)	\$1,599.92 for Travel Costs for Students & Chaperones

OUT-OF-DISTRICT PLACEMENT/SERVICES - 2023/2024

- *7. RESOLVED, that the Roxbury Township Board of Education approve the 2023/2024 Extended School Year and 2023/2024 School Year Out-Of-District Placements/Services listed below:

<i>File Number</i>	<i>School or Provider</i>	<i>Total Cost</i>	<i>Dates</i>
212461	Educational Services Commission of Morris County - Central Park School	\$60,129.00	1/30/24-6/30/24

APPROVAL OF COLLEGE OPTION PROGRAM - RHS

- *8 RESOLVED, that the Roxbury Township Board of Education accepts the College Option Program for the classes at Roxbury High School listed below to be completed in the 2023/2024 school year.

Student	Research Focus	Credits	Discussion
204665	History of the African-American Experience	5	Amends course approved 1/24/24 in Resolution XVI.B.8

APPROVAL OF NEW COURSES

- *9. RESOLVED, that the courses listed below be adopted as of the 2024/2025 school year:

	<i>Course</i>	<i>School / Course Level</i>	<i>Grade Level</i>	<i>Course Duration (FY, Sem, Q)</i>
1	The Practical World of Chemistry	RHS	11 & 12	FY

APPROVAL OF DUAL ENROLLMENT

- *10. RESOLVED, that the Roxbury Township Board of Education approve the dual enrollment partnership between Warren County Community College located at 475 Route 57 West, Washington, NJ 07882 for Remote Pilot Operations (Part 107) and Unmanned Systems Capstone Project, and the Roxbury Township School District. The term of this agreement is July 1, 2023, to June 30, 2024.

D. Policies (Resolution 1)

The following motion recommended by the Superintendent and School Business Administrator is non-controversial, a matter of routine business and will be voted on by one motion.

- *1. RESOLVED, that the Roxbury Township Board of Education approve the following for second reading:

	<i>Policy/Regulation Number</i>	<i>Policy/Regulation Title</i>	<i>Exhibit Number</i>
a	Policy 2340 Revised	Field Trips	P1
b	Policy 6441 Revised	Student Lunch Charges	P2
c	Policy 8507 Revised	Breakfast Offer Versus Serve (OVS)	P3

E. Personnel (Resolutions 1-14)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

RESIGNATIONS, RETIREMENTS, TERMINATIONS

1. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Action</i>	<i>Final day of employment</i>	<i>Discussion</i>
* 1	Hall, Melissa	RHS	Assistant Principal	Resignation for personal reasons	3/3/24	To accept f/t teaching position in district.
* 2	Henricksen, Lisa	RHS	Special Education Paraprofessional	Resignation for retirement purposes	4/30/24	
* 3	O'Brien, Grace	RHS	Leave-repl School Social Worker	Rescind appt	--	Initially aprvd 12/11/23, XVI.E.8.3.
* 4	Roushinko, Craig	TR	Transportation Dispatcher	Resignation for personal reasons	2/23/24	

LEAVES OF ABSENCE

2. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Employee</i>	<i>Leave Start Date</i>	<i>Paid Leave</i>	<i>Unpaid FMLA/ NJFLA ^</i>	<i>Return Date</i>	<i>Discussion</i>
1	15261	4/8/24 or sooner if nec	Using avail sick days	FMLA/NJFLA	12/2/24 ^	^ Amendments to previously aprvd LOA.
* 2	16440	2/16/24	Using available sick days	FMLA	Upon release by physician	
3	17505	1/17/24	Using available sick & personal days	FMLA	Upon release by physician	

4	19212	1/26/24	Using available sick & 3 personal days	FMLA, if needed	Upon release by physician	
* 5	21555	1/29/24 #	Using available sick days #	FMLA/NJFLA	5/29/24 #	# Amendments to previously aprvd LOA.
^Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.						

- *3. RESOLVED, that Employee Number 5795 is placed on administrative leave with pay retroactive to February 1, 2024 until further notice in accordance with the provisions of NJSA 18A:6-8.3.

REASSIGNMENTS / TRANSFERS

- 4. RESOLVED, that the staff members listed below be transferred to a new location and/or assignment as indicated:

	Name	Former Assignment & Loc.		New Assignment & Loc.		Effective Date	Discussion
1	Balogh, Beth	Special Education Paraprofessional - MD Program	EMS	Special Education Paraprofessional - RC Program	EMS	2/6/24	Student needs
2	Gabloff, Kristina	Special Education Paraprofessional - RC Program	EMS	Special Education Paraprofessional - MD Program	EMS	2/6/24	Student needs
3	Colatrella, Colleen	Special Education Paraprofessional - 504 AID.504.PT.NA.01	JES	Special Education Paraprofessional - ERI Program AID.SPE.PT.NA.47	KES	2/13/24	Student moved to new program
4	Kelley, Ryan	Special Education Paraprofessional - Gen Ed	LRS	Special Education Paraprofessional - ERI Program	KES	2/13/24	Student needs
5	Siegel, David	Library Media Design Teacher TCH.DS.COMP.NA.01	NES	Gr. 4 Teacher TCH.NIX.GR4.NA.01	NES	2/13/24 - 6/30/24	Replacement in position TCH.NIX.GR4.NA.01.

APPOINTMENTS

- 5. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Discussion
1	Hall, Melissa	EMS	H/PE Teacher	23/24 MA Step 15-16	\$78,249 prorated	3/4/24	6/30/24	Tenure-track replacement in position TCH.EMS.PEH.NA.01.
2	Kest, Michele	JES	Special Education Paraprofessional	REA Paraprof Step C	\$20.25 hourly	2/26/24 ^^, ^	6/30/24	PSD Program replacement in position AID.SPE.PT.NA.23; not to exceed 29.5 hrs/wk
* 3	Nelson, Alice	TR	Dispatcher	N/A	\$59,970 prorated	3/11/24 ^^, ^	6/30/24	Replacement in position BUS.TR.DIS.NA.02

4	Terrero, Amy	NES	Special Education Paraprofessional	REA Paraprof Step C	\$20.25 hourly	2/13/24 ^	6/30/24	LLD Program replacement in position AID.SPE.PT.NA.13; not to exceed 29.5 hrs/wk
5	Tufaro, Catherine	LRS	Special Education Teacher (RC)	23/24 BA Step 1-2	\$56,425 prorated	3/1/24	6/30/24	Tenure-track replacement in position TCH.SPE.RES.NA.05.
* 6	Wildermuth, James	B&G	Maintenance Worker (Electrician)	REA Maint	\$76,400 prorated	4/1/24 ^	6/30/24	Replacement in position B&G.DS.MNT.NA.02; salary includes Electrician's \$1,400 stipend
* 7	Young, Nancy	TR	Bus Driver	RBDG Step 1	\$28.97	2/26/24 ^	6/30/24	Replacement in position BUS.TR.DRI.RE.63
^ Employment start date is pending completion of documentation in accordance with the law or district policy. ^^ Employment start date is pending release from current employer.								

APPOINTMENTS - LEAVE REPLACEMENTS

6. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions:

	Name	Loc	Position	Salary	Start Date	End Date	Discussion
1	Casendino, Dawn	FES	Leave-repl Gr. 2 Teacher	\$300.00 per diem	3/4/24 or sooner if nec ^	6/14/24	Replacement in position TCH.FRA.GR2.NA.01.
^ Employment start date is pending completion of documentation in accordance with the law or district policy.							

APPOINTMENTS - SUBSTITUTES

7. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions on an as needed basis:

	Name	Loc	Position	Salary	Start Date	End Date	Discussion
* 1	Buckley, Alec	District	Substitute Teacher, Paraprofessional, Secretary	23/24 Board approved Sub Rate	2/13/24	6/30/24	
* 2	Iwankiw, Yuriy-George	District	Substitute Teacher, Paraprofessional, Secretary	23/24 Board approved Sub Rate	2/13/24	6/30/24	
* 3	Kovach, John	District	Substitute Teacher, Paraprofessional, Secretary	23/24 Board approved Sub Rate	2/13/24^	6/30/24	
4	O'Shea, Nichole	NES	Substitute Teacher exceeding 20 consecutive days	\$200.00 per diem	2/2/24	3/22/24	Coverage for position TCH.SPE.RES.NA.15; excludes 2/13-2/20/24
* 5	Ramsey, John	District	Substitute Teacher, Paraprofessional, Secretary	23/24 Board approved Sub Rate	2/13/24^	6/30/24	
6	Stein, Jeanne	JES	Substitute Teacher	23/24 Board approved Sub Rate	3/7/24	3/11/24	3 transition days prior to & payable w/ Leave-repl assignment in BOE 1/22/24, XVI.D.6.2.

^ Start date is pending completion of documentation in accordance with the law or district policy.

SUBSTITUTES - TRANSPORTATION, TECHNOLOGY, SECURITY, MAINTENANCE/GROUNDS

- *8. RESOLVED, that the following substitutes be approved on an as needed basis at the board approved substitute rate of pay:

	Name	Position	Hourly Rate	Start Date	End Date	Discussion
1	Roushinko, Craig	Substitute Bus Driver	\$25.00	2/24/24	6/30/24	Not to exceed 20 hrs/wk

APPOINTMENTS - EXTRACURRICULAR

9. RESOLVED, that the Roxbury Township Board of Education approve the following for the 2023/2024 school year.

23/24 Club Appts							
	POS LOC	POS TYPE	POSITION	ASSIGNMENT	NAME	23/24 TOTAL Stipend	Discussion
1	JES	CLUB	Early Act	Co-Advisor (FTE 0.25)	DeMaio, Brittany	\$207	Amends & supersedes appt aprvd 6/26/23, XV.D.8.3, Exhibit HR 1.3, Row No. 3 & 9/5/23, VI.B.2.2, Exhibit HR 2.2, Row No. 3.
2	JES	CLUB	Early Act	Co-Advisor (FTE 0.25)	Riggins, Dawn	\$207	

10. RESOLVED, that the Roxbury Township Board of Education approve the following appointments for the 2023/2024 school year as indicated in the attached Exhibit. At this time, employment and payment are contingent upon the status of school closures and the ability to fulfill the responsibilities associated with these positions.

	Exhibit Title	Exhibit Number
1	23/24 Spring Athletic Appointments	HR 1

11. RESOLVED, that the Roxbury Township Board of Education approve the following for the 2023/2024 school year.

23/24 Specialized Athletic Consultants						
	Trial Sport	Loc of Trial Sport	Role	Name	Payment	23/24 SY is:
1	Baseball	EMS	Specialized Consultant	Moskowitz, Phillip	Volunteer-basis	PM to serve as Head Coach. Yr 2 of 3-yr trial period for Baseball aprvd 4/24/23.
2	Softball	EMS	Specialized Consultant	Gallo, Christine	Volunteer-basis	CG to serve as Head Coach. Yr 1 of 3-yr trial period for Softball aprvd 6/26/23.

MENTORING

- *12. RESOLVED, that the Roxbury Township Board of Education approve the mentoring assignments indicated below. The number of weeks shown encompasses weeks when school is in session; and when the novice teacher and mentor are present at school to collaborate:

<i>Novice Teacher</i>				<i>Mentoring Term in Roxbury</i>				
	<i>Name</i>	<i>Loc</i>	<i>No. of weeks of mentoring completed to date</i>	<i>Mentor</i>	<i>Start Date</i>	<i>End Date</i>	<i>No. of Wks</i>	<i>Fee</i>
1	Tufaro, Catherine	LRS	n/a	Ferrentino, Margaret	9/18/23	4/26/24 #	30 #	\$550 #
# Amendments to XVI.E.20 aprvd 12/11/23.								

COMMUNITY SCHOOL

- *13. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2023/2024 Roxbury Community School Programs. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Name	Loc	Title	Rate	Start Date	End Date	Discussion
1	Brown, Karisa	LRS	Field Hockey Camp	\$45/Student	6/3/24	6/13/24	Min: 10 Max: N/A
2	Darling, Samantha	LRS	Field Hockey Camp	\$45/Student	6/3/24	6/13/24	Min: 10 Max: N/A
3	Norgard, Kaitlyn	LRS	Field Hockey Camp	\$45/Student	6/3/24	6/13/24	Min: 10 Max: N/A
4	Kelley, Ryan	RHS	Intro to Golf	\$33.75/Student	6/3/24	6/7/24	Min: 5 Max: 30
5	Monaco, David	RHS	Intro to Golf	\$33.75/Student	6/3/24	6/7/24	Min: 5 Max: 30
6	Correnti, Alison	EMS	MS Volleyball Clinic	\$24/Student	2/13/24	4/5/24	Min: 15 Max: 100
7	Geary, Jason	EMS	MS Volleyball Clinic	\$24/Student	2/13/24	4/5/24	Min: 15 Max: 100
8	Cappello, Natalia	RHS	Roxbury SAT Team	\$396/Student	2/13/24	3/15/24	Min: 10 Max: 25
9	Stellingwerf Savitski, Kaitlin	RHS	Roxbury SAT Team	\$75/Day	2/13/24	3/15/24	Min: 10 Max: 25

- *14. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2024/2025 Roxbury Community School Programs. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Name	Loc	Title	Pay Rate	Start Date	End Date	Discussion (Min Max Students)
1	Elwood, Shawn	RHS	Basketball Camp (Girls)	\$150/Student	7/29/24	8/2/24	Min: 25 Max: 60
2	Kelley, Ryan	RHS	Basketball Camp (Boys)	\$126/Student	6/24/24	6/28/24	Min: 25 Max: 60
3	Hachey, Patrick	RHS	Broadway Bound/Behind the Curtain Coordinator	\$50.00 hourly	6/1/24	7/31/24	Min: 38 Max: N/A

4	Harrison Calderon, Jessica	RHS	Broadway Bound Teacher	\$45.00 hourly	7/1/24 ^	07/31/24	Min: 38 Max: N/A
5	Otto, Alexandra	RHS	Broadway Bound Teacher	\$45.00 hourly	6/1/24	7/31/24	Min: 38 Max: N/A
6	Salyerds, R. Daniel	RHS	Broadway Bound Teacher	\$45.00 hourly	6/1/24	7/31/24	Min: 38 Max: N/A
7	Speronza, Jane-Frances	RHS	Behind the Curtain Teacher	\$45.00 hourly	6/1/24	7/31/24	Min: 38 Max: N/A
8	Berta, Yvette	KES	Calling All Kids Teacher	\$30.00 hourly	6/18/24	7/18/24	Min: 8 Max: 15
9	Eskay, Gina	KES	Calling All Kids Aide	\$22.00 hourly	6/18/24	7/18/24	Min: 8 Max: 15
10	Diamandas, Emily	KES	Calling All Kids Teacher	\$30.00 hourly	6/18/24	7/18/24	Min: 8 Max: 15
11	Mazza, Lorna	KES	Calling All Kids Aide	\$22.00 hourly	6/18/24	7/18/24	Min: 8 Max: 15
12	Salerno, Phoebe	KES	Calling All Kids Aide	\$22.00 hourly	6/18/24	7/18/24	Min: 8 Max: 15
13	Spicka, Stacy	KES	Calling All Kids Teacher	\$30.00 hourly	6/18/24	7/18/24	Min: 8 Max: 15
14	Wilks, Laura	KES	Calling All Kids Aide	\$22.00 hourly	6/18/24	7/18/24	Min: 8 Max: 15
15	Shadwell, Christopher	RHS	Financial Literacy	\$100/Student	7/1/24	8/30/24	Min: 5 Max: 75
16	Hagemann, Regina	EMS	Summer Art Camp	\$202.50/Student	6/17/24	6/21/24	Min: 5 Max: 25
17	Hagemann, Regina	EMS	Summer Art Camp	\$202.50/Student	6/24/24	6/28/24	Min: 5 Max: 25
18	Barry, Kenneth	RHS	Summer Band Camp I	\$25.00 hourly	7/22/24	7/26/24	Min: 6 Max: 30
19	Bream, Samantha	RHS	Summer Band Camp I	\$25.00 hourly	7/22/24	7/26/24	Min: 6 Max: 30
20	Conrad, Jeffrey	RHS	Summer Band Camp II	\$25.00 hourly	7/22/24	7/26/24	Min: 6 Max: 30
21	Monaghan, Mark	RHS	Summer Band Camp I & II	\$25.00 hourly	7/22/24	7/26/24	Min: 6 Max: 30
^ Start date is pending completion of documentation in accordance with the law or district policy.							

F. Executive Session Regular Meeting

- *1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Regular Meeting on March 4, 2024 at 6:30 p.m. and;

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

February 12, 2024

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

XVII. PUBLIC COMMENTS – There is a three-minute time limit, per Board Policy.

XVIII. BOARD MEMBER COMMENTS

XIX. EXECUTIVE SESSION - (IF NECESSARY)

XX. PUBLIC SESSION – (IF NECESSARY)

XXI. ADJOURNMENT

	Repair Manuals			
	86,89,92,93	Mitchell	Repair	Light Trucks and Vans
		97 Mitchell	Electrical	Cars, Light Trucks, Vans
	72-82,96-97,98-99,00-01	Mitchell	Engines, Clutches, Axles	Cars, Light Trucks, Vans
	96,98	Mitchell	Engine Performance	Cars, Light Trucks, Vans
	72-81,96-01	Mitchell	Chassis	Cars, Light Trucks, Vans
	97,98,01	Mitchell	Engine Performance	Domestic vehicles
		99 Mitchell	Engine Performance	Cars, Light Trucks, Vans
	98,99,01	Mitchell	Electrical	Domestic vehicles
		96 Mitchell	Electrical	Cars, Light Trucks, Vans
	68-82	Mitchell	Tune up, Emmisions	Light Truck
		Chilton	Truck, Van Service Manual	
		Motor	Truck Repair Manual	
		Motor	Transmission Manual	
	Star Seats (Expired)	26 Each		
	Harnesses (Expired)	35 Each		

POLICY

ROXBURY TOWNSHIP
BOARD OF EDUCATION

Program
2340/Page 1 of 2
FIELD TRIPS

2340 FIELD TRIPS

The Board of Education recognizes that field trips properly planned and integrated with the curriculum are an educationally sound and important part of the program of the schools that can supplement and enrich classroom instruction by providing learning experiences in an environment outside the schools.

For purposes of this policy, a field trip means any journey by a group of students away from the school premises, under the supervision of a teacher, and integrally related to an approved course of study.

The Board of Education shall approve all proposed overnight field trips. The Superintendent or designee shall approve all other field trips.

The Board may authorize field trips for which all or part of the costs are borne by the students' parent(s) or legal guardian(s), except that no student in a special education class or student unable to pay the cost assessed shall be prohibited from attending a field trip. (N.J.S.A. 18A:36-21)

The determination of a student's inability to pay will be based upon the student's eligibility for free and reduced meals in accordance with Board Policy No. 8500 8540.

Students on field trips remain under the supervision of this Board and are subject to its rules and regulations.

A student who violates rules or disregards the authority of supervisors on a field trip significantly endangers the safety of other students and may be summarily dismissed from the trip. The teaching staff member in charge will make arrangements for the dismissed student's transportation to home or school as appropriate. The cost of any such transportation will be borne by the parent(s) or legal guardian(s) of the student. The Board reserves the right to take further disciplinary measures in accordance with Policy No. 5600.

The Superintendent shall prepare regulations for the operation of field trips that ensure that the safety and well-being of students shall be protected at all times; that parental permission is sought and obtained before any student may be removed from the school for a field trip; that each field trip is properly planned, integrated with the curriculum, and followed up by appropriate activities that enhance its usefulness; that the effectiveness of field trip activities are monitored and continually evaluated; that teachers are allowed a considerable degree of flexibility and innovation in planning field trips; that no field trip will be approved unless it contributes to the achievement of specified instructional



POLICY

ROXBURY TOWNSHIP
BOARD OF EDUCATION

Program
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FIELD TRIPS

objectives; and that teachers are not permitted to make on-site alterations to a trip itinerary, except where the health, safety or welfare of students is imperiled or where changes or substitutions beyond the control of the teacher have frustrated the purpose of the trip.

N.J.S.A. 18A:36-21 et seq.; 18A:53-2

Adopted: 14 October 2013

Revised: 12 February 2024



POLICY

ROXBURY TOWNSHIP BOARD OF EDUCATION

Finances
6441/Page 1 of 2
STUDENT LUNCH CHARGES

6441 STUDENT LUNCH CHARGES

The Roxbury Board of Education will allow students in all schools to charge a meal on the occasion when they may have lost or forgotten their money.

The following procedures will be followed in the school cafeterias:

1. Each student will be allowed to have a negative balance up to \$12.00 before they will be served an alternate meal. This is the equivalent of about four meals for a paid student. 2. Once the balance is above \$12.00, the student will be served an alternate meal which may consist of a cheese sandwich or a peanut butter and jelly sandwich with fruit, vegetable and a milk. This meal will also be charged to the student account. 3. aA letter to the student's parent or guardian indicating they have a negative balance which must be paid immediately will be sent on an as-needed basis. Students will be given the alternate meals until the negative balances are paid.
24. A parent notification system may also be used to notify parents via phone calls that their child or children have a negative lunch balance and it must be paid.
5. ~~Breakfast, ala carte, snacks or beverages may not be charged under any circumstances.~~
36. Charging by non-students is strictly prohibited.
47. Students with negative balances will not be able to purchase ala carte, snacks or beverages during either breakfast or lunch.
58. Any future charges will be allowed on a case by case basis as determined by the Principal or Assistant Business Administrator.

If a parent does not respond to letters within thirty days of any negative balance, collection procedures may be initiated on all unresolved balances, starting with a letter to the responsible party. If there is no response, a second letter may be sent. After it is judged that the usual method to collect the money owed the district has failed, then legal action may be taken to collect the debt.

Adopted: 14 October 2013



POLICY

ROXBURY TOWNSHIP
BOARD OF EDUCATION

Finances
6441/Page 2 of 2
STUDENT LUNCH CHARGES

Revised: 12 February 2024



POLICY

ROXBURY TOWNSHIP BOARD OF EDUCATION

Operations

8507/Page 1 of 1

BREAKFAST OFFER VERSUS SERVE (OVS)

8507 BREAKFAST OFFER VERSUS SERVE (OVS)

The Board of Education, to be in compliance with the Healthy Hunger Free Kids Act (HHFKA) of 2010, adopts this Offer Versus Serve (OVS) Policy. Offer Versus Serve is a Policy for Federally reimbursable meals that allows students to decline a certain number of food components in the meal to reduce plate waste and food cost. Board of Education approval to implement a Breakfast OVS Policy is optional at all grade levels. The provisions of the Breakfast OVS Policy shall be in accordance with the requirements of the HHFKA of 2010.

A school breakfast eligible for Federal reimbursement shall offer four food items from the three food components in the appropriate amounts per grade grouping:

- Fruit or vegetable or juice;
- Milk; and
- Grains (including optional meat/meat alternate).

Students are allowed to decline one of the four food items offered. A student's decision to accept all four food items or to decline one food item shall not affect the price charged for the meal as the breakfast is priced as a unit. If students do not choose enough food items to comprise a reimbursable meal, a la carte prices will be charged.

School staff members cannot make exceptions to the Policy, such as requiring every student to take a particular food component. It is the student's choice to select any three or all four food items of the reimbursable meal.

At each school implementing this OVS Policy, school food service staff members will be trained annually on the provisions of the district's Breakfast OVS Policy.

Breakfast OVS is available at all 7 schools in the District. ~~will be implemented at the following schools:~~

-

— Nixon School

Adopted: 27 April 2015

Revised: 12 February 2024



ROXBURY TWP BOE 2/12/24 :: EXHIBIT HR 1 :: 23/24 Spring Athletic Appointments

	POSITION LOC	POSITION	ASSIGNMENT	SEASON	23/24 LAST NAME	23/24 FIRST NAME	23/24 Base Stipend	# of Consec Yrs in the same Sport/Season thru 23/24 Season	23/24 Longevity Stipend	23/24 TOTAL Stipend	23/24 Note about Consec Yrs
1	EMS	All Sports	Athletic Coordinator	Spring	Moskowitz	Phillip	\$ 2,144	n/a	n/a	\$ 2,144	
2	EMS	Outdoor Track - Boys'	Head Coach	Spring	Babetski	David	\$ 5,586	3	\$ -	\$ 5,586	
3	EMS	Outdoor Track - Girls'	Head Coach	Spring	Curley	Kelsey	\$ 5,586	6	\$ 200	\$ 5,786	Spring Head Coach for Girls' OT @ EMS for 18/19; Spring Head Coach for Boys' OT @ EMS for 19/20 & 20/21; Spring Head Coach for Girls' OT @ EMS as of 21/22.
* 4	RHS	All Sports	Athletic Trainer	Spring	Koch	Joseph	\$ 7,784	n/a	n/a	\$ 7,784	
* 5	RHS	All Sports	Equipment Assistant Manager	Spring	Bischoff	Derek	\$ 4,428	n/a	n/a	\$ 4,428	
* 6	RHS	All Sports	Equipment Co-Manager	Spring	Dolan	James	\$ 3,053	n/a	n/a	\$ 3,053	
* 7	RHS	All Sports	Equipment Co-Manager	Spring	Misurelli	Frank	\$ 3,053	n/a	n/a	\$ 3,053	
* 8	RHS	Baseball	Assistant Coach	Spring	Kral	Robert	\$ 5,657	1	\$ -	\$ 5,657	Employment start date is pending completion of documentation in accordance with the law or district policy.
* 9	RHS	Baseball	Assistant Coach	Spring	Miller	Thomas	\$ 5,657	2	\$ -	\$ 5,657	
* 10	RHS	Baseball	Assistant Coach	Spring	Scheneck	Matthew	\$ 5,657	23	\$ 950	\$ 6,607	
* 11	RHS	Baseball	Head Coach	Spring	Trotter	Gregory	\$ 8,105	25	\$ 2,100	\$ 10,205	
* 12	RHS	Golf	Assistant Coach	Spring	Kelley	Ryan	\$ 5,361	5	\$ 50	\$ 5,411	Spring Boys' Lax Asst Coach @ RHS for 19/20; Spring Golf Asst Coach @ RHS as of 20/21.
* 13	RHS	Golf	Head Coach	Spring	Monaco	David	\$ 7,836	7	\$ 300	\$ 8,136	
* 14	RHS	Lacrosse - Boys'	Assistant Coach	Spring	Biank	David	\$ 5,657	3	\$ -	\$ 5,657	
* 15	RHS	Lacrosse - Boys'	Head Coach	Spring	Meeth	Justin	\$ 8,105	3	\$ -	\$ 8,105	
* 16	RHS	Lacrosse - Girls'	Assistant Coach	Spring	Quinn	Sean	\$ 5,657	2	\$ -	\$ 5,657	
* 17	RHS	Lacrosse - Girls'	Assistant Coach	Spring	Urban	Alexandra	\$ 5,657	8	\$ 200	\$ 5,857	
* 18	RHS	Lacrosse - Girls'	Head Coach	Spring	Bewalder	Kevin	\$ 8,105	19	\$ 1,500	\$ 9,605	
* 19	RHS	Outdoor Track	Assistant Coach	Spring	Gervasio	Thomas	\$ 5,361	7	\$ 150	\$ 5,511	
* 20	RHS	Outdoor Track	Assistant Coach	Spring	Roman	Daniel	\$ 5,361	7	\$ 150	\$ 5,511	Spring Coach: RHS Boys' OT Asst 16/17 & 17/18; EMS Boys' OT Head 18/19; RHS Boys' OT Asst 19/20, & as of 21/22
* 21	RHS	Outdoor Track	Assistant Coach	Spring	Tufaro	Catherine	\$ 5,361	1	\$ -	\$ 5,361	
* 22	RHS	Outdoor Track	Head Coach	Spring	Bischoff	Derek	\$ 9,234	13	\$ 650	\$ 9,884	Spring Boys' Outdoor Track Asst Coach @ RHS 11/12 thru 15/16; Spring Boys' Outdoor Track Head Coach @ RHS 16/17 thru 17/18; Spring Outdoor Track Head Coach @ RHS as of 18/19.
* 23	RHS	Softball	Assistant Coach	Spring	Arentowicz	Scott	\$ 5,657	4	\$ -	\$ 5,657	
* 24	RHS	Softball	Assistant Coach	Spring	Brown	Karisa	\$ 5,657	2	\$ -	\$ 5,657	
* 25	RHS	Softball	Assistant Coach	Spring	Darling	Samantha	\$ 5,657	3	\$ -	\$ 5,657	
* 26	RHS	Softball	Head Coach	Spring	Critelli	Paul	\$ 8,105	6	\$ 200	\$ 8,305	
* 27	RHS	Tennis - Boys'	Head Coach	Spring	Doyle	Robert	\$ 7,836	6	\$ 100	\$ 7,936	Spring Asst Coach for RHS Baseball from 18/19 thru 21/22; Spring Head Coach for RHS Boys' Tennis as of 22/23.
* 28	RHS	Weight Room	Coach	Spring	Roumes	Ryan	\$ 6,106	n/a	n/a	\$ 6,106	
* 29	RHS & EMS	All Sports	Assistant Athletic Trainer	Spring	Forlenza	Corey	\$ 5,334	n/a	n/a	\$ 5,334	

Grouped by POSITION LOC, then organized by POSITION & ASSIGNMENT